

# CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING MINUTES

**FRIDAY APRIL 24<sup>TH</sup>, 2015**

*Board of Public Education Conference Room  
46 N Last Chance Gulch, 2<sup>nd</sup> Floor  
Helena, MT*

## **Starting at 9:00 A.M.**

### **CALL TO ORDER**

Chair Lacey called the meeting to order at 9:04 AM. Ms. Stockton took roll call. Chair Lacey welcomed guests and read the Statement of Public Participation.

Council members present: Ms. Tammy Lacey, Chair; Dr. Cindy O'Dell, Vice-Chair; Mr. Kelly Elder; Ms. Janice Bishop. Absent: Ms. JoDell Beeler; Ms. Leanne Yenny. Staff present: Mr. Pete Donovan, Executive Director Board of Public Education; Ms. Kris Stockton, Administrative Assistant Board of Public Education. Guests present: Ms. Tara Ferriter-Smith, OPI; Dr. Linda Peterson, OPI; Ms. Ann Gilkey, OPI; Ms. Susan Harper-Whalen, University of Montana-Missoula; Ms. Kristi Murphy, University of Montana-Missoula;

*Mr. Kelly Elder moved to adopt the agenda as presented. Dr. Cindy O'Dell seconded the motion. No discussion. Motion passed unanimously.*

*Dr. Cindy O'Dell moved to approve the Feb 6<sup>th</sup>, 2015 minutes. Mr. Kelly Elder seconded. No discussion. Motion passed unanimously.*

*Dr. Cindy O'Dell moved to approve the Feb 19<sup>th</sup>, 2015 conference call minutes. Ms. Janice Bishop seconded the motion. Motion passed unanimously.*

**\*\*Items are listed in the order in which they are presented.\*\***

### **ITEM 2 EXECUTIVE COMMITTEE REPORT – Ms. Tammy Lacey**

- **Draft of Annual Report**

Chair Lacey reviewed the draft report and requested a few minor changes, including: adding the dates of which each goal was achieved and adding the August 19<sup>th</sup>, 2014 meeting highlights to the report.

### **ITEM 1 UPDATE ON PRESCHOOL GRANT – Ms. Tara Ferriter-Smith**

Ms. Tara Ferriter-Smith updated the Council on the Preschool Grant received by the Office of Public Instruction. Ms. Ferriter-Smith discussed how the grant will be administered to schools, and how the OPI will work in conjunction with Department of Public Health and Human Services. Ms. Smith reviewed the different pieces of the grant, and that the main focus of the grant will be high needs/low income areas.

### **ITEM 3 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan**

- **Update on 2015 Legislative Session**

Mr. Donovan updated the Board on the 2015 Legislative session highlighting bills in particular that would have affected the Board and/or CSPAC. Discussion ensued amongst the members regarding happenings at the session this year.

- **Chapter 57 Timeline**

Mr. Donovan briefly discussed the timeline for the clean-up changes being made to Chapter 57. Ms. Gilkey refreshed the Council on the amendments the Council reviewed at the February 19<sup>th</sup>, conference call and how the updates now will go before the BPE for their review.

**ITEM 4 REPORT ON CODE OF ETHICS UPDATE – Professional Practices Committee**

Ms. Bishop and Mr. Elder reviewed for the Council their comments on the Professional Code of Ethics put out by NASDTEC, how it relates to the Montana Code of Ethics, and how some items could be changed in the current Montana Code of Ethics. The Montana Code of Ethics next review cycle begins in January 2016.

**ITEM 5 STATE EQUITY PLAN UPDATE – Dr. Linda Peterson**

Dr. Peterson updated the Council on the work that has been done on the State Equity Plan since the update given to the Council at the February 6<sup>th</sup>, 2015 CSPAC meeting. It is a requirement of the Elementary and Secondary Education Act that each state have this plan. Dr. Peterson walked through the plan with the Council and fielded questions from the group. Public comment is being taken through April 27<sup>th</sup>, 2015, and the report is due to the Education Department by June 1, 2015.

**ITEM 6 UNIVERSITY OF MONTANA PHYLLIS J WASHINGTON COLLEGE OF EDUCATION NEW PROGRAMS – Dr. Linda Peterson, Ms. Susan Harper-Whalen, Ms. Kristi Murphy**

- **Master of Education in Curriculum and Instruction – Early Childhood Endorsement**
- **Minor in Early Childhood Education and Endorsement**
- **Minor in Theatre Education Endorsement**

The Council was updated on new programs being made available at the University of Montana College of Education including a Master’s program in Early Childhood, which has been approved by the Board of Regents, a Minor in Early Childhood, and a Minor in Theatre Education Endorsement. Dr. Susan Harper-Whalen, and Ms. Kristi Murphy, from the Phyllis J Washington College of Education at the UM presented these new programs to the Council. The two minor programs will be presented to the Board of Regents at their May 2015 meeting for approval. In addition, all three programs will be presented to the Board of Public Education in May 2015.

**ITEM 7 DRAFT OF NEW CLASS 8 LICENSE APPLICATION – Ms. Shannon Koenig**

Ms. Ann Gilkey, Chief Legal Counsel for OPI presented this item on behalf of Ms. Koenig. The Council reviewed the new draft Class 8 License application and provided feedback to Ms. Gilkey.

**ITEM 8 REVIEW OF CLASS 8 APPLICATIONS – Ms. Shannon Koenig**

The Council reviewed one Class 8 license application for approval. The Council approved the application in Theatre.

**ITEM 9 FUTURE AGENDA ITEMS**

July 15<sup>th</sup> Joint meeting with BPE  
Early Childhood presentation from SKC and UMW  
Introduction of new CSPAC members  
Update from National Ethics Conference - OPI

**PUBLIC COMMENT**

No public comment was made.

**ADJOURN**

**Mr. Kelly Elder moved to adjourn the meeting. Dr. Cindy O’Dell seconded.**

The meeting adjourned at 12:12 PM.

*Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed “time certain”. Action may be taken by the Council on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair’s discretion.*

*The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual’s ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public*

Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: [kmstockton@mt.gov](mailto:kmstockton@mt.gov) or phone at 444-0302.

APPROVED