

# **CERTIFICATION STANDARDS & PRACTICES** **ADVISORY COUNCIL MEETING MINUTES**

FRIDAY, APRIL 27, 2012

Room 152  
Montana State Capital  
Helena, MT 59601

## **CALL TO ORDER**

CSPAC Vice Chair, Mr. Jon Runnalls called the Certification Standards and Practices Advisory Council meeting to order on Friday, April 27th, 2012 at 8:33 A.M. CSPAC Council Members present were: Vice Chair, Mr. Jon Runnalls, Teacher, East Helena; Ms. Patty Muir, K-12 Specialist, Laurel; Ms. Tammy Lacey, School Administrator, Great Falls; Dr. Cindy O'Dell, Post Secondary Ed, Salish-Kootenai College; and Ms. Janice Bishop, Teacher, Missoula. Staff members present were: Mr. Peter Donovan, Administrative Officer for CSPAC/Executive Secretary BPE; and Ms. Kris Stockton, BPE Administrative Assistant. The following people signed the meeting roster: Ms. Ann Gilkey, OPI; Ms. Kristen Crawford, OPI; Ms. Deb Halliday, OPI; Dr. Linda Peterson, OPI.

## **INFORMATION ITEMS**

**\*Items are in the order they were discussed at the meeting.**

### **ITEM 1 EXECUTIVE COMMITTEE REPORT –Mr. Jon Runnalls**

Mr. Runnalls, who chaired the meeting in the absence of Ms. Applegate, reported that Ms. Applegate had discussed breaking out into committee's but with the changes on the council with members, it was decided to postpone that topic until a later date. Mr. Runnalls asked Ms. Gilkey about the OPI License building being locked when he went there recently. Ms. Gilkey replied that a recent out of state potential licensee had been causing trouble at the building and since the building is staffed entirely by female employees, some individuals felt threatened, and it was decided the building should remain locked at all times. Ms. Gilkey did note that it is the only OPI building that is locked.

### **ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan**

Mr. Donovan reported that the next Board of Public Education meeting will be held May 10-11<sup>th</sup> at the School for Deaf and Blind in Great Falls. The Chapter 55 recommendations are going before the Board at this meeting. Mr. Donovan recognized Ms. Applegate for all her work on the Chapter 55 Task Force and thanked her for her time. The CSPAC appointments will also go before the BPE at the upcoming meeting. Ms. Janice Bishop has reapplied for her 2<sup>nd</sup> term as the 9-12 member. The Trustee position and the K-8 position being vacated by Mr. Runnalls are both open. The deadline for applying has been extended to May 11<sup>th</sup>, and Mr. Donovan hopes to have the positions filled by the end of May. There has been interest expressed in both positions. Mr. Donovan also noted that the Educator Licensure Discipline rules and the Special Area of Permissive Competency in Dance will both go before the Board for approval as well.

**ITEM 3 ADMINISTRATIVE OFFICER'S REPORT – Mr. Peter Donovan**

Mr. Donovan discussed the meetings he has attended the last 2 months since the January CSPAC meeting. Mr. Donovan noted the MIEA and Class 7 license process currently in existence and the proposed changes from the Tribes on file with the Board. Each tribe needs to be updated and information posted on the Board of Public Education web page. Mr. Donovan gave a short update on the recent Montana High School Association meeting he attended and then presented Mr. Runnalls with a gift of appreciation for his time served on the Council.

**ITEM 5 UPDATE ON STEM INITIATIVE – Ms. Kristen Crawford, OPI**

Ms. Crawford updated the council on the progress of the STEM initiative and the process for forming the initiative. Nominations for a Task Force were opened up in June 2011 and the first Task Force meeting was held in August 2011. A STEM collaborative network has also been established consisting of a list serve of interested parties, designed to update the interested parties on the progress of the STEM Initiative but a statewide plan is still needed in order to receive funding. The Task Force met in February 2012 and developed actions for each impact statement: collaborating with business, licensing, college entrance requirements, professional development. The first STEM conference was held in October 2011 with a lot of input from statewide businesses. Ms. Lacey discussed the STEM Expo recently held in Great Falls and that there was a lot of involvement from the community. Mr. Runnalls praised Ms. Crawford on the Professional Development piece and thanked Ms. Crawford for her efforts with the initiative.

**ITEM 6 GRADUATION MATTERS MONTANA – Ms. Deb Halliday, OPI**

Ms. Halliday from OPI gave an update to the council on the progress of the statewide Graduation Matters Montana initiative, how the initiative works, funding received, schools that have signed on and the importance of community involvement. Graduation Matters Montana has a goal of reducing the high school dropout rate by 50% by 2014. Ms. Halliday discussed the importance of input from the student community as well as businesses and announced that a Tool Kit for businesses is being developed to assist in becoming more involved. Ms. Bishop discussed her attendance at a stakeholders group and that she was the only teacher. Ms. Halliday replied that an early mistake was made in not involving teachers and school district staff in the project and that Hamilton began their process with staff involvement first. Mr. Runnalls asked if any other “western” states had any similar initiatives and Ms. Halliday answered that Mississippi has a similar process but that Graduation Matters model is very unique.

**ITEM 7 UPDATE ON MONTANA COMMISSION ON TEACHING – Mr. Pete Donovan**

Mr. Donovan gave a brief update on the status of the Montana Commission on Teaching. He announced that a recent call to the National Commission on Teaching found that there are no resources to provide to the state levels, so the commission is not going anywhere. Mr. Donovan gave a brief history on the Montana Commission and noted that discussions that took place with the beginning of the Commission are very similar to discussions taking place now such as mentoring programs that are coming out of the Chapter 55 Task Force.

**ITEM 8 UPDATE ON IEFA IN TEACHER ED – MSU BOZEMAN – Ms. Cindy O’Dell**

Ms. O’Dell briefly updated the group on information she received from MSU-Bozeman and how IEFA is incorporated into their teacher prep program. Ms. O’Dell also highlighted some recent IEFA events at Salish Kootenai College.

**ITEM 9 UPDATE ON NEGOTIATED RULEMAKING COMMITTEE – Ms. Cindy O’Dell**

Ms. O’Dell updated the Council on the Negotiated Rulemaking Committee she has been on the past few months. Ms. O’Dell reported on the group’s frustrations in working with the Department of Education and their intentions to create value-added modeling for teacher prep programs nationwide. The Department has to post their plan and allow for public comment before making any final ruling. Ms. O’Dell will be giving an updated report on this issue at the July joint BPE/CSPAC meeting.

**ITEM 4 REVIEW OF CLASS 8 LICENSE APPLICATIONS – Ms. Ann Gilkey, OPI**

The council reviewed 5 class 8 license applications. 2 applications were not approved, 3 applications were approved.

**ITEM 10 CSPAC BY-LAWS REVISION: TIMELINE FOR REVIEWING CODE OF ETHICS – Mr. Pete Donovan**

Mr. Donovan reviewed the changes he drafted in the By-Laws regarding a timeline for reviewing the Code of Ethics. The council agreed with the changes made by Mr. Donovan and the language change will go as an Action Item at the July meeting.

**ITEM 11 FUTURE AGENDA ITEMS**

The following items are slated for the July agenda: Chapter 55 Update, Class 8 License discussion, update on State Consortium for Educator Effectiveness, By-Law Revision, Annual Report to the Board, Negotiated Rulemaking Update.

**ITEM 12 PUBLIC COMMENT ON ITEMS WITHIN THE JURISDICTION OF CSPAC**

Mr. Runnalls made public comment thanking the council for the gift and for his time serving on CSPAC.

Mr. Runnalls adjourned the meeting at 12:05 P.M.

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual’s ability to participate. Persons requiring such accommodations should make their request to Board of Public Education as soon as possible before the meeting to allow adequate time for special arrangements. You may write or call: CSPAC, PO Box 200601, 46 North Last Chance Gulch, Helena, MT 59620-0601, (406) 444-6576.