

# CERTIFICATION STANDARDS & PRACTICES ADVISORY COUNCIL MEETING MINUTES

WEDNESDAY, JULY 15, 2020

*Zoom Meeting*

## **Starting at 9:00 A.M.**

### **CALL TO ORDER**

Chair Elder called the meeting to order at 9:09 AM. The Chair welcomed guests and Ms. Stockton read the Statement of Public Participation.

Council members present: Mr. Kelly Elder, Chair; Ms. Barbara Brown; Ms. Teresa Marchant; Dr. Rob Watson; Ms. Ann Wake; Dr. Trent Atkins; Mr. Tom Cabbage. Staff: Mr. Pete Donovan, Executive Director Board of Public Education and CSPAC; Ms. Kris Stockton, Administrative Assistant. Guests: Dr. Linda Vrooman Peterson, OPI; Ms. Kris Thatcher, OPI; Ms. Tracy Moseman, OPI; Ms. Phoebe Williams, OPI; Mr. Dennis Parman, MREA; Ms. Sharyl Allen, OPI; Ms. Emily Dean, MTSBA.

### **Approval of Agenda**

*Ms. Anne Wake moved to approve the agenda as presented. Motion seconded by Mr. Tom Cabbage.*

*No discussion. Motion passed.*

### **Approval of Minutes**

*Ms. Anne Wake moved to approve the minutes as presented. Motion seconded by Mr. Tom Cabbage.*

*No discussion. Motion passed.*

### **ITEM 1 EXECUTIVE COMMITTEE REPORT – Mr. Kelly Elder**

- Introduction of New CSPAC Members  
Chair Elder introduced the new members to CSPAC, Ms. Theresa Marchant and Ms. Barbara Brown. Ms. Marchant and Ms. Brown introduced themselves to the Council.

- Election of Officers – Pete Donovan  
Mr. Donovan opened the floor for nominations for Chair.

*Ms. Ann Wake moved to nominate Mr. Kelly Elder for another term as Chair. Motion seconded by Mr. Tom Cabbage*

*No discussion. Motion passed.*

Mr. Donovan opened the floor for Vice Chair nominations.

*Mr. Kelly Elder moved to nominate Ms. Ann Wake as Vice Chair. Dr. Rob Watson seconded the motion.*

*No discussion. Motion passed.*

- Set Yearly Calendar  
The Council set the 2020-2021 Calendar as:

October 8-9, 2020  
February 10, 2021  
April 14, 2021  
July 14, 2021

*Ms. Ann Wake moved to approve the 2020-2021 CSPAC Meeting Calendar. Motion seconded by Mr. Tom Cabbage.*

*No discussion. Motion passed.*

- Review of Mission and Goals  
The Council updated the 2019-2020 Goals to read for the 2020-2021 year, and accordingly the dates for the Joint meetings with the Council of Deans and the Board of Public Education.

*Ms. Ann Wake moved to approve the revisions to the CSPAC Mission and Goals as discussed. Motion seconded by Mr. Tom Cabbage.*

*No discussion. Motion passed.*

- Review CSPAC Annual Report for Presentation to Board at Joint BPE/CSPAC Meeting  
Chair Elder briefly reviewed the CSPAC Annual Report to be presented to the Board of Public Education at the Joint meeting in the afternoon.

## **ITEM 2 BOARD OF PUBLIC EDUCATION REPORT – Mr. Pete Donovan**

Mr. Donovan reviewed the agenda for the Board of Public Education meeting for the following day for the Council and answered questions. The Board will hear reports from the MSDB, the Federal Report, Annual Special Education, Annual HiSET, Content Standards updates, and will hold two hearings on licensure.

## **ITEM 3 ARM 10.58.604 ADVANCED PROGRAMS DEFINED: WORKING DRAFT AND TIMELINE FOR REVISION OF ADMINISTRATIVE REVIEW OF CHAPTER 58 ADVANCED PROGRAMS – Dr. Linda Vrooman Peterson, OPI**

Dr. Peterson reviewed the Chapter 58 Standards noting the five-year review cycle last done in 2015, so that timeline is now at the current year of 2020. Dr. Peterson discussed the review cycle and timeline for the review and answered questions from the Council members regarding the standards.

## **ITEM 4 PRAXIS TESTS AT HOME – ETS SOLUTION RESPONSE TO COVID – 19 – Dr. Linda Vrooman Peterson, OPI**

Dr. Peterson gave an update on PRAXIS tests at home due to Covid-19. PRAXIS is used by all the Montana Educator Preparation programs for teacher candidates. ETS closed all its testing centers at the end of March, but later announced an at-home text solution was being devised. The test is available online for at home use. Security measures and proctoring measures are in place for test validity, and each test is monitored while the individual is taking the test.

## **ITEM 5 APPROVE CLASS 8 LICENSE APPLICATIONS – Kris Thatcher**

No Class 8 license applications were received by the OPI for approval by the Council, so Ms. Thatcher reviewed for the new members what the Class 8 license is, discussing the Administrative Rules pertaining to Class 8 and outlining the process. Ms. Thatcher answered Council member questions.

**ITEM 6 FUTURE AGENDA ITEMS**

Update on MSU Master of Teaching program

Update of Chapter 58 Section 6 revisions

CSPAC By-Laws reviewed

Mentorship of New Teachers Presentation

Joint Meeting with Council of Deans

**PUBLIC COMMENT**

**ADJOURN**

*Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed "time certain". Action may be taken by the Council on any item listed on the agenda. Public comment is welcome on all items but time limits on public comment may be set at the Chair's discretion.*

*The Certification Standards and Practices Advisory Council will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: [kmstockton@mt.gov](mailto:kmstockton@mt.gov) or phone at 444-0302.*