

BOARD OF PUBLIC EDUCATION
MEETING MINUTES

January 13-14, 2022
Montana State Capitol Building, Room 152
Helena, MT

Thursday, January 13, 2022
8:30 AM

CALL TO ORDER

Chair Lacey called the meeting to order at 8:31 AM and led the Board in the Pledge of Allegiance. Ms. Stockton took Roll Call. Chair Lacey read the Statement of Public Participation and welcomed guests.

Board members present: Ms. Tammy Lacey, Chair; Ms. Madalyn Quinlan, Vice Chair; Ms. Jane Hamman; Ms. Mary Heller; Ms. Susie Hedalen; Ms. Anne Keith; Dr. Darlene Schottle; Ms. Paige Lepard, Student Representative. Ex-Officio members: Superintendent of Public Instruction Elsie Arntzen; Mr. Dylan Klapmeier, Governor's Office; Dr. Angela McLean, Commission of Higher Education's Office. Staff present: Ms. McCall Flynn, Executive Director; Ms. Kris Stockton, Administrative Specialist. Guests present: Ms. Amanda Curtis, MFPE; Ms. Jule Walker, MTSBA; Mr. Paul Furthmyre, MSDB Superintendent; Ms. Sarah Pennington; Ms. Renee Rasmussen; Ms. Jennifer Bogus, Western Governor's University; Ms. Ashley McGrath, OPI; Ms. Jennifer Smith, MACIE Chair; Ms. Sharyl Allen, OPI; Dr. Julie Murgel, OPI; Dr. Trent Bayless, OPI; Mr. Dennis Parman, MREA; Dr. Adrea Lawrence, University of Montana; Ms. Melissa Robbins.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Chair Lacey noted the November 17-19, 2021 Minutes will be pulled so that public comment attachments can be added, and the revised minutes will be approved in March.

Ms. Madalyn Quinlan moved to adopt the Consent Agenda with the January 3, 2022 Minutes and Financial Statements, as presented. Dr. Darlene Schottle seconded the motion.

No discussion. Motion passed unanimously.

ADOPT AGENDA

The Chair noted that the Student Representative Report will be moved up to after Item 1. No other changes were noted.

Ms. Madalyn Quinlan moved to adopt the agenda with changes noted. Ms. Susie Hedalen seconded the motion.

No discussion. Motion passed unanimously.

INFORMATION ITEMS

❖ REPORTS – Tammy Lacey (Items 1-6)

Item 1 CHAIRPERSON’S REPORT Tammy Lacey

Chair Lacey wished everyone Happy New Year and discussed the hard work happening in the field with school superintendents, teachers, staff, and students during the most recent pandemic surge because of the Omicron variant. The Chair discussed meetings between the Executive Committee and Superintendent Arntzen’s office, and with Governor Gianforte’s office. The Chair noted her attendance at the MSDB Committee meeting and the MSDB Holiday program. The Chair thanked Dr. Schottle for her time on the Board. Her term is ending January 31, 2022. Members of the Board also expressed their thoughts and thanks to Dr. Schottle for her service and leadership.

Item 6 STUDENT REPRESENTATIVE’S REPORT

Ms. Lepard noted that Great Falls Public Schools are all in remote learning due to a COVID-19 outbreak amongst staff. Finals week is also in progress though all athletic and extracurricular activities have been postponed until the following week. Ms. Lepard updated the Board on other activities going on throughout the month of January and February at CMR High School and throughout the district. Chair Lacey asked for an update on the State Student Council and the search for a replacement for the Student Representative. Ms. Lepard noted that there has been a great deal of interest in the position and the interviews will take place March 22nd. The State Student Council Conference is currently being planned.

Item 2 EXECUTIVE DIRECTOR REPORT McCall Flynn

Ms. Flynn highlighted a few items including introducing Ms. Renee Rasmussen, who will be the replacement for Dr. Schottle as the newest Board member. Ms. Flynn updated the Board on the Education Interim Budget Committee meeting in December, particularly regarding the Educator Licensure system process in Montana and how that differs from other states in the region. Ms. Flynn noted she is enrolled in a class on writing Administrative Rules, and that the Board received a comment from a member of the public regarding the required 60 renewal units for recertification. The Chair determined that this topic should be researched and assigned it to the Licensure Committee chaired by Ms. Quinlan.

Item 4 COMMISSIONER OF HIGHER EDUCATION’S REPORT Dr. Angela McLean

Dr. McLean noted face to face learning will continue for the University System campuses for the spring semester, congratulated Dr. Schottle on her tenure on the Board, and welcomed Ms. Rasmussen to the Board. Dr. McLean noted that MACIE and AIMA had their first ever joint meeting and that hopefully that will continue in the future. A Tribal Language Conference, held in partnership with the Montana Legislature, took place on the campus of Montana State University-Billings. Dr. McLean highlighted additional activities at the Commissioner’s Office including an update on the College Access Portal, and the Grown Your Own Educator efforts with the first courses beginning January 18, 2022. Dr. McLean answered Board member questions.

Item 5 GOVERNOR’S OFFICE REPORT Dylan Klapmeier

Mr. Klapmeier thanked Dr. Schottle for her dedication to students and public education across the state and extended the Governor’s appreciation to her for her service. Mr. Klapmeier discussed the appointment of Ms. Renee Rasmussen as the newest member of the Board. It was noted that three applicants were interviewed and there is a pool of applicants for future appointments. Mr. Klapmeier briefly discussed Ms. Rasmussen’s professional and educational background. Mr. Klapmeier noted the

return of unused money from private schools of Emergency Relief funding that allows the Governor to turn that funding around to public education but that must be fulfilled by February 4, 2022. Workforce training and student mental health are the two areas being considered. The Good Jobs Challenge Grant from the US Department of Commerce is being applied for by the state. Mr. Klapmeier thanked the Board, OPI, and Chapter 57 Task Force members for their work. Mr. Klapmeier also discussed the Native Language Conference hosted by Representative Windy Boy at MSU Billings and that a second conference will be held at University of Montana in March. The next Board of Education meeting will take place in March via Zoom, with a focus on Workforce Development and Career and Technical Education/Training. Chair Lacey invited Ms. Rasmussen to introduce herself to the Board.

**Item 3 STATE SUPERINTENDENT'S REPORT
State Superintendent Elsie Arntzen**

Superintendent Arntzen gave her report to the Board thanking the Chair for pointing out the challenges already being faced in the New Year, and understanding that flexibility is needed, including the flexibilities in the Chapter 57 recommendations, as well as the Chapter 55 Accreditation standards revisions currently being revised. The Superintendent discussed student mental health, educator mental health, and noted the Governor's commitment to mental health funding as well. The Superintendent also noted flexibility the office is seeking from the Department of Education regarding data collection to ensure duplication is not happening. The Superintendent highlighted the Department of Agriculture grant for school nutrition programs and answered Board member questions.

❖ MSDB LIAISON - Mary Heller (Item 7)

**Item 7 MSDB REPORT – (INFORMATION)
Paul Furthmyre**

Ms. Mary Heller thanked Dr. Schottle for her service and turned the item over to MSDB Superintendent Paul Furthmyre for his report. Mr. Furthmyre discussed his participation in the Executive Leadership Academy. Mr. Furthmyre noted that the phone system may not be available until June due to supply chain issues with the phone switches. Mr. Furthmyre discussed COVID-19 funding available through the US Treasury Department which the MSDB is applying for that would allow the school to have cameras in every classroom to assist in remote learning, if necessary, and for online education. Mr. Furthmyre closed his report by requesting approval of the Action items for Personnel and Out of State Travel Requests.

Ms. Mary Heller moved to approve the Personnel Actions for the MSDB for the resignation of Ms. Burns. Ms. Quinlan seconded the motion.

Dr. Schottle noted the retirement date of Ms. Johnson until the end of the school year.

No further discussion. Motion passed unanimously.

Ms. Mary Heller moved to approve Out of State Travel Requests for the MSDB as contained in the agenda packet. Ms. Jane Hamman seconded the motion.

Chair Lacey thanked the MSDB Foundation for their support and funding for travel.

No further discussion. Motion passed unanimously.

❖ **MACIE LIAISON – Susie Hedalen (Item 8)**

Item 8 **MACIE REPORT – (INFORMATION)**
Jennifer Smith

Ms. Hedalen opened the item updating the Board on the recent MACIE meeting and turned the item over to Ms. Jennifer Smith, Chair, MACIE. Ms. Smith thanked Ms. Hedalen for her work on MACIE's behalf and updated the Board on recent activities including the joint meeting mentioned by Dr. McLean between MACIE and American Indian and Minority Achievement (AIMA) Council and discussed the importance to the reservations of the Grow Your Own program which allows community members to become licensed teachers in their communities. Ms. Smith noted MACIE will come forward with a request to reinforce the regalia law and discussed the new OPI hires in the Indian Education for All Department of the Office of Public Instruction. MACIE is discussing an upcoming in person meeting, which will be their first in two years.

❖ **ASSESSMENT COMMITTEE – Anne Keith (Item 9)**

Item 9 **ASSESSMENT REPORT – (INFORMATION)**
Ashley McGrath

Ms. McGrath updated the Board on the most recent activities in Assessment and gave an overview of the upcoming spring testing window, Peer Review Tour and Plans, and a report on the Testing requirements per Every Student Succeeds Act. Ms. McGrath answered Board member questions. Dr. Bayless answered questions regarding the Metametrics project for the Board.

❖ **ACCREDITATION COMMITTEE – Mary Heller (Item 10)**

Item 10 **UPDATE ON CHAPTER 55 TASK FORCE AND NEGOTIATED RULEMAKING COMMITTEE – (INFORMATION)**
Dr. Julie Murgel

Dr. Murgel updated the Board on the progress of the Chapter 55 Accreditation Revisions and Negotiated Rule Review process. OPI is working with the Region 7 Review Team and has organized the Task Force and Negotiated Rulemaking Committee. The groups held their first meeting on January 11th to review next steps and work the groups will be doing. Dr. Murgel noted the Task Force is responsible for making revisions, then the Superintendent and the Negotiated Rulemaking Committee will review the revisions and create the Economic Impact Statement to be presented to the Education Interim Committee. Dr. Murgel reviewed the charges for each group and that both in person and online meetings will be held. Board member questions were answered by Dr. Murgel at the completion of the presentation.

❖ **EXECUTIVE COMMITTEE –Tammy Lacey (Item 11)**

Item 11 **FEDERAL PROGRAMS REPORT – (INFORMATION)**
Dr. Julie Murgel

Dr. Murgel updated the Board on the Federal Accountability System and the ARP/ESSER funding general information. Dr. Murgel noted that an Accountability FAQ and a template was released by the US Department of Education in December and the USDOE is currently taking comments on the documents. Dr. Murgel reviewed the template and noted that it is only for changes that will impact the 2021-2022 school year. A brief update on the implementation of the ARP/ESSER State Plan was given including information on updates which are posted on the OPI website regarding funding that has been allocated, spent, and unspent. Weekly webinars are being offered to schools to assist them on how to spend and report their funding. Dr. Murgel provided examples of the innovations schools have implemented with the funding they have received. Dr. Murgel answered Board member questions.

❖ LICENSURE COMMITTEE – Madalyn Quinlan (Items 12 - 17)

*****TIME CERTAIN AT 1:00 PM*****

**Item 12 INITIAL REVIEW OF BPE CASE # 2020-10, SANTALA – (ACTION)
Jake Griffith, Chief Legal Counsel, OPI**

Ms. Madalyn Quinlan opened the item and turned it over to Mr. Jake Griffith, Chief Legal Counsel at OPI. Mr. Griffith noted that the OPI, the educator, and his union representative are requesting the item be continued. The initial request was based upon an arrest, and now that there are convictions, an updated letter requesting revocation due to conviction, rather than arrest, is necessary. Mr. Griffith answered Board member questions.

Ms. Madalyn Quinlan moved to approve moving the initial review of BPE Case #2020-10, to the March 2022 BPE Meeting. Dr. Darlene Schottle seconded the motion.

No discussion. Motion passed unanimously.

**Item 13 PRESENTATION OF STIPULATION AGREEMENT OF EDUCATOR LICENSE
SUSPENSION IN BPE CASE #2021-13, COLLINS AND ACTION ON
DISMISSAL – (ACTION)
Jake Griffith, Chief Legal Counsel, OPI**

Mr. Griffith noted that this case was set for a contested case hearing, but since the November 2021 meeting, the parties have come to an agreement and the educator has agreed to a suspension of her license through June 30, 2023, when her license expires. Mr. Griffith answered Board member questions.

Ms. Madalyn Quinlan moved to accept the stipulation agreement in BPE Case #2021-13 and dismiss the contested case hearing scheduled for January 13, 2022. Ms. Jane Hamman seconded the motion.

No discussion. Motion passed unanimously.

**Item 14 UPDATE ON DATA MODERNIZATION AND SCHEDULE FOR CONVERSION
AND IMPLEMENTATION OF EDUCATOR LICENSURE SYSTEM –
(INFORMATION)
Crystal Andrews, Zam Alidina**

Ms. Crystal Andrews addressed the Board with Mr. Zam Alidina and reviewed the schedule for converting the current licensure system to a new updated licensure system, which is on track to go live on June 1, 2022. Ms. Andrews discussed how the process is working now, and how initial license applications, and renewal applications, are being processed. OPI is currently using a manual paper process which is working well and to date there have not been any problems or delays. Ms. Andrews answered Board member questions.

**Item 15 ANNUAL TEACHER LICENSURE REPORT – (INFORMATION)
Crystal Andrews**

Ms. Crystal Andrews reviewed the Licensure Report for the board reviewing the total number of licenses issued, what classes of licenses were issued, areas of Emergency Authorizations and how many were issued, number of Unusual Cases in the past year, and trends over time. Ms. Andrews answered Board member questions. Chair Lacey thanked Ms. Andrews for the thorough report.

Item 16 SUPERINTENDENT RECOMMENDATIONS TO REVISIONS TO ARM TITLE 10, CHAPTER 57, EDUCATOR LICENSURE – (INFORMATION)

Jacob Griffith, Chief Legal Counsel, Dr. Julie Murgel, Crystal Andrews

Ms. Quinlan opened the item and turned it over to Dr. Julie Murgel for review. Dr. Murgel reviewed the document and explained how the chart is displayed and asked that the Board ask questions along the way. Dr. Murgel and Ms. Crystal Andrews went through each section being amended and answered questions. Ms. Quinlan reviewed the dates that the recommendations will be seen again, including the CSPAC meeting February 9th, the Public Hearing on February 24th, the next BPE meeting March 10-11th, and the adoption of the rules at the May 12-13th meeting. Chair Lacey and Ms. Quinlan both thanked the team from OPI for all their hard work.

Ms. Amanda Curtis, MFPE, gave public comment with concerns about how the process has gone.

Dr. Pennington, MSU, gave public comment about her alternative certification experience that did not prepare her well for the classroom and is concerned by the options for allowing for alternative certification from other states.

Chair Lacey noted that public comment is open until April 8th.

Item 17 REQUEST APPROVAL OF THE NOTICE OF PUBLIC HEARING PERTAINING TO THE AMENDMENT OF ARM TITLE 10, CHAPTER 57, EDUCATOR LICENSURE, AND AUTHORIZE FILING OF THE NOTICE WITH THE SOS FOR PUBLICATION IN THE MONTANA ADMINISTRATIVE REGISTER – (ACTION)

Jacob Griffith, Chief Legal Counsel

Ms. Quinlan noted that the process of presentation at one meeting and approving the Notice of Public Hearing at the next meeting has been expedited for the revisions to be adopted by May.

Ms. Madalyn Quinlan moved to approve the Notice of Public Hearing for the amendment to ARM title 10 chapter 57 and authorize filing of the notice with the Secretary of State’s Office for publication in the Montana Administrative Register. Dr. Darlene Schottle seconded the motion.

Chair Lacey thanked Mr. Griffith for his work on the notice.

No further discussion. Motion passed unanimously.

❖ EXECUTIVE COMMITTEE –Tammy Lacey (Items 18 - 19)

Item 18 QUALIFY TRANSFORMATIONAL LEARNING GRANT APPLICATIONS AND ANNUAL REPORTS – (ACTION)

Krystal Smith

Ms. Krystal Smith noted a couple of additions to the report for Elder Grove Elementary School whose Annual Report was not submitted for requalification. The district submitted hardship documents and they are now eligible for qualification and requalification.

Ms. Madalyn Quinlan moved to grant an exception to Elder Grove Elementary for the deadline to submit their documents and approve Elder Grove Elementary for qualification and requalification. Ms. Anne Keith seconded the motion.

No discussion. Motion passed unanimously.

Ms. Smith then reviewed the changes to the Transformational Learning Grant to a lottery process due to the passing of HB89. Ms. Smith reviewed that the application period has ended, and the lottery was completed on Tuesday, January 11th, 2022. The Board has been given the list of schools selected in the lottery process. Ms. Smith briefly reviewed the list of successful applicants.

Ms. Madalyn Quinlan moved to approve the Transformational Learning Grant applications and annual reports as presented. Ms. Susie Hedalen seconded the motion.

No discussion. Motion passed unanimously.

Item 19

QUALIFY ADVANCED OPPORTUNITY GRANT APPLICATIONS AND ANNUAL REPORTS – (ACTION)

Krystal Smith

Ms. Smith presented a hardship case for the Advanced Opportunity Grant from Drummond Public Schools, due to COVID-19 related issues. Ms. Smith has submitted the information to Chair Lacey who has reviewed the documents and agrees with the hardship. A question of clarification to ensure that this school is not taking the place of a school that was selected was asked, and Ms. Smith answered it is not.

Ms. Madalyn Quinlan moved to grant an exception to the application deadline for the Advanced Opportunity Grant to Drummond Public Schools for their initial application. Ms. Anne Keith seconded the motion.

Chair Lacey noted that whenever possible, deadlines should be upheld, but that exceptional circumstances do happen.

No further discussion. Motion passed unanimously.

Ms. Madalyn Quinlan moved to accept the new applications and renewal applications and qualify districts for fiscal year 2023. Ms. Jane Hamman seconded the motion.

No discussion. Motion passed unanimously.

Friday January 14, 2022

8:30 AM

CALL TO ORDER

Chair Lacey called the meeting to order at 8:30 AM and led the Board in the Pledge of Allegiance. Ms. Stockton took roll call. Chair Lacey read the Statement of Public Participation and welcomed guests.

Board members present: Ms. Tammy Lacey, Chair; Ms. Madalyn Quinlan, Vice Chair; Ms. Anne Keith; Ms. Jane Hamman; Ms. Susie Hedalen; Ms. Mary Heller; Dr. Darlene Schottle. Ex-Officio members: Dr. Angela McLean, OCHE; Mr. Dylan Klapmeier, Governor’s Office. Staff present: Ms. McCall Flynn, Executive Director; Ms. Kris Stockton, Administrative Specialist. Guests present: Ms. Amanda Curtis, MFPE; Ms. Renee Rasmussen; Mr. Jay Phillips, OPI; Ms. Susan Court, OPI; Ms. Donell Rosenthal, OPI; Mr. Trent Gibson, Montana Youth Challenge; Ms. Katie Madsen, OPI; Mr. Paul Furthmyre, MSDB; Ms. Shawn Tulloch, MSDB Foundation; Ms. Jule Walker, MTSBA.

❖ EXECUTIVE COMMITTEE – Tammy Lacey (Items 20-27)

Item 20

**YOUTH RISK BEHAVIOR SURVEY REPORT (INFORMATION)
Susan Court**

Ms. Susan Court gave the report on the Youth Risk Behavior Survey highlighting statistics on tobacco use, alcohol and drug use, sexual activity, mental health and suicide rates, texting and driving, and electronic cigarette use. Ms. Court answered Board member questions on the report and the survey. Dr. McLean thanked Ms. Court for her work over the years and for her collaboration with schools across the state in conducting this survey each year. Ms. Hedalen and Dr. Schottle echoed the comments from Dr. McLean. The Board congratulated Ms. Court on her upcoming retirement and extended many thanks for her hard work.

Item 21 **CRITICAL QUALITY EDUCATOR SHORTAGE AREA REPORT – (ACTION)**
Jay Phillips

Mr. Jay Phillips, Chief Financial Officer at the Office of Public Instruction, presented the 2021-2022 Critical Quality Education Shortage Area Report. Per statute, the Board must approve this report on an annual basis. Mr. Phillips noted that funding had previously been removed from the program but was reinstated to offer loan repayment to educators who are employed in areas listed in the report. Mr. Phillips reported that an update on the Loan Repayment information will be presented to the Education Interim Committee at their next meeting. Mr. Phillips reviewed a supplemental report he distributed to the Board reviewing the previous three years and how the shortage areas have changed and/or remained the same or similar. Mr. Phillips discussed areas of the report for the Board members and answered questions.

Ms. Madalyn Quinlan moved to approve the 2021-2022 Critical Quality Educator Shortage Area Report. Ms. Susie Hedalen seconded the motion.

No discussion. Motion passed unanimously.

Item 22 **ANNUAL TRANSPORTATION REPORT – (INFORMATION)**
Donell Rosenthal

Ms. Donell Rosenthal presented the Annual Transportation Report to the Board highlighting areas of the report in particular the issue of bus driver shortages that is being experienced across the entire state. Ms. Rosenthal reviewed the statutes changed during the 2021 Legislative session and answered Board member questions.

Item 23 **MONTANA SCHOOL BUS STANDARDS– (ACTION)**
Jacob Griffith, Chief Legal Counsel
Donell Rosenthal

Ms. Madalyn Quinlan moved to approve the 2022 Montana School Bus Standards as revised. Ms. Mary Heller seconded the motion.

Comments from Ms. Hedalen thanking the committee for their work noting that the stop arm statute may need to be revisited in the future.

Ms. Lacey asked if information would be compiled by the OPI as to the ease or difficulty districts may have in implementing the statutes, and Ms. Rosenthal answered they will be monitoring and assisting schools as needed.

No further discussion. Motion passed unanimously.

Ms. Madalyn Quinlan moved to approve the Notice of Amendment to ARM Title 10, Chapter 64, and approve filing of the notice with the Secretary of State's Office for publication in the Montana Administrative Register. Ms. Mary Heller seconded the motion.

No discussion. Motion passed unanimously.

**Item 24 ACTION ON NOTICE OF PROPOSED AMENDMENT TO ARM TITLE 10,
CHAPTER 66 PERTAINING TO MONTANA YOUTH CHALLENGE ACADEMY
– (ACTION)
McCall Flynn**

Ms. Flynn reviewed the purpose for amending ARM Title 10, Chapter 66 definitions to include Montana Youth Challenge Academy for the Board members. Mr. Trent Gibson of the Montana Youth Challenge Academy and Ms. Katie Madsen at the Office of Public Instruction also added input to the request.

Ms. Madalyn Quinlan moved to approve the Notice of Amendment to ARM Title 10, Chapter 66, pertaining to the Montana Youth Challenge Academy. Ms. Susie Hedalen seconded the motion.

Ms. Hedalen thanked Mr. Gibson and Ms. Madsen for their work on this and for the work they do for students.

Chair Lacey noted that due to this being a minor change a public hearing will not be held, but that the public comment period is still available through February 28, 2022 and thanked everyone for their work.

No further discussion. Motion passed unanimously.

*****TIME CERTAIN AT 10:30 AM*****

**Item 25 INTERVIEW – SUPERINTENDENT, MONTANA SCHOOL FOR THE DEAF
AND THE BLIND – PAUL FURTHMYRE
Tammy Lacey**

Chair Lacey reviewed the hiring process and timeline including the job posting, listening sessions held in October and November, the Feedback Panel, and now the hiring committee. Chair Lacey noted that four applications were received, two were selected for an interview with one person withdrawing their application, so only Mr. Furthmyre is being interviewed. Board members asked questions of Mr. Furthmyre for the interview process.

*****CLOSED SESSION AT 11:33 AM*****

**Item 26 BOARD DISCUSSION ON MSDB SUPERINTENDENT – (ACTION)
Tammy Lacey**

*****OPEN SESSION AT 11:55 AM*****

Chair Lacey reconvened the Board in open session from deliberations on the hiring of the MSDB Superintendent.

Ms. Mary Heller recommended an offer of Superintendent of the Montana School for the Deaf and the Blind to Mr. Paul Furthmyre. Dr. Darlene Schottle seconded the motion.

Chair Lacey thanked the Board staff for their work on the hiring process, for those who participated in the Listening Sessions, to the Feedback Panel and to the Board members for quality deliberations.

No further discussion. Motion passed unanimously.

FUTURE AGENDA ITEMS - March 10-11, 2022

Assessment Update

Federal Update

Draft – CAEP MOU

Accreditation Report

Annual School Food Services Report

MACIE Update

Initial Presentation of MSDB School Calendar

PUBLIC COMMENT

No public comment.

ADJOURN

Ms. Madalyn Quinlan moved to adjourn the meeting. Ms. Mary Heller seconded the motion.

No discussion. Motion passed unanimously.

Meeting adjourned at 12:00 PM.

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Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed “time certain”. Action may be taken by the Board on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair’s discretion.

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