

# CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING MINUTES

**JULY 15<sup>TH</sup>, 2015**

*Room 317 Montana State Capitol Building  
Helena, MT*

## **Starting at 9:00 A.M.**

### **CALL TO ORDER**

Chair Lacey called the meeting to order at 9:07 AM. Chair Lacey read the Statement of Public Participation and welcomed guests. Ms. Lacey introduced new Council members Ms. Sabrina Steketee and Ms. Debbie Hendricks.

Council members present: Ms. Tammy Lacey, Chair; Dr. Cindy O'Dell, Vice Chair; Mr. Kelly Elder; Ms. LeAnne Yenny; Ms. Debbie Hendricks; Ms. Sabrina Steketee. Ms. JoDell Beeler excused. Staff present: Mr. Pete Donovan, Executive Director Board of Public Education; Ms. Kris Stockton, Administrative Assistant Board of Public Education; Ms. Julie Balsam Administrative Assistant Board of Public Education. Guests present included: Ms. Shannon Koenig, OPI; Ms. Ann Gilkey, OPI; Dr. Linda Vrooman Peterson, OPI; Dr. Julie Bullard, UM Western; Mr. Mike Miller, UM Western; Mr. Bob Vogel, Montana School Boards Association; Mr. Steve Meloy, Montana School Boards Association; Dr. Christine Lux, Montana State University Bozeman; Mr. Robert Miller, UM Western; Ms. Melanie Charlson, MEA-MFT; Ms. Diane Burke, MTPEC; Dr. Mary Susan Fishbaugh, Montana State University Billings.

*Dr. Cindy O'Dell moved to accept the agenda as presented. Ms. Leanne Yenny seconded the motion.*

*No discussion. Motion passed unanimously.*

*Ms. Sabrina Steketee moved to approve the April 24<sup>th</sup>, 2015 meeting minutes as presented. Dr. Cindy O'Dell seconded the motion.*

*No discussion. Motion passed unanimously.*

### **ITEM 1 EXECUTIVE COMMITTEE REPORT – Ms. Tammy Lacey**

- Chair Lacey announced Mr. Kelly Elder was reappointed to a second term and introduced new members Ms. Debbie Hendricks, 9-12 Teacher, Hellgate High School Missoula; and Ms. Sabrina Steketee, Trustee, Boulder. The remaining council members introduced themselves to the new members.

- Election of Officers

Mr. Donovan opened the floor for nominations.

*Dr. Cindy O'Dell moved to re-elect Ms. Lacey as Chair. Motion seconded by Mr. Kelly Elder.*

*No discussion. Motion passed unanimously.*

*Mr. Kelly Elder moved to re-elect Dr. Cindy O'Dell as Vice Chair. Motion seconded by Ms. Leanne Yenny.*

*No discussion. Motion passed unanimously.*

- Committee Appointments  
*Mr. Kelly Elder moved to accept the new committee appointments. Seconded by Ms. Leanne Yenny.*

*No discussion. Motion passed unanimously.*

- Set 2015-16 Calendar  
Oct 1, 2015 at UM Joint CSPAC/COD  
February 3, 2016  
April 22, 2016  
July TBD (possible July 13, 2016)
- Goal Setting  
*Dr. Cindy O'Dell moved to accept the 2015-16 goals as the same as the 2014-15 Goals. Motion seconded by Mr. Kelly Elder.*

*No discussion. Motion passed unanimously.*

- Planning for Joint BPE/CSPAC Meeting

Chair Lacey briefly reviewed the process for the afternoon meeting with the Board of Public Education.

## **ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan**

Mr. Donovan thanked Chair Lacey for her attendance at the May 7<sup>th</sup>, 2015 Board of Public Education and thanked her for her service to CSPAC as well as being a mentor for Superintendent Sorensen at the MSDB. Mr. Donovan introduced Ms. Julie Balsam as the new part time administrative assistant to the Board and reviewed the hiring process. Mr. Donovan discussed the meetings for the afternoon and for the Board meeting the following day.

## **ITEM 3 NEW CURRICULAR PROGRAMS IN EARLY CHILDHOOD EDUCATION PRESCHOOL THROUGH GRADE 3 (ECE P-3) PROGRAM PRESENTATIONS – Dr. Linda Vrooman Peterson**

Dr. Peterson reviewed the process for the new Early Childhood Programs and introduced the programs which will be presenting to the Council today.

- **Montana State University – Billings; Dr. Mary Susan Fishbaugh, Dean of the College of Education**  
Dr. Mary Susan Fishbaugh reviewed the program MSU-Billings is preparing for the new Early Childhood Education program, discussed the new Bachelor and graduate programs and fielded questions from the Council.
- **University of Montana – Western; Dr. Julie Bullard, Director of the Early Childhood Program**  
Dr. Bullard introduced the Early Childhood programs at UM Western and new programs being proposed. Dr. Bullard passed out an information sheet to the Council. UM Western plans to roll out their new programs for Fall 2015. Dr. Bullard fielded questions from the Council.
- **Salish Kootenai College; Dr. Cindy O'Dell, Dean of the Education Department**  
Dr. O'Dell introduced the new ECE P-3 programs being offered at Salish Kootenai process. Dr. O'Dell reviewed the process SKC went through for approval and accreditation, and answered Council questions.
- **Montana State University – Bozeman; Dr. Christine Lux, Program Leader of the Early Childhood Program; Dr. Jayne Downey, Associate Dean and Department Head College of Health and Human Development**

Dr. Lux reviewed the Early Childhood Education Consortium, and the new ECE programs being developed at MSU-Bozeman to include both major and minor programs.

**ITEM 4 UPDATE REPORT ON THE MONTANA ASSESSMENT FOR CONTENT KNOWLEDGE AND OPI SCORE RANGES FOR PRAXIS II CONTENT TESTS – Dr. Linda Vrooman Peterson**

Dr. Peterson reviewed the state testing requirement for teachers to be Highly Qualified in their content area, how the test is developed and administered. The test is a multiple measures test of 3 separate parts. Dr. Peterson answered questions from the Council regarding the cut scores and the process the OPI used to determine the cut scores.

**ITEM 5 NASDTEC CONFERENCE UPDATE – Ms. Ann Gilkey**

Ms. Gilkey updated the Council on the NASDTEC conference attended by herself and Ms. Shannon Koenig from OPI in June. Ms. Gilkey discussed in particular mentoring and induction programs, tiered licensure, growth plans for educators for licensure renewal, the National Code of Ethics, and a new Educator Lookup. Ms. Gilkey also reviewed an ETS session she attended.

**ACTION**

**ITEM 6 REVIEW OF PROPOSED AMENDMENTS TO ARM TITLE 10, CHAPTER 57 EDUCATOR LICENSURE – Shannon Koenig**

Ms. Shannon Koenig reviewed the proposed changes to ARM Title 10 Chapter 57 for the Council and explained the changes. The Council reviewed each change by section and asked questions and voiced concerns with proposed changes, in particular concerns from Dr. O'Dell regarding the waiver in 10.57.412(4)(c). Dr. O'Dell is concerned that the Montana Assessment for Content Knowledge, required for all endorsements and licensure, would be conducted without the ability to assess how content knowledge is applied during a supervised teaching experience when there is none. Dr. Lutz, MSU Bozeman, gave public comment in opposition to the waiver requirement proposed in 10.57.412(4)(c).

*Dr. Cindy O'Dell moved to approve the proposed amendments with language stricken in 10.57.412(4)(c). Mr. Kelly Elder seconded the motion.*

*Discussion on the process of how the information will be reported to the Board.  
Continued discussion on 10.57.412(4)(c) regarding supervised teaching experience.*

*Motion failed.*

*Ms. Leanne Yenny moved to approve the proposed amendments to ARM Title 10 Chapter 57 as presented. Ms. Debbie Hendricks seconded.*

*No discussion. Motion passed with Dr. O'Dell dissenting.*

**DISCUSSION**

**ITEM 7 UPDATED DRAFT OF CLASS 8 LICENSE APPLICATION – Ms. Shannon Koenig**

Chair Lacey requested to add the word “to” on Page 1, bullet 2 under “Important Considerations” to read: “You must be able “to” demonstrate...”. Dr. O'Dell requested a wording change on Page 3, “Evidence of Eligibility for Licensure and Endorsement(s)”, for the header in column two to read “Please describe how the evidence you are submitting meets the required criteria”. Ms. Koenig noted the requested changes and the application will be updated to reflect the Council members’ requests.

**ITEM 8 FUTURE AGENDA ITEMS**

Class 8 License applications; update on reauthorization of ESEA; review of By Laws

**PUBLIC COMMENT**

No public comment.

*Mr. Kelly Elder moved to adjourn the meeting. Ms. Debbie Hendricks seconded the motion.*

*No discussion. Motion passed unanimously.*

**ADJOURN**

Meeting adjourned at 11:40 AM.

*Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed "time certain". Action may be taken by the Council on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair's discretion.*

*The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: [kmstockton@mt.gov](mailto:kmstockton@mt.gov) or phone at 444-0302.*