

Administrative Rules of Montana Education Chapter 57, Educator Licensure Comprehensive Review and Revision November 2020 to November 2021

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Outline of Task Force Recommendations to the Superintendent

Prepared for: Montana Board of Public Education

Prepared by: Crystal Andrews, Educator Licensure Director
Julie Murgel, Senior Manager

Per Admin. R. Mont. 10.57.101(2) The board shall consider recommendations for revision of the rules at any time it deems necessary. Every five years the board shall conduct a comprehensive review of its licensing rules to ensure that such rules are meeting the needs of the state.

The last comprehensive review was completed in 2016 and the rules adopted on November 18, 2016, taking effect on January 1, 2017. In November 2020, we began the comprehensive review process as required, completing that review in October of 2021. A task force composed of stakeholders and partners in education met weekly since June 10, 2021, to provide recommendations for proposed changes to State Superintendent Arntzen.

Conceptual changes are requested. The following items are the most significant:

Topic	Discussion of Change
Definition for Educator Preparation Program	Language change allows for acceptance of state approved alternative programs that are approved by other states that lead to licensure. This is in addition to the EPP at a regionally accredited college or university that is approved or accredited by the state.
Mentorship and Induction Program Requirement	“Mentorship and induction program” is defined as a program of continuing professional development that meets the requirements of the Board of Public Education as defined in ARM 10.55.701(4)(a)(b). This is newly defined based on the creation of a Tiered Class 2 license called a 2A. A 2A requires completion of mentorship and/or mentorship and induction for initial license holders including teachers with less than three years of experience. After successful completion of a mentorship/induction program, a teacher license is upgraded to a 2B: Standard Teaching License. Out-of-state teachers with 3 or more years’ experience will qualify for the 2B and not be required to complete a mentorship and induction program.
Emergency Authorization and IDEA alignment	To align with federal IDEA regulations, language is proposed to prohibit emergency authorization of employment for special education teachers.
Unusual Case 30-day notice waiver	Added at the request of the BPE for a 30 day notice specific for unusual cases-similar to the notice for denials.

Expansion of 6 semester credit recency requirements to include PD units	To increase flexibility for educators, it is proposed to adjust the 6-semester requirement for recency to include the option of 60 PD units. As a result, the term renewal units are renamed as professional development units.
Reciprocity for Military Spouses/Dependents	Added to ensure reciprocity for military spouses/dependents.
Adding an additional endorsement	Recommendation to add pathways to earn an additional endorsement beyond the current requirement based on the program of study completed through an EPP. The pathways include: proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the requested additional endorsement, recommendation for the endorsement from the appropriate official from an accredited professional program or holds a bachelor's or higher degree from a regionally accredited college or university in the endorsement area.
Class 2 EPP requirement	Proposed language added to blend the traditional and alternative pathways, this includes all EPP programs that are approved and accredited by states that lead to licensure. This aligns with the updated definition in 10.57.102.
Multiple pathways for evidence of content and pedagogy knowledge	Inclusion of multiple pathways to show competency beyond the Praxis: a minimum passing score on the PRAXIS Subject Assessment; or a passing score on a student teaching portfolio verified by the appropriate official from the educator preparation program; or a 3.00 or higher coursework GPA verified by the appropriate official from the educator preparation program.
Class 1 Professional License with National Board Certification	Based on the requirements for certification by the National Board for Professional Teaching Standards which includes 3 or more years of teaching and extensive professional learning activities equivalent to master's level work, it is proposed to change the Class 1 standard teaching license requirements. The proposed requirements are 3 years of teaching and either a master's degree in education or an endorsable teaching area(s) from a regionally accredited college or university or certification by the National Board for Professional Teaching Standards.
IEFA requirement for all licenses	Based on the Montana Constitution, ensuring IEFA knowledge is required for any type of educator license in the State of Montana.
Superintendent course and credit requirement	Increased flexibility for EPPs to design programming based on the Montana specific requirements rather than a set number of courses and credits. The recommend language change replaces the "three credits" with "Montana educator preparation program requirements" in each of the following: (i) Montana school law; (ii) Montana school finance; and (iii) Montana collective bargaining and employment law;
School Counselors as Administrators	Current rule requires 3 years' "teaching" experience to be eligible for administrative licenses. The revision will allow those school counselors who may not have "classroom" experience to use 3 years' experience as the school counselor to meet experience requirements.
CTE Addition of Associate Degree and Apprenticeship	Inclusion of an associate degree and apprenticeship certificate to the 4B license.



CTE reduction of work hours and PD units	<p>OPI researched other states' requirements, which range from 2,000 to 10,000. MT with 10,000 is on the high end. 5000 hours is recommended, based on equivalence 5000 hrs./8 hrs. per day/235 calendar workdays.</p> <p>Recommendation to lower the hours from 80 to 60 hours to align with the requirements of recency and renewal requirements.</p>
Class 5 Tiers	<p>5A: Provides additional time to either pass the Praxis or complete a mentorship/induction program.</p> <p>5B: 3 years' time frame to complete an EPP while employed or residing in MT. (This is the same as the current Class 5: Provisional License).</p> <p>5C: Language added to allow flexibility for specific cases where an out-of-state license has expired, and the candidate does not have recent credits within the last 5 years. This allows a teacher to obtain a license by opting to complete 60 professional development units, or 6 semester credits, or a combination of college credits and PD units.</p>
Class 8 Requirements	<p>Removing barriers to Class 8. Remove requirements A-C:</p> <p>(A) ability to create learning environments that support creativity, critical thinking, individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation;</p> <p>(B) understanding and ability to use a variety of instructional and assessment strategies to encourage learners to develop understanding of content areas and to build skills to apply knowledge in meaningful ways; and</p> <p>(C) understanding of individual differences and diverse cultures with an ability to integrate history, culture, heritage, and contemporary status of American Indians and tribes in Montana. as verified with completion of the online course "An Introduction to Indian Education for All in Montana."</p>



Essentials for Obtaining Licenses in MT

Based on the Task Force recommendations, the table outlines the proposed requirements for educators to obtain, keep, and advance a Class 1, 2, or 5 teaching license.

Class 5: Provisional	Class 2: Standard	Class 1: Professional
<p>Bachelor's degree from accredited institution</p> <ul style="list-style-type: none"> • Verified completion of IEFA course 	<p>Bachelor's degree from accredited institution</p> <ul style="list-style-type: none"> • Verified completion of IEFA course • Completion of an accredited EPP with appropriate supervised teaching experience 	<ul style="list-style-type: none"> • Verified completion of IEFA course • Completion of an accredited EPP with appropriate supervised teaching experience
<p>5A (2 years, non-renewable)</p> <ul style="list-style-type: none"> • Has completed an accredited EPP and supervised student experience but lacks the evidence of competency (Needs the Praxis) or needs additional time to complete the mentorship/induction program. <p>5B (3 years, non-renewable)</p> <ul style="list-style-type: none"> • Is enrolled in and has a plan of study for completion of an accredited EPP program within 3 years. <p>5C (3 years, non-renewable) Has completed an accredited EPP, supervised teaching experience, but has:</p> <ul style="list-style-type: none"> • expired unrestricted license <p>and does not have</p> <ul style="list-style-type: none"> • 6 hours of college credit earned within the or 60 hours of approved professional development activity in the past 5 years. 	<p>One of the following:</p> <ul style="list-style-type: none"> • Praxis (Content only) • Passing score on Student Teaching portfolio, verified by EPP • 3.00 or higher GPA in EPP courses verified EPP <p>2A (2 years, non-renewable)</p> <ul style="list-style-type: none"> • Need a mentorship and induction program, or • hold a current standard, unrestricted out-of-state educator license and less than 3-years' experience, or • successful completion of requirements for a Montana 5C license and less than 3-years of experience. <p>2B (5 years or a 2B upgraded from a 2A that is valid for 3 years, renewable)</p> <ul style="list-style-type: none"> • completed the mentorship and induction program or • hold a current standard, unrestricted out-of-state educator license and three years of successful teaching experience or • successful completion of requirements for a Montana 5A or 5C license and three years of experience. 	<p>Class 1 (5 years, renewable)</p> <p>One of the Following</p> <ul style="list-style-type: none"> • Master's degree from accredited institution and a current unrestricted teacher license and more than 3-years' experience. <p>or</p> <ul style="list-style-type: none"> • Completion of a National Board Certification program

Existing Rule	Proposed Language	Comment
<p><u>10.57.101</u> REVIEW OF POLICY (1) By authority of Article X of the Montana Constitution and 20-4-102, MCA, the Board of Public Education exercises general supervision over the public school system and such other public educational institutions as may be assigned by law. By authority of 20-4-102, MCA, the Board of Public Education adopts rules for the issuance of educator licenses which are administered by the Superintendent of Public Instruction.</p>		<p>With this review cycle complete from November 2020 to November 2021, the next review will most likely begin Fall of 2025.</p>
<p><u>10.57.101</u> REVIEW OF POLICY (2) The board shall consider recommendations for revision of the rules at any time it deems necessary. Every five years the board shall conduct a comprehensive review of its licensure rules to ensure that such rules are meeting the needs of the state.</p>		
<p><u>10.57.101</u> REVIEW OF POLICY (3) The Superintendent of Public Instruction shall provide an annual report to the Board of Public Education on the number of Montana educator licenses issued, licensure denials, number of emergency authorizations of employment, and other relevant, available data pertaining to recruitment and retention of educators in Montana.</p>		

Existing Rule	Proposed Language	Comment
The following definitions apply to this chapter.		
<p>10.57.102 DEFINITIONS</p> <p>(1) "Acceptable evidence" means relevant official transcripts, university recommendation, certificates of completion, and other documentation as required by the Board of Public Education or the Superintendent of Public Instruction</p>		
<p>10.57.102 DEFINITIONS</p> <p>(2) "Accredited educator preparation program" means:</p> <p>(a) an educator preparation program accredited by the National Council for the Accreditation of Teacher Education (NCATE) or the Council for the Accreditation of Educator Preparation (CAEP) or the Montessori Accreditation Council for Teacher Education (MACTE). A MACTE educator preparation program is subject to the following restrictions:</p> <p>(i) Completion of a MACTE accredited program may only be used by an applicant for licensure who has also completed at least a bachelor's degree; and</p> <p>(ii) The resulting license granted to an applicant for licensure who has completed a MACTE accredited program shall be limited to early grades or middle grades licensure and only for the grade levels covered by the MACTE accredited program completed by the applicant; or</p> <p>(b) an educator preparation program at a regionally accredited college or university approved or accredited by a state board of education or a state agency. The Superintendent</p>	<p>(2) "Accredited educator preparation program" means:</p> <p>(a) an educator preparation program accredited by the National Council for the Accreditation of Teacher Education (NCATE) or the Council for the Accreditation of Educator Preparation (CAEP) or the Montessori Accreditation Council for Teacher Education (MACTE). A MACTE educator preparation program is subject to the following restrictions:</p> <p>(i) Completion of a MACTE accredited program may only be used by an applicant for licensure who has also completed at least a bachelor's degree; and</p> <p>(ii) The resulting license granted to an applicant for licensure who has completed a MACTE accredited program shall be limited to early grades or middle grades licensure and only for the grade levels covered by the MACTE accredited program completed by the applicant; or</p> <p>(b) an educator preparation program at a regionally accredited college or university that is approved and* accredited by a state board of education or a state agency. The Superintendent of Public Instruction has discretion to deny licensure consistent with</p>	<p>Language change allows for acceptance of state approved alternative programs that are approved by other states that lead to licensure. This is in addition to the EPP at a regionally accredited college or university that is approved or accredited by the state.</p> <p>Language removal was proposed because it is not necessarily part of the definition. Transferred to 10.57.</p> <p>* Keep the "or" in the definition.</p>

<p>of Public Instruction has discretion to deny licensure consistent with these rules if the standards are not substantially equivalent to or greater than the standards required in Montana, subject to approval by the Board of Public Education upon appeal of the denial.</p>	<p>these rules if the standards are not substantially equivalent to or greater than the standards required in Montana, subject to approval by the Board of Public Education upon appeal of the denial. (move to 10.57.2</p>	
<p>10.57.102 <u>DEFINITIONS</u> (3) "Accredited specialist program" means:</p> <p>(a) for school psychologists, a program accredited by the National Association of School Psychologists (NASP); and</p> <p>(b) for school counselors, a program for the preparation of specialists approved or accredited by:</p> <p>(i) the Council for the Accreditation of Counseling and Related Education Programs (CACREP); or</p> <p>(ii) a state board of public education or a state agency. The Superintendent of Public Instruction has discretion to deny licensure consistent with these rules if the standards are not substantially equivalent to or greater than the standards required in Montana, subject to approval by the Board of Public Education upon appeal of the denial.</p>	<p>(ii) a state board of public education or a state agency. The Superintendent of Public Instruction has discretion to deny licensure consistent with these rules if the standards are not substantially equivalent to or greater than the standards required in Montana, subject to approval by the Board of Public Education upon appeal of the denial.</p>	<p>Language change aligns with 2b above.</p>
<p>10.57.102 <u>DEFINITIONS</u> (4) "Appropriate grade level(s)" means early childhood, elementary, middle, secondary, or other levels as defined by the Board of Public Education.</p>		
<p>10.57.102 <u>DEFINITIONS</u> (5) "Appropriate official" means the Superintendent of Public Instruction, the dean of</p>		



the school of education or another official designated by them.		
<p>10.57.102 <u>DEFINITIONS</u></p> <p>(6) "Certification" means licensure of an educator/specialist, as issued by the state of Montana, based on completion of a teacher, administrator, or specialist program of an accredited college or university. Certification includes grade level(s), endorsement(s), and classification.</p>		
<p>10.57.102 <u>DEFINITIONS</u></p> <p>(7) "College credit" means credit received for completion of a course from a regionally accredited college or university.</p>		
<p>10.57.102 <u>DEFINITIONS</u></p> <p>(8) "Endorsement" means an official indication on a license of the grade level(s), subject area(s), or specialist program area(s) as listed in Subchapter 4 for which the licensee is authorized to practice in Montana accredited schools. Grade levels are:</p> <ul style="list-style-type: none"> (a) age 3 - grade 3 (early childhood); (b) K-8 (elementary); (c) 4-8 (middle grades); (d) 5-12 (secondary, content-specific); (e) K-12 (as delineated in ARM 10.57.412); <p>and</p> <ul style="list-style-type: none"> (f) P-12 (special education and school psychologist). 	<p>(8) "Endorsement" means an official indication on a license of the grade level(s), subject area(s), or specialist program area(s) as listed in Subchapter 4 for which the licensee is authorized to practice in Montana accredited schools. Grade levels are:</p> <ul style="list-style-type: none"> (a) P - grade 3 (early childhood); (b) K-8 (elementary); (c) 4-8 (middle grades); (d) 5-12 (secondary, content-specific); (e) K-12 (as delineated in ARM 10.57.412); and (f) P-12 (special education and school psychologist). 	<p>Change "3" to "P" to align with the most commonly used language across the field.</p>
	<p>(9) "Exchange teacher" means a person from outside the United States with exceptional expertise and contracted to provide instruction that is on an exchange program with a school district or university.</p>	<p>Added to define "exchange teacher" and clarify difference between exchange teacher and someone who may be working on a visa.</p>



<p>10.57.102 DEFINITIONS</p> <p>(9) "Lapsed license" means:</p> <p>(a) the licensee has not earned the required number of renewal units during the term of the license; or</p> <p>(b) the licensee has earned the required number of renewal units during the term of the license but has not renewed the license by June 30 following the year of expiration.</p>	<p>(10) (9) "Lapsed license" means:</p> <p>(a) the licensee has not earned the required number of renewal units during the term of the license; or</p> <p>(b) the licensee has earned the required number of renewal units during the term of the license but has not renewed the license by June 30 following the year of expiration.</p>	<p>Transferred from 10.57.112 Numbering</p>
<p>10.57.102 DEFINITIONS</p> <p>(10) "License" or "licensure" means a certificate issued or applied for under 20-4-101, et seq., MCA.</p>	<p>(11) (10) "License" or "licensure" means a certificate issued or applied for under 20-4-101, et seq., MCA.</p>	<p>Numbering</p>
	<p>(12) (11) "Mentorship and induction program" means a program of continuing professional development that meets the requirements of the Board of Public Education as defined in ARM 10.55.701(4)(a)(b).</p>	<p>With its inclusion it has created a Tiered Class 2 license called 2A to require completion of mentorship and/or mentorship and induction for initial license holders including teachers with less than three years of experience.</p>
<p>10.57.102 DEFINITIONS</p> <p>(11) "Regionally accredited" means a college or university accredited by one of the following:</p> <p>(a) Middle States Association of Schools and Colleges;</p> <p>(b) New England Association of Schools and Colleges;</p> <p>(c) North Central Association of Schools and Colleges;</p> <p>(d) Northwest Commission on Colleges and Universities;</p> <p>(e) Southern Association of Schools and Colleges; or</p> <p>(f) Western Association of Schools and Colleges.</p>	<p>(13) (12) "Regionally accredited" means a college or university accredited by one of the following:</p> <p>(a) Higher Learning Commission;</p> <p>(b) (a) Middle States Association of Schools and Colleges;</p> <p>(c) (b) New England Association of Schools and Colleges;</p> <p>(c) North Central Association of Schools and Colleges;</p> <p>(d) Northwest Commission on Colleges and Universities;</p> <p>(e) Southern Association of Schools and Colleges; or</p>	<p>Numbering</p> <p>Higher learning commission added because they are a recognized accrediting by the Council for Higher Education Accreditation https://www.chea.org/search-accreditors-results-table?search_api_fulltext=&field_accreditor_type=1004</p> <p>Removed b/c no longer recognized by CHEA and</p>



	(f) Western Association of Schools and Colleges.	became the HLC above. https://www.chea.org/search-creditors-results-table?search_api_fulltext=&field_accreditor_type=1004
10.57.102 DEFINITIONS (12) "Supervised teaching experience" means teaching experience while under the supervision of an accredited professional educator preparation program and is identified on a college or university transcript as field experience, internship, practicum, or student teaching.	(14) (13) "Supervised teaching experience" means teaching experience while under the supervision of an accredited professional educator preparation program and is identified on through acceptable evidence as delineated in ARM 10.57.102(1) a college or university transcript as field experience, internship, practicum, or student teaching.	Language change allows for flexibility in evidence outside of just a transcript
10.57.102 DEFINITIONS (13) "Year of administrative experience" means employment as a licensed administrator at any level within a state accredited P-12 school system, or in an educational institution specified in 20-9-707 , MCA, for the equivalent of at least .5 full-time employee (FTE) for a school year comparable to a 180 day school year. Experience gained prior to initial licensure is not considered. Experience as a County Superintendent may be considered as "administrative" experience with evidence of the following: (a) possession of a Class 3 license for the time period requested to be considered as administrative experience; and (b) the school(s) they are claiming to hold or have held supervisory responsibilities over have provided notice that the county superintendent served in an administrative role.	(15) (14) "Year of administrative experience" means employment as a licensed administrator at any level within a state accredited P-12 school system, or in an educational institution specified in 20-9-707 , MCA, for the equivalent of at least .5 full time employee (FTE) for a school year comparable to a 180 day school year. Experience gained prior to 9/10/52initial licensure is not considered. Experience as a County Superintendent may be considered as "administrative" experience with evidence of the following: (a) possession of a Class 3 license for the time period requested to be considered as administrative experience; and (b) the school(s) they are claiming to hold or have held supervisory responsibilities over have provided notice that the county superintendent served in an administrative role.	Numbering

<p><u>10.57.102</u> DEFINITIONS</p>	<p>(16) "Unrestricted license" means a current renewable license that is not an emergency, provisional, or lifetime license.</p>	<p>Added for clarity of phrase used through-out rule.</p>
<p><u>10.57.102</u> DEFINITIONS (14) "Year of teaching experience" means employment as a licensed teacher at any level within a state accredited P-12 school system, or in an educational institution specified in 20-9-707, MCA, for the equivalent of at least .5 FTE for a school year comparable to a 180 day school year. Experience gained prior to initial licensure is not considered.</p>	<p>(17) (15) "Year of teaching experience" means employment as a licensed teacher at any level within a state accredited P-12 school system, or in an educational institution specified in 20-9-707, MCA, for the equivalent of at least .5 FTE for a school year comparable to a 180 day school year. Experience gained prior to initial licensure is not considered.</p>	<p>Numbering</p>

<p><u>10.57.107</u> EMERGENCY <u>AUTHORIZATION OF EMPLOYMENT</u> (1) In accordance with 20-4-111, MCA, district administrators who have exhausted all possibilities for hiring a licensed teacher may request that the Superintendent of Public Instruction issue an emergency authorization of employment to the district to employ a person to teach. The following requirements must be met to ensure consideration of the request: (a) The request must originate with the school district. (b) The position must have been advertised at least statewide far enough in advance to reasonably enable qualified applicants to submit applications and be interviewed. (c) The individual for whom the emergency authorization is being sought shall not be currently endorsed in the area of requested authorization and shall: (i) have previously held a teacher or specialist license; or</p>		
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(ii) provide acceptable evidence of academic qualifications or significant experience related to the area for which the emergency authorization of employment is being sought.		
<u>10.57.107 EMERGENCY AUTHORIZATION OF EMPLOYMENT</u> (2) An emergency authorization of employment is valid for one year.		
<u>10.57.107 EMERGENCY AUTHORIZATION OF EMPLOYMENT</u> (3) Experience as a classroom teacher when authorized pursuant to this rule qualifies as teaching experience as defined in ARM 10.57.102 (14).		
<u>10.57.107 EMERGENCY AUTHORIZATION OF EMPLOYMENT</u>	(4) Emergency authorization of employment for special education teachers is prohibited under federal regulations and is unavailable to a district for such positions.	Added to align with federal regulations.

Existing Rule	Suggested Change	Comment
<u>10.57.109 UNUSUAL CASES</u> (1) The Board of Public Education is aware that these licensure rules cannot cover all the special circumstances that can arise. Therefore, the Board of Public Education is authorized to exercise judgment in unusual cases upon recommendation by the Superintendent of Public Instruction	(1) The Board of Public Education is aware that these licensure rules cannot cover all the special circumstances that can arise. Therefore, the Board of Public Education is authorized to exercise judgment in unusual cases upon recommendation by the Superintendent of Public Instruction. (2) Upon notice of a request for an unusual case hearing, the Board of Public Education shall provide notice of a pending action to the licensee, by certified mail not less than 30 days prior to the date of the hearing. (a) Such notice shall include: (i) a statement of the time, place and nature of the hearing;	Added at the request of the board for a 30 day notice specific for unusual cases-similar to the notice for denials.



	<p>(ii) a statement of the legal authority and jurisdiction under which the hearing is to be held;</p> <p>(iii) a reference to the particular sections of the statutes and rules involved;</p> <p>(iv) a statement of the matters asserted;</p> <p>(v) a designation of who will hear the allegation pursuant to ARM <u>10.57.603</u>; and</p> <p>(vi) a statement of the licensee's right to be represented by counsel at the hearing.</p> <p>(b) The notice shall advise the licensee that the unusual case hearing will be open to the public unless an individual's right to privacy outweighs the public's right to know.</p> <p>(3) The educator may waive their right to the 30 days' notice in order to be placed on the next meeting agenda by writing a letter to the Board of Public Education.</p> <p>(4) If resolution is reached prior to the hearing, the parties may report such resolution to the board and ask for dismissal of the matter.</p>	
<p><u>10.57.112</u> LICENSE OF EXCHANGE TEACHERS</p> <p>(1) An exchange teacher is a person from outside the United States with exceptional expertise and contracted to provide instruction.</p> <p>(2) A Class 5 license may be issued to an educator who is on an exchange program with a school district or university.</p>	<p>(1) An exchange teacher is a person from outside the United States with exceptional- expertise and contracted to provide instruction.</p> <p>(2)-(1) A Class 5 license may be issued to an exchange teacher as defined in ARM 10.57.102(9) educator who is on an exchange program with a school district or university.</p>	<p>Transferred to the definition section-102(9) Reference to definition moved to section 102.</p>

Existing Rule	Suggested Change	Comment
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<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK</p> <p>(1) The National Child Protection Act of 1993, as amended, (codified at 42 United States Code sections 5119a and 5119c) (the "Act") authorizes a state and national criminal history background check to determine the fitness of an employee, volunteer, or other person with unsupervised access to children, the elderly, or individuals with disabilities. The purpose of this rule is to support the Superintendent of Public Instruction's duty to determine whether an applicant for licensure has been convicted of a crime that bears upon the applicant's fitness related to the safety and well-being of children and the integrity of the teaching profession.</p>		
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK</p> <p>(2) Each of the following applicants shall provide to the Montana Department of Justice information and material sufficient to obtain a fingerprint-based national criminal history background check:</p> <p>(a) any applicant for initial Montana educator licensure;</p> <p>(b) any applicant seeking to reinstate a lapsed, surrendered, revoked, or suspended educator license; or</p> <p>(c) an individual for whom a school district is seeking emergency authorization of employment pursuant to 20-4-110, MCA, and ARM 10.57.107.</p>	<p>(2) Each of the following applicants shall provide to the Montana Department of Justice information and material sufficient to obtain a fingerprint-based national criminal history background check:</p> <p>(a) any applicant for initial Montana educator licensure;</p> <p>(b) any applicant seeking to reinstate a lapsed, surrendered, revoked, or suspended educator license; or</p> <p>(c) an individual for whom a school district is seeking emergency authorization of employment pursuant to 20-4-110 20-4-111, MCA, and ARM 10.57.107.</p>	<p>The wrong MCA was referenced and needs changed.</p>
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK</p> <p>(3) Neither the Superintendent of Public Instruction nor the Board of Public Education shall bear the costs of the background check.</p>		



<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (4) The Superintendent of Public Instruction shall not issue a Montana educator license pursuant to 20-4-101, et seq., MCA, until the applicant's background check has been completed and the results delivered to and reviewed by the Superintendent of Public Instruction.</p>		
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (5) To initiate the criminal history background check process, the applicant must submit a set of fingerprints on the appropriate form to the Montana Department of Justice for the purpose of licensure. Criminal background checks submitted for other purposes will not be acceptable for licensure.</p>		
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (6) As part of the licensure application process, the applicant must provide character and fitness information to the Superintendent of Public Instruction. If the applicant has any criminal history record, the applicant must provide a description and explanation of the circumstances of the crime.</p>		
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (7) Each applicant who is the subject of a criminal history background check is entitled to receive a copy of the report from the Superintendent of Public Instruction with the appropriate identification and signed release. The applicant may challenge the accuracy and completeness of any information contained in any such report through the Montana Department of Justice procedures.</p>		



<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (8) The Montana Office of Public Instruction shall make a determination whether the applicant has been convicted of, or is under pending indictment for, a crime that bears upon the applicant's fitness related to the safety and well-being of children or the teaching profession.</p>		
<p><u>10.57.201A</u> CRIMINAL HISTORY BACKGROUND CHECK (9) Conviction, including conviction following a plea of nolo contendere, a conviction in which the sentence is suspended or deferred, or any other adjudication treated by the court as a conviction, may be considered by the Superintendent of Public Instruction in the licensure process if the conviction was for a sexual offense, a crime involving violence, the sale of drugs, theft, or any other offense related to public health, welfare, and safety as it applies to the teaching profession.</p>		

Existing Rule	Suggested Change	Comment
<p><u>10.57.204</u> EXPERIENCE VERIFICATION 1) The determination of appropriate educational experience shall be made by the Superintendent of Public Instruction.</p>		



<p><u>10.57.209</u> EXTENSION OF LICENSES FOR MILITARY SERVICE</p> <p>(1) When a person employed in a position requiring a Montana educator license is called into active military service, the unexpired term of an active educator license shall be extended in proportion to the length of active military service. Official notification of the beginning and termination dates of active military service must be submitted to the Superintendent of Public Instruction when the person has been released from active duty.</p>		
<p><u>10.57.209</u> EXTENSION OF LICENSES FOR MILITARY SERVICE</p> <p>(2) The extension period of the unexpired term of any license becomes automatically effective on the previous July 1 of the year of termination of active military service. On expiration of this extension period, renewal requirements must be met for further licensure</p>		
<p><u>10.57.215</u> RENEWAL REQUIREMENTS</p> <p>(1) Montana Class 1, 2, 3, and 6 educator licenses may be renewed with verification of 60 renewal units earned during the five years of validity through August 31 of the year the license expires.</p>	<p><u>10.57.215 PROFESSIONAL DEVELOPMENT AND RENEWAL REQUIREMENTS</u></p> <p>(1) Montana Class 1, 2, 3, and 6 educator licenses may be renewed with verification of 60 renewalprofessional development units earned during the five years of validity through August 31 of the year the license expires.</p>	<p>Language adjusted to align with the 6 semester or 60 PD units for recency. They cannot be considered renewal units because a candidate does not have a license yet to renew. They first need to earn 6 credits or the 60 units to first earn a license.</p>
	<p>(a) Applicants for an initial Montana Class 1, 2, 3, and 6 license whose degree is more than five years old and who do not have a current out-of-state licensure may be issued with verification of 60 professional development units earned within the five year period</p>	<p>Language changed to align with proposed change in Ch. 4 to provide an option for recency to be 6 semester credits OR 60 PD units.</p>



	preceding the effective date of the license.	
<p>10.57.215 RENEWAL REQUIREMENTS 2) Participation in renewal activities is equivalent to the following renewal units: (a) one hour of attendance at a professional development activity = one renewal unit; (b) one quarter college credit = 10 renewal units; (c) one semester college credit = 15 renewal units.</p>	<p>10.57.215 PROFESSIONAL DEVELOPMENT AND RENEWAL REQUIREMENTS (2) Participation in renewal professional development activities is equivalent to the following renewal professional development units: (a) one hour of attendance at a professional development activity = one renewal professional development unit; (b) one quarter college credit = 10 renewal professional development units; (c) one semester college credit = 15 renewal professional development units.</p>	
<p>10.57.215 RENEWAL REQUIREMENTS (3) Renewal activities used to renew all licenses must be a planned and structured experience, of benefit to the licensee's professional development as defined in ARM 10.55.714, an exposure to a new idea or skill or an extension of an existing idea or skill, and in compliance with (4).</p>	<p>10.57.215 PROFESSIONAL DEVELOPMENT AND RENEWAL REQUIREMENTS (3) Renewal Professional development activities used to renew all licenses must be a planned and structured experience, of benefit to the licensee's professional development as defined in ARM 10.55.714, an exposure to a new idea or skill or an extension of an existing idea or skill, and in compliance with (4).</p>	
<p>10.57.215 RENEWAL REQUIREMENTS (4) Activities acceptable to renew licenses are professional development, training, workshops, or coursework consistent with PK-12 public school curriculum and may include: (a) credits earned from a regionally accredited college or university; (b) activities offered by renewal unit providers approved pursuant to ARM 10.57.216 and documented on an OPI renewal unit certificate; (c) other professional development activities offered by providers who have not been approved as a renewal unit provider pursuant to ARM 10.57.216,</p>	<p>10.57.215 PROFESSIONAL DEVELOPMENT AND RENEWAL REQUIREMENTS (4) Activities acceptable to renew or obtain licenses are professional development, training, workshops, or coursework consistent with PK-12 public school curriculum and may include: (a) credits earned from a regionally accredited college or university; (b) activities offered by renewal professional development unit providers approved pursuant to ARM 10.57.216 and documented on an OPI renewal unit certificate;</p>	<p>Added to align with proposed changes in Ch. 4 referenced above.</p>



<p>when licensees have received approval for the professional development activity from the Superintendent of Public Instruction;</p> <p>(d) another state's validated professional development activities other than college or university credit when the intent and structure of the process ensures the meeting or exceeding of Montana renewal unit requirements for licensure;</p> <p>(e) the instruction of a relevant college or university course by a Montana licensee who has achieved a graduate degree in an endorsed field of specialization; or</p> <p>(f) verification of completing the National Board Certification (NBC) process through the National Board of Professional Teaching Standards or successfully achieving and renewing NBC licensure shall result in 60 renewal units. NBC renewal units may apply to renewal of an expiring license.</p>	<p>(c) other professional development activities offered by providers who have not been approved as a renewal professional development unit provider pursuant to ARM 10.57.216, when licensees have received approval for the professional development activity from the Superintendent of Public Instruction;</p> <p>(d) another state's validated professional development activities other than college or university credit when the intent and structure of the process ensures the meeting or exceeding of Montana renewalprofessional development unit requirements for licensure;</p> <p>(e) the instruction of a relevant college or university course by a Montana licensee who has achieved a graduate degree in an endorsed field of specialization; or</p> <p>(f) verification of completing the National Board Certification (NBC) process through the National Board of Professional Teaching Standards or successfully achieving and renewing NBC licensure shall result in 60 renewal professional development units. NBC renewal professional development units may apply to renewal of an expiring license.</p>	
<p><u>10.57.215 RENEWAL REQUIREMENTS</u></p> <p>(5) The licensee shall be solely responsible for retaining the renewal unit verification to be used in the application for license renewal.</p>	<p><u>10.57.215 PROFESSIONAL DEVELOPMENT AND RENEWAL REQUIREMENTS</u></p> <p>(5) The licensee shall be solely responsible for retaining the renewalprofessional development unit verification to be used in the application for license renewal.</p>	



<p>10.57.216 APPROVED RENEWAL ACTIVITY (1) Organizations wishing to offer professional development activities for the award of renewal units must receive approval from the Superintendent of Public Instruction prior to offering activities. Status as an approved provider will continue as long as the provider is in compliance with (2).</p>	<p>10.57.216 APPROVED PROFESSIONAL DEVELOPMENT AND RENEWAL ACTIVITY (1) Organizations wishing to offer professional development activities for the award of renewal professional development units must receive approval from the Superintendent of Public Instruction prior to offering activities. Status as an approved provider will continue as long as the provider is in compliance with (2).</p>	
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Existing Rule	Suggested Change	Comment
<p>10.57.216 APPROVED RENEWAL ACTIVITY (2) Approved providers of professional development for the award of renewal units must: (a) provide activities deemed appropriate for professional development of licensees in compliance with ARM 10.55.714 and 10.57.215; (b) prepare and award completed renewal unit certificates provided by the Superintendent of Public Instruction, or an approved facsimile, to eligible participants; (c) annually report the activities offered to the Superintendent of Public Instruction, including: (i) the activity title and brief description; (ii) date(s) and location(s) of the program; and (iii) program schedule, name, and number of participants; and (d) maintain records of all professional development activities for which renewal unit awards are made for five years following the date of completion of the annual reporting requirement.</p>	<p>10.57.216 APPROVED PROFESSIONAL DEVELOPMENT AND RENEWAL ACTIVITY (2) Approved providers of professional development for the award of renewal professional development units must: (a) provide activities deemed appropriate for professional development of licensees in compliance with ARM 10.55.714 and 10.57.215; (b) prepare and award completed renewal professional development unit certificates provided by the Superintendent of Public Instruction, or an approved facsimile, to eligible participants; (c) annually report the activities offered to the Superintendent of Public Instruction, including: (i) the activity title and brief description; (ii) date(s) and location(s) of the program; and (iii) program schedule, name, and number of participants; and (d) maintain records of all professional development activities for which renewal professional development unit awards</p>	<p>Also added to Definitions, 102 (21).</p>



	are made for five years following the date of completion of the annual reporting requirement.	
<u>10.57.216</u> APPROVED RENEWAL ACTIVITY (3) The Superintendent of Public Instruction shall provide access to approved professional development providers and annually provide a report to the Board of Public Education, which shall include, at a minimum, a list of providers	<u>10.57.216</u> APPROVED <u>PROFESSIONAL DEVELOPMENT AND RENEWAL ACTIVITY</u> (3) The Superintendent of Public Instruction shall provide access to approved professional development providers and annually provide a report to the Board of Public Education, which shall include, at a minimum, a list of providers.	

Existing Rule	Suggested Change	Comment
<u>10.57.217</u> APPEAL PROCESS FOR RENEWAL ACTIVITY (1) Decisions of the Superintendent of Public Instruction on matters of renewal unit activity or provider status may be appealed to the Board of Public Education pursuant to ARM 10.57.603 .	<u>10.57.217</u> APPEAL PROCESS FOR <u>RENEWAL PROFESSIONAL DEVELOPMENT ACTIVITY</u> (1) Decisions of the Superintendent of Public Instruction on matters of renewal-professional development unit activity or provider status may be appealed to the Board of Public Education pursuant to ARM 10.57.603.	
<u>10.57.218</u> RENEWAL UNIT VERIFICATION (1) Applications to the Superintendent of Public Instruction for license renewal shall include a listing of the activities completed for renewal as required by ARM 10.57.215 . The licensee is responsible for maintaining official documentation verifying completion of renewal activities during the term of the license.	<u>10.57.218</u> <u>RENEWAL-PROFESSIONAL DEVELOPMENT UNIT VERIFICATION</u> (1) Applications to the Superintendent of Public Instruction for license renewal shall include a listing of the activities completed for renewal as required by ARM 10.57.215. The licensee is responsible for maintaining official documentation verifying completion of renewal professional development activities during the term of the license.	
<u>10.57.218</u> RENEWAL UNIT VERIFICATION (2) The Superintendent of Public Instruction may conduct an audit of any renewal applications submitted. Those licensees selected for audit will be required to submit official transcripts or original renewal unit certificates within 60 days from the date the renewal application is submitted or from the date of the audit letter.	<u>10.57.218</u> <u>RENEWAL-PROFESSIONAL DEVELOPMENT UNIT VERIFICATION</u> (2) The Superintendent of Public Instruction may conduct an audit of any renewal applications submitted. Those licensees selected for audit will be required to submit official transcripts or original renewal-professional development unit certificates within 60 days from the date the	



	renewal application is submitted or from the date of the audit letter.	
10.57.218 RENEWAL UNIT VERIFICATION (3) Failure to respond within the time allowed to a request for renewal unit activities in connection with an audit may result in denial of license renewal	10.57.218 RENEWAL PROFESSIONAL DEVELOPMENT UNIT VERIFICATION (3) Failure to respond within the time allowed to a request for renewal professional development unit activities in connection with an audit may result in denial of license renewal.	
	10.57.221 RECIPROCITY FOR MILITARY SPOUSES AND/OR DEPENDENTS	Added to ensure reciprocity for military spouses. Recommended by the feedback group.
	(1) A Class 1, 2, 3, 4, or 6 license may be issued to a military spouse and/or dependents who hold a current, out-of-state unrestricted license.	
	(2) The license shall be valid for a term of five years.	
	(3) The applicant must:	
	(a) be the spouse of an active-duty member of the United States armed forces who has been transferred to Montana, is scheduled to be transferred to Montana, is domiciled in Montana, or has moved to Montana on a permanent change-of-station basis.	
	(b) An applicant must submit verified completion of the online course "An Introduction to Indian Education for All in Montana.	Include IEFA for all licenses and endorsements.
	(c) An applicant for a Class 3 administrative license must submit verified completion of the requirements of ARM 10.57.215.	



	<u>10.57.222 EDUCATOR PREPARATION PROGRAM VERIFICATION</u>	Transferred from 10.57.102(2)(b).
	(1) The Superintendent of Public Instruction has discretion to deny licensure consistent with these rules if the standards for an educator preparation program are not substantially equivalent to or greater than the standards required in Montana, subject to approval by the Board of Public Education upon appeal of the denial.	

Existing Rule	Suggested Change	Comment
<u>10.57.301 ENDORSEMENT INFORMATION</u> (1) The only endorsements on Montana teaching, administrative, or specialist licenses are those approved by the Board of Public Education.		
<u>10.57.301 ENDORSEMENT INFORMATION</u> (2) An endorsement may be granted by the Superintendent of Public Instruction based on the program of study completed as verified by the appropriate official defined in ARM 10.57.102 .		
<u>10.57.301 ENDORSEMENT INFORMATION</u> (3) An endorsement may be dropped from a license at the end of its valid term if licensure requirements pursuant to these rules are met.	(3) An additional endorsement may be granted for 5-12 (secondary, content-specific) teachers. Areas approved for endorsement on Class 1 and 2 licenses include the following: agriculture, biology, business education, chemistry, communication, computer science, earth	Providing multiple pathways to add an additional endorsement to a 5-12 license.

	<p>science, economics, English, family and consumer sciences, geography, health, history, industrial trades and technology education, journalism, mathematics, physics, political science, psychology, science (Broadfield), social studies (Broadfield), sociology, theatre, and traffic education by proof of:</p> <p>(a) a minimum passing score on the PRAXIS Subject Assessment applicable to the requested endorsement as established by the Office of Public Instruction and approved by the Board of Public Education; and/or</p>	
	<p>(b) recommendation for the endorsement from the appropriate official from an accredited professional program or</p>	
	<p>(c) holds a bachelor's or higher degree from a regionally accredited college or university in the endorsement area.</p>	
	<p>(3) (4) An endorsement may be dropped from a license at the end of its valid term if licensure requirements pursuant to these rules are met.</p>	

Existing Rule	Suggested Change	Comment
<p>10.57.410 CLASS 2 STANDARD TEACHER'S LICENSE</p> <p>(1) A Class 2 standard teacher's license shall be valid for a term of five years.</p> <p>(2) Applicants for an initial Montana Class 1, 2, or 3 license whose degree is more than five years old and who do not have current out-of-state licensure must have earned six semester credits from a regionally accredited college or university within the five-year period preceding the effective date of the license. For the purposes of this provision, current licensure does not include provisional, restricted, or lifetime licenses.</p>	<p>10.57.410 CLASS 2 STANDARD TEACHER'S LICENSE</p> <p>(1) A Class 2 standard teacher's license is specific to those who hold a bachelor's degree from a regionally accredited college or university and completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM 10.57.102;</p> <p>(2) There are two types of Class 2 licenses:</p> <p>(a) a Class 2A standard license that is valid for two years and is non-renewable; and</p>	<p>Language added to blend the traditional and alt-pathways, this now includes all EPP programs that are approved and accredited by states that lead to licensure- aligns with updated definition in 10.57.102.</p> <p>2A developed to include the mentorship and induction component</p>



<p>(3) To obtain a Class 2 standard teacher's license an applicant must submit verification of all of the following:</p> <p>(a) a bachelor's degree from a regionally accredited college or university;</p> <p>(b) completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM 10.57.102 with a recommendation for the license requested from the appropriate official from the educator preparation program;</p> <p>(c) qualification for one or more endorsement as outlined in ARM 10.57.412; or</p> <p>(d) a current license from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana.</p> <p>(4) If the educator preparation program completed by the applicant is not in Montana, upon initial application of a Class 1 or Class 2 license, the applicant must provide:</p> <p>(a) proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the requested endorsement as established by the Office of Public Instruction and approved by the Board of Public Education; or hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in the same area; and</p> <p>(b) verified completion of the on-line course "An Introduction to Indian Education for All in Montana"; and</p> <p>(c) verified completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM 10.57.102; or</p> <p>(d) verified completion of an educator preparation program, a current standard, unrestricted out-of-state educator license, and five years of successful teaching experience as defined in ARM 10.57.102</p>	<p>(b) a Class 2B standard license that is valid for five years; or a Class 2B license upgraded from a 2A license that is valid for three years.</p> <p>(3) A Class 2A standard teacher's license will be issued to those individuals seeking their initial Montana educator license who meet all licensure requirements except for completion of a mentorship and induction program as defined by ARM 10.57.102, or hold a current standard, unrestricted out-of-state educator license and less than 3-years' experience, or successful completion of requirements for a Montana 5C license and less than 3-years of experience.</p> <p>(4) To obtain a Class 2A standard teacher's license an applicant must submit verification of all the following:</p> <p>(a) a bachelor's degree from a regionally accredited college or university;</p> <p>(b) completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM 10.57.102 with a recommendation for the license requested from the appropriate official from the educator preparation program;</p> <p>(c) qualification for one or more endorsement as outlined in ARM 10.57.412;</p> <p>(d) verified completion of the online course "An Introduction to Indian Education for All in Montana"; and</p> <p>(e) proof of:</p> <p>(i) a minimum passing score on the PRAXIS Subject Assessment applicable to the requested endorsement as established by the Office of Public Instruction and</p>	<p>Removed language regarding National Board Certification b/c change now NBPTS eligible for Class 1 Professional license.</p> <p>Task force worked to include multiple pathways to show competency beyond the Praxis.</p>
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<p>and appropriately aligned to ARM 10.58.501 as documented by a recommendation from the out-of-state state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction.</p> <p>(5) A Class 2 standard teacher's license is renewable pursuant to the requirements of ARM 10.57.215.</p> <p>(6) A lapsed Class 2 standard teacher's license may be reinstated by earning 60 renewal units during the five-year period preceding the date of application for the new license</p>	<p>approved by the Board of Public Education; or a passing score on a student teaching portfolio verified by the appropriate official from the educator preparation program; or a 3.00 or higher coursework GPA verified by the appropriate official from the educator preparation program. hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in the same area; or</p> <p>(ii) a current standard, unrestricted out-of-state educator license; or</p> <p>(iii) successful completion of requirements under a Montana 5C license for 60 professional development units as defined in ARM 10.57.215(4).</p> <p>(5) A Class 2B standard teacher's license will be issued to those individuals seeking their Montana educator license who meet all licensure requirements and have successful completion of a mentorship and induction program as defined under ARM 10.57.102, or a current standard, unrestricted out-of-state educator license and three years of successful teaching experience, or successful completion of requirements for a Montana 5A or 5C license and three years of experience.</p> <p>(6) To obtain a Class 2B standard teacher's license an applicant must submit verification of all the following:</p> <p>(a) a bachelor's degree from a regionally accredited college or university;</p>	<p>Language added to allow flexibility for these specific cases to obtain a license w/o having to take additional university classes</p> <p>For out-of-state teachers with 3 or more years experience qualify for the 2B and do not need the mentorship and induction.</p>
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	<p>(b) completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM 10.57.102 with a recommendation for the license requested from the appropriate official from the educator preparation program;</p> <p>(c) qualification for one or more endorsement as outlined in ARM 10.57.412;</p> <p>(d) verified completion of the on-line course "An Introduction to Indian Education for All in Montana;" and</p>	<p>Added to align with previous changes</p>
<p><u>10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE</u> (1) A Class 1 professional teacher's license shall be valid for a period of five years.</p>		
<p><u>10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE</u> (2) To obtain a Class 1 professional teacher's license an applicant must submit verification of all the following: (a) eligibility for the Class 2 standard teacher's license as set forth in ARM 10.57.410, including proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the requested endorsement if the educator preparation program competed by the applicant is not in Montana; or hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in this same area;</p>	<p>(2) To obtain a Class 1 professional teacher's license an applicant must submit verification of all the following: (a) eligibility for the Class 2 standard teacher's license as set forth in ARM 10.57.410, including proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the requested endorsement if the educator preparation program competed by the applicant is not in Montana; or hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in this same area; (b) completion of "An Introduction to Indian Education for All in Montana";</p>	<p>Based on the requirements for certification by the National Board for Professional Teaching Standards which includes 3 or more years of teaching and extensive professional learning activities equivalent to master's level work, it is proposed to change the Class 1 standard teaching license requirements. The proposed requirements are 3 years of teaching and either a master's degree in</p>



<p>(b) completion of "An Introduction to Indian Education for All in Montana";</p> <p>(c) a master's degree in education or an endorsable teaching area(s) from a regionally accredited college or university or certification by the National Board for Professional Teaching Standards; and</p> <p>(d) three years of teaching experience as defined by ARM 10.57.102.</p>	<p>(c) a master's degree in education or an endorsable teaching area(s) from a regionally accredited college or university, or certification by the National Board for Professional Teaching Standards; and</p> <p>(d) three years of teaching experience as defined by ARM 10.57.102.</p>	<p>education or an endorsable teaching area(s) from a regionally accredited college or university or certification by the National Board for Professional Teaching Standards.</p>
<p><u>10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE</u></p> <p>(3) A Class 1 professional teacher's license shall be renewable pursuant to the requirements of ARM 10.57.215.</p>	<p>(3) A Class 1 professional teacher's license shall be renewable pursuant to the requirements of ARM 10.57.215.</p>	
<p><u>10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE</u></p> <p>(4) A lapsed Class 1 professional teacher's license may be reinstated by earning 60 renewal units during the five-year period preceding the date of application for the new license.</p>	<p>(4) A lapsed Class 1 professional teacher's license may be reinstated by earning 60 renewal professional development units as defined in ARM 10.57.215(4).during the five-year period preceding the date of application for the new license.</p>	<p>Added to align with previous changes for 60 professional development units.</p>
<p><u>10.57.412 CLASS 1 AND 2 ENDORSEMENTS</u></p> <p>(1) Subject field endorsement must be in areas approved for endorsement by the Board of Public Education.</p>		
<p><u>10.57.412 CLASS 1 AND 2 ENDORSEMENTS</u></p> <p>(2) Areas approved for endorsement on Class 1 and 2 licenses include the following: agriculture, art K-12, biology, business education, chemistry, communication, computer science, early childhood (age 3 to grade 3), earth science, economics, elementary education (K-8), English, English as a second language K-12, family and consumer</p>	<p>(2) Areas approved for endorsement on Class 1 and 2 licenses include the following: agriculture, art K-12, biology, business education, chemistry, communication, computer science, early childhood (P-3 age 3 to grade 3), earth science, economics, elementary education (K-8), English, English as a second language K-12, family and consumer sciences, geography, health, health</p>	<p>Aligns with change in 10.57.102.</p>



<p>sciences, geography, health, health and physical education K-12, history, industrial trades and technology education, journalism, library K-12, mathematics, middle grades (4-8), music K-12, physical education K-12, physics, political science, psychology, reading K-12, school counseling K-12, science (broadfield), social studies (broadfield), sociology, special education P-12, special education P-12 hearing impairment, special education P-12 vision impairment, theater, traffic education, and world languages K-12.</p>	<p>and physical education K-12, history, industrial trades and technology education, journalism, library K-12, mathematics, middle grades (4-8), music K-12, physical education K-12, physics, political science, psychology, reading K-12, school counseling K-12, science (Broadfield), social studies (Broadfield), sociology, special education P-12, special education P-12 hearing impairment, special education P-12 vision impairment, theater, traffic education, and world languages K-12.</p>	
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (3) As appropriate, grade level endorsements may be issued as consistent with the educator preparation program completed by the applicant.</p>		
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (4) Permissive special competencies or endorsements identified on an educator license, but no longer offered, may be retained as long as the licensee continues to renew the license.</p>		
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (5) To obtain an elementary (K-8), early childhood (age 3 to grade 3), or middle grades (4-8) endorsement, an applicant must provide verification of completion of an accredited teacher education program in those areas to include supervised teaching experience or a waiver of this requirement if the applicant has previously had supervised teaching experience.</p>	<p>(5) To obtain an early childhood (age 3 to grade 3 P-3), elementary (K-8), or middle grades (4-8), secondary (5-12 content-specific), K-12, or P-12 (special education) endorsement, an applicant must provide verification of completion of an accredited teacher education program at the grade level(s) identified by the program, in these areas to include including supervised teaching experience or a waiver of this requirement if the applicant has previously had supervised teaching experience.</p>	<p>Aligns with change in 10.57.102 All endorsement areas combine to reduce replication</p>
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (6) To obtain a secondary (5-12) or K-12 endorsement other than special education, the applicant must provide verification of: (a) completion of an accredited professional educator preparation program at the grade level(s) identified by</p>	<p>(6) To obtain a secondary (5-12) or K-12 endorsement other than special education, the applicant must provide verification of: (a) completion of an accredited professional educator preparation program at the grade</p>	<p>Synthesized above to reduce replication.</p>



<p>the program, including supervised teaching experience, or a waiver of this requirement on the university recommendation if the applicant has previously had supervised teaching experience; or (b) completion of an educator preparation program, a current standard, unrestricted out-of-state educator license, and five years of successful teaching experience as defined in ARM 10.57.102 documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction.</p>	<p>level(s) identified by the program, including supervised teaching experience, or a waiver of this requirement on the university recommendation if the applicant has previously had supervised teaching experience; or (b) completion of an educator preparation program, a current standard, unrestricted out-of-state educator license, and five years of successful teaching experience as defined in ARM 10.57.102 documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction.</p>	
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (7) To obtain an endorsement in special education P-12, the applicant must provide verification of: (a) completion of an accredited professional educator preparation program; or (b) completion of a state-approved special education P-12 professional educator preparation program from a regionally accredited college or university; and (c) supervised teaching experience or a waiver of this requirement if the applicant has previously had supervised teaching experience.</p>	<p>(7) To obtain an endorsement in special education P-12, the applicant must provide verification of: (a) completion of an accredited professional educator preparation program; or (b) completion of a state-approved special education P-12 professional educator preparation program from a regionally accredited college or university; and (c) supervised teaching experience or a waiver of this requirement if the applicant has previously had supervised teaching experience.</p>	<p>Synthesized above to reduce replication.</p>
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (8) Applicant must also submit a recommendation for any endorsement requested from the appropriate official from an accredited professional educator program.</p>	<p>(8) (6) Applicants must also submit a recommendation for any endorsement requested from the appropriate official from an accredited professional educator program.</p>	<p>Numbering</p>



<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (9) Applicants who have completed accredited professional educator preparation programs outside of Montana and hold endorsements in specific disability areas (for example, early childhood special education, autism, hearing impaired) in another state may qualify for a special education P-12 endorsement in hearing and vision upon verification of program completion and proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the special education endorsement.</p>	<p>(9) (7) Applicants who have completed accredited professional educator preparation programs outside of Montana and hold endorsements in specific disability areas (for example, early childhood special education, autism, hearing impaired) in another state may qualify for a special education P-12 endorsement in hearing and vision upon verification of program completion and proof of a minimum passing score on the PRAXIS Subject Assessment applicable to the special education endorsement or proof of a passing score on a student teaching portfolio verified by the appropriate official from the educator preparation program; or proof of a 3.00 or higher coursework GPA verified by the appropriate official from the educator preparation program.</p>	<p>Align to the multiple pathways encompassed in Class 2 teaching license.</p>
<p>10.57.412 CLASS 1 AND 2 ENDORSEMENTS (10) Applicants with graduate degrees in an endorsable area may use experience instructing in relevant college or university courses as credit in that endorsement area for licensure.</p>	<p>(10) (8) Applicants with graduate degrees in an endorsable area may use experience instructing in relevant college or university courses as credit in that endorsement area for licensure.</p>	<p>Numbering</p>
<p>10.57.413 CLASS 3 ADMINISTRATIVE LICENSE (1) A Class 3 administrative license shall be valid for a period of five years.</p>		
<p>10.57.413 CLASS 3 ADMINISTRATIVE LICENSE (2) Appropriate administrative areas which may be approved for license endorsement are: elementary principal, secondary principal, K-12 principal, K-12 superintendent, and supervisor.</p>		

<p><u>10.57.413</u> CLASS 3 ADMINISTRATIVE LICENSE (3) To obtain a Class 3 administrative license, except pursuant to ARM 10.57.419, an applicant must be eligible for an appropriately endorsed Class 1, 2, or 5 license to teach in the school(s) in which the applicant would be an administrator or would supervise, and qualify as set forth in ARM 10.57.414 through 10.57.418.</p>	(3) To obtain a Class 3 administrative license, except pursuant to ARM 10.57.419 , an applicant must be eligible for an appropriately endorsed Class 1, 2, or 5 teaching license or Class 6 School Counseling license to work in the school(s) in which the applicant would be an administrator or would supervise, and qualify as set forth in ARM 10.57.414 through 10.57.418 .	Current rule requires 3 years' "teaching" experience to be eligible for Administrative licenses. The revision will allow those school counselors who may not have "classroom" experience to use 3 years' experience as the school counselor to meet experience requirements.
<p><u>10.57.413</u> CLASS 3 ADMINISTRATIVE LICENSE (4) An applicant for a Class 3 administrative license who completed an educator preparation program which does not meet the definition in ARM 10.57.102(2), who is currently licensed in another state at the same level of licensure, may be considered for licensure with verification of five years of successful administrative experience as defined in ARM 10.57.102 as documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction and approved by the Board of Public Education. The requirements of ARM 10.57.414(1)(c)(i-iii) must be met by an applicant seeking a superintendent endorsement.</p>	(4) An applicant for a Class 3 administrative license who completed an educator preparation program which does not meet the definition in ARM 10.57.102 (2), who is currently licensed in another state at the same level of licensure, may be considered for licensure with verification of five-three years of successful administrative experience as defined in ARM 10.57.102 as documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction and approved by the Board of Public Education. The requirements of ARM 10.57.414 (1)(c)(i-iii) must be met by an applicant seeking a superintendent endorsement.	Align the 3 year requirement for administrator similar to teachers.
<p><u>10.57.413</u> CLASS 3 ADMINISTRATIVE LICENSE (5) An applicant for a Class 3 administrative license must submit verified completion of the online course "An Introduction to Indian Education for All in Montana."</p>		
<p><u>10.57.413</u> CLASS 3 ADMINISTRATIVE LICENSE (6) A Class 3 administrative license shall be renewable pursuant to the requirements of ARM 10.57.215.</p>		



<p><u>10.57.413 CLASS 3 ADMINISTRATIVE LICENSE</u> (7) A lapsed Class 3 administrative license may be reinstated by showing verification of 60 renewal units earned during the five-year period preceding the date of application for the new license.</p>		
<p><u>10.57.414 CLASS 3 ADMINISTRATIVE LICENSE - SUPERINTENDENT ENDORSEMENT</u> (1) To obtain a superintendent endorsement an applicant must provide verification of all of the following: (a) an education specialist, master's, or doctoral degree from a regionally accredited college or university in education or education leadership; (b) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for superintendents; (c) a minimum of 18 semester graduate credits in a school administrator preparation program, of which 12 must be beyond the master's degree in education leadership and include three credits in each of the following: (i) Montana school law; (ii) Montana school finance; and (iii) Montana collective bargaining and employment law; (d) a minimum of three years of teaching experience as an appropriately licensed teacher; (e) licensure and endorsement as a principal (P-12); and (f) a minimum of one year of administrative experience as an appropriately licensed principal or one year of a supervised Board of Public Education approved administrative internship as a superintendent.</p>	<p>(1) To obtain a superintendent endorsement an applicant must provide verification of all of the following: (a) an education specialist, master's, or doctoral degree from a regionally accredited college or university in education or education leadership; (b) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for superintendents; (c) a minimum of 18 semester graduate credits in a school administrator preparation program, of which 12 must be beyond the master's degree in education leadership and include three credits Montana educator preparation program requirements in each of the following: (i) Montana school law; and (ii) Montana school finance; and (iii) Montana collective bargaining and employment law; (d) a minimum of three years of teaching experience as an appropriately licensed teacher or school counselor; (e) licensure and endorsement as a principal (P-12); and (f) a minimum of one year of administrative experience as an appropriately licensed principal or one year of a supervised Board of Public Education approved administrative internship as a superintendent.</p>	<p>Increased flexibility for EPPs to design programming based on the Montana specific requirements rather than a set number of courses and credits. The recommend language change replaces the “three credits” with “Montana educator preparation program requirements” in each of the following: (i) Montana school law; (ii) Montana school finance; and (iii) Montana collective bargaining and employment law.</p>

<p><u>10.57.414 CLASS 3 ADMINISTRATIVE LICENSE - SUPERINTENDENT ENDORSEMENT</u> (2) Applicant must also submit a recommendation for the endorsement requested from the appropriate official from an accredited professional superintendent program.</p>	<p>(2) An applicant for a Class 3 administrative license must submit verified completion of the online course "An Introduction to Indian Education for All in Montana." (2) (3) Applicants must also submit a recommendation for the endorsement requested from the appropriate official from an accredited professional superintendent program.</p>	<p>Inclusion of IEFA requirement for all classes of licenses.</p>
<p><u>10.57.415 CLASS 3 ADMINISTRATIVE LICENSE - ELEMENTARY PRINCIPAL ENDORSEMENT</u> (1) To obtain an elementary principal endorsement an applicant must provide verification of: (a) a minimum of three years of teaching experience with a standard, unrestricted license at the elementary level; (b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university; (c) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for elementary principals; (d) completion of three semester credits of college courses in Montana school law, including special education law; and (e) recommendation for the endorsement from the appropriate official from an accredited professional principal program.</p>	<p>(1) To obtain an elementary, secondary, or K-12 principal endorsement an applicant must provide verification of: (a) a minimum of three years of teaching or school counseling experience with a standard, unrestricted license at the elementary level of the requested endorsement; (b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university; (c) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for elementary principals at the level of the requested endorsement; (d) completion of three semester credits of college courses Montana educator preparation program requirements in Montana school law, including special education law; and (e) recommendation for the endorsement from the appropriate official from an accredited professional principal program.</p>	<p>Synthesized to reduce replication</p>
<p><u>10.57.416 CLASS 3 ADMINISTRATIVE LICENSE - SECONDARY PRINCIPAL ENDORSEMENT</u> (1) To obtain a secondary principal endorsement an applicant must provide verification of:</p>	<p>10.57.416 CLASS 3 ADMINISTRATIVE LICENSE - SECONDARY PRINCIPAL ENDORSEMENT (1) To obtain a secondary principal endorsement an applicant must</p>	<p>Included above to reduce replication</p>



<p>(a) a minimum of three years of teaching experience with a standard, unrestricted license at the secondary level;</p> <p>(b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university;</p> <p>(c) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for secondary principals;</p> <p>(d) completion of three semester credits of college courses in Montana school law, including special education law; and</p> <p>(e) recommendation for the endorsement from the appropriate official from an accredited professional principal program.</p>	<p>provide verification of:</p> <p>(a) a minimum of three years of teaching or school counseling experience with a standard, unrestricted license at the secondary level;</p> <p>(b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university;</p> <p>(c) completion of an accredited professional educator preparation program as defined in ARM 10.57.102 for secondary principals;</p> <p>(d) completion of three semester credits of college courses in Montana school law, including special education law; and</p> <p>(e) recommendation for the endorsement from the appropriate official from an accredited professional principal program.</p>	
<p><u>10.57.417 CLASS 3 ADMINISTRATIVE LICENSE - K-12 PRINCIPAL ENDORSEMENT</u></p> <p>(1) To obtain a K-12 principal endorsement an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university;</p> <p>(b) completion of an accredited educator preparation program for K-12 principals;</p> <p>(c) a minimum of three years of teaching experience with a standard, unrestricted license;</p> <p>(d) completion of three semester credits of college courses in Montana school law, including special education law; and</p> <p>(e) recommendation for the endorsement from the appropriate official from an accredited professional K-12 principal program.</p>	<p><u>10.57.417 CLASS 3 ADMINISTRATIVE LICENSE - K-12 PRINCIPAL ENDORSEMENT</u></p> <p>(1) To obtain a K-12 principal endorsement an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 or a master's degree related to education from a regionally accredited college or university;</p> <p>(b) completion of an accredited educator preparation program for K-12 principals;</p> <p>(c) a minimum of three years of teaching experience or school counseling with a standard, unrestricted license;</p> <p>(d) completion of three semester credits of college courses in Montana school law,</p>	<p>Included above to reduce replication</p>



	<p>including special education law; and (e) recommendation for the endorsement from the appropriate official from an accredited professional K-12 principal program.</p>	
<p><u>10.57.418 CLASS 3 ADMINISTRATIVE LICENSE - SUPERVISOR ENDORSEMENT</u> (1) This administrative endorsement is issued in specific fields such as math, music, and school counseling. This endorsement may be issued to applicants who submit verification: (a) of completion of an accredited educator preparation program; (b) of completion of a master's degree in the area requested for endorsement at a regionally accredited college or university; (c) that the applicant meets eligibility requirements for a Class 1 or Class 2 teaching license endorsed in the field of specialization; (d) of three years of teaching experience with a standard, unrestricted license; (e) of completion of a supervised practicum/internship at an accredited professional educator preparation program; and (f) of recommendation for the endorsement from the appropriate official from an accredited professional supervisor program.</p>	<p><u>10.57.418 CLASS 3 ADMINISTRATIVE LICENSE - SUPERVISOR ENDORSEMENT</u> (1) To obtain a This administrative supervisor endorsement is issued in specific fields such as math, music, and school counseling an applicant must provide verification of: This endorsement may be issued to applicants who submit verification: (a) of completion of an accredited educator preparation program; (b) of completion of a master's degree in the area requested for endorsement at a regionally accredited college or university; (c) that the applicant meets eligibility requirements for a Class 1 or Class 2 teaching license endorsed in the field of specialization or <u>Class 6 School Counseling license;</u> (d) of three years of teaching experience or <u>school counseling</u> with a standard, unrestricted license; (e) of completion of a supervised practicum/internship at an accredited professional educator preparation program; and (f) of recommendation for the endorsement from the appropriate official from an accredited professional supervisor program.</p>	<p>Inclusion of counseling component.</p>

10.57.419 CLASS 3 ADMINISTRATIVE LICENSE - SPECIAL EDUCATION SUPERVISOR ENDORSEMENT

(1) This administrative endorsement is issued in the specific field of special education. This endorsement may be issued to applicants who submit verification of:

- (a) completion, at a regionally accredited college or university, of a master's degree in special education or a master's degree in the following special education- related service fields: school psychologist, speech-language pathologist, audiologist, physical therapist, occupational therapist, registered nurse, clinical social worker, or clinical professional counselor;
- (b) full licensure in the field of specialization;
- (c) three years of teaching experience in an accredited school setting with a standard, unrestricted license, or five years of experience in an accredited school setting as a fully licensed and assigned related services provider;
- (d) three semester credits in special education law;
- (e) a supervised practicum/internship from an accredited special education supervisor program; and
- (f) recommendation for the endorsement from the appropriate official from an accredited special education supervisor program.

10.57.419 CLASS 3 ADMINISTRATIVE LICENSE - SPECIAL EDUCATION SUPERVISOR ENDORSEMENT

(1) ~~To obtain a supervisor administrative endorsement is issued in the specific field of special education an applicant must provide This endorsement may be issued to applicants who submit~~ verification of:

- (a) completion, at a regionally accredited college or university, of a master's degree in special education or a master's degree in the following special education- related service fields: school psychologist, speech-language pathologist, audiologist, physical therapist, occupational therapist, registered nurse, clinical social worker, or clinical professional counselor;
- (b) full licensure in the field of specialization;
- (c) three years of teaching experience in an accredited school setting with a standard, unrestricted license, or **three five** years of experience in an accredited school setting as a fully licensed and assigned related services provider;
- (d) three semester credits in special education law;
- (e) a supervised practicum/internship from an accredited special education supervisor program; and
- (f) recommendation for the endorsement from the appropriate official from an accredited special education supervisor program

Align the 3-year requirement for a special education supervisor similar to teachers.



10.57.420 CLASS 4 CAREER AND TECHNICAL EDUCATION LICENSE

(1) A Class 4 license is specific to career and technical education and shall be valid for a period of five years.

(2) There are three types of Class 4 licenses:

(a) A Class 4A license issued to individuals holding a valid Montana teaching license, but without an appropriate career and technical education endorsement;

(b) A Class 4B license issued to individuals with at least a bachelor's degree from a regionally accredited college or university, but who do not hold a valid Montana teaching license with the appropriate career and technical education endorsement; and

(c) A Class 4C license issued to individuals who hold at least a high school diploma or high school equivalency diploma and meet the minimum requirements for endorsement.

(3) To obtain a Class 4 career and technical educator license an applicant must meet the requirements of (2)(a), (b), or (c) above and qualify for one or more endorsements as outlined in ARM [10.57.421](#).

(4) A Class 4 license shall be renewable pursuant to the requirements of ARM [10.57.215](#) and the requirements specific to each type of Class 4 license.

(a) Class 4A licenses shall be renewable by earning 60 renewal units. Endorsement related technical studies may be accepted. Additionally, the first renewal must show evidence of renewal units earned in each of the following areas:

(i) curriculum and instruction in career and technical education; and

(ii) safety and teacher liability.

(b) Class 4B or 4C licenses shall be renewable by earning 60 renewal units. The first renewal must show evidence of renewal units earned in the following areas:

(1) A Class 4 license is specific to career and technical education and shall be valid for a period of five years.

(2) There are three types of Class 4 licenses:

(a) A Class 4A license issued to individuals holding a valid Montana teaching license, but without an appropriate career and technical education endorsement;

(b) A Class 4B license issued to individuals with **an apprenticeship program or associate** bachelor's degree from a regionally accredited college or university, but who do not hold a valid Montana teaching license with the appropriate career and technical education endorsement; and

(c) A Class 4C license issued to individuals who hold at least a high school diploma or high school equivalency diploma and meet the minimum requirements for endorsement.

(3) To obtain a Class 4 career and technical educator license an applicant must:

(a) meet the requirements of (2)(a), (b), or (c) above and qualify for one or more endorsements as outlined in ARM [10.57.421](#) and

(b) **verify completion of the online course "An Introduction to Indian Education for All in Montana."**

(4) A Class 4 license shall be renewable pursuant to the requirements of ARM [10.57.215](#)

Inclusion of an associate degree and apprenticeship certificate to the 4B license.

Inclusion of IEFA requirement for all classes of licenses.

Mentorship/Induction requirement added similar to Class 2.



<p>(i) curriculum and instruction in career and technical education; and</p> <p>(ii) safety and teacher liability.</p> <p>(c) Other professional development appropriate to renew a Class 4B or 4C license includes the following:</p> <p>(i) principles and/or philosophy of career and technical education;</p> <p>(ii) curriculum and instruction in career and technical education;</p> <p>(iii) learning styles/teaching styles; including serving students with special needs;</p> <p>(iv) safety and teacher liability;</p> <p>(v) classroom management;</p> <p>(vi) teaching methods;</p> <p>(vii) career guidance in career and technical education; or</p> <p>(viii) endorsement related technical studies, with prior OPI approval.</p> <p>(5) A lapsed Class 4 license may be reinstated by showing verification of 60 renewal units earned during the five-year period preceding the validation date of the new license, including renewal units in:</p> <p>(a) curriculum and instruction in career and technical education;</p> <p>(b) safety and teacher liability; and</p> <p>(c) endorsement related technical studies or industry validated training.</p>	<p>and the requirements specific to each type of Class 4 license.</p> <p>(a) Class 4A licenses shall be renewable by earning 60 renewal units. Endorsement related technical studies may be accepted. Additionally, The first renewal must show verified completion of a mentorship and induction program as defined under ARM 10.57.102 and evidence of renewal units earned in each of the following areas:</p> <p>(i) curriculum and instruction in career and technical education; and</p> <p>(ii) safety and teacher liability.</p> <p>(b) Class 4B or 4C licenses shall be renewable by earning 60 renewal units. The first renewal must show verified completion of a mentorship and induction program as defined under ARM 10.57.102 and evidence of renewal units earned in the following areas:</p> <p>(i) curriculum and instruction in career and technical education; and</p> <p>(ii) safety and teacher liability,</p> <p>(c) Other professional development appropriate to renew a Class 4B or 4C license includes the following:</p> <p>(i) principles and/or philosophy of career and technical education;</p> <p>(ii) curriculum and instruction in career and technical education;</p>	
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	<ul style="list-style-type: none"> (iii) learning styles/teaching styles; including serving students with special needs; (iv) safety and teacher liability; (v) classroom management; (vi) teaching methods; (vii) career guidance in career and technical education; or (viii) endorsement related technical studies, with prior OPI approval. <p>(5) A lapsed Class 4 license may be reinstated by showing verification of 60 renewal units earned during the five-year period preceding the validation date of the new license, including renewal units in:</p> <ul style="list-style-type: none"> (a) curriculum and instruction in career and technical education; (b) safety and teacher liability; and (c) endorsement related technical studies or industry validated training. 	
<p>10.57.421 CLASS 4 ENDORSEMENTS</p> <p>(1) Recognized occupations eligible for a Class 4 license shall be evaluated on an annual basis by the Superintendent of Public Instruction. Appropriate career and technical education areas acceptable for endorsement on the Class 4 license include but are not limited to the following: agriculture business, agriculture mechanics, auto body, automotive technology, aviation, building maintenance, building trades, business marketing, computer coding, computer information systems, culinary arts, diesel mechanics, drafting, electronics, emergency medical technician (EMT), engineering, fire and disaster services, graphic arts, health science education, heavy equipment operations, horticulture, industrial mechanics, livestock production, machining, metals,</p>	<p>(1) Recognized occupations eligible for a Class 4 license shall be evaluated on an annual basis by the Superintendent of Public Instruction. Appropriate career and technical education areas acceptable for endorsement on the Class 4 license include but are not limited to the following: agriculture business, agriculture mechanics, auto body, automotive technology, aviation, building maintenance, building trades, business marketing, computer coding, computer information systems, culinary arts, diesel mechanics, drafting, electronics, emergency medical technician (EMT), engineering, fire and disaster services, graphic arts, health science</p>	<p>OPI researched other states' requirements, which range from 2,000 to 10,000. MT with 10,000 is on the high end. 5000 hours is recommended, based on equivalence 5000 hrs/8 hrs per day/235 calendar work days. Recommendation to lower the hours from 80 to 60 hours to align with the requirements of recency and renewal requirements.</p>



<p>plant and soil sciences, Reserve Officer Training Corps (ROTC) instruction, small engines, stagecraft, teacher education, videography, and welding.</p>	<p>education, heavy equipment operations, horticulture, industrial mechanics, livestock production, machining, metals, plant and soil sciences, Reserve Officer Training Corps (ROTC) instruction, small engines, stagecraft, teacher education, videography, and welding.</p>	
<p><u>10.57.421 CLASS 4 ENDORSEMENTS</u> (2) Endorsements removed from the list of recognized occupations may be retained as long as the licensee continues to renew the license.</p>	<p>(2) Endorsements removed from the list of recognized occupations may be retained as long as the licensee continues to renew the license.</p>	
<p><u>10.57.421 CLASS 4 ENDORSEMENTS</u> (3) To obtain an endorsement on a Class 4 license, an applicant must provide verification of a minimum of 10,000 hours of documented, relevant work experience which may include apprenticeship training, documenting the knowledge and skills required in the specific trade in which they are to teach. Acceptable documentation of relevant work experience is determined by the Superintendent of Public Instruction and may include, but is not limited to: (a) work experience completed and verified by previous employers, to include a detailed description of the duties performed during employment; (b) for self-employed individuals, examples of projects completed, letters of verification from clients or customers, profit and loss statements demonstrating the viability of the business or self-employment; (c) verification of teaching experience in the area requested for endorsement, accompanied by</p>	<p>(3) To obtain an endorsement on a Class 4 license, an applicant must provide verification of a minimum of 10,000 5,000 hours of documented, relevant work experience which may include apprenticeship training, documenting the knowledge and skills required in the specific trade in which they are to teach. Acceptable documentation of relevant work experience is determined by the Superintendent of Public Instruction and may include, but is not limited to: (a) work experience completed and verified by previous employers, to include a detailed description of the duties performed during employment; (b) for self-employed individuals, examples of projects completed, letters of verification from clients or customers, profit and loss statements demonstrating</p>	



<p>verification of substantial work experience in the area requested for endorsement; or (d) certificates of completion of appropriate technical programs or related college degrees and coursework, and industry certification (e.g., ASE, AWS)</p>	<p>the viability of the business or self-employment; (c) verification of teaching experience in the area requested for endorsement, accompanied by verification of substantial work experience in the area requested for endorsement; or (d) certificates of completion of appropriate technical programs or related college degrees and coursework, and industry certification (e.g., ASE, AWS).</p>	
<p><u>10.57.421 CLASS 4 ENDORSEMENTS</u> (4) For health science education, engineering, computer information systems, computer coding, teacher education, EMT, or fire and disaster services, an alternative to the above requirement of 10,000 hours of work experience may be substituted as recognized by the Office of Public Instruction and the Board of Public Education as follows: (a) For health science education: (i) hold a Class 1 or 2 license with an endorsement in health or any of the science areas; (ii) provide verification of successful completion of a blended learning professional development course of at least 80 hours by a provider recognized by the Office of Public Instruction and the Board of Public Education; and (iii) successful completion of coursework in human biology or anatomy and physiology; or (iv) hold a current professional license in a related health occupation field. (b) For engineering: (i) hold a Class 1 or 2 license with an endorsement in math or science; and (ii) provide verification of successful completion of a blended learning professional development course of at least 80 hours by a provider recognized by the</p>	<p>(4) For health science education, engineering, computer information systems, computer coding, teacher education, EMT, or fire and disaster services, an alternative to the above requirement of 5,000 10,000 hours of work experience may be substituted as recognized by the Office of Public Instruction and the Board of Public Education as follows: (a) For health science education: (i) hold a Class 1 or 2 license with an endorsement in health or any of the science areas; (ii) provide verification of successful completion of a blended learning professional development course of at least 80 60 hours by a provider recognized by the Office of Public Instruction and the Board of Public Education; and (iii) successful completion of coursework in human biology or anatomy and physiology; or</p>	



<p>Office of Public Instruction and the Board of Public Education.</p> <p>(c) For computer information systems an individual may provide verification of completion of an approved technical program in a recognized training institution and hold a professional license or industry standard certificate recognized by the Office of Public Instruction and the Board of Public Education.</p> <p>(d) For computer coding:</p> <p>(i) hold a Class 1 or 2 license; and</p> <p>(ii) provide verification of successful completion of a blended learning professional development course of at least 80 hours by a provider recognized by the Office of Public Instruction and the Board of Public Education.</p> <p>(e) For teacher education:</p> <p>(i) hold a Class 1 or 2 license; and</p> <p>(ii) provide verification of successful completion of five years of professional experience as a licensed educator.</p> <p>(f) For EMT:</p> <p>(i) hold a Class 1 or 2 license;</p> <p>(ii) hold a current CPR/First Aid certificate and a current license as a lead instructor obtained through the Montana Board of Medical Examiners;</p> <p>(iii) provide verification of a minimum of 2,000 hours of EMT experience; and</p> <p>(iv) provide verification of successful completion of a blended learning professional development course offered by the Office of Public Instruction.</p> <p>(v) In addition to renewal requirements outlined in ARM 10.57.420, renewal of this endorsement will also require a current CPR/First Aid certificate and a current license as a lead instructor obtained through the Montana Board of Medical Examiners.</p> <p>(g) For fire and disaster services:</p> <p>(i) hold a Class 1 or 2 license;</p> <p>(ii) provide verification of a minimum of 2,000 hours of employment in fire services or law enforcement; and</p>	<p>(iv) hold a current professional license in a related health occupation field.</p> <p>(b) For engineering:</p> <p>(i) hold a Class 1 or 2 license with an endorsement in math or science; and</p> <p>(ii) provide verification of successful completion of a blended learning professional development course of at least 80 60 hours by a provider recognized by the Office of Public Instruction and the Board of Public Education.</p> <p>(c) For computer information systems an individual may provide verification of completion of an approved technical program in a recognized training institution and hold a professional license or industry standard certificate recognized by the Office of Public Instruction and the Board of Public Education.</p> <p>(d) For computer coding:</p> <p>(i) hold a Class 1 or 2 license; and</p> <p>(ii) provide verification of successful completion of a blended learning professional development course of at least 80 60 hours by a provider recognized by the Office of Public Instruction and the Board of Public Education.</p> <p>(e) For teacher education:</p>	
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<p>(iii) provide verification of successful completion of a blended learning professional development course offered by the Office of Public Instruction.</p>	<p>(i) hold a Class 1 or 2 license; and (ii) provide verification of successful completion of five years of professional experience as a licensed educator.</p> <p>(f) For EMT: (i) hold a Class 1 or 2 license; (ii) hold a current CPR/First Aid certificate and a current license as a lead instructor obtained through the Montana Board of Medical Examiners; (iii) provide verification of a minimum of 2,000 hours of EMT experience; and (iv) provide verification of successful completion of a blended learning professional development course offered by the Office of Public Instruction. (v) In addition to renewal requirements outlined in ARM 10.57.420, renewal of this endorsement will also require a current CPR/First Aid certificate and a current license as a lead instructor obtained through the Montana Board of Medical Examiners.</p> <p>(g) For fire and disaster services: (i) hold a Class 1 or 2 license; (ii) provide verification of a minimum of 2,000 hours of</p>	
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	<p>employment in fire services or law enforcement; and</p> <p>(iii) provide verification of successful completion of a blended learning professional development course offered by the Office of Public Instruction.</p>	
<p>10.57.421 CLASS 4 ENDORSEMENTS</p> <p>(5) A Class 4A, 4B, or 4C career and technical education license may be approved to teach traffic education if the license meets the requirements of ARM 10.13.310.</p>		
<p>10.57.421 CLASS 4 ENDORSEMENTS</p> <p>(6) To qualify for a ROTC instructor endorsement the applicant must provide evidence of certification by the appropriate branch of the U.S. military and successful completion of a criminal background check pursuant to ARM 10.57.201A. This endorsement does not require verification of 10,000 hours of work experience and may not be issued as a Class 4C license. A Class 4A or 4B license with a ROTC endorsement may be renewed every five years with resubmission of certification by the appropriate branch of the U.S. military</p>	<p>(6) To qualify for a ROTC instructor endorsement the applicant must provide evidence of certification by the appropriate branch of the U.S. military and successful completion of a criminal background check pursuant to ARM 10.57.201A. This endorsement does not require verification of 5,000 10,000 hours of work experience and may not be issued as a Class 4C license. A Class 4A or 4B license with a ROTC endorsement may be renewed every five years with resubmission of certification by the appropriate branch of the U.S. military.</p>	
<p>10.57.424 CLASS 5 PROVISIONAL LICENSE</p> <p>(1) There are two types of Class 5 licenses:</p> <p>(a) a Class 5 provisional license that is valid for three years; and</p> <p>(b) a Class 5A provisional license that is valid for one year.</p> <p>(2) A Class 5 provisional license is valid for a term of three years, is not renewable, and may not be reinstated. A Montana educator may be issued only one Class 5 provisional license per teaching license (Class 1 or 2), administrator license (Class 3), or specialist license (Class 6). A Class 5 provisional</p>	<p>(1) There are three two-types of Class 5 licenses:</p> <p>(b) a Class 5B provisional license that is valid for three years; and</p> <p>(a) a Class 5A provisional license that is valid for one two years; and</p> <p>(c) a Class 5C provisional license that is valid for three years.</p> <p>(2) (7) A Class 5A provisional license will be issued to those individuals seeking their initial Montana educator license who hold a bachelor's degree from a regionally accredited college or</p>	<p>5A: Provides additional time to either pass the Praxis or complete a mentorship/induction program.</p> <p>5B: 3 years time frame to complete an EPP while employed or residing in MT. (This is the same as the current Class 5: Provisional License).</p> <p>5C: Language added to allow flexibility for specific</p>



license is not available for an initial Class 4 license or a Class 7 or 8 license.

(3) An applicant for a Class 5 provisional license must sign and file with the Superintendent of Public Instruction a plan of professional intent leading, within three years of the date of validity of the provisional license, to an appropriately endorsed Class 1, 2, 3, or 6 license as provided in ARM [10.57.412](#), [10.57.414](#) through [10.57.419](#), or [10.57.434](#) and [10.57.436](#).

(4) An applicant for a Class 5 provisional license who has graduated from an educator preparation program outside of Montana must provide proof of:

(a) a minimum passing score on the Praxis Subject Assessment applicable to the requested endorsement; or hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in the same area; and
(b) have a current Montana address or job offer from an accredited or state-funded P-12 school in Montana.

(5) An applicant for a Class 5 provisional license must provide verified completion of the online course "An Introduction to Indian Education for All in Montana."

(6) A Class 5 provisional licensee is not eligible for a Board of Public Education approved internship program in the same endorsement area subsequent to the Class 5 licensure expiration date.

(7) A Class 5A provisional license will be issued to those individuals seeking their initial Montana educator license who meet all licensure requirements except for successful completion of the Montana required Praxis test. This license is valid for one year and is non-renewable.

university, verify completion of an accredited professional educator preparation program including appropriate supervised teaching experience as the terms are defined in ARM [10.57.102](#), but need successful completion of a mentorship and induction program as defined by ARM [10.57.102](#) or the Montana required Praxis test. This license is valid for ~~one~~ two years and is non-renewable.

~~(3)~~(2) A Class 5B provisional license is valid for a term of three years, is not renewable, and may not be reinstated. A Class 5B provisional license will be issued to those individuals who hold a bachelor's degree from a regionally accredited college or university but have not completed an accredited professional educator preparation program. A Montana educator may be issued only one Class 5 provisional license per teaching license (Class 1 or 2), administrator license (Class 3), or specialist license (Class 6). A Class 5 provisional license is not available for an initial Class 4 license or a Class 7 or 8 license.

~~(3)~~(a) An applicant for a Class 5B provisional license must sign and file with the Superintendent of Public Instruction a plan of professional intent leading, within three years of the date of validity of the provisional license, to an appropriately endorsed Class 1, 2A or 2B, 3, or 6 license as provided in ARM [10.57.412](#), [10.57.414](#) through [10.57.419](#), or [10.57.434](#) and [10.57.436](#).

(4) A Class 5C provisional license is valid for a term of three years, is not renewable, and may

cases where an out-of-state license is expired and the candidate does not have recent credits within the last 5 years. This allows a teacher to obtain a license by opting to complete 60 professional development units, or 6 semester credits, or a combination of college credits and PD units.



not be reinstated. A Class 5C provisional license will be issued to those seeking a license in Montana whose degree is more than five years old, do not hold a current standard, unrestricted educator licensure, and have not earned 60 professional development units as defined in ARM 10.57.215(4) within the five-year period preceding the effective date of the license.

(a) An applicant for a Class 5C provisional license must sign and file with the Superintendent of Public Instruction a plan of professional intent to obtain 60 professional development units which lead, within three years of the date of validity of the provisional license, an appropriately endorsed Class 1, 2A or 2B, 3, or 6 license as provided in ARM [10.57.412](#), [10.57.414](#) through [10.57.419](#), or [10.57.434](#) and [10.57.436](#).

(5) ~~(4)~~ An applicant for a Class 5A, 5B, or 5C provisional license must provide verification of: ~~who has graduated from an educator preparation program outside of Montana must provide proof of:~~

~~(a) a minimum passing score on the Praxis Subject Assessment applicable to the requested endorsement; or hold current certification from the National Board for Professional Teaching Standards in an area approved for endorsement in Montana, and apply for endorsement in the same area; and~~

~~(b) have~~ a current Montana address or job offer from an accredited or state-funded P-12 school in Montana; and



	<p>(c) An applicant for a Class 5 provisional license must provide verified completion of the online course "An Introduction to Indian Education for All in Montana."</p> <p>(6) A Class 5A, 5B, or 5C provisional licensee is not eligible for a Board of Public Education approved internship program in the same endorsement area subsequent to the Class 5A, 5B, or 5C licensure expiration date.</p>	
<p><u>10.57.425 CLASS 5 PROVISIONAL LICENSE - ELEMENTARY LEVEL</u></p> <p>(1) To obtain a Class 5 provisional license with an elementary, middle, or early childhood level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from a regionally accredited college or university; and</p> <p>(b) for those applicants who have not completed an accredited professional educator preparation program, a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements</p>	<p><u>10.57.425 CLASS 5 PROVISIONAL LICENSE - ENDORSEMENTS ELEMENTARY LEVEL</u></p> <p>(1) Subject field endorsements must be in areas approved for endorsement by the Board of Public Education.</p> <p>(2) Areas approved for endorsement on Class 5A, 5B, and 5C provisional licenses include the following: agriculture, art K-12, biology, business education, chemistry, communication, computer science, early childhood (P-3), earth science, economics, elementary education (K-8), English, English as a second language K-12, family and consumer sciences, geography, health, health and physical education K-12, history, industrial trades and technology education, journalism, library K-12, mathematics, middle grades (4-8), music K-12, physical education K-12, physics, political science, psychology, reading K-12, school counseling K-12, science (Broadfield), social studies (Broadfield), sociology, special education P-12, special education P-12 hearing impairment, special education P-12 vision impairment, theater, traffic education, and world languages K-12.</p>	<p>Synthesized to reduce replication</p>



	<p>(3) As appropriate, grade level endorsements may be issued as consistent with the educator preparation program completed by the applicant.</p> <p>(4) To obtain an early childhood (P-3), elementary (K-8), middle grades (4-8), secondary (5-12 content-specific), K-12 (as delineated in ARM 10.57.412), or P-12 (special education) endorsement, an applicant must provide verification of:</p> <p>(1) To obtain a Class 5 provisional license with an elementary, middle, or early childhood level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from a regionally accredited college or university; and</p> <p>(b) for those applicants who have not completed an accredited professional educator preparation program, a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements</p>	
<p><u>10.57.426 CLASS 5 PROVISIONAL LICENSE – SECONDARY, K-12, AND P-12 SPECIAL EDUCATION LEVELS</u></p> <p>(1) To obtain a Class 5 provisional license with a secondary, K-12, or P-12 special education level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from a regionally accredited college or university; and</p> <p>(b) for those applicants who have not completed an accredited professional educator preparation</p>	<p><u>10.57.426 – CLASS 5 PROVISIONAL LICENSE – SECONDARY, K-12, AND P-12 SPECIAL EDUCATION LEVELS</u></p> <p>(1) To obtain a Class 5 provisional license with a secondary, K-12, or P-12 special education level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from a regionally accredited college or university; and</p>	<p>Included above.</p>



<p>program, a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements.</p>	<p>(b) for those applicants who have not completed an accredited professional educator preparation program, a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements.</p>	
<p><u>10.57.427 CLASS 5 PROVISIONAL LICENSE – SUPERINTENDENT ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with a superintendent endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102;</p> <p>(b) eligibility for a Class 1, 2, or 5 teaching license or a current standard, unrestricted out-of-state license and five years of successful supervisory experience as a licensed administrator as defined in ARM 10.57.102, documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction;</p> <p>(c) a minimum of three years of experience as an appropriately licensed and assigned teacher at any level;</p> <p>(d) one year of appropriately licensed experience as a principal;</p> <p>(e) completion of an accredited professional educator preparation program, as defined in ARM 10.57.102, for superintendents; and</p> <p>(f) for those applicants who have not completed the required courses in Montana school law, Montana school finance, and Montana collective bargaining</p>	<p><u>10.57.427 CLASS 5 PROVISIONAL LICENSE – SUPERINTENDENT ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with a superintendent endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102;</p> <p>(b) eligibility for a Class 1, 2, or 5 teaching license or school counseling license, or a current standard, unrestricted out-of-state license and three five years of successful supervisory experience as a licensed administrator as defined in ARM 10.57.102, documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction;</p> <p>(c) a minimum of three years of experience as an appropriately licensed and assigned teacher or school counselor at any level;</p> <p>(d) one year of appropriately licensed experience as a principal;</p>	<p>Includes the counseling component and educator preparation programs included in the Class 3 administrative license above.</p>



<p>and employment law, a plan of intent as detailed in ARM 10.57.424.</p> <p>(2) Applicants required to complete coursework other than Montana school law, Montana collective bargaining and employment law, and Montana school finance are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607.</p>	<p>(e) completion of an accredited professional educator preparation program, as defined in ARM 10.57.102, for superintendents; and</p> <p>(f) for those applicants who have not completed the required-Montana educator preparation program requirements in Montana school law, Montana school finance, and Montana collective bargaining and employment law, a plan of intent as detailed in ARM 10.57.424.</p> <p>(2) Applicants required to complete coursework Montana educator preparation program requirements other than Montana school law, Montana collective bargaining and employment law, and Montana school finance are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607</p>	
<p><u>10.57.428 CLASS 5 PROVISIONAL LICENSE - ELEMENTARY PRINCIPAL ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with an elementary principal endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from an accredited professional educator preparation program;</p> <p>(b) eligibility for a Class 1, 2, or 5 teaching license at the elementary level or a current standard, unrestricted out-of-state license and five years of successful supervisory experience as a licensed administrator as defined in ARM 10.57.102 as documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and</p> <p>(c) a minimum of three years of experience as an appropriately licensed and assigned teacher at the elementary level.</p> <p>(2) Applicants required to complete coursework other than Montana school law, including special education</p>	<p><u>10.57.428 CLASS 5 PROVISIONAL LICENSE - ELEMENTARY PRINCIPAL ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with an elementary, secondary, or K-12 principal endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from an accredited professional educator preparation program;</p> <p>(b) eligibility for a Class 1, 2, or 5 teaching or school counseling license at the level of elementary the requested endorsement or a current standard, unrestricted out-of-state license and five three years of successful supervisory experience as a licensed administrator as defined in ARM 10.57.102 as documented by a recommendation from a state accredited</p>	<p>Includes the counseling component and educator preparation programs included in the Class 3 administrative license above.</p> <p>Synthesizing language to reduce replication.</p>



<p>law are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607</p>	<p>P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and (c) a minimum of three years of experience as an appropriately licensed and assigned teacher or counselor at the level of the requested endorsement. elementary level.</p> <p>(2) Applicants required to complete coursework Montana educator preparation program requirements other than Montana school law, including special education law are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607.</p>	
<p><u>10.57.429 CLASS 5 PROVISIONAL LICENSE - SECONDARY PRINCIPAL ENDORSEMENT</u> (1) To obtain a Class 5 provisional license with a secondary principal endorsement, an applicant must provide verification of: (a) a master's degree from an accredited professional educator preparation program; (b) eligibility for a Class 1, 2, or 5 teaching license at the secondary level or a current standard, unrestricted out-of-state license and five years of successful administrative experience as a licensed administrator as defined in ARM 10.57.102, documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and (c) a minimum of three years of experience as an appropriately licensed and assigned teacher at the secondary level. (2) Applicants required to complete coursework other than Montana school law, including special education law are not eligible for a Class 5 provisional license,</p>	<p><u>10.57.429 CLASS 5 PROVISIONAL LICENSE - SECONDARY PRINCIPAL ENDORSEMENT</u> (1) To obtain a Class 5 provisional license with a secondary principal endorsement, an applicant must provide verification of: (a) a master's degree from an accredited professional educator preparation program; (b) eligibility for a Class 1, 2, or 5 teaching license at the secondary level or a current standard, unrestricted out-of-state license and five years of successful administrative experience as a licensed administrator as defined in ARM 10.57.102, documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and (c) a minimum of three years of experience as an appropriately licensed and assigned teacher at the secondary level.</p>	<p>Included above</p>



<p>but may enroll in an internship program pursuant to ARM 10.55.607.</p>	<p>(2) Applicants required to complete coursework other than Montana school law, including special education law are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607.</p>	
<p><u>10.57.430 CLASS 5 PROVISIONAL LICENSE - K-12 PRINCIPAL ENDORSEMENT</u> (1) To obtain a Class 5 provisional license with a K-12 principal endorsement, an applicant must provide verification of: (a) a master's degree from an accredited professional educator preparation program; (b) eligibility for a Class 1, 2, or 5 teaching license at any level within K-12 or current standard, unrestricted out-of-state licensure and five years of successful supervisory experience as a licensed administrator as documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and (c) a minimum of three years of experience as an appropriately licensed and assigned teacher at any level within K-12. (2) Applicants required to complete coursework other than Montana school law, including special education law are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607.</p>	<p><u>10.57.430 CLASS 5 PROVISIONAL LICENSE - K-12 PRINCIPAL ENDORSEMENT</u> (1) To obtain a Class 5 provisional license with a K-12 principal endorsement, an applicant must provide verification of: (a) a master's degree from an accredited professional educator preparation program; (b) eligibility for a Class 1, 2, or 5 teaching license at any level within K-12 or current standard, unrestricted out-of-state licensure and five years of successful supervisory experience as a licensed administrator as documented by a recommendation from a state accredited P-12 school employer on a form prescribed by the Superintendent of Public Instruction; and (c) a minimum of three years of experience as an appropriately licensed and assigned teacher at any level within K-12. (2) Applicants required to complete coursework other than Montana school law, including special education law are not eligible for a Class 5 provisional license, but may enroll in an internship program pursuant to ARM 10.55.607.</p>	<p>Included above</p>

<p><u>10.57.431 CLASS 5 PROVISIONAL LICENSE - SUPERVISOR ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with a supervisor endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from a regionally accredited college or university in the area requested for supervisory endorsement; and</p> <p>(b) three years of appropriately licensed experience as a teacher in the area requested for supervisory endorsement or five years of experience in a school setting as a fully licensed and appropriately assigned related services provider; and</p> <p>(c) a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements</p>	<p><u>10.57.431 CLASS 5 PROVISIONAL LICENSE - SUPERVISOR ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with a supervisor endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from a regionally accredited college or university in the area requested for supervisory endorsement; and</p> <p>(b) three years of appropriately licensed experience as a teacher or counselor in the area requested for supervisory endorsement or five three years of experience in a school setting as a fully licensed and appropriately assigned related services provider; and</p> <p>(c) a plan of study from an accredited professional educator preparation program verifying that the applicant:</p> <p>(i) can meet the requirements for full licensure within the three-year valid period of the license; and</p> <p>(ii) meets the professional educator preparation program's admission requirements.</p>	<p>Aligned to the 3 year component above.</p> <p>Counselor component included.</p>
<p><u>10.57.432 CLASS 5 PROVISIONAL LICENSE - SPECIALIST ENDORSEMENT</u></p> <p>(1) To obtain a Class 5 provisional license with a specialist endorsement in school psychology, an applicant must provide:</p> <p>(a) verification of a master's degree or greater in school psychology or related field from a regionally accredited college or university; and</p> <p>(b) for those applicants who have not completed an accredited specialist preparation program, verification from an accredited specialist program, of being within</p>		



<p>four course deficiencies of completing full requirements as outlined in ARM 10.57.434.</p> <p>(2) To obtain a Class 5 provisional license with a specialist endorsement in school counseling an applicant must provide:</p> <p>(a) verification of a bachelor's degree; and</p> <p>(b) verification from the accredited specialist program, of being within four course deficiencies of completing full requirements as outlined in ARM 10.57.435.</p>		
<p><u>10.57.433 CLASS 6 SPECIALIST LICENSE</u></p> <p>(1) A Class 6 specialist license is valid for a period of five years.</p> <p>(2) Class 6 specialist licenses may be issued with the following endorsements:</p> <p>(a) school psychologist; or</p> <p>(b) school counselor.</p> <p>(3) Applicants for an initial Montana Class 6 license with a degree more than five years old and who do not have current out-of-state licensure must have earned six graduate semester credits from a regionally accredited college or university within the five-year period preceding the effective date of the license. For the purposes of this provision, current licensure does not include provisional, restricted, or lifetime licenses.</p> <p>(4) A Class 6 specialist license may also be endorsed in traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the Superintendent of Public Instruction.</p> <p>(5) Class 6 specialist licenses may be renewed pursuant to the requirements of ARM 10.57.215.</p> <p>(6) A lapsed Class 6 specialist license may be reinstated by showing verification of 60 renewal units earned during the five-year period preceding the date of application for the new license.</p>	<p><u>10.57.433 CLASS 6 SPECIALIST LICENSE</u></p> <p>(1) A Class 6 specialist license is valid for a period of five years.</p> <p>(2) Class 6 specialist licenses may be issued with the following endorsements:</p> <p>(a) school psychologist; or</p> <p>(b) school counselor.</p> <p>(3) Applicants for an initial Montana Class 6 license with a degree more than five years old and who do not have current out-of-state licensure must have earned 60-professional development units as defined in ARM 10.57.215(4) within the five-year period preceding the effective date of the license. For the purposes of this provision, current licensure does not include provisional or restricted, or lifetime licenses.</p> <p>(4) An applicant must verify completion of the online course "An Introduction to Indian Education for All in Montana."</p> <p>(4) (5) A Class 6 specialist license may also be endorsed in traffic education if the licensee meets the requirements of ARM 10.13.310 and is</p>	<p>Inclusion of IEFA for all classes of licenses.</p>



	<p>approved by the Superintendent of Public Instruction.</p> <p>(5) (6) Class 6 specialist licenses may be renewed pursuant to the requirements of ARM 10.57.215.</p> <p>(6) (7) A lapsed Class 6 specialist license may be reinstated by showing verification of 60 renewal units earned during the five-year period preceding the date of application for the new license.</p>	
<p><u>10.57.434 CLASS 6 SPECIALIST LICENSE - SCHOOL PSYCHOLOGIST</u></p> <p>(1) To obtain a Class 6 specialist license with a school psychologist endorsement an applicant must provide verification of:</p> <p>(a) current credentials as a nationally certified school psychologist (NCSP) from the National Association of School Psychologists (NASP);</p> <p>(b) completion of a specialist level degree from a NASP accredited school psychologist program which included a 1200-hour internship, of which 600 hours were in a school setting; or</p> <p>(c) for those applicants who did not earn at least a specialist level school psychology degree from a NASP accredited program:</p> <p>(i) a master's degree or higher in school psychology or a related field from a regionally accredited college or university; and</p> <p>(ii) recommendation from a NASP accredited specialist program defined in ARM 10.57.102, attesting to the applicant's qualifications being equivalent to NASP training standards, which included a 1200-hour internship experience of which 600 hours were in a school setting.</p>		



<p><u>10.57.435 CLASS 6 SPECIALIST LICENSE - SCHOOL COUNSELOR</u></p> <p>(1) To obtain a Class 6 specialist license with a school counselor endorsement an applicant must provide verification of:</p> <p>(a) a master's degree from a regionally accredited college or university; and</p> <p>(b) completion of a CACREP accredited school counselor program which included an internship in a school setting of 600 hours; or</p> <p>(c) for those applicants who did not earn a degree from a CACREP accredited program:</p> <p>(i) a master's degree in school counseling from a regionally accredited college or university; and</p> <p>(ii) recommendation from an accredited specialist program defined in ARM 10.57.102, which included an internship in a school setting of 600 hours.</p>		
<p><u>10.57.436 CLASS 7 AMERICAN INDIAN LANGUAGE AND CULTURE SPECIALIST</u></p> <p>(1) A Class 7 American Indian language and culture specialist license is valid for a period of five years.</p> <p>(2) The Superintendent of Public Instruction shall issue a Class 7 license based upon verification by the authorized representative of a tribal government, that has a memorandum of understanding with the Superintendent of Public Instruction, that the applicant has met tribal standards for competency and fluency as a requisite for teaching that language and culture.</p> <p>(3) The Board of Public Education will accept and place on file the criteria developed by each tribe for qualifying an individual as competent to be a specialist in its language and culture.</p> <p>(4) A Class 7 American Indian language and culture specialist licensee may be approved to teach traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the Superintendent of Public Instruction.</p>	<p><u>10.57.436 CLASS 7 AMERICAN INDIAN LANGUAGE AND CULTURE SPECIALIST</u></p> <p>(1) A Class 7 American Indian language and culture specialist license is valid for a period of five years.</p> <p>(2) The Superintendent of Public Instruction shall issue a Class 7 license based upon verification by the authorized representative of a tribal government, that has a memorandum of understanding with the Superintendent of Public Instruction, that the applicant has met tribal standards for competency and fluency as a requisite for teaching that language and culture.</p> <p>(3) The Board of Public Education will accept and place on file the criteria developed by each tribe for qualifying an individual as competent to be a specialist in its language and culture.</p>	<p>Inclusion of IEFA for all classes of licenses.</p>



<p>(5) A Class 7 American Indian language and culture specialist license may be renewed upon verification by the tribe that the professional development plan, as defined by the memorandum of understanding in (2) is met.</p> <p>(6) A school district may assign an individual licensed under this rule to only specialist services within the field of American Indian language and culture under such supervision as the district may deem appropriate. No other teaching license or endorsement is required for duties within this prescribed field.</p>	<p>(4) An applicant must verify completion of the online course "An Introduction to Indian Education for All in Montana."</p> <p>(4) (5) A Class 7 American Indian language and culture specialist licensee may be approved to teach traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the Superintendent of Public Instruction.</p> <p>(5) (6) A Class 7 American Indian language and culture specialist license may be renewed upon verification by the tribe that the professional development plan, as defined by the memorandum of understanding in (2) is met.</p> <p>(6) (7) A school district may assign an individual licensed under this rule to only specialist services within the field of American Indian language and culture under such supervision as the district may deem appropriate. No other teaching license or endorsement is required for duties within this prescribed field.</p>	
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**10.57.437 CLASS 8 DUAL CREDIT
POSTSECONDARY FACULTY LICENSE**

(1) A faculty member of a college or university is required to hold a Class 8 dual credit license, unless already licensed or eligible for licensure as a Class 1, 2, or 4 and properly endorsed, whenever a faculty member is teaching a dual credit course at the college or university for which one or more students will earn both high school and college credit.

(2) The license is valid for five years.

(3) To obtain a Class 8 dual credit postsecondary faculty license, an applicant shall provide the following:

(a) verification of faculty employment from the Chief Academic Officer or an appropriate official of the employing regionally accredited college or university;

(b) compliance with all other nonacademic requirements for licensure as required by [20-4-104](#), MCA, ARM [10.57.201](#) and [10.57.201A](#); and

(c) recommendation from the Chief Academic Officer from a regionally accredited college or university verifying the following:

(i) the applicant plans to teach in a subject covered by the K-12 endorsement areas in ARM [10.57.438](#), and will teach a subject in which the applicant has a major or minor; and

(ii) the applicant demonstrates adequate education and experience to instruct dual enrollment courses as demonstrated by the following criteria:

(A) ability to create learning environments that support creativity, critical thinking, individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation;

(B) understanding and ability to use a variety of instructional and assessment strategies to encourage learners to develop understanding of content areas and to build skills to apply knowledge in meaningful ways; and

(1) A faculty member of a college or university is required to hold a Class 8 dual credit license, unless already licensed or eligible for licensure as a Class 1, 2, or 4 license and properly endorsed, whenever a faculty member is teaching a dual credit course at the college or university for which one or more students will earn both high school and college credit.

(2) The license is valid for five years.

(3) To obtain a Class 8 dual credit postsecondary faculty license, an applicant shall provide the following:

(a) verification of faculty employment from the Chief Academic Officer or an appropriate official of the employing regionally accredited college or university;

(b) compliance with all other nonacademic requirements for licensure as required by [20-4-104](#), MCA, ARM [10.57.201](#) and [10.57.201A](#); and

(c) recommendation from the Chief Academic Officer from a regionally accredited college or university verifying the following:

(i) the applicant plans to teach in a subject covered by the K-12 endorsement areas in ARM [10.57.438](#), and will teach a subject in which the applicant has a major or minor.

~~(ii) the applicant demonstrates adequate education and experience to instruct dual enrollment courses as demonstrated by the following criteria:~~

~~(A) ability to create learning environments that support creativity, critical thinking, individual and collaborative learning, and that encourage~~

Removing barriers to Class 8. Remove requirements A-C:

(A) ability to create learning environments that support creativity, critical thinking, individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation;

(B) understanding and ability to use a variety of instructional and assessment strategies to encourage learners to develop understanding of content areas and to build skills to apply knowledge in meaningful ways; and

(C) understanding of individual differences and diverse cultures with an ability to integrate history, culture, heritage, and contemporary status of American Indians and tribes in Montana. as verified with completion of the online course "An Introduction to Indian Education for All in Montana."



(C) understanding of individual differences and diverse cultures with an ability to integrate history, culture, heritage, and contemporary status of American Indians and tribes in Montana.

(4) Class 8 dual credit license applications will be reviewed by the Certification Standards and Practices Advisory Council for recommendation regarding issuance of the license by the Superintendent of Public Instruction. Denial of an application for licensure shall be appealable to the Board of Public Education pursuant to ARM [10.57.607](#).

(5) A Class 8 dual credit postsecondary faculty license may be consecutively reissued upon submission and approval of an application for renewal. An educator with a lapsed Class 8 license must submit a new application.

(6) A Class 8 license shall not be valid unless the licensee is in an employment relationship with a regionally accredited college or university

~~positive social interaction, active engagement in learning, and self-motivation;~~

~~(B) understanding and ability to use a variety of instructional and assessment strategies to encourage learners to develop understanding of content areas and to build skills to apply knowledge in meaningful ways; and~~

~~(C) understanding of individual differences and diverse cultures with an ability to integrate history, culture, heritage, and contemporary status of American Indians and tribes in Montana~~

(d) An applicant must verify completion of the online course "An Introduction to Indian Education for All in Montana."

(4) Class 8 dual credit license applications will be reviewed by the Certification Standards and Practices Advisory Council for recommendation regarding issuance of the license by the Superintendent of Public Instruction. Denial of an application for licensure shall be appealable to the Board of Public Education pursuant to ARM [10.57.607](#).

(5) A Class 8 dual credit postsecondary faculty license may be consecutively reissued upon submission and approval of an application for renewal. An educator with a lapsed Class 8 license must submit a new application.

(6) A Class 8 license shall not be valid unless the licensee is in an employment relationship with a regionally accredited college or university



<p><u>10.57.438 CLASS 8 DUAL CREDIT POSTSECONDARY FACULTY LICENSE ENDORSEMENTS</u></p> <p>(1) Areas approved for endorsement on Class 8 dual credit-only postsecondary faculty licenses are listed in ARM 10.57.412 and 10.57.421.</p> <p>(2) Applicants for the Class 8 license with degrees in highly specialized academic areas and hired by the college or university to teach specific courses not covered by the K-12 endorsement areas in (1), may be eligible for a designation in their area of specialization as approved by the Superintendent of Public Instruction</p>		
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Existing Rule		Comment
<p><u>10.57.501 SOCIAL WORKERS, NURSES AND SPEECH AND HEARING THERAPISTS</u></p> <p>(1) Professionals such as social workers, nurses and speech and hearing therapists who are teaching in a classroom must have a teaching license appropriate for the level(s) and area(s) taught.</p> <p>(2) Speech and hearing therapists engaged in school services in the public schools of Montana who issued grades or credits in the pupil's school program must be licensed under the regularly established teacher licensure requirements in speech and hearing association</p>		
<p><u>10.57.601 REQUEST FOR DISCIPLINE AGAINST THE LICENSE OF AN EDUCATOR/SPECIALIST: PRELIMINARY ACTION</u></p> <p>(1) Pursuant to 20-4-110, MCA, requests to issue a letter of reprimand or to suspend or revoke an educator/specialist license shall be brought before the Board of Public Education by only:</p> <p>(a) an official action of the board of trustees of a local district for any licensed educator/specialist currently employed by that district or under contract or otherwise employed by that district at any time during the 12</p>		<p>OPI legal counsel advised to keep language as is and not to remove the language “or from any other credible source.”</p>



<p>months prior to the receipt by the Board of Public Education of the discipline request; or</p> <p>(b) the Superintendent of Public Instruction.</p> <p>(2) The Superintendent of Public Instruction may initiate a request to the Board of Public Education for discipline against an educator/specialist's license within 12 months from the date of receiving direct notification of alleged misconduct from a local school district board of trustees or from any other credible source.</p> <p>(3) Requests for discipline shall specify whether a letter of reprimand, revocation, or suspension is sought and shall include:</p> <p>(a) the specific charge(s) against the educator/specialist;</p> <p>(b) the subsection of 20-4-110, MCA, under which the charge(s) is brought;</p> <p>(c) an outline of the facts and evidence related to the charge(s); and</p> <p>(d) if the request is made by a board of trustees of a district, a copy of the minutes documenting the trustees' decision to request disciplinary action</p>		
<p><u>10.57.601A</u> DEFINITION OF "IMMORAL CONDUCT"</p> <p>(1) "Immoral conduct" related to the teaching profession, under 20-4-110(1)(f), MCA, includes, but is not limited to:</p> <p>(a) sexual contact, as defined in 45-2-101, MCA, or sexual intercourse as defined in 45-2-101, MCA, involving a minor or a person the applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school;</p> <p>(b) conduct, whether resulting in the filing of criminal charges or not, which would constitute an offense under any of the following statutes of this state:</p> <p>(i) 45-5-502, MCA, (sexual assault);</p>	<p>(1) "Immoral conduct" related to the teaching profession, under 20-4-110(1)(f), MCA, includes, but is not limited to:</p> <p>(a) sexual contact, as defined in 45-2-101, MCA, or sexual intercourse as defined in 45-2-101, MCA, involving a minor or a person the applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school;</p> <p>(b) conduct, whether resulting in the filing of criminal charges or not, which would constitute an offense under any of the following statutes of this state:</p> <p>(i) 45-5-502, MCA, (sexual assault);</p> <p>(ii) 45-5-503, MCA, (sexual intercourse without consent);</p>	<p>No longer accurate</p>



(ii) [45-5-503](#), MCA, (sexual intercourse without consent);

(iii) [45-5-504](#), MCA, (indecent exposure);

(iv) [45-5-505](#), MCA, (deviate sexual conduct), if the conduct either was non-consensual or involved a minor or a person the applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school;

(v) [45-5-507](#), MCA, (incest);

(vi) [45-5-601](#), [45-5-602](#), or [45-5-603](#), MCA, (offenses involving prostitution);

(vii) [45-5-622](#)(2), MCA, (endangering the welfare of children);

(viii) [45-5-623](#), MCA, (unlawful transactions with children);

(ix) [45-5-625](#), MCA, (sexual abuse of children);

(x) [45-8-201](#), MCA, (obscenity);

(xi) [45-5-627](#), MCA, (ritual abuse of minor);

(xii) any statute in Title 45, chapter 9, part 1, MCA, (dangerous drugs), provided that a first offense under [45-9-102](#)(2), MCA, shall not fall within this definition;

(xiii) [45-5-220](#), MCA, (stalking);

(xiv) [45-5-223](#), MCA, (surreptitious visual observation or recordation);

(xv) [45-10-103](#), MCA, (criminal possession of drug paraphernalia);

(xvi) [45-10-105](#), MCA, (delivery of drug paraphernalia to a minor);

(xvii) [45-8-334](#), MCA, (possession of a destructive device);

(xviii) [45-8-361](#), MCA, (possession or allowing possession of weapon in school building);

(xix) [45-8-403](#), MCA, (use of threat to coerce gang membership);

(xx) [45-8-406](#), MCA, (supplying of firearms to criminal street gang);

(xxi) [45-5-622](#)(3), MCA (endangering welfare of children);

(iii) [45-5-504](#), MCA, (indecent exposure);

(iv) [45-5-505](#), MCA, (deviate sexual conduct), if the conduct either was non-consensual or involved a minor or a person the applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school;

(v) [45-5-507](#), MCA, (incest);

(vi) [45-5-601](#), [45-5-602](#), or [45-5-603](#), MCA, (offenses involving prostitution);

(vii) [45-5-622](#)(2), MCA, (endangering the welfare of children);

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(xix) [45-8-403](#), MCA, (use of threat to coerce gang membership);

(xx) [45-8-406](#), MCA, (supplying of firearms to criminal street gang);

(xxi) [45-5-622](#)(3), MCA (endangering welfare of children);



(c) repeated convictions for violations of any one or more of the criminal laws of this state, which violations are not otherwise grounds for suspension or revocation, if the repeated convictions, taken together, demonstrate that the teacher, specialist or administrator is unwilling to conform their conduct to the requirements of law;

(d) occurrences related to ARM [24.9.1003\(3\)](#), (sexual harassment), defined as "unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature" when:

(i) submission to the conduct is explicitly or implicitly made a term or condition of education;

(ii) submission to or rejection of the conduct is used as the basis for an educational decision affecting the individual; and/or

(iii) the conduct has the purpose or effect of unreasonably interfering with school performance or creating an intimidating, hostile or offensive learning environment.

(e) submitting false credentials, omitting relevant information, or making any statement of material fact an applicant or licensee knows to be false to apply for a license, endorsement, employment, or promotion. False credentials include but are not limited to:

(i) college degrees or credit from non-accredited or -approved colleges or universities;

(ii) false professional development credit;

(iii) false academic awards; or

(iv) inaccurate employment history;

(f) significant misuse of technology or electronic communication involving a minor or a person an applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school, including but not limited to misuse of computers, cellular telephones, or other electronic devices; or

(g) intentionally falsifying or deliberately misrepresenting information regarding standardized

(c) repeated convictions for violations of any one or more of the criminal laws of this state, which violations are not otherwise grounds for suspension or revocation, if the repeated convictions, taken together, demonstrate that the teacher, specialist or administrator is unwilling to conform their conduct to the requirements of law;

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(i) submission to the conduct is explicitly or implicitly made a term or condition of education;

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(iii) the conduct has the purpose or effect of unreasonably interfering with school performance or creating an intimidating, hostile or offensive learning environment.

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(i) college degrees or credit from non-accredited or -approved colleges or universities;

(ii) false professional development credit;

(iii) false academic awards; or

(iv) inaccurate employment history;

(f) significant misuse of technology or electronic communication involving a minor or a person an applicant or licensee knows, reasonably should know, or should have known is a student at a public or private elementary or secondary school, including but not limited to misuse of



<p>assessment of students, including but not limited to providing or changing test answers or using inappropriate testing accommodations or modifications.</p>	<p>computers, cellular telephones, or other electronic devices; or (g) intentionally falsifying or deliberately misrepresenting information regarding standardized assessment of students, including but not limited to providing or changing test answers or using inappropriate testing accommodations or modifications.</p>	
<p>10.57.601B <u>REVIEW</u> (1) Upon receipt of a request for disciplinary action by the trustees of a district or the Superintendent of Public Instruction pursuant to 20-4-110(2), MCA, and ARM 10.57.601, the Board of Public Education shall review the allegations to determine whether there is sufficient cause to believe that professional misconduct occurred. (2) This review shall include notifying the affected licensee of the request for discipline and allegations against the licensee by certified mail and allowing the licensee ten days to respond to those charges. (3) If the board determines there is sufficient cause to believe that professional misconduct occurred, the board shall provide notice to the licensee of a hearing on possible disciplinary action as provided in ARM 10.57.602.</p>	<p>(1) Upon receipt of a request for disciplinary action by the trustees of a district or the Superintendent of Public Instruction pursuant to 20-4-110(2), MCA, and ARM 10.57.601, the Board of Public Education shall review the allegations to determine whether there is sufficient cause to believe that professional misconduct occurred. (2) This review shall include notifying the affected licensee of the request for discipline and allegations against the licensee by certified mail and allowing the licensee ten days to respond to those charges. (3) If the board Board of Public Education determines there is sufficient cause to believe that professional misconduct occurred, the board Board of Public Education shall provide notice to the licensee of a hearing on possible disciplinary action as provided in ARM 10.57.602.</p>	<p>Recommendation to specify which board as it could mean board of trustees or the board of public education.</p>
<p>10.57.602 <u>NOTICE OF HEARING</u> (1) Upon notice of a request for disciplinary action pursuant to ARM 10.57.601 and determination of sufficient cause, the Board of Public Education shall provide notice of a pending disciplinary action to the licensee, by certified mail not less than 30 days prior to the date of the hearing. (a) Such notice shall include: (i) a statement of the time, place and nature of the hearing;</p>		



<p>(ii) a statement of the legal authority and jurisdiction under which the hearing is to be held;</p> <p>(iii) a reference to the particular sections of the statutes and rules involved;</p> <p>(iv) a statement of the matters asserted;</p> <p>(v) a designation of who will hear the allegation pursuant to ARM 10.57.603; and</p> <p>(vi) a statement of the licensee's right to be represented by counsel at the hearing.</p> <p>(b) The notice shall advise the licensee that the licensee has the right to contest the proposed disciplinary action of the board, and that the licensee may do so by filing a written signed statement contesting the matters asserted and requesting a hearing.</p> <p>(c) The notice shall advise the licensee that the disciplinary hearing will be open to the public unless an individual's right to privacy outweighs the public's right to know.</p> <p>(2) If the licensee elects to contest the proposed disciplinary action, the board shall conduct a contested case hearing pursuant to ARM 10.57.603.</p> <p>(3) If resolution is reached prior to the hearing, the parties may report such resolution to the board and ask for dismissal of the matter.</p>		
<p>10.57.603 HEARING IN CONTESTED CASES</p> <p>(1) The Board of Public Education shall select one of the following methods for providing a hearing:</p> <p>(a) a hearing before the board at a special or regular meeting of the board;</p> <p>(b) a hearing before a committee of the board that shall report to the board proposed findings of fact, proposed conclusions of law, and a proposed order; or</p> <p>(c) a hearing before a hearing examiner appointed by the board who shall report to the board proposed findings of fact, proposed conclusions of law, and a proposed order.</p>		



<p>(2) At the time and place set in the notice to the applicant or licensee, the chairperson of the Board of Public Education, the designated committee, or an appointed hearing examiner shall conduct the hearing in accordance with Title 2, chapter 4, part 6, MCA, and ARM 1.3.211 through 1.3.224 of the Attorney General's model rules for hearing contested cases.</p> <p>(3) Prior to the hearing, the board's attorney or designated hearing officer shall schedule a pre-hearing conference to consider:</p> <ul style="list-style-type: none"> (a) simplification of the issues; (b) the possibility of obtaining admissions of facts and documents; (c) the number of witnesses; (d) the exchanges of witness and exhibit lists; and (e) any other matters which may aid in the disposition of the matter. <p>(4) On appeal the burden is on the appellant to establish by a preponderance of the evidence that the appellant meets the statutory criteria for issuance of an educator/specialist license. In the case of a request for disciplinary action against a licensee pursuant to ARM 10.57.601 or 10.57.611, the burden is on the requestor to establish by a preponderance of the evidence that the disciplinary action is warranted.</p>		
<p><u>10.57.604</u> POST HEARING PROCEDURE</p> <p>(1) Either immediately following the hearing, or within 30 days of the conclusion of the hearing regarding an educator/specialist license, the Board of Public Education shall, as applicable:</p> <ul style="list-style-type: none"> (a) uphold the decision of the Superintendent of Public Instruction to deny an application for licensure; (b) dismiss the matter; (c) issue a letter of reprimand; (d) enter into a stipulated agreement; or (e) suspend or revoke the license for a specific period of time, up to and including permanent revocation of the license. 		



<p>(2) Consistent with a decision to suspend or revoke a license, the board shall issue findings of fact, conclusions of law, and an order signed by the board chair or designee.</p> <p>(3) The board shall record its decision in its minutes and shall provide its decision, including the letter of reprimand, or a copy of the findings of fact, conclusions of law, and order by certified mail to the licensee and to any other involved party within ten days of its decision.</p> <p>(4) The date of the letter of reprimand, decision to uphold a denial of licensure by the superintendent, or final written decision and order of the board determines the date from which an appeal may be filed pursuant to 2-4-702, MCA.</p> <p>(5) Pursuant to 2-4-623, MCA, decisions of the Board of Public Education shall be available for public inspection. Confidential information such as names of any minors, the applicant's or licensee's address, telephone number, or medical records may be redacted from the posted final decision.</p>		
<p><u>10.57.605 SURRENDER OF AN EDUCATOR/SPECIALIST LICENSE</u></p> <p>(1) A licensee may surrender his or her license to the Superintendent of Public Instruction. The Superintendent of Public Instruction, upon review, may accept or reject the license surrender.</p> <p>(2) Surrender of a license to the Superintendent of Public Instruction does not relieve the reporting requirements set forth in 20-4-110, MCA.</p> <p>(3) The Superintendent of Public Instruction may investigate further following the surrender of a license and shall maintain a record of the circumstances surrounding the surrender of any license. The contents of that record shall be available for review by the licensing authority from any other jurisdiction in which the educator/specialist seeks licensure.</p> <p>(4) Surrender of a license is permanent and irrevocable, unless specified otherwise in the</p>		



<p>document of surrender. Surrender of a license is a sanction against an educator or specialist and may prejudice the ability of an educator/specialist to successfully seek relicensure.</p> <p>(5) The Superintendent of Public Instruction shall immediately inform the Board of Public Education of each surrender of a license and of the circumstances surrounding the surrender.</p>		
<p><u>10.57.606</u> REPORTING OF THE SURRENDER, DENIAL, REVOCATION, OR SUSPENSION OF A LICENSE</p> <p>(1) The Superintendent of Public Instruction shall maintain membership in the National Association of State Directors of Teacher Education and Certification (NASDTEC) and shall report information concerning disciplinary action to the NASDTEC clearinghouse.</p> <p>(2) Upon receipt of a license surrendered pursuant to ARM 10.57.605, the Superintendent of Public Instruction shall report to the NASDTEC clearinghouse that the superintendent accepted the surrender of a license held by the licensee.</p> <p>(3) The Superintendent of Public Instruction shall report to the NASDTEC clearinghouse the denial of licensure for cause. A denial "for cause" is defined as circumstances which:</p> <p>(a) resulted in a determination by the superintendent that the applicant lacked the requisite moral and professional character; or</p> <p>(b) would, in the case of a licensed Montana educator, be grounds for suspension or revocation.</p> <p>(4) The superintendent shall not report to NASDTEC under (3) until either:</p> <p>(a) the period for appeal of denial as provided in ARM 10.57.607 has expired; or</p> <p>(b) the Board of Public Education affirms the denial.</p> <p>(5) The Superintendent of Public Instruction shall report to the NASDTEC clearinghouse a letter of reprimand issued by the Board of Public Education,</p>		



<p>and the suspension or revocation of a license held by an educator/specialist licensed in Montana.</p> <p>(6) If a denial of licensure or disciplinary action by the Board of Public Education is overturned by a court of competent jurisdiction, the Superintendent of Public Instruction will notify the NASDTEC clearinghouse of such action.</p> <p>(7) The Superintendent of Public Instruction shall maintain, pursuant to the superintendent's record retention policies, a record of the circumstances surrounding the surrender, denial, revocation, suspension, or reprimand involving a license or application for licensure. The contents of that record shall be available for review by the certifying authority from any other jurisdiction in which the educator/specialist seeks licensure.</p>		
<p><u>10.57.607</u> APPEAL FROM DENIAL OF AN EDUCATOR/SPECIALIST LICENSE</p> <p>(1) Written notice of appeal from the decision of the Superintendent of Public Instruction to deny issuance or renewal of an educator/specialist license must be submitted to the Board of Public Education. Written notice of appeal must be postmarked or received by the board no later than 30 days from the date of the letter of denial sent from the office of the Superintendent of Public Instruction.</p> <p>(2) The written notice of appeal may not be submitted by email. The notice must be signed by the appellant and must:</p> <p>(a) summarize the appellant's responses to the superintendent's denial of licensure;</p> <p>(b) provide preliminary statements supporting the appellant's contention that the superintendent's denial should be overturned; and</p> <p>(c) if applicable, show that the appeal satisfies the requirements of ARM 10.57.608.</p> <p>(3) When an appeal of a denial from the decision of the superintendent is before the Board of Public</p>	<p>(1) Written notice of appeal from the decision of the Superintendent of Public Instruction to deny issuance or renewal of an educator/specialist license must be submitted to the Board of Public Education. Written notice of appeal must be postmarked or received by the board no later than 30 days from the date of the letter of denial sent from the office of the Superintendent of Public Instruction.</p> <p>(2) The written notice of appeal may not be submitted by email. The written notice of appeal shall be submitted by email or sent via post mail. The notice must be signed by the appellant and must:</p> <p>(a) summarize the appellant's responses to the superintendent's denial of licensure;</p> <p>(b) provide preliminary statements supporting the appellant's contention that the superintendent's denial should be overturned; and</p> <p>(c) if applicable, show that the appeal satisfies the requirements of ARM 10.57.608.</p>	<p>Suggestion by the BPE to include email now.</p>



Education, the board shall provide notice by certified mail at least 30 days prior to a hearing of the appeal.

(a) Such notice shall include:

- (i) a statement of the time, place, and nature of the hearing;
- (ii) the legal authority and jurisdiction under which the hearing is to be held;
- (iii) reference to the particular sections of the statutes and rules involved;
- (iv) a statement of the matters asserted; and
- (v) designation of who will hear the allegation pursuant to ARM [10.57.603](#).

(b) The notice shall advise the applicant that the applicant has the right to contest the denial and that the applicant may do so by appearing at the hearing either personally or through counsel, or by requesting the board to consider the matter on the basis of the available evidence without an appearance by the applicant.

(c) The notice shall advise the licensee that the hearing will be open to the public unless an individual's right to privacy outweighs the public's right to know.

(d) The hearing officer or person designated pursuant to ARM [10.57.603](#) to hear the appeal shall conduct a pre-hearing conference to determine matters relevant to scheduling, evidence, witnesses, and other matters related to the hearing as delineated in ARM [10.57.603](#).

(3) When an appeal of a denial from the decision of the superintendent is before the Board of Public Education, the board shall provide notice by certified mail at least 30 days prior to a hearing of the appeal.

(a) Such notice shall include:

- (i) a statement of the time, place, and nature of the hearing;
- (ii) the legal authority and jurisdiction under which the hearing is to be held;
- (iii) reference to the particular sections of the statutes and rules involved;
- (iv) a statement of the matters asserted; and
- (v) designation of who will hear the allegation pursuant to ARM [10.57.603](#).

(b) The notice shall advise the applicant that the applicant has the right to contest the denial and that the applicant may do so by appearing at the hearing either personally or through counsel, or by requesting the board to consider the matter on the basis of the available evidence without an appearance by the applicant.

(c) The notice shall advise the licensee that the hearing will be open to the public unless an individual's right to privacy outweighs the public's right to know.

(d) The hearing officer or person designated pursuant to ARM [10.57.603](#) to hear the appeal shall conduct a pre-hearing conference to determine matters relevant to scheduling, evidence, witnesses, and other matters related to the hearing as delineated in ARM [10.57.603](#).



<p><u>10.57.608</u> CONSIDERATIONS GOVERNING ACCEPTANCE OF APPEAL IN CASES ARISING UNDER 20-4-104 , MCA</p> <p>(1) The Board of Public Education shall not consider an appeal from a denial by the Superintendent of Public Instruction based on 20-4-104, MCA, if the appellant has made an appeal to the board from the denial of a license within three years prior to the application which is at issue, and the appellant did not prevail following a hearing, unless at the time of notice of appeal pursuant to ARM 10.57.607 the appellant demonstrates substantial changes in circumstances relating to the appellant's eligibility for a license.</p> <p>(2) The board shall not consider an appeal by a licensee regarding a suspended, revoked, or surrendered license during the period of suspension, revocation, or surrender.</p>		
<p><u>10.57.611</u> SUBSTANTIAL AND MATERIAL NONPERFORMANCE</p> <p>(1) A licensed staff member commits substantial and material nonperformance of an employment contract pursuant to 20-4-110(1)(g), MCA, if, after signing a binding contract of employment with a Montana school district, the licensed staff member substantially and materially breaches such contract without good cause.</p> <p>(2) "Good cause" shall be determined by the board on a case-by-case basis. The following are examples of good cause:</p> <p>(a) substantial hardship to the licensed staff member's family due to a change in employment of the spouse of the licensed staff member that necessitates a move;</p> <p>(b) illness of a family member of the licensed staff member that necessitates a move for purposes of providing for, caring for, or tending to the ill family member; or</p> <p>(c) intolerable working conditions, judged on the same basis as constructive discharge under Montana law.</p>		



(3) Licensed staff members violating [20-4-110\(1\)\(g\)](#), MCA, may be penalized as follows:

- (a) a first violation committed not more than 30 calendar days prior to the beginning of the school year may result in a sanction not to exceed placement of a letter of reprimand in the licensed staff member's public record certification file;
- (b) a first violation committed on or after school starts shall result in a sanction ranging from placement of a letter of reprimand in the licensed staff member's public record licensure file to temporary suspension of the licensed staff member's license for not more than 30 days; and
- (c) a second or subsequent violation shall result in a sanction ranging from a temporary suspension of the licensed staff member's license to revocation of the license.

(4) In determining the severity of the sanction, if any, the Board of Public Education will consider the following:

- (a) any direct, harmful impact on students caused by the breach of contract;
- (b) the length of prior notice provided to the employing board by the licensed staff member; and
- (c) the impact of the licensed staff member's breach of contract on the district's compliance with accreditation standards.

(5) This rule shall not be construed to either require or to prohibit the board from exercising its discretion in overseeing discipline of license holders pursuant to [20-4-110\(6\)](#), MCA.

