

BOARD OF PUBLIC EDUCATION
MEETING MINUTES

September 9-10, 2004

**University of Montana-Western
Lewis & Clark Room
Matthews Hall
Dillon MT 59725**

Chairperson Kirk Miller called the meeting to order at 8:45 a.m. on Thursday, September 9, 2004. Board members present at the meeting included: Kirk Miller, Chairperson, Diane Fladmo, Vice Chairperson, Patty Myers, John Fuller, Storrs Bishop, Cal Gilbert, and Erik Engellant. Staff members present included Steve Meloy, Executive Secretary, BPE; and Suzan Hopkins, Administrative Assistant, BPE. Ex-Officio member present was Superintendent Linda McCulloch. Those in attendance included Loran Frazier, Governor's Office; Bud Williams, OPI; Rene' Dubay, Office of Commissioner of Higher Education; Eric Feaver, MEA-MFT; Linda Vrooman-Peterson, OPI; Madalyn Quinlan, OPI; Mark Bruno, OBPP (Office of Budget Program Planning), Mike Burke, OBPP; Al McMilin, OPI; and Bill Sykes, MSDB (Montana School for the Deaf and Blind).

CALL TO ORDER

Ms. Myers led the members of the board in the pledge of allegiance. Dr. Miller also welcomed members of the audience and thanked the staff of the college for their hospitality. Dr. Miller read the Statement of Public Participation and presented revisions to the agenda. They included: Item #7 Teacher Education Update should have been listed under the Certification Committee instead of the Accreditation Committee.

MOTION: Ms. Fladmo moved to adopt the agenda as amended. Mr. Fuller seconded the motion and the motion unanimously carried.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

MOTION: Mr. Bishop moved to approve the consent agenda. The motion was seconded by Ms. Fladmo and unanimously carried.

Items appear in the order in which they were addressed during the meeting.

ITEM 1 CHAIRPERSON'S REPORT

Mr. Miller cited events that have transpired since the last board meeting, which are

included, but not limited to the list below:

- ✓ July 29, 2004-Continued work with the Governor candidates regarding the P-20 Communications Plan.
- ✓ August 10, 2004-Telephone conference with Mr. Meloy to discuss the development of the 8/20/04 School Renewal Commission Meeting.
- ✓ August 23, 2004-Received letter from Clayton Schenck, Legislative Fiscal Analyst regarding the status of the collaborative effort to develop preliminary fiscal information to facilitate the resolution of the current state funding issues.
- Summarized 9/8/04 School Renewal Commission Meeting, highlighting funding issues, final report progress, and the appointment of Dori Nielson to assemble an executive summary for the final report, www.discoverymontana.com to access all of the School Renewal Commission's progress, presenting to the Interim Committee on September 15, 2004, will write a press release representing the diligent work which has transpired
- ✓ Distributed Louisiana State Board of Elementary and Secondary Education's 2002-2003 Annual Report

Commissioner of Higher Education, Sheila Stearns, joined the meeting at this time.

ITEM 2 EXECUTIVE SECRETARY'S REPORT

Mr. Meloy reported on activities that have transpired since the last board meeting. He highlighted points from his week in review reports, which are listed below:

- Met with Office of Budget Programming and Planning to discuss budget development for the next biennium
- Attended the July 19, 2004 meeting of the Renewal Commission as a delegate.
- Presented to a delegation of Pakistani educators at the capitol.
- Attended the 2004 Montana Conference on Race.
- Attended MTSBA sponsored legal issues workshop in Butte.
- Worked on finalizing report from the Legislative Auditor on a financial compliance audit for the BPE.
- Developed the BOE agenda for September 9, 2004
- September 20, 2004-Board will hear three appeals of licensure suspension, have hired an attorney as hearings officer

ITEM 3 STATE SUPERINTENDENT'S REPORT

Ms. McCulloch reported on activities at the Office of Public Instruction since the June 2004 board meeting. The first part of her report included a list of Superintendent's Goals. Some of those goals consisted of Reading, Indian Education and Indian Education for All, Communications to Schools, Services and Resources to Schools, School Funding, K-12, President Bush's No Child Left Behind Law, and Legislative Agenda.

Ms. McCulloch also highlighted activities from August, 2004. Those are as follows:

- Addressed MEA-MFT summer conference
- Taped television show, "Aging Horizons"
- Attended luncheon with Senator Max Baucus and Ambassadors from foreign countries visiting Montana
- Interviewed with newspaper, radio and television reporters on a variety of K-12 issues

Ms. McCulloch also outlined upcoming events, listed below:

- ❖ OPI's Yellow School Bus Tour-Great Falls, Laurel, Red Lodge, Billings and Hardin in September. In October, the Yellow School Bus will be headed to

- Missoula
- ❖ Indian Education Summit-October 15-16, 2004
 - ❖ American Indian Heritage Day-September 24, 2004
 - ❖ 2004 Montana Educator's Forum-October 1, 2004
 - ❖ Directory of Montana Schools available online at www.opi.state.mt.us/Directory/

ITEM 4 COMMISSIONER OF HIGHER EDUCATION REPORT

Ms. Stearns opted to pass on her report until the Board of Education met at 1:00 p.m.

ITEM 5 GOVERNOR'S OFFICE REPORT

Mr. Frazier, in the absence of Lt. Governor Ohs, presented the Governor's Office Report. He stated that the announcement of the new board member would take place this afternoon. He also gave a brief update on the School Renewal Commission's last meeting, which took place on September 8, 2004. He attended his first Leadership Group meeting and was pleased with the outcome. He thanked Mr. Meloy, Mr. Miller, and Ms. Stearns and their staff for all of their leadership and assistance since he assumed his new position at the Governor's Office.

ITEM 6 STUDENT REPRESENTATIVE REPORT

Mr. Engellant reported on his participation in the School Renewal Commission meetings on July 18-19, and August 16, 2004. He also distributed a student liaison letter, which he will mail out to school administrators advocating for each school to establish a position known as Student Representative Liaison. This position will be responsible to report student needs, concerns, ideas and opinions to the current Student Representative and to report back to his/her fellow students information sent by the Student Representative. The proposal is to have this position filled yearly.

ITEM 7 TEACHER EDUCATION UPDATE

Ms. Peterson, Administrator, Accreditation Division, OPI reported on the PEPPS (Professional Educator Preparation Program Standards) review process. The facilitators will meet in September to determine consistent format, language and public outreach for all writing teams. The teams will work throughout the fall to complete the first drafts of each of the sub-chapters of Chapter 58.

She also gave an update on the Teaching Endorsement Internship Program. This program is designed to support districts that are having difficulty filling teaching positions with licensed teachers in every classroom. She included a look at the OPI Web page for the internship program.

ITEM 8 NCLB UPDATE

Superintendent McCulloch gave an update on this topic, in the absence of Ms. Coopersmith. The update included information regarding the Office of Public Instruction's request to the U.S. Department of Education to amend the Montana Accountability Workbook submitted in May 2003.

In addition, information was presented concerning the ESEA Consolidated Application electronic process used this year and information about the expected schedule to determine the Adequate Yearly Progress status of Montana schools and districts.

ITEM 10 ASSESSMENT UPDATE

Ms. Snow, OPI reported on the Disaggregated 2004 Iowa Test Results. Some of the results of the Iowa Tests are reported below:

- ❑ Montana students in grade 4 scored over 65% in all subjects, and showed small gains in all subjects.
- ❑ Montana students in grade 8 improved by one point in all subjects.
- ❑ Montana students in grade 11 continued to score over 60% in all subjects.

ITEM 9 BPE GOAL REVIEW & 5 YEAR PLAN UPDATE

Mr. Meloy gave a review of the document distributed (Strategic Plan Working Document July 2003-July 2004). This document lists each of the goals of the Board of Public Education, the corresponding strategy to implement the goals, the performance measures needed to calculate the effectiveness of the goals, and the proposed projects to accomplish the strategies.

1:00 – 4:00 BOARD OF EDUCATION MEETING-SAME ROOM

PUBLIC COMMENT

No public comment at this time.

ITEM 11 SET ANNUAL AGENDA CALENDAR

Dr. Miller charged Mr. Meloy, BPE and Mr. Williams, OPI to convene to develop the annual agenda calendar. It was suggested by Dr. Miller to insert a category at the bottom of the calendar, Items to consider at every meeting. Dr. Miller also suggested that we consider contemporary issues on a per meeting basis.

MOTION: It was moved by Mr. Bishop to have BPE work with OPI to develop a new annual agenda calendar. Ms. Myers seconded the motion and the motion unanimously carried.*

*Diane Fladmo was absent for this motion.

Dr. Miller proposed for the location of the September 2006 meeting to have staff do some investigation, the location to be announced at a later date.

MOTION: Mr. Fuller moved to adopt the 2-year meeting calendar as outlined. Ms. Myers seconded the motion and the motion unanimously carried.

ITEM 12 ELECTION OF BOARD OFFICERS

Mr. Meloy opened the discussion for election of board officers.

MOTION: Ms. Myers moved to nominate Dr. Miller for Chairperson of the Board of Public Education. Mr. Fuller seconded the motion and the motion unanimously carried.

MOTION: Ms. Myers moved to nominate Ms. Fladmo as Vice Chairperson of the Board of Public Education. Mr. Bishop seconded the motion and the motion unanimously carried.

ITEM 13 COMMITTEE APPOINTMENTS

Where new member is listed in italics, insert Gay Ann Masolo's name. This results in her being on the Legislative Committee of the Board of Public Education and the Indian Education for All Committee of the Board of Education. Her resume and background information will be mailed to board members. Dr. Miller delegated to Mr. Meloy to write a committee description for Special Purpose Schools Task Force Committee. The Policy and Evaluation Committee has been changed to the Policy and Planning Committee; Mr. Fuller and Mr. Bishop to be added as members of this committee.

Motion: Mr. Fuller moved to approve the committee descriptions and assignments as presented. Ms. Myers seconded the motion and the motion unanimously carried.

ITEM 14 ACCREDITATION REPORT

Mr. McMilin, Accreditation Specialist, OPI, provided to the Board of Public Education for consideration Alternative Standard Five-Year Renewal Requests recommended for approval.

MOTION: Mr. Bishop moved to approve the renewal request for alternative standard for the school indicated. Mr. Fuller seconded the motion and the motion unanimously carried.

The second part of the presentation was the culmination of the amendment to the student records rule, ARM 10.55.909. Following a hearing on September 1, 2004, this report documents the comments received and the respective responses. Mr. Meloy related that there were no written comments received.

ITEM 15 PROPOSED AMENDMENT TO ADMINISTRATIVE RULES OF MONTANA-10.55.909 STUDENT RECORDS

MOTION: Mr. Bishop moved to adopt the amendment to student records rule, 10.55.909. Mr. Fuller seconded the motion and the motion unanimously carried.

LEGAL AFFAIRS

ITEM 16 REPORT OF LICENSE SURRENDERS/REVOCATIONS

There were no license surrenders/revocations at this time.

ITEM 17 MSDB COMMITTEE MEETING/REPORT

Mr. Miller reported that, with the resignation of Mr. Morris, Ms. Myers has assumed the position of chairperson of the MSDB Committee. Mr. Gettel, and Mr. Sykes, MSDB, presented activities that have transpired since the last board meeting at the Montana School for the Deaf and Blind.

- 1. Student Enrollment/Evaluations**-On campus total-74; Student evaluations to date-8; Off campus total-301
- 2. Personnel Actions**-New hires-1/2 time Teacher Assistant in HI Dept, 1/2 time Teacher Assistant in VI Dept, 1/4 time Occupational Therapist, 1/2 time teacher in HI Dept, Cottage Life Attendant, 1/2 time Food Service Worker, 1/2 time receptionist.
- 3. Human Resources**-Negotiations with MEA-MFT and UFCW and a tentative agreement was reached on 8/13/04

4. **Program Accreditation/School Improvement**-In process of completing MSDB's Five Year Comprehensive Plan Effectiveness Report. This will be an action item at the November 2004 board meeting.
5. **Professional Development Activities**-Teaching staff-28 hours, Teacher assistants-40 hours, Interpreters-28 hours, Residential staff-16 hours, Outreach Workshops and Training
6. **MSDB Foundation Activities**-Discussion of "Transition Training". Foundation established a standing committee to work with school to assist in development of resources and programs for transition.
7. **Conferences, Meetings, and Contacts-**
 - August 3-5-Leadership Conference, Lewistown
 - September 2-NCA meeting, Great Falls
 - September 9-CSPD Region II meeting at MSDB
 - September 21-Ed Forum, Helena
 - September 28-UNHS Task Force, Helena
 - October 18-MSDB Foundation quarterly meeting, Great Falls
 - November 2-BPE Committee meeting, Great Falls
8. **Budget and Finance**-Summary of expenditures for FY 05 to date and review of Budget Submittal for 07 biennium.
9. **School Calendar of Events-**
 - August 16-20-Staff Orientation-Professional Development
 - August 28-First day of school
 - September 3-Great Falls White Sox game
 - September 4-Volleyball Centerville @ MSDB-GFC
 - September 18-Volleyball Heartbutte @ MSDB-GFC
 - September 24-27-Travel Weekend
 - October 8-Volleyball Power @ MSDB-GFC
 - October 27-End of first quarter
 - October 31-Halloween party
 - November 24-28-Thanksgiving vacation
10. **Student News and School Events**-VIP group will be performing 9/11 at 7:30 p.m. at the UGF Theatre at the "Seasons of Song" event that features local artists. One transition student is working off campus at Prime Cut.
11. **Public Comment for Non Agenda Items**-no public comment

PRELIMINARY AGENDA ITEMS – November 11-12, 2004

- ❖ **Meet jointly with MACIE and OPI**
- ❖ **Report on the Summit**
- ❖ **Special Purpose Schools Report**

Meeting was adjourned at 10:52 a.m.