



**Montana Board of Public Education
Public Charter School Reporting Calendar
2025-2026 School Year**

Charter Governing Boards must provide documentation as outlined in the Public Charter School Contract and 20-6-804, MCA, to assist the Board of Public Education in its oversight of Public Charter Schools.

The information below outlines the required submissions, timelines, and responsibilities for public charter school operators to ensure compliance with state law and to support effective oversight by the Board of Public Education.

New Applicants			
Month	Compliance & Deadlines	Due Date	Notes
October	Public Charter School Application Submission	October 27–31, 2025	All materials must be submitted in a single electronic submission
December	Interviews with the Board of Public Education	TBD	Scheduled directly with each public charter school
January	Board Approval/Denial of Application	January 16, 2026	
May	Return Signed Contract Request to Open a Charter School Form	May 1, 2026 May 29, 2026	Submitted to OPI via the secure File Transfer Service
June	Initial Statement	June 29, 2026	If the financial controls are substantially similar to the local school board, include a copy of the most recent completed audit
July	Statement of Insurance	July 1, 2026	

1 st Year Operational Public Charter Schools			
Month	Compliance & Deadlines	Due Date	Notes
October	Variances to Standards	October 12, 2025	Due the second Monday in October, as required by ARM 10.55.604
	Mission Specific Student Achievement Goals	October 31, 2025	
	Audited Financial Statement	October 31, 2025	ESP Contracted Schools Only
November	Q1 Financial Report	November 14, 2025	
February	Q2 Financial Report	February 13, 2026	Submission completed through the OPI accreditation platform
	Performance Framework	February 27, 2026	
Spring	Site Visits	TBD	Scheduled directly with each public charter school
May	Q3 Financial Report	May 15, 2026	
August	Q4 Financial Report	August 14, 2026	

2 nd Year Operational Public Schools and Beyond			
Month	Compliance & Deadlines	Due Date	Notes
October	Variances to Standards	October 12, 2025	Due the second Monday in October, as required by ARM 10.55.604
February	Performance Framework	February 27, 2026	Submission completed through the OPI accreditation platform
August	Annual Cash Flow Projections and Financial Report Due	August 30, 2026	

Board of Public Education Actions			
Month	Compliance & Deadlines	Due Date	Notes
December	New Public Charter School Application Interviews	TBD	
January	Board Charter School Committee Review and Recommendation	TBD	
	Approve/Deny New Public Charter School Applications	January 15-16, 2026	
March	Execute Public Charter School Contracts	March 19-20, 2026	
May	Review of Public Charter School Application and Evaluation Criteria prior to publication	May 21-22, 2026	
	Review of Public Charter Schools Annual Performance Reports		
June	Publish Public Charter School Application and Evaluation Criteria	June 1, 2026	

Other Submission Requirements	
Compliance Requirement	Notes
New Contracts with Educational Service Providers (ESP)	The Charter Governing Board shall provide the Board of Public Education with any proposed ESP Contract or proposed material amendment no later than thirty (30) days prior to the proposed date of execution for review.
Insurance Coverage	The Charter Governing Board shall provide notice to the Board of Public Education at least thirty (30) days in advance of any material change, nonrenewal or termination of insurance.
School Personnel	The Charter Governing Board shall provide written notice to the Board of Public Education within five (5) business days of the hiring or departure (by resignation or dismissal) of the administrator, principal, or head of any school, however designated.