

CERTIFICATION STANDARDS & PRACTICES
ADVISORY COUNCIL JOINT COUNCIL OF DEANS MEETING MINUTES

THURSDAY, OCTOBER 23, 2008

ROOM 383
GALLAGHER BUSINESS SCHOOL
UNIVERSITY OF MONTANA
32 CAMPUS DRIVE
MISSOULA, MT

CALL TO ORDER

CSPAC Chair, Dr. Douglas Reisig, called the Certification Standards and Practices Advisory Council joint meeting with the Council of Deans to order on Thursday, October 23, 2008 at 1:15 P.M. CSPAC Council Members present were: Chair, Dr. Douglas Reisig, School Administrator, Missoula; Vice-Chair, Ms. Melodee Smith-Burreson, Teacher, Missoula; Ms. Sharon Applegate, Teacher, Kalispell; Ms. Tonia Bloom, Trustee, Corvallis; Ms. Patty Muir, K-12 Specialist, Laurel; Ms. Judie Woodhouse, Teacher, Polson; and Dr. Mary Susan Fishbaugh, Dean of College of Education, Montana State University-Billings, Billings. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC; Mr. Steve Meloy, Executive Secretary, Board of Public Education; and Ms. Anneliese Warhank, CSPAC Administrative Assistant. The following people signed the meeting roster: Dr. Larry Baker, MSU-Bozeman; Dr. Lynette Zuroff, Carroll College; Dr. Roberta Evans, UM-Missoula; Ms. Cindy O' Dell, Salish Kootenai College; Ms. Tracy Grazley, University of Montana-Western; Ms. Bonnie Graham, MSU-Billings; Ms. Kim Warrick, OPI; Ms. Pat Ingraham, MSU-Bozeman; Ms. Tricia Parrish, UM-Missoula; Ms. Elizabeth Keller, OPI; Ms. Kristine Murphy, UM-Missoula; Dr. Linda Peterson, OPI; Mr. Larry Nielsen, MEA-MFT; Mr. Marco Ferro, MEA-MFT; and Ms. Allison Smith, UM-Missoula Teacher Prep Student, Daughter of Ms. Melodee Smith-Burreson.

INFORMATION ITEMS

ITEM 1 CERTIFICATION STANDARDS AND PRACTICES ADVISORY COUNCIL UPDATE – Dr. Douglas Reisig

Dr. Reisig began the meeting by listing a few of the projects CSPAC has worked on over the past year, as well as some upcoming projects. These included: Chapter 57; Chapter 58; Teacher Mentoring; Class 8 Licensure; Dual Enrollment; Interpreters' Workgroup; Montana Education Forum; and the Western States Certification Conference.

ITEM 2 COUNCIL OF DEANS UPDATE – Dr. Larry Baker and Dr. Lynette Zuroff

Dr. Baker listed four topics the Council of Deans are currently working on including: Mentoring/Transition from the University to the Classroom; Math/Science Initiative; the Perceived Teacher Shortage; and Common Course Content/Universal Course Numbering among State Universities. Discussion ensued about the seamless transition from the university to the classroom. Although a partnership with a school district would help the recent graduate, as well as the university with accreditation reviews, plans are still in the development process. The group agreed a possible alignment with OPI would help schools become more aware of the options and federal funds have already been discussed with the legislature. The Math/Science Initiative is a byproduct of the Science and Math Teacher Imperative developed by the National Association of State Universities and Land-Grant Colleges. This program hopes to graduate 10,000 students with teaching degrees in these areas by 2010. The initiative was started by U of M President George Dennison to look into ways of recruiting students at the high school level. A brief discussion

ensued about those involved in the initiative and ways they are looking to recruit students. The Perception of Teacher Shortage came next. Dr. Zuroff spoke about the drastic drop in interest amongst high school students entering into their freshman year at Carroll College, a trend seen at other institutions as well. The group spoke about various avenues to spread the word about teaching programs at universities to high school students across the state. The Deans also spoke about the impact new teacher mentoring has on retention and its importance. Wages, although out of the hands of either group, was recognized as a major factor as well. The Transferability of course credits and the universal course numbering was discussed last. Those in charge of the alignment hope to have it all situated by 2011.

ITEM 3 CHAPTER 57 UPDATE – Ms. Elizabeth Keller, OPI and Mr. Pete Donovan

Chapter 57 revised rules will be presented to the Board of Public Education for approval at the November 7, 2008 meeting in Helena. Ms. Keller noted some of the changes to the rules for the Council of Deans since CSPAC had already been presented with the rules at its July, 2008 meeting in Helena. BPE will notice the rules for hearing in January 2009 and will adopt them in March.

ITEM 4 OPI UPDATE – Dr. Linda Vrooman Peterson, OPI

Dr. Peterson informed the group she will present at Friday's CSPAC meeting. The items will include: Teaching Endorsement Internship Program; NCATE/State Reviews; Class 8; and date pieces.

ITEM 5 OTHER ITEMS

There were no other items.

JOINT COUNCIL OF DEANS AND CERTIFICATION STANDARDS AND PRACTICES MEETING WAS ADJOURNED BY CONCURRENCE AT 2:53 P.M.

Separate agenda for CSPAC meeting. Item numbering starts over.

CERTIFICATION STANDARDS & PRACTICES
ADVISORY COUNCIL MEETING MINUTES

FRIDAY, OCTOBER 24, 2008

CALL TO ORDER

CSPAC Chair, Dr. Douglas Reisig, called the Certification Standards and Practices Advisory Council meeting to order on Friday, October 24, 2008 at 8:30 A.M. CSPAC Council Members present were: Chair, Dr. Douglas Reisig, School Administrator, Missoula; Vice-Chair, Ms. Melodee Smith-Burreson, Teacher, Missoula; Ms. Sharon Applegate, Teacher, Kalispell; Ms. Ms. Tonia Bloom, Trustee, Corvallis; Ms. Patty Muir, K-12 Specialist, Laurel; Ms. Judie Woodhouse, Teacher, Polson; and Dr. Mary Susan Fishbaugh, Dean of College of Education, Montana State University-Billings, Billings. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC; Mr. Steve Meloy, Executive Secretary to the Board of Public Education; and Ms. Anneliese Warhank, CSPAC Administrative Assistant. The following people signed the meeting roster: Ms. Bonnie Graham, MSU-Billings; Ms. Tracy Grazley, University of Montana-Western; Ms. Kim Warrick, OPI; Dr. Jayne Downey, MSU-Bozeman; Ms. Bonnie Jones Graham, MSU-Billings; Ms. Tricia Parrish, UM-Missoula; Ms. Elizabeth Keller, OPI; Ms. Kristine Murphy, UM-Missoula; Dr. Linda Peterson, OPI; Ms. Nikki Sandve, OPI; AND Mr. Marco Ferro, MEA-MFT.

Dr. Reisig informed the Council the OPI report would be added following item 5.

Motion: Ms. Tonia Bloom moved to approve the amended agenda. This was seconded by Ms. Melodee Smith-Burreson. Motion was unanimously approved.

Motion: Ms. Melodee Smith-Burreson voted to approve the July 24, 2008 CSPAC meeting minutes. Ms. Tonia Bloom seconded the motion. Motion was unanimously approved.

Mr. Peter Donovan provided a review of CSPAC correspondence, which consisted of a nomination application form for the 2008 Governor's Award for Excellence in Performance. The Board staff nominated Mr. Donovan for his dedication to the Board, CSPAC, and extended organizations over the past year. Mr. Donovan will receive his award in November.

ITEM 1 EXECUTIVE COMMITTEE REPORT - Dr. Douglas Reisig

Dr. Reisig felt Thursday's meeting with the Council of Deans went quite well. The talk about teacher recruitment and retention was discussed a little further. Dr. Reisig moved to the appointment of members to committees and suggested that all Council members remain on the committees they are currently serving on. As for the two new Council members, Ms. Applegate and Ms. Muir, Dr. Reisig asked if they would like to take the recent openings on the Licensure and Endorsement Committee, to which they agreed. Highlights for the October 8, 2008 Sign Language Interpreter's Standards Workgroup meeting were distributed.

ITEM 2 ADMINISTRATIVE OFFICER'S REPORT – Mr. Peter Donovan

Mr. Donovan presented a list of all the meetings he has attended since the July 24, 2008 CSPAC meeting. The Montana Initiative: Math and Science Teachers meeting minutes were included for Council members to read through at their leisure. CSPAC Bylaws with revised language as suggested by the LFD Auditors were

included in the agenda packet for the Council to vote on. The suggested language stated the Board of Public Education authorizes the existence of the Certification Standards and Practices Advisory Council and shall extend the authority every two years.

Motion: Dr. Douglas Reisig moved to approve the amended CSPAC Bylaws. This was seconded by Ms. Tonia Bloom. Motion was unanimously approved.

Ms. Woodhouse also suggested changes to other areas be made for the next CSPAC meeting. She suggested moving the date of appointment to the Council and extend the term of an officer from a maximum of two consecutive years, to six. Ms. Woodhouse's suggested changes to the bylaws will be considered at the January CSPAC meeting. **NOTE:** In light of new information pertaining to the amended bylaws that was received after the CSPAC meeting, CSPAC will be asked to strike the new amendment from the bylaws at the January meeting. CSPAC was created by the 1987 Legislature and does not need to be renewed every two years pursuant to MCA 2-15-122(10). The Legislative Audit Division believed that MCA 2-15-122(10) did apply to CSPAC, but when they contacted their attorney and determined that this didn't pertain to BPE and CSPAC, the auditors never relayed that determination back to the Board.

ITEM 3 EXECUTIVE SECRETARY'S REPORT – Mr. Steve Meloy

Mr. Meloy provided the Council with a timeline of the Distance Learning Task Force. He then spoke about the Legislative Fiscal Division's request for every agency to compile 4-5 goals to show what each agency is working to achieve. The Board's four goals were: establish library/media technology standards; re-write Chapter 57 rules; distance learning standards; work towards 100% proficiency in state schools. The Board is also working on teacher recruitment and retention as well as the Learning First Alliance. The Board has requested more funds in order to cover costs for legal cases, travel of staff and Board members, and facility costs. The Board requested the funds due to a limit the Governor's office placed on all state agencies' budgets. Mr. Meloy spoke about his trip to the National Association of State Boards of Education in Washington D.C. Ms. Bloom asked about the factors contributing to the costs of the Distance Learning Rule. Mr. Meloy explained Senate Bill 152 diverted the costs from OPI to LFD. LFD turned to Ms. Madalyn Quinlan who provided information for determining costs. Ms. Bloom was concerned about the costs the school districts would have to pick up to make this possible. There is a possibility funds from the one billion dollar state surplus will be used.

ITEM 4 PROFESSIONAL PREPARATION AND CONTINUING EDUCATION COMMITTEE - Dr. Mary Susan Fishbaugh and Ms. Tonia Bloom

Dr. Fishbaugh spoke about the MSU-Billings College of Education Consortium which took place September 19, 2008 in Billings. She distributed notes provided by John Taylor Gatto, one of the keynote speakers at the consortium and said we should look at everyone as an educator and mentor and less at the education system as an "elitist" role. She also spoke about the September 26, 2008 MEA-MFT Montana Educator Forum in Helena attended by herself, as well as a number of other Council members. Gary Marx, President of the Center for Public Outreach, made a presentation at the Forum entitled "Creating a Future...The Essence of Leadership." Much like Gatto, Marx spoke about limiting education to "Brick and Mortar" classrooms-as times change, so should education.

ITEM 5 MONTANA COMMISSION ON TEACHING COMMITTEE – Ms. Melodee Smith-Burreson and Ms. Judie Woodhouse

Mentor Teacher Permissive Special Competency

Dr. Jayne Downey of Montana State University, Bozeman, came to the Council to talk about the newly redesigned Master's of Education program at MSU. The new program is completely accessible online. Dr. Downey stated her concern that educators with the highest SAT scores seem to be the ones leaving the profession within the first 5 years. Like many, she feels mentoring programs can help keep these new educators in the field and has drafted permissive special competency language for a program she would like to offer in Bozeman. The program could be taken while in the Master's of Education program. Discussion ensued about the program, the role of the school district in providing a mentor supervisor, and the challenges school districts and university face when looking at providing compensation for teacher mentors i.e. stipends or OPI renewal units. Mr. Donovan said the next step would be for the Council to give him the permission to work with Dr. Downey and Ms. Keller from OPI to draft administrative rules language to create Teacher Permissive Special Competency for teacher mentors.

Suggested Timeline for Setting Mentoring Programs in School Districts

The table was then turned over to Ms. Nikki Sandve of OPI. Ms. Sandve presented a PowerPoint of the Teacher Mentoring Program in a School District Suggested Timeline/Activities site. The site is a part of the OPI website at www.opi.mt.gov. Although teacher mentoring and special education are two separate departments, Ms. Sandve, and others in the Special Education Department, feel by providing students with teachers who have experienced a teacher mentor program, will be better equipped to instruct and thus hopefully keep children out of special education. This offers resources for schools and districts to aid in developing teacher mentoring programs such as: mentor program models; glossary of terms involved with the program; funding and regulations; and programs throughout Montana.

ITEM 6 A OPI UPDATE – Dr. Linda Vrooman Peterson

Dr. Peterson came to the Council to discuss a few topics as she highlighted at the previous day's CSPAC joint Council of Deans meeting.

- Teaching Endorsement Internship Programs written in ARM Rules Chapter 55. This program is for a district experiencing a shortage in a specific area. If a shortage occurs, they have the option of taking a teacher endorsed in another area working within the district and assign them to the shortage area. The teacher needs to be enrolled and approved by BPE in the Teaching Endorsement Internship Program and enrollment will keep the school district from being penalized with accreditation standards. Over 190 individuals are in the program who work with OPI, the school district, and the university they are receiving the endorsement from. One issue is that there are a low number of people in certain subject areas at the university so it makes it difficult for the student to work in groups and for the university to provide for just one or two students. Also, schools of education have a hard time because the courses these individuals need are not education courses (they are already licensed educators) but content courses offered outside the school of education so schools find it difficult to recommend someone for an additional endorsement whom they have had no interaction with during their schooling. Resources to run this program are another obvious obstacle.
- NCATE/State Reviews are nearing the end for the year. They will continue in April with MSU Northern then next fall with Salish Kootenai College. MSU Billings will have their review in 2010. Dr. Peterson said NCATE will offer the opportunity to schools to defer their regular reviews for a year due to the economic status of the nation.
- Class 8 Implementation work continues. Deputy Superintendent Dennis "Bud" Williams put together the Implementation Advisory Committee to help the process. Ms. Keller stated that in order for a

university professor to receive a Class 8, they must prove they are employed by the university, go through the fingerprint background check all licensed educators in the K-12 sector are subjected too, and finally prove they are eligible for an endorsement in their subject. After these three criteria have been met, one must demonstrate competency.

ITEM 6 B GOAL SETTING

A few goals the Council is working on currently or plan on working on in the near future are:

- Mentoring
- Dual Enrollment
- National Education Association Study on Teacher Retention
- Sign Language Standards
- 10.55.716(A)(B) Definition
- OPI Information on Teacher Retention During First 5 Years
- OPI Website Explanation
- Look at School Mentor Programs Throughout the State

ITEM 7 PLAN FOR FUTURE CONFERENCES

The Western State Certification Conference will take place January 6-8, 2009 in Austin, TX. Although Mr. Donovan will not be unable to attend, Dr. Reisig plans to attend as the representative for the Council and to present. The NASDTEC Professional Practices Institute occurred October 29-31, 2008 in St. Louis, MS.

ITEM 8 FUTURE AGENDA ITEMS

The Council will look at drafting their annual report and will review the Code of Ethics, amongst other items, at their January 15, 2009 meeting in Helena.

ITEM 9 PUBLIC COMMENT

Dr. Peterson passed around a photo of a Native American and Hutterite child from Dodson Elementary School in Malta and explained it was a part of the Native American Celebration Day on September 26. Ms. Warrick distributed 2 books to the Council members to bring back to their schools discussing the new Science and Library/Media Technology Standards for state schools.

Dr. Douglas Reisig adjourned the meeting at 12:15 P.M.

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities the may interfere with an individual's ability to participate. Persons requiring such accommodations should make their request to Board of Public Education as soon as possible before the meeting to allow adequate time for special arrangements. You may write or call: CSPAC, PO Box 200601, 46 North Last Chance Gulch, Helena, MT 59620-0601, (406) 444-6576.