

# CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING

WEDNESDAY, JULY 11, 2012

Room 172

Montana State Capitol  
Helena, Montana 59601

## CALL TO ORDER

The meeting of the Certification Standards & Practices Advisory Council was called to order at 9:09 by Ms. Sharon Applegate, Chair. Present were: Council members Ms. Tammy Lacey, Ms. Patty Muir, Dr. Cindy O'Dell, Ms. Janice Bishop, Mr. Don Reed, Mr. Kelly Elder, staff members Mr. Peter Donovan, Executive Director Board of Public Education, and Ms. Kris Stockton, Administrative Assistant. Guests included: Dr. Linda Peterson, OPI; Ms. Elizabeth Keller, OPI; Mr. Steve York, OPI; Mr. Marco Ferro, MEA-MFT; Mr. Bob Vogel, MTSBA, Ms. Patty Myers, Chair, Board of Public Education.

**Ms. Tammy Lacey moved to approve agenda as presented; Ms. Patty Muir seconded the motion. No discussion; motion passed unanimously.**

**Dr. Cindy O'Dell moved to approve the April 27<sup>th</sup>, 2012 minutes. Ms. Patty Muir seconded the motion. No discussion; motion passed unanimously.**

Items are listed in the order presented

## INFORMATION

### ITEM 1 EXECUTIVE COMMITTEE REPORT – Ms. Sharon Applegate

New council members Mr. Don Reed, Trustee Lockwood School District and Mr. Kelly Elder, Teacher CR Anderson Middle School introduced themselves to the Council. Current council members all introduced themselves to the new members.

Mr. Donovan opened the floor for nominations for Chair of CSPAC.

**Ms. Tammy Lacey moved to nominate Ms. Sharon Applegate to a second term as Chair of the Certification Standards and Practices Advisory Council. Motion was seconded by Ms. Patty Muir. No other nominations were presented. Motion passed unanimously.**

Ms. Applegate opened the floor for nominations for Vice- Chair of CSPAC.

**Ms. Patty Muir moved to nominate Ms. Tammy Lacey for Vice Chair of the Certification Standards and Practices Advisory Council. Motion was seconded by Dr. Cindy O'Dell. No other nominations were presented. Motion passed unanimously.**

#### A. Review of CSPAC Committees

Ms. Applegate discussed renaming and updating committees based on new current or critical issues and the need to review current committees in general. It was also discussed how committees are written in by-laws and how to update them. Ms. Applegate asked that members look at names and

responsibilities of committees and to consider aligning committees to the goals and mission of CSPAC. Committees will be reviewed at the October 2012 meeting.

**B. Preparation for Joint BPE Meeting**

Mr. Donovan reviewed the objective and plan for the joint meeting including, timeline, goals, and an update on the new Code of Ethics as well as a presentation from Dr. O'Dell on the Negotiated Rulemaking Committee.

**C. Set Calendar**

October 12, 2012 Joint meeting with Council of Deans of Post Secondary Education– Salish Kootenai College

January 2013 – Friday 25<sup>th</sup> - Helena

April 19<sup>th</sup>, 2013 - Helena

July 18th, 2013 – Joint meeting with BPE - Helena

**D. Goal Setting**

The 2011-12 goals were reviewed and changes were made. The changes will be updated at the office and distributed to the council members. A discussion took place regarding council member's participation as observers during OPI accreditation reviews of teacher preparation programs.

**ITEM 6 STATE CONSORTIUM FOR EDUCATOR EFFECTIVENESS – Steve York**

Mr. Steve York from OPI updated the council on the SCEE project which has now been changed to Montana Teaching, Learning, and Leading Collaborative (Montana TLLC). Mr. York reviewed the project, p, and BPE. Program goals have been re worked to be in line with Graduation Matters Montana. Ms. Bishop commented on the new (4<sup>th</sup> year) evaluation process in Missoula and a discussion ensued on teacher evaluation/leadership programs and hurdles being dealt with in Montana.

**ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan**

Items 2 and 3 were combined. Mr. Donovan updated the council on the ending of the 2012 fiscal year and that the agency came in under budget. July 1<sup>st</sup> 2012 marked the beginning of the 2013 fiscal year. Mr. Donovan quickly reviewed the meetings he has attended also discussed the upcoming 2013 Legislature. Education and education issues are at the forefront of many bill draft requests that have been submitted. A discussion revolved around the upcoming session.

**ITEM 3 ADMINISTRATIVE OFFICER'S REPORT – Mr. Pete Donovan**

See item 2.

**ITEM 4 DISCUSSION OF CLASS 8 LICENSES – Elizabeth Keller, Dr. Linda Peterson**

Ms. Keller reviewed the process for application and approval for the Class 8 licenses with the new council members and the council. Dr. Peterson also discussed challenges of the Class 8 Licenses which include the lack of pedagogy of some professors and other problems meeting the qualifications. Ms. Keller noted that Montana is the only state that has a process like this and that it depends on the college that the application is coming from as to how the applications are completed. Some colleges understand the process better than others.

**ITEM 5 REVIEW OF CLASS 8 LICENSE APPLICATIONS – Elizabeth Keller**

Review of the Class 8 licenses by the council. 8 applications were reviewed. 7 were approved, 1 was denied.

## ACTION

### **ITEM 7          ADOPT REVISION OF BY-LAWS FOR TIMELINE REVIEW FOR CODE OF ETHICS – Pete Donovan**

Mr. Donovan reviewed for the new council members the need to revise the by-laws to include a scheduled revision of the Montana Professional Educator Code of Ethics.

*Ms. Tammy Lacey moved to adopt the Revision of By-Laws for Timeline Review for the Code of Ethics.  
Motion seconded by Dr. Cindy O'Dell. Motion passed unanimously.*

### **ITEM 8          FUTURE AGENDA ITEMS**

- Council of Deans Meeting October 12, 2012
- Presentation on Class 4 licenses for Career and Technical licenses (TJ Eyer and/or staff)
- Update on School Staffing Project (January 2013 meeting)
- Senate Bill 329 (Madalyn Quinlan, Kellee English) requested by Ms. Lacey

### **ITEM 9          PUBLIC COMMENT ON ITEMS WITHIN THE JURISDICTION OF CSPAC**

No public comment.

### **ADJOURN 2:33**

**\*The CSPAC meeting will break when time permits to conduct the Class 8 Review Panel. The meeting will resume upon completion of the review.**

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate. Persons requiring such accommodations should make their requests to the Board of Public Education as soon as possible before the meeting to allow adequate time for special arrangements. You may write or call: CSPAC, PO Box 200601, 46 North Last Chance Gulch, Helena, MT 59620-0601, (406) 444-6576.