

CERTIFICATION STANDARDS & PRACTICES  
ADVISORY COUNCIL JOINT COUNCIL OF DEANS MEETING MINUTES

**THURSDAY, OCTOBER 8, 2009**

Room 110  
School of Education  
University of Montana  
32 Campus Drive  
Missoula, Montana 59801

**CALL TO ORDER**

CSPAC Chair, Dr. Douglas Reisig, called the Certification Standards and Practices Advisory Council joint meeting with the Council of Deans to order on Thursday, October 8, 2009 at 1:30 P.M. CSPAC Council Members present were: Chair, Dr. Douglas Reisig, School Administrator, Missoula; Vice-Chair, Ms. Judie Woodhouse, Teacher, Polson; Ms. Tonia Bloom, Trustee, Corvallis; Dr. Mary Susan Fishbaugh, Dean of the College of Education, Montana State University-Billings, Billings; Ms. Patty Muir, K-12 Specialist, Laurel; Mr. Jon Runnalls, Teacher, East Helena; and Ms. Sharon Applegate, Teacher, Kalispell. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC; Mr. Steve Meloy, Executive Secretary, Board of Public Education; and Ms. Anneliese Warhank, CSPAC Administrative Assistant. The following people signed the meeting roster: Dr. Larry Baker, MSU-Bozeman; Dr. Lynette Zuroff, Carroll College; Dr. Roberta Evans, UM-Missoula; Ms. Cindy O'Dell, Salish Kootenai College; Ms. Joanne Erickson, MSU-Bozeman; Ms. Tricia Parrish, UM-Missoula; Dr. Linda Peterson, OPI; Mr. Dennis Parman, OPI; Mr. Marco Ferro, MEA-MFT; Dr. Jan Clinard, OCHE; Ms. Elizabeth Keller, OPI; Dr. Delena Norris-Tull, UM-Western; Ms. Kristy Murphy, UM-Missoula; Ms. Pamela Wilson, MSU-Northern; Ms. Lynn Hinch, OPI; Ms. Michael Munson-Lenz, OPI.

**INFORMATION ITEMS**

**ITEM 1      CERTIFICATION STANDARDS AND PRACTICES ADVISORY COUNCIL UPDATE –  
Dr. Douglas Reisig**

Dr. Reisig began the meeting by listing a few of the projects CSPAC has worked on over the past year, as well as some upcoming projects. An article from *Threshold Magazine* was distributed and Dr. Reisig spoke about how CSPAC has worked with the Board of Public Education on ways to help low performing schools across the state.

**ITEM 2      CHAPTER 57 UPDATE – Mr. Pete Donovan, CSPAC**

Mr. Donovan distributed and read a poem he composed entitled Ode To The Montana Deans of Education. The ode was well received by all. Mr. Donovan informed the group that a few minor changes would be made to Chapter 57 before final approval by the Board. One substantial change however would be to the Class 8 License portion. The additional language would allow for those seeking endorsement in a subject area not offered by OPI to apply directly to the State Superintendent. Dr. Zuroff asked if someone could provide her with the types of evidence individuals are providing to prove they meet all the areas of MCA 20-1-501, Indian Education for All. Ms. Keller said she could work with Mr. Donovan and present this information at the March 2010 CSPAC meeting.

### **ITEM 3 SCHOOL STAFFING MODULE PROJECT UPDATE – Mr. Pete Donovan**

OPI is designing the State Warehouse and has hired a new division administrator in Measurements and Accountability as well as a new supervisor for the programmers; these two will play roles in the Warehouse development. Dr. Peterson added that the collection of data will take the longest to complete.

### **ITEM 4 FOLLOW-UP (ISSUES/INFORMATION SENT OCTOBER 1 TO DEANS AND CSPAC) Dr. Linda Peterson, OPI**

Dr. Peterson passed out a letter from Ms. Kris Goyins and Ms. Jean Howard which talked about the second draft of the College and Career Readiness Standards. She then spoke about the OPI Accreditation Update which covered:

- NCATE Western Regional Accreditation Orientation
  - Dr. Peterson attended the orientation the previous summer in Las Vegas, NV. There will be a February follow-up to discuss and provide examples of performance assessments, signature assignments, and overall assessment system design with Ms. Katherine Bassett of ETS.
- Higher Education Opportunity Act (HEOA) Title II Changes
  - Dr. Peterson explained the Interim report will be due April of 2010. The full report will be due in 2011.
- Unit Annual Data Reporting (Report Card)
  - The report card will require post-secondary institutions to report such facts as the number of candidates admitted to a program, the number of program completers, shortage areas, etc.
- Accreditation Review Process
  - Dr. Fishbaugh asked Dr. Peterson if she foresees OPI following the newly restructured NCATE model. Dr. Peterson replied yes, and stated that preliminary technical assistance visits will occur at two of the upcoming accreditation reviews.
- Proposed DRAFT HQT Plan
  - Dr. Peterson has worked with ETS and the US Department of Education to verify all teachers entering the workforce in Montana are meeting HQT. Dr. Evans stressed students should be informed about the requirements prior to graduation. Discussion ensued on ways to inform students in the teacher preparation programs.

### **ITEM 5 INDIAN EDUCATION FOR ALL TRAINING – Ms. Lynn Hinch, OPI**

Ms. Hinch, along with Ms. Michael Munson-Lenz from Hellgate Elementary, came to speak about a new program being incorporated into Indian Education For All curriculums entitled "Building Worldviews Using Traditional Cultures and Google Earth". Ms. Munson-Lenz developed this along with Ms. Lisa M. Blank and Mr. Jeffrey W. Crews of the School of Education at the University of Montana. The program is designed to help children understand Salish ~ Pond d'Oreille worldviews, use technology to learn sense of place, and explore the Salish ~ Pond d'Oreille sense of place. The group hopes to spread this program to other tribes and public schools across the state and will be offering in-service training at the MEA-MFT conference.

**JOINT COUNCIL OF DEANS AND CERTIFICATION STANDARDS AND PRACTICES MEETING  
WAS ADJOURNED BY CONCURRENCE AT 3:45 P.M.**

**Separate agenda for CSPAC meeting. Item numbering starts over.**

CERTIFICATION STANDARDS & PRACTICES  
ADVISORY COUNCIL MEETING MINUTES

**FRIDAY, OCTOBER 9, 2009**

**CALL TO ORDER**

CSPAC Chair, Dr. Douglas Reisig, called the Certification Standards and Practices Advisory Council joint meeting with the Council of Deans to order on Friday, October 9, 2009 at 8:30 A.M. CSPAC Council Members present were: Chair, Dr. Douglas Reisig, School Administrator, Missoula; Vice-Chair, Ms. Judie Woodhouse, Teacher, Polson; Ms. Tonia Bloom, Trustee, Corvallis; Dr. Mary Susan Fishbaugh, Dean of the College of Education, Montana State University-Billings, Billings; Ms. Patty Muir, K-12 Specialist, Laurel; Mr. Jon Runnalls, Teacher, East Helena; and Ms. Sharon Applegate, Teacher, Kalispell. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC; Mr. Steve Meloy, Executive Secretary, Board of Public Education; and Ms. Anneliese Warhank, CSPAC Administrative Assistant. The following people signed the meeting roster: Dr. Linda Peterson, OPI; Mr. Dennis Parman, OPI; Mr. Marco Ferro, MEA-MFT; Dr. Jan Clinard, OCHE; Ms. Elizabeth Keller, OPI; and Mr. Mike Miller, UM-Western.

*Ms. Tonia Bloom moved: **to approve the agenda.** This was seconded by Ms. Patty Muir. Motion was unanimously approved.*

*Ms. Judie Woodhouse moved: **to approve the July 23, 2009 CSPAC meeting minutes.** This was seconded by Ms. Patty Muir. Motion was unanimously approved.*

Mr. Peter Donovan provided a review of CSPAC correspondence, which consisted of a letter from the Board's chairwoman, Ms. Patty Myers, to Dr. Jayne Downey expressing the Board's thanks for her work on the Area of Permissive Specialized Competency for mentor teachers' rules; and a letter from State Superintendent Denise Juneau offering an invite to Mr. Donovan to attend the first State of Montana Mathematics Education Forum.

**ITEM 1 EXECUTIVE COMMITTEE REPORT - Dr. Douglas Reisig**

**Review of CSPAC/Deans Joint Meeting**

Dr. Reisig thanked Ms. Keller for agreeing to pull together evidence of college faculty meeting MCA 20-1-501, Indian Education for All, for the Class 8 educator license. The discussion ensued over the grand opening of the Phyllis J. Washington Education Center, which all the Council members attended the previous night.

**Bylaws**

The Council reviewed the CSPAC Bylaws and determined no information needed to be amended.

**ITEM 2 ADMINISTRATIVE OFFICER'S REPORT – Mr. Pete Donovan**

**Meetings Attended**

Mr. Donovan presented a list of meetings he had attended since the July 23, 2009 meeting which included such meetings as: the NASDTEC Annual Conference Planning Committee from August 27 to August 28, 2009; the annual meeting of the Board of Public Education on a Montana Reservation in Browning on September 10-11, 2009; and the Montana Virtual Academy Governing Board on September 2, 2009. Discussion ensued surrounding the Board of Public Education's appointment of 3 of the members to the Governing Board of the

Montana Virtual Academy and what the first steps the Governing Board will be taking in order to allow for the launch of the on-line courses in September 2010.

### **BPE Adoption of Sign Language Interpreter Rules**

Mr. Donovan then presented the Council with the newly adopted Sign Language Interpreters' Standards rules and spoke about MSDB and OPI's efforts to ensure the transition into these new rules goes smoothly. The Council stated they would like to have someone speak to them more about the implementation of the rule at an upcoming meeting.

### **ITEM 3 EXECUTIVE SECRETARY'S REPORT – Mr. Steve Meloy**

Mr. Meloy spoke about the Common Core Standards. Superintendent Juneau is still concerned about the standards and state officials are following the process very closely. Public comments concerning the standards are due by October 21, 2009. Discussion ensued concerning Common Core Standards and their link to Running Start funds. Mr. Meloy then spoke about Senate Bill 155, which requires legislative approval of all new Board rules with fiscal impact. It has been difficult to receive approval as the Education Interim Committee meets in very spaced out increments. The Legislative Fiscal Division was slow to respond with the new math standards that are required to be updated on 5 year basis. The discussion then switched to the privacy of an educator facing a denial, suspension, or revocation of their license. Mr. Meloy and Mr. Donovan will speak with Chief Legal Counsel, Ms. Ann Gilkey, at OPI more about this matter as some feel an educator facing revocation does not deserve privacy if what they did wrong was illegal or unethical. The Board financial constraints were the last to be discussed.

### **ITEM 4 PROFESSIONAL PREPARATION AND CONTINUING EDUCATION COMMITTEE - Dr. Mary Susan Fishbaugh and Ms. Tonia Bloom**

Dr. Fishbaugh stated MSU-Billings is currently preparing for their joint NCATE/State Accreditation review to take place in April 2010. Dr. Fishbaugh attended the NCATE conference in Las Vegas, NV, along with people from OPI, to help train her to aid in the November 2009 State review for MSU-Northern. There will be another MSU-Billings College of Education Consortium in November 2009; Ms. Bloom may be the representative at the Consortium.

### **ITEM 5 MONTANA COMMISSION ON TEACHING COMMITTEE – Ms. Judie Woodhouse and Ms. Patty Muir**

#### **Mentor Update From OPI**

Ms. Nikki Sandve came before the Council to speak about the Council approved mentor survey that was sent out to public schools. 80 schools responded to the survey, 46 of which have teacher mentor programs currently in place. Ms. Sandve also distributed a CD entitled, "Teacher Mentor Program Development Template". The template contains best practice information and tools in developing a Teacher Mentor program at a school or district. Ms. Sandve spoke about the Mentor Institutes and the possibility of webinar based institutes. Ms. Sandve also verified that an Area of Permissive Specialized Competency for Mentor Teachers was approved by the Board.

### **ITEM 6 LICENSURE AND ENDORSEMENT COMMITTEE REPORT – Ms. Sharon Applegate and Mr. Jon Runnalls**

**Recommended Revisions of Chapter 57, ARM Rules, Educator Licensure, as presented to BPE on 9/10/09**  
Mr. Donovan spoke more about the new language to Chapter 57 that allows the Superintendent of Public Instruction authority to grant a Class 8 License to post-secondary faculty whose area of expertise is not an

endorsable area. There are a number of applicants who have applied and whose applications have been put on hold until this language is added into the ARM Rules.

### **Proposed NASDTEC Interstate Agreement**

Ms. Keller, who currently serves as the Chair of the NASDTEC Interstate Agreement Committee, presented a draft form of the agreement. No Child Left Behind and Highly Qualified Teaching status are two large driving forces behind the agreement whose draft purpose states, “The purpose of this Agreement is to provide a mechanism to inform the Membership and the public of jurisdiction – specific requirements for educator licensure in each Member Jurisdiction”. Discussion ensued over the concerns of how states do many things slightly different and if reciprocity will be granted between states.

### **ITEM 8 PRESENTATION OF THE CONFUCIUS INSTITUTE OF U OF M – The Honorable Bob Brown**

The Honorable Bob Brown came before the Council to speak about the history behind the Confucius Institute, located in the Mansfield Center at the University of Montana. Mr. Brown was the State Legislator who presented the Montana Education Association’s bill which established the Certification Standards and Practices Advisory Council during the 1987 Legislative Session. Mr. Brown spoke about Senator Mike Mansfield’s involvement in diplomacy between the U.S. and China prior to, and during the Nixon Administration. Mr. Brown learned much more about Mr. Mansfield when he visited China in 2006. After his Return to the U.S., two professors, Dr. Terry Weidner and Dr. Steven Levine, helped make the Mansfield Center a designated Confucius Institute. The Confucius Institute at U of M is one of 269 institutes worldwide supported by the Chinese Government to promote the teaching of Chinese language and culture. Through the Institute, K-12 students can take Mandarin Chinese courses for college credit.

### **ITEM 6C BPE REQUEST TO STUDY POSSIBILITY OF CREATING AN APSC FOR INSTRUCTORS OF BRAILLE AND SIGN LANGUAGE INTERPRETERS**

The Board has recently begun to look at the possibility of creating an Area of Permissive Specialized Competency for instructors of Braille and sign language interpreters and asked CSPAC to find out more information. Dr. Fishbaugh was asked if it were possible for someone to gain the required 20 credits in either of those areas as are required in any APSC. Dr. Fishbaugh stated it probably would not be available at any in-state institution. Dr. Fishbaugh suggested that if we do want to consider creating this APSC, we will need look into what the college preparation programs follow. Dr. Reisig said before we spend more time on this topic, it would behoove us to invite someone to talk to the Council about what the requirements are for graduation at our next meeting in January.

### **ITEM 7 OPI UPDATE**

Dr. Linda Peterson showed the Council exactly where on the OPI website, <http://www.opi.mt.gov>, to go for reporting HQT. The information can be located under the Federal Programs page and should be accessed by school districts looking to report information in order to meet NCLB numbers. Dr. Peterson also showed and spoke about information for HOUSSE. A teacher must be reported a second time only if they change assignments.

### **ITEM 9 PLAN FOR FUTURE CONFERENCES**

Due to financial constraints, future conference attendance has been put on hold.

**ITEM 10 FUTURE AGENDA ITEMS**

The Council will draft the CSPAC Annual Report and review the Code of Ethics at its January 14, 2010 meeting in Helena.

**ITEM 11 OPI STRATEGIC DIRECTIONS AND P-20 UPDATE**

Ms. Joyce Silverthorne was unable to attend the meeting due to treacherous road conditions between Helena and Missoula. The Council will see if she is available for any future meetings.

**ITEM 12 PUBLIC COMMENT**

Dr. Reisig thanked Deputy Superintendent Dennis Parman. Dr. Jan Clinard and Mr. Marco Ferro expressed thanks to the Council for a delightful meeting.

Dr. Douglas Reisig adjourned the meeting at 11:56 A.M.

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate. Persons requiring such accommodations should make their request to Board of Public Education as soon as possible before the meeting to allow adequate time for special arrangements. You may write or call: CSPAC, PO Box 200601, 46 North Last Chance Gulch, Helena, MT 59620-0601, (406) 444-6576.

APPROVED