

BOARD OF PUBLIC EDUCATION
MEETING MINUTES

March 10-11, 2005

***Higher Education Complex
2500 Broadway
Helena, MT 59620
Conference Room 102 A & B***

Chairperson Kirk Miller called the meeting to order at 8:25 a.m. on Thursday, March 10, 2005. Board members present at the meeting included: Kirk Miller, Chairperson; Diane Fladmo, Vice Chairperson; John Fuller, Patty Myers, Cal Gilbert, Erik Engellant, Storrs Bishop, and Gay Ann Masolo. Staff present at the meeting included: Steve Meloy, Executive Secretary, BPE; Suzan Hopkins, Administrative Assistant, BPE; Peter Donovan, Administrative Officer, CSPAC; and Sarah Flemming, Administrative Assistant, CSPAC. Ex-officio member Superintendent Linda McCulloch was present. Commissioner Sheila Stearns and Governor Brian Schweitzer were absent at the onset of the meeting, but Commissioner Stearns joined the table later during the day. Those in attendance at the meeting included: Elizabeth Keller, OPI; Kurt Crowley, Governor's Office; Linda Peterson, OPI; Nancy Coopersmith, OPI; Dave Lloyd, Moore Public Schools; Bruce Messinger, Helena Public Schools; Rene' Dubay, OCHE; Robert MacDonald, MSU-NPTT (Northern Plains Troops to Teachers); Chris Wortman-Ergan, Great Falls Public Schools; Mary Wyndham, American Council on Education; Deb Black, South Central MASS; Darrell Rud, School Administrators of Montana; Madalyn Quinlan, OPI; Rick Chiotti, OPI; Chris Emerson, OPI; Gary Warhank, OPI; Kurt Hilyard, Conrad Public Schools; Craig Barringer, Conrad Public Schools; Carol Mielke, Conrad Public Schools; Bob Vogel, Montana School Boards Association; Karen Richem, OPI; and Al McMilin, OPI.

CALL TO ORDER

Mr. Engellant led the Board and CSPAC (Certification Standards and Practices Advisory Council) members in the pledge of allegiance. Dr. Miller welcomed the CSPAC members to the meeting, read the Statement of Public Participation and welcomed visitors to the meeting.

PUBLIC COMMENT

Superintendent McCulloch introduced Kurt Crowley, the Governor's new Education Policy Advisor, who gave a brief synopsis of his education. He encouraged people to contact him with any questions or concerns they have. Dr. Miller officially welcomed Mr. Crowley to the meeting.

Dr. Miller discussed items on the agenda; Item #16 was deleted and Item # 9 (Assessment Update) was to be discussed at 1:00 p.m., following the joint Board of Public Education and Certification Standards and Practices Advisory Council.

MOTION: Ms. Fladmo moved to approve the agenda as revised. Ms. Myers seconded the motion and the motion unanimously carried.

CONSENT AGENDA

Ms. Myers pointed out an error in the minutes of January 2005 on page three regarding Ms. Fladmo's appointment. Mr. Bishop stated that we are 58% elapsed time regarding the budget.

MOTION: Mr. Bishop moved to adopt the consent agenda, with corrections to the minutes of January 2005. The motion was seconded by Ms. Myers and the motion unanimously carried.

BPE/CSPAC Joint Meeting Agenda

1. CSPAC Annual Report

Ms. Curdy, Chairperson of the CSPAC, reviewed the Annual Report with the Board of Public Education members. The Mission Statement has been revised to more closely align their role and function as an advisory committee. Subsequently each chairperson of the respective committees gave a brief synopsis of what has been going on with their committees. Mr. McCulloch, Chairperson, Research Projects Oversight Committee mentioned that they have two possible research projects for the upcoming school year; Who Will Teach Montana's Children Part II and looking at the P-20 Community.

Ms. Curdy, spoke for Mr. Reisig, who is the Chairperson for the Licensure and Endorsement Committee. She mentioned that, at the January meeting, Dr. Reisig introduced the paraprofessional panel he had invited. Panel members included Ms. Nancy Marks, a special educator in Missoula, the Comprehensive System of Personnel Development (CSPD) Region 5 coordinator, and a member of the Paraprofessional Consortium; Ms. Karen Lewis, MEA/MFT; Ms. Linda Rieten, Professor of Special Education at University of Montana-Western; and Mr. Erik Burke, Director of Public Policy for MEA/MFT. The panel was asked to discuss paraprofessionals, certification for paraprofessionals, and transferability and portability of certification.

Mr. Donovan, spoke for Ms. Burreson, who is the Chairperson for the Montana Commission on Teaching Committee. He reported that the committee had attended a regional summit in Seattle. The theme of the summit was a discussion on tiered licensure in other states. Mr. Donovan provided a review of the National Commission on Teaching and America's Future meeting that was held November 14-15, 2005. Mr. Donovan stated that there was an important discussion about Strategies for Enhancing Professional Development for Educators in Montana. He stated that the group does not have plans to meet in the near future.

Ms. Bloom, Chairperson of the Professional Ethics and Hearing Committee, discussed the review of the Montana Code of Ethics for Professional Educators. She mentioned that the committee wants to look at (at the July 2005 meeting) various screenings that occur with students and teachers and how they interact with the Code of Ethics. She also wishes to look at the history of revocation of licenses based on ethical issues.

Dr. White, Chairperson, Pre-Professional Preparation and Development Committee, mentioned that the BPE had an opportunity recently to address candidates who were appealing the revocation of their licenses, citing issues of clarity with the language of 10.57.102. Subsequently, language changes have been made to 10.57.102 to address these issues. Ms. Flemming, Administrative Assistant, CSPAC distributed the corrections to this language. CSPAC has requested from OPI an annual report regarding how many applications they are receiving via an alternate route.

Ms. Curdy thanked Ms. Flemming for the excellent job she has done with the minutes and coordination of the meetings. She also thanked Mr. Donovan for all of his hard work and the extensive meetings he has traveled to attend.

2. March 9 Meeting Summary

This item was covered under Item #1.

3. Discussion of Possible Research Projects

Dr. Miller opened up a discussion with CSPAC members and Board members regarding any possible research projects. Mr. Meloy opened the discussion by presenting some email correspondence he had sent to Marilyn Daumiller, Fiscal Analyst, Legislative Fiscal Division, to argue for the Board's Research monies to be kept in tact. He cited a list of activities that would be mandated to continue with the Research Fund and the estimated dollar amounts

associated with each. One of the items he discussed as a possible research project was the teacher recruitment and retention problem.

Ms. Fladmo suggested we research what other states are doing with regards to certification and dual enrollment. Mentoring and professional development in other states among teachers is another research idea. NASBE is studying value added assessments to pre and post-test children to decide how teachers are performing. She also suggested that the complexities that surround value added assessments be researched. Also, what is happening in the field regarding Distance Learning with other states was brought up as a potential research project. A study to develop an ongoing data collection system to track teacher candidates and teachers in Montana was recommended.

Dr. Miller believes we need to address items that are important to the legislature; history of changes to the Board of Public Education rules and the fiscal impacts/efficiencies of these changes, study of rules regarding Teacher Certification and how they have evolved over time. He feels we need to research regionalization of education services in Montana and what could potentially create efficiencies with these services. We also need to coordinate research project needs to the University System in such ways as doctoral or masters projects in the form of dissertation projects or faculty research.

4. Legislative Update

Steve Meloy distributed a document outlining some of the contentious bills before the Legislature. SB 152 and HB 310 are significant definition bills. SB 152 has received executive action by the House Select Committee on Education and Mr. Meloy feels it is close to encroaching upon the constitutional prerogative of the Board of Public Education. This bill is one of the main bills pending that discusses quality and ensuing studies. He then discussed SB 177, which is the main vehicle to create a funding process for K-12. It reflects what the Governor is requesting and the cost to the state of this bill is \$64 million biennial cost, based on funding in both FY 06 and FY 07.

5. Demonstration of new BPE/CSPAC Website

Ms. Flemming, Administrative Assistant, CSPAC, presented, via the Internet, a demonstration of the new, revised Board of Public Education website. It can be accessed at www.bpe.state.mt.us/. She has received extensive training and will continue to update our website on a regular basis.

6. Recognition of CSPAC Chair

Dr. Miller presented Ms. Curdy, the outgoing Chair for the Certification Standards and Practices Advisory Council, with a plaque commemorating her work for the Council. She served on the Council for seven years.

The joint meeting adjourned at 11:30 a.m.

ITEM 9 ASSESSMENT UPDATE

Ms. Snow, State Assessment Director, OPI, was joined via conference phone by Dr. Wes Snyder, a University of Montana consultant, to discuss the Assessment Survey Report results. Madalyn Quinlan, Chief of Staff, OPI, joined the table. The results of the survey are as follows: 73 responses; 42 supporting, and 29 were disagreeing, 2 responses were difficult to discern. 50-60% found the NRT/CRT to be useful. After discussion of the results of the survey, Ms. Fladmo reported that the Assessment Oversight Committee considered the following five options for continuation of the NRT in grades 4, 8, and 11 in Reading, Language Arts, Mathematics, Social Studies and Science within the final two-year extension of the contract with Riverside Publishing Company:

1. Continue the NRT in the spring for two more years (2006 and 2007).
2. Move the NRT to the fall and administer it in the fall of 2006 and 2007.
3. Administer the NRT in the spring of 2006 and the fall of 2006.
4. Administer the NRT in the spring of 2006 and the fall of 2006.
 - a. In the fall of 2006, the NRT would be given to a sample of students.
 - b. In the fall of 2006, schools and districts who wish to give the test would be included. They may or may not be part of the sample.
 - c. All schools and districts that participate would receive reports.

- d. Publication of results would be for the sample.
5. Modification of option four: Administer the NRT according to option four, contingent upon the results of a sampling study that would examine sampling methodology as it applies to the needs of Montana.

The committee recommended option five.

MOTION: Ms. Fladmo moved to accept the committee's recommendation to recognize option five. Mr. Fuller seconded the motion and the motion unanimously carried.

ITEM 1 CHAIRPERSON'S REPORT

Dr. Kirk Miller reported to the Board on his activities since the last meeting in January. They included the following list of actions:

- January 14-Presented to the House Select Committee information on the work of the Board and accreditation standards.
- Participated, via video conference, in Ed Forum meetings, with education constituents.
- Lobbying efforts for SB 152 (definition), HB 124 (K-12 SHIP), HB 125 (Funding), and SB 177 (Funding).
- Participated in weekly Legislative video conference meetings in Havre with Hi-Line area legislators.
- Attended with Ms. Fladmo and Mr. Brown, the President George W. Bush presentation in Great Falls on 1/30/05
- Discussed concept of regionalization with a variety of interested parties including groups from SAM (School Administrators of Montana) who are investigating establishing set regions for all of the groups of belonging to SAM
- Participated in the Assessment Committee meeting to develop a recommendation for the future of the NRT on 3/3/05

Board Member Activities:

Patty Myers

1/17/05-MSDB Foundation
1/19/05-Board of Education
2/11/05-State of Education address
2/28/05-PEPPS
03/4/05-MSDB Committee

ITEM 2 EXECUTIVE SECRETARY'S REPORT

Mr. Meloy presented an overview of his actions since the Board last met in January. Some of the items he discussed were:

- Testified on behalf of the Board on HB 1214, which would establish the K-12 SHIP
- Attended the Wheeler Forum with Dr. Miller, who presented on the history of Ed funding to serve as a basis of discussion
- Testified for SB 152 and SB 170, both of which are specifically related to the work of the Renewal Commission
- Worked with OPI on school nutrition policy as well as a future tobacco policy proposal
- Participated on WICHE/P-20 policy audit conference call
- Attended February 1, 2005 Ed Forum meeting
- Testified in support of HB 416, which would create a "study"
- Attended Select Committee on Education to answer questions about BPE involvement with standards setting
- Attended MEA-MFT reception

ITEM 6 COMMISSIONER OF HIGHER EDUCATION REPORT

Commissioner Stearns distributed a document updating the status of all three steering committee's recommendations. With regards to Distance Learning, the steering committee requested \$1 million to fund the top three priorities as follows: create a system-wide IT position, create a Montana Gateway Portal for all university system distance courses and develop additional on-line curricula in high-demand areas. With regards to Workforce Training, the specific programs targeted to receive allocation break down as follows:

- \$300,000 to each of the state's 3 community colleges for any purpose (total \$900,000)
- \$200,000 for program development to each of the university system's 7 two-year programs - 5 COT's plus programs at MSU-Northern & UM Western (total \$1.4 million).
- \$3.6 million for equipment purchases at any of the state's two-year programs, including the community colleges, allocated through a competitive process.
- \$2 million for equipment purchases at the state's seven tribal colleges

With regards to Access to Education, the Governor's Best and Brightest scholarship program passed the House of Representatives. This program will establish both need-based and merit-based scholarships at two and four-year institutions. In addition, \$470,000 has been appropriated to the Montana Higher Education Grants program, a flexible financial aid resource managed by the Montana Guaranteed Student Loan program.

ITEM 3 CSPAC REPORT

Mr. Donovan wished to thank Ms. Myers for attending the CSPAC meeting on March 9, 2005. Since the CSPAC met jointly with the Board in the morning, there was no need to expound further under this item.

ITEM 4 PROGRESS REPORT: NORTHERN PLAINS TRANSITION TO TEACHING PROGRAM & WESTERN STATES CERTIFICATION CONSORTIUM FOR TROOPS TO TEACHERS

Mr. Robert H. MacDonald, Executive Director, reported on the progress of the aforementioned programs. He distributed some statistical information regarding the Northern Plains Transition to Teaching (NPTT) program. Some of the information in his report included the following data:

- 197 students have been accepted into the NPTT program since the 2003 FY.
- NPTT has 129 active students participating in classes as of February 2005.
- Attrition has been experienced with 54 accepted students.
 - a. 18 dropped the NPTT program after attending classes.
 - b. 33 declined acceptance into the NPTT program.
 - c. 2 NPTT students have been removed from the program for not completing Satisfactory Progress.
- 24 NPTT students are listed in the Self-Pay category.
- 12 NPTT students have completed the program for full licensure.
- 26 NPTT students are currently on-track for program completion for full licensure
- NPTT has received over 400 applications since January 2003.
- 16 NPTT students were employed in non-high needs areas, after accepting the grants.
 - a. 8 of those have paid the grant back in full.
 - b. 3 are paying the grant in installments.
 - c. 5 have not responded to the request to repay the grant.
- High Needs School Districts with Letters of Understanding
 - a. Montana-31 out of 144 high needs districts
 - b. South Dakota-13 out of 41 high needs districts
 - c. Wyoming-6 out of 47 (4 are listed as high needs districts)
- NPTT has placed 24 students in high needs school districts since May 2003.

Mr. MacDonald also gave an overview of the newest program, Western States Certification Consortium for Troops to Teachers. This is a two-year demonstration project funded by the United States Department of Education, Office of Innovation and Improvement. It is administered by the Northern Plains

Transition to Teaching program in collaboration with the American Council for Education, Western states certification offices, Troops to Teachers managers, teacher education programs, and transition to teaching projects. The purpose of the program is three fold. The first is to promote the development of distance delivered alternative certification programs that enables service members to earn licensure recognized within the western states consortium. The second is to incorporate distance education into an alternative certification program, integrating key elements of advising, academic credit for education related service experience, resident intern/mentoring, and career induction and retention services. The last is to combine current best practices and existing program models, maintaining compliance with P.L. 107-110 section 2306.

ITEM 5 STATE SUPERINTENDENT'S REPORT

Superintendent McCulloch distributed an overview of her activities for January and February of 2005. They encompass the following but are not limited to those outlined:

- Was sworn in for her second four-year term as State Superintendent and hosted an Inaugural reception at OPI for staff and educators
- Presented testimony at legislative committee hearings
- Participated as a panelist at the Burton K. Wheeler Conference on School Funding
- Attended Information Technology Day at the Capitol, which highlighted OPI's on-line Educator License Renewal and OPI's use of video-on-demand
- Met with Patricia Chlouber, U.S. Department of Education's regional representative and her deputy, Wendy Evans, regarding No Child Left Behind
- Participated in a press conference on school funding with the Governor and legislative leadership
- Presented the State of Education address to the joint session of the Legislature

Other items of interest circulating at the Office of Public Instruction included the Special Education Report to the 2005 Legislature, which was presented to legislators the week of January 18 by Bob Runkel, Director of Special Education, is now available on the OPI Web page at <http://www.opi.state.mt.us/SpecEd/index.html>. Also, a webpage to host Indian Education Summit materials has been created.

To access the complete text for State Superintendent McCulloch's State of Education Address, go to <http://www.opi.state.mt.us/Supt/NewsStories/0594CFA4FE.nclk>.

ITEM 7 STUDENT REPRESENTATIVE REPORT

Mr. Engellant reported on his participation in the MASC spring meeting. He also discussed HB 369, which he was urged to testify on behalf of, with the urging of Dr. Jan Clinard. The bill supports funding for college admission testing. He did not testify on behalf of this bill because the students that he represents did not support it.

ITEM 8 GOVERNOR'S OFFICE REPORT

Mr. Kurt Crowley, Policy Advisor for the Governor's Office, presented an update on activities from this office since the Board met in January. He expressed his gratitude for being allowed to participate in the Ed Forum meetings and the great learning venue he has been exposed to. He distributed Governor Schweitzer's detailed proposed increases in K-12 funding for the 2007 biennium. The proposal covers an \$81.2 million dollar increase to K-12 education.

ITEM 10 MSDB COMMITTEE MEETING/REPORT

Mr. Gettel and Mr. Sykes presented the MSDB report. Items covered during this report included the following:

1. **Student Enrollment/Evaluations:** On campus total-69; Student evaluations to date-17; Off campus total-277
2. **Personnel Actions:** New hires-Teacher HI Dept, Student Services-3 cottage life attendants; Terminations-Student Services-1 cottage life attendant; Resignations-1 cottage life attendant; Vacancies-2 ½ teachers, 1 lead interpreter, 1 cottage life attendant, 1 lead houseparent, 2 LPN/Nightwatch; Over-assigned positions-3 teacher assistants, 1 interpreter

3. **Human Resources:** Update on core competencies project-reviewing and editing position descriptions based on agency core values is scheduled to be completed by May 1, 2005. Six classified positions will be moved to the "Broadband" Pay Plan 20 in FY 06.
4. **Program Accreditation/School Improvement-Action Item:** AYP Status Report, School Accreditation through National/Regional Affiliate Organizations, Letter from US Department of Education, Recommendation from the Special Education Advisory Panel, Linking Hi*TRACK and CHRIS Data Systems, Memorandums of Understanding with Part C Providers, Safety Committee, Serving Preschool Populations on Campus, Approval of Calendar for 05-06 School Year.

MOTION: Ms. Myers moved to approve the 2005-2006 school calendar for the Montana School for the Deaf and Blind. Ms. Fladmo seconded the motion and the motion unanimously carried.

5. **2005 Legislative Session:** Update on statute proposals-HB 20 ("an act revising the process for determining the eligibility of children for admittance to MSDB"), HB 44 ("an act exempting revenue received by the Montana School for the Deaf and the Blind for the admission of nonresident children from the requirement to spend non-general fund money before general fund money"), HB 438 ("an act providing Braille services to a blind or visually impaired child; determining the need for Braille instruction; requiring the Board of Public Education to adopt standards for personnel providing instruction in Braille, requiring a school district to consider the availability of electronic versions of textbooks in the selection of textbook publishers and to provide Braille equipment to produce Braille on site; requiring the Montana School for the Deaf and the Blind to establish a Braille electronic loan program; amending section 20-7-602, MCA and providing an effective date."), HB 496 ("an act restricting vacancy savings for enumerated institutions"), HB 5 (long range building including \$400,000 in General Fund appropriation for MSDB was heard by House Appropriations Committee on January 27, 2005)
6. **Professional Development Activities:** Update on in-service training-including the following but not limited to:
 - January 21-"Interest Based Problem Solving Process" retraining workshop presented by the Department of Administration in Great Falls attended by the IBPS Committee
 - January 25-Golden Triangle Curriculum Cooperative, Math Curriculum Committee meeting in Great Falls attended by Pam Boesflug
 - February 23-24-Title I Conference, "Improving Practices," in Great Falls attended by Julie Dee Alt and Steve Gettel
 - February 28-Golden Triangle Cooperative/Great Falls Public Schools Textbook Exhibitor Fair in Great Falls, attended by members of the School Improvement Steering Committee
 - March 2-"HIV/AIDS Teacher Training" in Helena attended by Gary McManus
 - April 21-Golden Triangle Cooperative Spring Advisory Council and Principal's meeting in Great Falls attended by Bill Davis
7. **MSDB Foundation Activities:** Rich Wilson has announced his retirement as Foundation Secretary effective approximately June 1, 2005.
8. **Conferences, Meetings and Contacts:** including, but not limited to, the following:
 - January 17-MSDB Foundation Meeting
 - January 20-Special Education Advisory Panel presentation, Helena
 - January 26-Meeting with Carol Bolt, Leah Tietz, and Jeff Bryant, State Fund, Great Falls
 - February 7-Labor management meeting, Great Falls
 - February 10-MTAP Great Falls Office, Open House
 - February 16-Executive action on HB 5, Long Range Building, Great Falls
 - March 1-BOPE MSDB Committee meeting, Great Falls

- March 7-11-Administration of Criterion Referenced Tests
- March 16-18-MASS Spring Conference, Helena
- April 4-8-Administration of Iowa Test of Basic Skills
- April 21-VR task force meeting, Great Falls
- April 27-28-State Leaders Summit on Collaborative Service Delivery Models for Students who are Deaf and Hard of Hearing, Atlanta, Georgia
- May 3-BPE, MSDB Committee meeting, Great Falls
- May 12-13-BPE Meeting, Great Falls

9. Budget and Finance: Update on 2005 FY Budget

10. Plant and Facilities: Long Range Building Projects-2007 Biennium

11. School Calendar of Events:

- March 22-End of 3rd Quarter
- March 24-Travel Home-School in Session
- April 9-Prom
- April 14-15-EOS Performances at CEC, Billings and Red Lodge Schools
- April 17-23-Close Up-HI Students
- April 18-MSDB Technology Demonstration Day
- May 13-14-Games for Visually Impaired
- May 21-Graduation at 2:00 p.m. Mustang Center

12. Student News and School Events: February 23-all high school students participated in the OPI Montana Youth Risk Survey, 17 homework binder awards, 12 students made honors list and 12 made the high honors list for first semester, Alexa Kohrt made the KRTV student of the week

13. Public Comment for Non Agenda Items: no public comment

EXECUTIVE SESSION- MEETING WAS CLOSED FOR THE FOLLOWING ITEM

ITEM 11 MSDB SUPERINTENDENT PERFORMANCE EVALUATION & CONTRACT EXTENSION DISCUSSION

Session was re-opened at 4:15 p.m.

MOTION: Ms. Myers moved to approve the evaluations of Mr. Gettel. The motion was seconded by Ms. Fladmo and the motion unanimously carried.

MOTION: Ms. Myers moved to approve to extend the contract of the MSDB Superintendent until June 30, 2008. The motion was seconded by Ms. Fladmo and the motion unanimously carried.

MOTION: Ms. Myers moved to assign the Executive Committee to examine salary and benefits package at the May meeting. The motion was seconded by Ms. Fladmo and the motion unanimously carried.

PUBLIC COMMENT

There was no public comment at this time.

ITEM 12 NCLB UPDATE

Ms. Coopersmith, Assistant Superintendent, OPI presented a summary of the 2003-2004 Adequate Yearly Progress status of Montana schools and districts. A timeline for the AYP activities for the 2004-2005 school year was also discussed.

ITEM 13 HEALTHY SCHOOLS NETWORK RECOMMENDATION ON TOBACCO

Mr. Chiotti, Administrator, Health Enhancement and Safety Division, OPI, presented a report on

the current data on youth tobacco use, the current status of comprehensive tobacco-free school policies in Montana schools, legal considerations regarding tobacco use on school property, the components of a comprehensive tobacco-free school policy, and a model policy. Mr. Chiotti also presented statistics on tobacco use among students around Montana. The position paper that Mr. Chiotti referred to in his report contained the following essential elements of a comprehensive tobacco-free school policy:

- ✓ A ban of all tobacco products on the entire school campus;
- ✓ A clear no-use and no-possession statement at all times for all students;
- ✓ A clear no-use statement at all times for all staff and other individuals visiting or using the school or any of its property;
- ✓ A ban on tobacco advertising on school property, at school functions, or in school publications;
- ✓ Enforcement provisions for violations of the policy, and
- ✓ Support for classroom-based instruction on tobacco use prevention, including training for teachers whose instructional duties would include tobacco use prevention content.

Mr. Chiotti's recommendation, on behalf of the Healthy Schools Network, is that the Board of Public Education considers action at a subsequent meeting to encourage all Montana schools to adopt and implement a comprehensive tobacco-free school policy by September 2006, and that such policy be consistent with model policy.

ITEM 14 SCHOOL NUTRITION PROGRAMS ANNUAL REPORT

Ms. Emerson, Director, School Nutrition Program, OPI, presented information about the National School Lunch Program, School Breakfast Program, Afterschool Snack Program, Special Milk Program, USDA Donated Foods Program, Cooperative Purchase Program, and Team Nutrition Program for the 2003-2004 school year. This presentation illustrated changes in program participation and funding over five school years. It also covered nutrition education activities for schools, parents and the community to improve nutritional value and acceptability of school meals, and promote the health and education of children.

ITEM 15 ACCREDITATION REPORT

Dr. Peterson, Administrator, Accreditation Division and Mr. Warhank, Accreditation Specialist, OPI presented two information items for discussion. They included the Proposed Standards Review Cycle for 2005, and the Performance-Based Accreditation Recognition. Mr. Kurt Hilyard, Superintendent of Conrad Public Schools, who presented the work that Conrad has accomplished following the guidelines of the ARM 10.55.606 Performance Based Accreditation and the Northwest Association of Accredited Schools, joined them at the table.

Dr. Peterson distributed the proposed schedule for the review cycle. It is illustrated below:

- Cycle I-Beginning July 2005, the OPI proposes the review and revision of the K-12 Content and Performance Standards for Science.
- Cycle II-Beginning July 2006, the OPI proposes the review and revision of the K-12 Content and Performance Standards for Mathematics and Communication Arts.
- Cycle III-Beginning July 2007, the OPI proposes the review and revision of the K-12 Content and Performance Standards for Social Studies, Health Enhancement, Arts, and Technology.
- Cycle IV-Beginning July 2008, the OPI proposes the review and revision of the K-12 Content and Performance Standards for School Counseling, Library Media, Career and Technology Education, Workplace Competencies, and World Languages.

MOTION: Mr. Bishop moved to approve the proposed standards review cycle for 2005. The motion was seconded by Ms. Myers and unanimously carried.

Ms. Fladmo was absent during the above vote.

**Item 16 ————— VARIANCE FOR 10.55.704 —————
————— Josh Middleton, Superintendent, Laurel School District**

This item was cancelled prior to the meeting but subsequent to the mailing of the agenda.

ITEM 17 CERTIFICATION COMMITTEE- PEPPS UPDATE

Dr. Peterson, Administrator, Accreditation Division, OPI reported on the progress of the PEPPS Review Advisory Panel, which met in Helena at Carroll College on February 28, 2005. They reviewed the work of each writing team, highlighted issues, questions and accomplishments. Some of the main issues covered were:

1. *Incorporating Indian Education for All, technology, requirements of No Child Left Behind (NCLB), methods to address learning needs of all students, and Interstate New Teachers Assessment and Support Consortium (INTASC) Standards*
2. *Requirements for teachers new to the field were discussed: Academic majors and minors, Elementary Education Majors, K-8 and 5-12 licensure, middle school qualifications*

Next Steps

- *A sub-committee will make decisions on the format of the PEPPS and Procedures Manual and proposed implementation manual*
- *Face-to-face meetings on request-Five writing teams want to meet prior to the next meeting*
- *May 5, 2005-PEPPS Review Advisory Panel Meeting*

ITEM 18 LEGISLATIVE UPDATE

Mr. Meloy presented an update on various other legislative issues that had transpired since yesterday's meeting. SB 359, introduced by Bob Story, will clarify when ANB can be counted in school districts in relation to hours. SJR 12, introduced by Sam Kitzenberg, promotes civic education in Montana's elementary and secondary schools.

ITEM 19 BOARD OF PUBLIC EDUCATION FEATURED ISSUE: LEGISLATIVE ISSUES

There was no public discussion with relation to legislative issues due to the extensive coverage under previous agenda items.

ITEM 20 MACIE APPOINTMENT

Mr. Gilbert presented to the Board, for approval, the nomination of Dr. Robin Bighorn of the Fort Peck Tribes as a voting member of the Montana Advisory Council on Indian Education. Dr. Bighorn's term of office will be for five years.

MOTION: Ms. Masolo moved to approve Dr. Robin Bighorn to the Montana Advisory Council on Indian Education (MACIE). The motion was seconded by Mr. Fuller and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

ITEM 21 ACCREDITATION ISSUES

Mr. Warhank, Accreditation Specialist, Ms. Richem, and Mr. McMilin gave an update on the status of the outstanding 2002-2003 and 2003-2004 improvement plans to correct deviations to the accreditation rule after gathering additional information. Based on the additional information, the Superintendent provided comments and recommendations for action to the Board regarding these plans.

MOTION: Mr. Fuller moved to approve the recommendations for improvement plans as submitted by the Office of Public Instruction. The motion was seconded by Mr. Bishop and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

Mr. Warhank and Ms. Richem presented for consideration the final 2004-2005 accreditation determinations for all schools as recommended by the Superintendent of the Office of Public Instruction.

MOTION: Mr. Bishop moved to approve the 2004-2005 accreditation status recommendation report as presented. The motion was seconded by Mr. Gilbert and the motion unanimously carried.

Ms. Fladmo and Mr. Fuller were absent during the above vote.

Dr. Peterson presented for approval the adoption notice regarding the amendment to ARM 10.58.103 Visitation. This amendment was published on February 24, 2005. This rule governs the on-site visitations of Montana's eight Teacher Education Units. The result of the amendment will change the five-year cycle of on-site reviews to a seven-year cycle.

MOTION: Mr. Bishop moved to schedule and hold a conference call to consider the amendments to Rule 10.58.103 Visitation and the schedule change the week of March 28, 2005 and to adopt revisions to Appendix A also with the conference call the same week. The motion was seconded by Ms. Masolo and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

Dr. Peterson presented to the Board for approval the appointment of the state chairperson for the University of Montana, School of Education Joint NCATE/Montana Review, Ms. Cheri Jimeno.

MOTION: Ms. Myers moved to approve the appointment of Ms. Jimeno to serve as the chair of the state team for the joint NCATE/Montana Review of the University of Montana. The motion was seconded by Mr. Bishop and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

EXECUTIVE SESSION- MEETING WILL BE CLOSED FOR THE FOLLOWING ITEMS

ITEM 22 EXECUTIVE SECRETARY PERFORMANCE EVALUATION & CONTRACT EXTENSION DISCUSSION

Session was re-opened at 2:25 p.m.

MOTION: Mr. Fuller moved to approve the evaluation document as presented and to offer Mr. Meloy a contract extension through July 1, 2008. Ms. Masolo seconded the motion and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

ITEM 23 ESTABLISH EXECUTIVE STAFF SALARIES

MOTION: Mr. Fuller moved to assign the Executive Secretary to review salaries (Executive Secretary and MSDB Superintendent) and provide this information at the May meeting. Mr. Gilbert seconded the motion and the motion unanimously carried.

Ms. Fladmo was absent during the above vote.

PRELIMINARY AGENDA ITEMS – May 12-13, 2005

- Blue Creek School Board

- **Healthy Schools Recommendation**
- **Make sure action items are their own items**
- **Action on Chapter 57 revision**
- **Phase II test results due in June**
- **Content Standard Removal**

Meeting was adjourned at 2:29 p.m.

APPROVED