

CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING MINUTES

JULY 15-16TH, 2014

*State Capitol Building
Room 317
Helena, MT*

July 15th, 2014
8:30 A.M.

CALL TO ORDER

Vice Chair Ms. Tammy Lacey called the meeting to order at 8:32 AM. Ms. Lacey asked members to introduce themselves to new CSPAC member Ms. LeAnne Yenny, and Ms. Yenny introduced herself and her background.

Council members present included: Ms. Tammy Lacey – Vice Chair; Ms. Janice Bishop; Dr. Cindy O’Dell; Ms. Leanne Yenny; Mr. Kelly Elder. Members absent: Mr. Don Reed; Ms. JoDell Beeler. Guests present included: Ms. Ann Gilkey, OPI; Ms. Shannon Koenig, OPI; Ms. Diane Burke.

AGENDA APPROVAL

Dr. Cindy O’Dell moved to approve the agenda as presented. Ms. Janice Bishop seconded the motion.

No discussion. Motion passed unanimously.

8:35 AM – 12:00 PM

ITEM 1 COUNCIL REVIEW OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 57 – Ms. Tammy Lacey

Ms. Lacey reviewed the progress to date of the work group for Chapter 57, including how the review cycle was completed, and education partners who served on the workgroup. The council then reviewed thoroughly the revisions to Chapter 57 and made recommendations. Changes were made at OPI during the afternoon by Ms. Ann Gilkey and forwarded to the Council.

PUBLIC COMMENT

Ms. Diane Burke commented on behalf of MT-PEC that the associations appreciate the collaboration but in the future would like to request a longer review period and time of notification of the review.

Mr. Elder thanked OPI for their work on the project.

The Council convened for lunch at 11:50 PM.

BREAK FOR LUNCH

The Council reconvened at 1:35 PM.

1:35 PM – 4:30 PM COUNCIL REVIEW OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 58 – Dr. Cindy O’Dell

Dr. O’Dell and Dr. Peterson discussed the progress of the review cycle to date, and Dr. Peterson discussed the timeline from here forward. The Council then began a review of the changes to Chapter 58. The Council was

unable to complete the review of the Chapter 58 changes and it was decided to meet via Vision Net web conference the afternoon of August 19th, to complete the review.

PUBLIC COMMENT

Ms. Diane Fladmo, MEA-MFT requested a change to 10.58.706 regarding school superintendents.

Ms. Janice Bishop moved to adjourn the meeting. Ms. Leanne Yenny seconded the motion.

No discussion. Motion passed unanimously.

ADJOURN

Meeting adjourned at 4:38 PM.

July 16th, 2014
9:00 A.M.

CALL TO ORDER

Vice Chair Lacey call the meeting called to order at 9:00 AM.

Ms. Stockton took roll call. Council members present included: Ms. Tammy Lacey, Vice-Chair; Dr. Cindy O’Dell; Ms. Leanne Yenny; Ms. Janice Bishop. Guests introduced themselves and included: Ms. Ann Gilkey, OPI; Dr. Linda Peterson, OPI; Ms. Shannon Koenig, OPI; Mr. Marco Ferro, MEA-MFT; Mr. Eric Feaver, MEA-MFT;

APPROVE AGENDA

Dr. Cindy O’Dell moved to approve the agenda as presented. Ms. Janice Bishop seconded the motion.

No discussion. Motion passed unanimously.

APPROVE APRIL 25TH, 2014 MINUTES

Dr. Cindy O’Dell requested a wording change to Item 6 to change that 1 application returned for revision, rather than the application was denied.

Dr. Cindy O’Dell moved to approve the minutes with the change to Item 6. Ms. Janice Bishop seconded the motion.

No discussion. Motion passed unanimously.

ITEM 1 EXECUTIVE COMMITTEE REPORT – Ms. Tammy Lacey

• **Election of Officers**

Ms. Lacey announced that Dr. O’Dell and Ms. Beeler were reappointed to the Council and Ms. Leanne Yenny is the new K-8 appointment to the Council replacing Ms. Applegate.

Mr. Donovan reviewed the process for the Election of Officers with the Council and opened the floor for nominations for Chair.

Dr. Cindy O’Dell moved to nominate Ms. Tammy Lacey as Chair. Ms. Janice Bishop seconded the motion. No other nominations were made.

No discussion. Motion passed unanimously.

Ms. Tammy Lacey opened the floor for nominations for Vice Chair.

Ms. Janice Bishop nominated Dr. Cindy O'Dell for Vice Chair. Ms. Leanne Yenny seconded the motion. No other nominations were made. Dr. O'Dell accepted the nomination.

No discussion. Motion passed unanimously.

- **Committee Appointments**
Item moved to October meeting with full Council present.
- **Set Annual Calendar**
Oct 6-7, 2014 meeting with Council of Deans (tentative)
February 6th, 2015
April 24th, 2015
July 15th, 2015 meeting with Board of Public Ed
- **Review of CSPAC Goals**

The Council reviewed the Goals and progress made throughout the year. Discussion ensued regarding mentoring programs and the Council requested an update from OPI on the status of mentoring programs across the state. An update will be given at the October meeting.

- **Review CSPAC Annual Report**

Ms. Lacey briefly reviewed with the Council her plan on presenting the Annual Report to the Board at the joint meeting scheduled for the afternoon.

ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan

- **Planning for Joint BPE/CSPAC Meeting**

Mr. Donovan updated the Council on some of the items before the Board at their meeting Thursday, including the hiring of the new Superintendent for the Montana School for the Deaf and Blind, and Education Report by Governor Bullock, and the general agenda for the Board meeting.

ITEM 3 UPDATE FROM THE COUNCIL OF DEANS RETREAT – Dr. Cindy O'Dell

Dr. O'Dell updated the Council on the meeting of the Council of Deans in June. The Council of Deans reviewed the Chapter 58 standards, and heard an update on the State Consortium of Educator Effectiveness

ITEM 4 SUMMARY OF CSPAC REVIEW OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 57 – Ms. Tammy Lacey

The Council reviewed the changes which were requested in the previous days review. OPI updated the revisions with the changes requested by CSPAC and those were reviewed for accuracy by the Council.

Dr. Cindy O'Dell moved that CSPAC recommend the Chapter 57 changes as presented to the Board of Public Education. Motion seconded by Ms. Leanne Yenny.

Comment from Mr. Marco Ferro thanking the Council for their review. Ms. Ann Gilkey clarified that the changes would not be effective until July 1, 2015.

No further discussion. Motion passed unanimously.

ITEM 5 SUMMARY OF CSPAC REVIEW OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 58 – Dr. Cindy O'Dell

Dr. O'Dell discussed the review by the Council the previous day on the Chapter 58 revisions. The Council did not review the individual unit changes. Dr. O'Dell requested a conference call or web connect meeting to review the remainder of the changes. A Vision Net conference will be set up for the afternoon of August 19th.

ITEM 6 CLASS 8 LICENSE APPLICATIONS – Ms. Shannon Koenig

The Council reviewed 2 applications for Class 8 Licensure and approved both applications.

ITEM 7 FUTURE AGENDA ITEMS

Chapter 58 conference call
Graduation Matters Montana report
Mentoring program status report
Committee Elections
Updating 2014-15 Goals
Review of Chapter 63 Program Standards

PUBLIC COMMENT

No public comment.

ADJOURN

Dr. Cindy O'Dell moved to adjourn the meeting. Motion seconded by Leanne Yenny.

No discussion. Motion passed unanimously.

Meeting adjourned at 11:19 PM.

*****The Certification Standards Practices and Advisory Council will meet with the Board of Public Education in the afternoon of July 16th at 1:30 PM for their annual joint meeting.*****

Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed "time certain". Action may be taken by the Council on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair's discretion.

The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: kmstockton@mt.gov or phone at 444-0302.