

# **CERTIFICATION STANDARDS & PRACTICES** **ADVISORY COUNCIL MEETING MINUTES**

THURSDAY, MARCH 3, 2011

*Meeting Rooms East & West  
Front Street Learning Center  
815 Front Street  
Helena, MT 59601*

## **CALL TO ORDER**

CSPAC Chair, Ms. Sharon Applegate, called the Certification Standards and Practices Advisory Council meeting to order on Thursday, January 13, 2011 at 8:33 AM CSPAC Council Members present were: Chair, Ms. Sharon Applegate, Teacher, Kalispell; Vice Chair, Mr. Jon Runnalls, Teacher, East Helena; Ms. Patty Muir, K-12 Specialist, Laurel; and Ms. Janice Bishop, Teacher, Missoula. Ms. Tammy Lacey, School Administrator, Great Falls, was addressing a pressing school matter and would arrive a little late. The trustee position is currently vacant. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC; and Ms. Anneliese Warhank, CSPAC Administrative Assistant. The following people signed the meeting roster: Dr. Linda Peterson, OPI; Ms. Elizabeth Keller, OPI; Ms. Lorri Weiss, OPI; Ms. Ann Gilkey, OPI; Ms. Nikki Sandve, OPI.

*Mr. Jon Runnalls moved: **to approve the agenda.** This was seconded by Ms. Patty Muir. Motion was approved unanimously. Ms. Tammy Lacey was absent for the vote.*

*Ms. Patty Muir moved: **to approve the January 13, 2011 CSPAC meeting minutes.** This was seconded by Mr. Jon Runnalls. Motion was approved unanimously. Ms. Tammy Lacey was absent for the vote.*

Mr. Donovan spoke about a letter from BPE Chairwoman, Ms. Patty Myers, to former CSPAC Chairman Dr. Doug Reisig congratulating him for being named the 2010 recipient of the G.V. Erickson Award by the School Administrators of Montana. Mr. Donovan mentioned that if any Council members know of any education related awards in the state, to notify the BPE office so letters of congratulation may be mailed to the recipients.

## **INFORMATION ITEMS**

**\*Items are in the order they were discussed at the meeting.**

### **ITEM 1 EXECUTIVE COMMITTEE REPORT – Ms. Sharon Applegate and Mr. Jon Runnalls**

#### **Committee Update**

Ms. Applegate explained the point of the breakout session and the duties of the committees (which were revised at the October CSPAC meeting) were outlined for clarification and how they tie in with the short-term goals. Since there were no members present from the Pre-Professional Preparation and Development Committee, the Council decided to move the session

to the July meeting. The Council plans on doing more breakout sessions with committees at future meetings.

## **Review Progress of Goals**

### *Goal 1*

Dr. Peterson of OPI spoke about additional training for new CAEP (Council for the Accreditation of Educator Preparation) reviews and suggested the Council consider getting a member on the review panel. However, Mr. Donovan felt the Council should be observers in the process. The creation of CAEP extended the timeline to complete the PEPPS standards review and Dr. Peterson also mentioned she would like a CSPAC member to help with this review process. She will have more information at the July CSPAC meeting. Mr. Runnalls asked how aligned the PEPPS standards are to the national standards. Dr. Peterson explained they are very similar, with needs specific to the state being the only additional standards.

### *Goal 2*

Mr. Runnalls inquired about funding for out-of-state conferences. Ms. Applegate stated these conferences are important ways for Council members to learn what is occurring outside the state in order to effectively study and make recommendations to the rest of the Council and the Board.

### *Other CSPAC Activities*

Since Ms. Applegate is currently serving on the Chapter 55 Task Force, the Council asked to revise the language from “to serve”.

The Council reviewed the short term goals and Ms. Applegate stated if any more ideas come up amongst Council members between now and the joint BPE meeting in July to email them to the rest of the Council. The Council chose to move the school dropout data to a current goal and remove 10.55.716(A)(B) Definition from the current goals as it will be address in the revision of Chapter 55. Ms. Applegate asked Ms. Keller about teacher licensure discipline confidentiality. The Council will be able to speak with Ms. Ann Gilkey on this issue when they address the revision to the Professional Educators’ Codes of Ethics. Ms. Applegate also asked about the OPI information system which will help track teacher retention in the state. OPI has recently received a bid on the project so Ms. Keller will have more information at the July meeting.

## **Review By-laws**

In light of the recent resignation of Mr. John Harris from the Trustee position, Ms. Applegate asked for clarification on new member appointments, when they are appointed, & the dates of their term.

## **Update of Annual Report**

The Council felt the current state of the Annual Report looked fine. The 2010 report will be presented to the BPE at its joint meeting on July 14, 2011 in Helena.

9:13 AM Ms. Tammy Lacey arrived

## **ITEM 3 ADMINISTRATIVE OFFICER’S REPORT – Mr. Peter Donovan**

Mr. Donovan informed the Council of the February 23 meeting between OPI, MSDB, and representatives from the sign language interpreters and instructors of Braille standards workgroups to look at ways to offer certification to these instructors so they may meet the standards to work in Montana schools. The group decided to develop one-on-one mentoring with folks who have met the standard of a 3.5 on the Educational Interpreter Performance Assessment (EIPA) via an online environment. He also spoke about former CSPAC member Mr. John Harris’ decision to not run for another Trustee term, thus making him ineligible for the Council. Applications for a new Trustee

member will be accepted for a new appointment in May. He also reminded Ms. Muir and Ms. Applegate they will need to resubmit an application to continue with their second three-year term on the Council. Dr. Fishbaugh has also completed her 2<sup>nd</sup> term, so the Council will welcome a new Post-Secondary Education member at its next meeting, who will be appointed at the Board's May meeting as well.

**ITEM 4 LICENSURE AND ENDORSEMENT COMMITTEE REPORT – Mr. Jon Runnalls and Ms. Tammy Lacey**

A draft form of the revised ethics was passed out to the Council and Ms. Lacey gave a brief background of the efforts the group, which consists of Mr. Runnalls, herself, as well as Ms. Applegate and Mr. Donovan. The Council was asked to provide feedback via email. Ms. Lacey suggested the draft codes be presented to Council member's colleagues at their schools to understand how educators feel about the proposed codes. The group plans next on seeking feedback from much larger groups such as MEA-MFT, MTSBA and the Montana Council of Deans.

**ITEM 7 MONTANA COMMISSION ON TEACHING COMMITTEE REPORT  
Ms. Patty Muir and Ms. Janice Bishop**

Ms. Applegate handed the meeting over to Ms. Muir who in turn introduced Ms. Nikki Sandve, director of mentoring institute training programs at OPI. Ms. Sandve gave a brief review of the Mentoring Institute, which has been an ongoing effort under herself for a number of years. She spoke of the continued push to implement teacher mentoring programs across state schools, online tools to help with these efforts, and the upcoming summer institute in Bozeman. Three sessions of "Train the Trainer" have already been completed and continued work on the APSC for teacher mentoring has been done through webinars and podcasts published on the Internet.

**ITEM 5 UPDATE ON POSSIBLE AREA OF PERMISSIVE SPECIALIZED  
COMPETENCY IN DANCE – Ms. Karen Kaufman, U of M College of  
Visual and Performing Arts**

Due to technical difficulties, the Council was unable to connect with Ms. Kaufman via conference call during the times available for Ms. Kaufman. The Council plans on re-attempting a conference call with her at its July 13 meeting.

**ITEM 6 PROFESSIONAL PREPARATION AND CONTINUING EDUCATION  
COMMITTEE REPORT – Dr. Mary Susan Fishbaugh**

Due to Mr. Harris' recent decision to not run for his local trustee position making him ineligible for the Council, and a pre-planned activity on Dr. Fishbaugh's part, there were no committee members present for the Professional Preparation and Continuing Education Committee Report. New committee members will be appointed at the July 13 meeting.

**ITEM 8 COMMON CORE STATE STANDARDS UPDATE – Ms. Nancy  
Coopersmith, OPI**

Ms. Nancy Coopersmith was unable to present due to the OPI budget hearing with the legislature which took place the same day. As a result, Dr. Peterson stated she would give an update as a part of her OPI Update report.

## **ITEM 9 OPI UPDATE – Dr. Linda Peterson**

The national standards were developed by ACHIEVE, the College Board, and the ACT to cover math and English language arts. They are considering drafting standards for science next through ACHIEVE in cooperation with NSTA. During the February 17, 2011 Board of Public Education meeting, Ms. Kris Goyins of OPI presented a comparative study to the Board between the national and state standards to see where the state aligned and deviated from the national standards. It was determined the math standards took a very different approach from the Montana standards, which were just revised the previous year. The state would also have to re-name their Communication Arts to English Language Arts standards. Dr. Peterson stated OPI and the Board will continue their awareness level and let the public know new information as soon as they can. Every state, with the exception of Texas and Alabama has agreed to consider the implementation of the standards. Ms. Bishop asked if standards are adopted, how this would look within the school district. Dr. Peterson explained these would be just like our current state standards as described by each grade level. This will allow each district to continue to set their own curriculums, which can either meet or exceed the national set standards. Mr. Runnalls asked about the assessment consortium, when the actual testing for common core begins, how will it differ from the current ComCast assessment? Dr. Peterson said not enough is known about the consortium, of which the state is a member. We need to start by determining the adoption of common core and then learn how the assessment part will actually look. She suggested Ms. Judy Snow speak with him about this concern.

## **ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Steve Meloy**

Mr. Meloy had spent the morning at the Leadership Institute for the Council of Chief State School Officers listening to former OPI employee Chris Lohse. Mr. Lohse currently works at CCSSO as the Design & Dissemination Director. Under this role, Mr. Lohse looks at systems from data standpoints and focuses on what they are doing right. Mr. Meloy then discussed the current legislative session and the possibility of have the 5% cut made to the budget of all state agencies restored to the Board's budget due to its size. Mr. Meloy gave a background of the process of state agency budget hearings in front of legislative committees and how these are presented to both the full House and Senate to determine funding. Mr. Meloy had presented the Board's budget a day prior in front of the committee, which then voted down every amendment proposed. The rejection of amendments would result in a loss of \$38,000 for the biennium. A possible alternative to recoup the funds lost from the potential 5% cut would be to raise the teacher licensure fees noting without an alternative, the Council's research fund would be completely depleted by 2014. Although MEA-MFT would not support this raise in fees, they would not oppose either. Mr. Meloy explained how a \$2 raise in rates should not be looked at as tax, but rather a fee. Mr. Meloy then mentioned a few bills the Council should follow. The governor's funding bill, which was tabled in committee, would have limited the ability to increase state funding. Rep. Wagner of Billings carried a bill that would eliminate the requirement that the superintendent of public instruction hold a bachelor's degree. This bill had failed prior to the CSPAC meeting date. Other bills existed that would affect compulsory school enrollment, address bullying issues, and vouchers for charter schools. There is also a bill that would bring statutorily created councils, such as CSPAC, to an interim legislative committee to justify their existence.

**ITEM 10 PLAN FOR FUTURE CONFERENCES**

Mr. Meloy worked with Chairperson Ms. Patty Myers of the Board of Public Education to set aside enough funding to send Mr. Donovan and two Board or Council members to the NASDTEC Annual Conference June 5-8, 2011, in Sacramento, CA. Ms. Applegate will attend along with Ms. Sharon Carroll of the Board. Mr. Donovan reiterated Ms. Applegate's remarks from earlier that day that these conferences help the Council with their efforts.

**ITEM 11 FUTURE AGENDA ITEMS**

The Council will meet next on July 13-14, 2011, in Helena, MT. The Council will meet with the Board at its annual joint meeting on July 14, 2011. Mr. Donovan reminded everyone the annual calendar will be set at the July meeting and Council members should remember to pack their calendars to aid with the setting of meeting dates.

**ITEM 12 PUBLIC COMMENT**

There was no public comment.

Ms. Sharon Applegate adjourned the meeting at 11:23 AM

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate. Persons requiring such accommodations should make their request to Board of Public Education as soon as possible before the meeting to allow adequate time for special arrangements. You may write or call: CSPAC, PO Box 200601, 46 North Last Chance Gulch, Helena, MT 59620-0601, (406) 444-6576.