

CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING MINUTES

WEDNESDAY JULY 11, 2018

*Montana State Capitol Building
Room 172
Helena, MT*

Starting at 9:00 A.M.

CALL TO ORDER

Chair Elder called the meeting to order at 9:03AM.

CSPAC Members present: Mr. Kelly Elder, Chair; Dr. Rob Watson; Ms. Ann Wake; Ms. LeAnne Lorenz; Mr. Tom Cabbage. Staff present: Mr. Pete Donovan, Executive Director BPE; Ms. Kris Stockton, Administrative Assistant. Guests present: Dr. Linda Vrooman Peterson, OPI; Ms. Kristine Thatcher, Licensure Manager, OPI; Ms. Patty Muir, Accreditation Program Director, OPI; Ms. Diane Burke, Executive Director Montana Quality Education Coalition.

APPROVAL OF AGENDA

Ms. LeAnne Lorenz moved to approve the agenda as presented. Dr. Watson seconded the motion. No discussion. Motion passed unanimously.

APPROVAL OF MINUTES

Ms. LeAnne Lorenz moved to approve the minutes with correction of Ms. Lorenz's name. Motion seconded by Dr. Watson. No discussion. Motion passed unanimously.

ITEM 1 EXECUTIVE COMMITTEE REPORT – Kelly Elder

- Introduction of new CSPAC Members – Tom Cabbage, Ann Wake
- Election of Officers

Mr. Donovan opened the floor for nominations for Chair to CSPAC for 2018-2019.

Ms. LeAnne Lorenz nominated Mr. Kelly Elder for Chair. Dr. Watson seconded the motion. No other nominations were made. No discussion. Motion passed unanimously.

Chair Elder opened the floor for Vice Chair nominations.

Ms. LeAnne Lorenz nominated Ms. Noreen Burris as Vice Chair. Dr. Watson seconded the motion. No other nominations were made. No discussion. Motion passed unanimously.

- Committee Appointments

Mr. Donovan reviewed the responsibilities of each committee for the Council. Committee appointments will be moved to the October meeting.

- Set 2018-2019 Calendar
 - Oct 4, 2018 @UM
 - Feb 6, 2019
 - April 17, 2019
 - July 10, 2019

- Goal Setting

The Council reviewed the Goals one by one, discussing, clarifying, and revising the goals. No substantial changes were made other than updating dates for annual meetings.

- Annual Report Review

Chair Elder reviewed the CSPAC Annual Report which will be presented to the Board of Public Education at the Joint meeting to be held in the afternoon. Ms. Diane Burke thanked the staff for their work in putting together the Annual Report.

- Planning for Joint BPE/CSPAC Meeting

The Council briefly discussed the afternoon joint meeting with the Board of Public Education.

ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan

Mr. Donovan reviewed the agenda for the Board of Public Education meeting on Thursday and discussed his recent attendance at the Education Commission of the States Annual Conference in Washington DC.

ITEM 3 CHARTER SCHOOL PROGRAM/PROCESS – Dr. Linda Vrooman Peterson, OPI

Dr. Linda Vrooman Peterson, OPI, reviewed the Charter School process as outlined in the Chapter 55 Accreditation Rules, specifically the Variance to Standards Rule in ARM 10.55.604. Dr. Peterson reviewed the history of the creation of the rule and revisions that have occurred, then opened the floor for questions and discussion. Council members asked questions of Dr. Peterson regarding the Administrative Rules for Charter Programs. The Council discussed possibilities of a rule revision surrounding Charter Schools. Mr. Donovan suggested bringing this topic up at the Joint meeting with the Board of Public Education in the afternoon.

**ITEM 4 ACCREDITATION 101: LINKING STUDENT ACHIEVMENT TO ACCREDITATION
Patty Muir, OPI**

Ms. Muir gave a presentation to the Council on Accreditation 101 discussing the different elements contained within Accreditation including: the Continuous School Improvement Plan, Meeting Accreditation Standards, and Quality Assurance Check. Ms. Muir discussed the Accreditation Status Criteria Reference Guide which the OPI uses to assist them with Accreditation checks and ensuring schools are meeting the Accreditation Standards, giving examples of required criteria schools are to meet, how the deviations are classified when they occur, how schools can correct the deviation, and what happens if or when, they do not correct the deviation.

ACTION

**ITEM 5 APPROVE REQUEST TO ADMEND ARM 10.57.421 CLASS 4 ENDORSEMENTS BY
ADDING EMT AND EMERGENCY AND FIRE SERVICES TO LIST OF CLASS 4
ENDORSABLE AREAS – Kristine Thatcher**

Ms. Kristine Thatcher, Educator Licensure Manager, OPI presented the proposed language to the Council. The language was revised after the April CSPAC meeting and removes “fire” from the title of “EMT and Emergency Services”, so the language now reads “Emergency Fire Services. Ms. Thatcher reviewed the language for the Council and then turned the presentation over to Ms. Renee’ Erlandsen to further discuss the proposed language and requirements behind it. Ms. Erlandsen fielded questions from the Council.

Dr. Rob Watson moved to approve the request to amend ARM 10.57.421 Class 4 Endorsements by adding EMT and Emergency Services to the list of Class 4 Endorsable Areas. Motion seconded by Mr. Tom Cabbage.

No discussion. Motion passed unanimously.

ITEM 6 CLASS 8 LICENSE APPLICATIONS – Kristine Thatcher

Ms. Kristine Thatcher reviewed for the Council the Administrative Rules for Class 8 Licenses and presented 4 applications for Class 8 Licenses. The Council reviewed all four applications and approved three and disapproved one.

DISCUSSION

ITEM 7 FUTURE AGENDA ITEMS

Committee Assignments
Review of By-Laws
Education Interim Committee Meeting Update

PUBLIC COMMENT

No Public Comment

ADJOURN

Meeting adjourned at 12:17PM.

Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed "time certain". Action may be taken by the Council on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair's discretion.

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: kmstockton@mt.gov or phone at 444-0302.