

BOARD OF PUBLIC EDUCATION
MEETING AGENDA

March 6-7, 2008

CARROLL COLLEGE
SIENA ROOM
1601 NORTH BENTON AVE
HELENA, MT 59601

March 6, 2008 - Thursday
8:30 a.m.

CALL TO ORDER

- a. Pledge of Allegiance
- b. Welcome Bernie Olson
- c. Roll Call
- d. Statement of Public Participation
- e. Welcome Visitors
- f. Adopt Agenda

PUBLIC COMMENT

CONSENT AGENDA

- a. Items Pulled from Consent Agenda if Requested

BPE/CSPAC JOINT MEETING AGENDA ITEMS

1. CSPAC ANNUAL REPORT
Dr. Douglas Reisig
2. MARCH 5, 2008 MEETING SUMMARY
Dr. Douglas Reisig
3. CSPAC ACTIVITIES
Dr. Douglas Reisig
4. PROGRESS ON CSPAC GOALS
Dr. Douglas Reisig
5. DISCUSSION OF POSSIBLE RESEARCH PROJECTS

10:15 a.m. Time Certain

BPE/CSPAC/COUNCIL OF DEANS JOINT MEETING AGENDA ITEMS

1. THE NEED TO ESTABLISH A STATE-WIDE DATA SYSTEM FOR TEACHERS TO INFORM POLICY DECISIONS
2. REVIEW OF TEACHER INTERNSHIP PROGRAMS

12:00 – 1:00 p.m. Time Certain

DISCUSSION LUNCH IN SIENA ROOM WITH BPE/CSPAC/COUNCIL OF DEANS

March 6, 2008 – Thursday
1:15 p.m.

INFORMATION ITEMS

❖ **REPORTS – Patty Myers (Items 1 – 2)**

Item 1 **CHAIRPERSON’S REPORT**
Patty Myers
Board of Public Education Appearances

Item 2 **EXECUTIVE SECRETARY’S REPORT**

KINDERGARTEN TO COLLEGE WORKGROUP REPORT

LEARNING FIRST ALLIANCE REPORT
Steve Meloy

❖ **CSPAC LIAISON - Angela McLean (Item 3)**

Item 3 **CSPAC REPORT**
Peter Donovan

❖ **REPORTS – Patty Myers (Items 4 – 7)**

Item 4 **STATE SUPERINTENDENT’S REPORT**

INDIAN EDUCATION REPORT
State Superintendent Linda McCulloch

Item 5 **COMMISSIONER OF HIGHER EDUCATION’S REPORT**
Commissioner Sheila Stearns

Item 6 **GOVERNOR’S OFFICE REPORT**
Jan Lombardi

Item 7 **STUDENT REPRESENTATIVE’S REPORT**
Katie Wood

3:00 p.m. Time Certain

❖ **GOVERNMENT AFFAIRS COMMITTEE – Dr. Kirk Miller (Items 8 - 9)**

Item 8 **NO CHILD LEFT BEHIND**
Patricia Chlouber, Regional Representative, U.S. Dept. of Education

Item 9 **GOVERNMENT AFFAIRS COMMITTEE – NASBE MEETING**
Dr. Kirk Miller

❖ **MACIE LIAISON – Cal Gilbert (Item 10)**

Item 10 **MACIE UPDATE**
Norma Bixby

❖ EXECUTIVE COMMITTEE – Patty Myers (Items 11 – 13)

- Item 11 ANNUAL SCHOOL NUTRITION REPORT
Christine Emerson
- Item 12 MONTANA TEAM ASTHMA PROJECT AND THE SCHOOL WELLNESS PROGRAM REPORT
Cathy Kendall, Bob Vogel, and Steve Meloy
- Item 13 ANNUAL TRANSPORTATION REPORT
Maxine Mougeot

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March 7, 2008 – Friday
8:30 a.m.

DISCUSSION ITEMS

❖ ASSESSMENT COMMITTEE - Sharon Carroll (Item 14)

- Item 14 ASSESSMENT UPDATE
Judy Snow

❖ LICENSURE COMMITTEE – Angela McLean (Items 15 - 17)

- Item 15 MAJOR IN HEALTH AND PHYSICAL EDUCATION K-12 TEACHING ENDORSEMENT PROPOSED BY CARROLL COLLEGE
Dr. Linda Vrooman Peterson
- Item 16 ANNUAL PROFESSIONAL PREPARATION PROGRAM REPORT
Dr. Linda Vrooman Peterson and Elizabeth Keller
- Item 17 SAFETY AWARENESS
Angela McLean, Elizabeth Keller, and Peter Donovan

9:30 a.m. Time Certain

❖ GOVERNMENT AFFAIRS COMMITTEE – Dr. Kirk Miller (Item 18)

- Item 18 SUPERINTENDENT OF PUBLIC INSTRUCTION CANDIDATE
Dr. Claudette Morton, Democratic Candidate

10:00 a.m. Time Certain

❖ DISTANCE LEARNING TASK FORCE – Dr. Kirk Miller (Item 19)

- Item 19 DISTANCE LEARNING
Dr. Kirk Miller and Bud Williams

❖ ACCREDITATION COMMITTEE- Storrs Bishop (Items 20 -22)

- Item 20 PROGRESS REPORT ON ON-SITE ACCREDITATION VISITS FOR SCHOOLS WITH CONTINUING SERIOUS ACCREDITATION DEVIATIONS
Al McMilin
- Item 21 PROGRESS REPORT ON REVISED 2006-2007 IMPROVEMENT PLANS FOR SCHOOLS WITH ADVICE OR DEFICIENCY ACCREDITATION STATUS

PUBLIC COMMENT

The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.

ACTION ITEMS

Item 22 2007-2008 FINAL ACCREDITATION RECOMMENDATIONS FOR ALL SCHOOLS
AI McMilin

❖ LICENSURE COMMITTEE – Angela McLean (Item 23)

Item 23 MASTER OF EDUCATION LEADERSHIP PROGRAM PROPOSED BY ROCKY MOUNTAIN COLLEGE PROFESSIONAL EDUCATION UNIT
Dr. Linda Vrooman Peterson

❖ EXECUTIVE COMMITTEE – Patty Myers (Items 24-28)

Item 24 ANNUAL AGENDA CALENDAR
Patty Myers

Item 25 COMMITTEE ASSIGNMENTS
Patty Myers

MEETING WILL BE CLOSED (ITEMS 26-28)

Item 26 MSDB SUPERINTENDENT PERFORMANCE EVALUATION & CONTRACT EXTENSION
Patty Myers

Item 27 EXECUTIVE SECRETARY PERFORMANCE EVALUATION & CONTRACT EXTENSION
Patty Myers

Item 28 ESTABLISH EXECUTIVE STAFF SALARIES
Patty Myers

MEETING WILL BE OPEN FOR THE REMAINDER OF THE ITEMS

DISCUSSION ITEM

❖ MSDB LIAISON –Patty Myers (Item 29-30)

Item 29 INTERPRETER STANDARDS
Steve Gettel and Peter Donovan

INFORMATION ITEM

Item 30 MSDB COMMITTEE MEETING REPORT
Steve Gettel

PRELIMINARY AGENDA ITEMS – May 8-9, 2008

Distribute Survey Instruments	Assessment Update
Student Representative Survey Report	Alternative Standards Request & Renewals
CSPAC Appointments	MACIE Update
BASE Aid Payment Schedule	NCLB Update

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD:	CURR+PRIOR
						58%	
PART-A ACTUAL EXPENSE ACCOUNT SUMMARY							
TOTAL 61000 Personal Services		11,382.29	84,133.67				84,133.67
62102 Consult & Prof Services	01100	4.00	11.50				11.50
62104 Insurance & Bonds	01100		337.00				337.00
62108 Legal Fees & Court Costs	01100	244.90	2,101.30				2,101.30
62113 Warrant Writing Services	01100	1.70	30.18				30.18
62114 Payroll Service Fees	01100	20.00	60.00				60.00
62148 SABRS Administrative Costs	01100	493.00	1,479.00				1,479.00
62174 Data Network Serv/D Of A	01100	15.00	90.00				90.00
62190 Printing/Pub & Graphics	01100	72.38	72.38				72.38
62199 General	01100		90.00				90.00
TOTAL 62100 Other Services		850.98	4,271.36				4,271.36
62210 Minor Tools, Instrum., & Equip	01100	43.45	308.26				308.26
62225 Books & Reference Materials	01100		55.00				55.00
62236 Ofc Supplies/Central Stores	01100		247.28				247.28
62241 Office Sup/Minor Equip-NonStat	01100	158.85	669.47				669.47
62280 Program Expense	01100	8.83	61.93				61.93
TOTAL 62200 Supplies & Materials		211.13	1,341.94				1,341.94
62304 Postage & Mailing	01100	127.43	485.62				485.62
62309 Advertising - Non Recruiting	01100		33.00				33.00
62370 Telephone Equip Chrg/D Of A	01100	75.00	485.00				485.00
62385 Long Distance Chrg/D Of A	01100	11.81	141.00				141.00
TOTAL 62300 Communications		214.24	1,144.62				1,144.62
62404 In-State State Motor Pool	01100		338.37				338.37
62408 In-State Lodging	01100		385.20				385.20
62410 In-State Meals Overnight	01100		153.00				153.00
62412 Out-Of-State Commercial Trans	01100		560.60				560.60
62417 Out-Of-State Meals	01100		79.00				79.00
62418 Out-Of-State Lodging	01100		646.38				646.38
62427 Commuter Allowance	01100	10.00	62.00				62.00
62485 NonEmployOutStateCommerc/Trans	01100	575.11	575.11				575.11
62486 NonEmployInStateCommerc/Trans	01100		433.82				433.82
62489 Non-Employee In State Mileage	01100	1,086.76	5,757.77				5,757.77
62490 Non-Employee In State Meals	01100	345.00	1,322.00				1,322.00
62492 Non-Employee Out State Meals	01100	90.00	216.00				216.00
62493 Non-Employee Out State Lodging	01100	314.76	578.75				578.75
62497 Non-Employee In-State Lodging	01100	949.30	3,329.40				3,329.40
TOTAL 62400 Travel		3,370.93	14,437.40				14,437.40

PART-A ACTUAL EXPENSE ACCOUNT SUMMARY		CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD: 58%
ACCOUNT	FUND					CURR+PRIOR
62528 Rent-Non Dept of Admin	01100	468.75	3,281.25			3,281.25
62801 Dues	01100	10,679.50	20,854.00			20,854.00
62802 Subscriptions	01100		77.13			77.13
62809 Education/Training Costs	01100		199.00			199.00
62817 Meetings/Conference Costs	01100		695.00			695.00
62888 Statewide Indirect Costs	01100	3,175.88	3,175.88			3,175.88
TOTAL 62800 Other Expenses		13,855.38	25,001.01			25,001.01
TOTAL 62000 Operating Expenses		18,971.41	49,477.58			49,477.58
TOTAL FUND 01100 General Fund		30,353.70	133,611.25			133,611.25
TOTAL PART-A ACTUAL EXPENSE ACCOUNT SUMMARY		30,353.70	133,611.25			133,611.25

PART-B BUDGET REVENUE ACCOUNT SUMMARY		ESTIMATE	RECOGNIZED	BALANCE
ACCOUNT	FUND	PROG		
512030 Accommodations Tax	01100	2008	200.00	200.00
TOTAL FUND 01100 General Fund			200.00	200.00
TOTAL PROGRAM 2008			200.00	200.00
TOTAL PART-B BUDGET REVENUE ACCOUNT SUMMARY			200.00	200.00

PART-B BUDGET EXPENSE ACCOUNT SUMMARY		BUDGET	ENCUMBERED	EXPENDED	%	
ACCOUNT	FUND	PROG	SUB-CLS			
61000 Personal Services	01100	2008	235H1	137,521.00	84,111.21	61
61000 Personal Services	01100	2008	235H8	613.00	22.46	4
61000 Personal Services	02122	2008	235H1	162.00		
61000 Personal Services	02122	2008	235H8	16.00		
61000 Personal Services	02219	2008	235H1	15,000.00		
TOTAL 61000 Personal Services				153,312.00	84,133.67	55
62000 Operating Expenses	01100	2008	235H1	71,460.00	49,477.58	69
TOTAL SUB-CLS 235H1 ADMINISTRATION				208,981.00	133,588.79	64
TOTAL SUB-CLS 235H8 .6 DISCRETIONARY ALLOC (BIEN)				613.00	22.46	4
TOTAL FUND 01100 General Fund				209,594.00	133,611.25	64
TOTAL SUB-CLS 235H1 ADMINISTRATION				162.00		
TOTAL SUB-CLS 235H8 .6 DISCRETIONARY ALLOC (BIEN)				16.00		
TOTAL FUND 02122 Advisory Council				178.00		
TOTAL SUB-CLS 235H1 ADMINISTRATION				15,000.00		
TOTAL FUND 02219 Research Fund				15,000.00		
TOTAL PROGRAM 2008				224,772.00	133,611.25	59
TOTAL PART-B BUDGET EXPENSE ACCOUNT SUMMARY				224,772.00	133,611.25	59

PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS	ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
61101 PAY1633005	01/15/2008	000005	PPE	1/4/08	HAL ON-CYCLE	4,495.75		

ELAPSED TIME YTD: 58%

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS							
61101	PAY1633005	01/15/2008	000006	PPE 1/4/08 HAI ON-CYCLE	2.59		
61101	PAY1638424	01/29/2008	000005	PPE 1/18/08 HB1 ON-CYCLE	4,495.75		
61101	PAY1638424	01/29/2008	000006	PPE 1/18/08 HB1 ON-CYCLE	2.59		
TOTAL	61101	Regular			8,996.68		
61301	ACC1632802	01/14/2008	000024	Per Diem	100.00	00001863	STORRS BISHOP
61301	ACC1633894	01/16/2008	000009	Per Diem	50.00	00001866	STORRS BISHOP
TOTAL	61301	Per Diem			150.00		
61401	PAY1633005	01/15/2008	000009	PPE 1/4/08 HAI ON-CYCLE	330.47		
61401	PAY1633005	01/15/2008	000010	PPE 1/4/08 HAI ON-CYCLE	0.20		
61401	PAY1638424	01/29/2008	000009	PPE 1/18/08 HB1 ON-CYCLE	343.92		
61401	PAY1638424	01/29/2008	000010	PPE 1/18/08 HB1 ON-CYCLE	0.20		
TOTAL	61401	FICA			674.79		
61402	PAY1633005	01/15/2008	000012	PPE 1/4/08 HAI ON-CYCLE	76.42		
61402	PAY1633005	01/15/2008	000013	PPE 1/4/08 HAI ON-CYCLE	0.05		
61402	PAY1638424	01/29/2008	000012	PPE 1/18/08 HB1 ON-CYCLE	76.42		
61402	PAY1638424	01/29/2008	000013	PPE 1/18/08 HB1 ON-CYCLE	0.05		
TOTAL	61402	Retirement - Other			152.94		
61403	PAY1633005	01/15/2008	000016	PPE 1/4/08 HAI ON-CYCLE	560.17		
61403	PAY1633005	01/15/2008	000017	PPE 1/4/08 HAI ON-CYCLE	0.33		
TOTAL	61403	Group Insurance			560.50		
61404	PAY1633005	01/15/2008	000020	PPE 1/4/08 HAI ON-CYCLE	71.36		
61404	PAY1633005	01/15/2008	000021	PPE 1/4/08 HAI ON-CYCLE	0.04		
61404	PAY1638424	01/29/2008	000016	PPE 1/18/08 HB1 ON-CYCLE	71.36		
61404	PAY1638424	01/29/2008	000017	PPE 1/18/08 HB1 ON-CYCLE	0.04		
TOTAL	61404	Workers Compensation Insur			142.80		
61410	PAY1633005	01/15/2008	000023	PPE 1/4/08 HAI ON-CYCLE	29.22		
61410	PAY1633005	01/15/2008	000024	PPE 1/4/08 HAI ON-CYCLE	0.01		
61410	PAY1638424	01/29/2008	000019	PPE 1/18/08 HB1 ON-CYCLE	29.22		
61410	PAY1638424	01/29/2008	000020	PPE 1/18/08 HB1 ON-CYCLE	0.01		
TOTAL	61410	State Unemployment Tax			58.46		
61411	PAY1633005	01/15/2008	000026	PPE 1/4/08 HAI ON-CYCLE	322.88		
61411	PAY1633005	01/15/2008	000027	PPE 1/4/08 HAI ON-CYCLE	0.18		
61411	PAY1638424	01/29/2008	000022	PPE 1/18/08 HB1 ON-CYCLE	322.88		
61411	PAY1638424	01/29/2008	000023	PPE 1/18/08 HB1 ON-CYCLE	0.18		
TOTAL	61411	Teachers Retirement			646.12		
62102	0001633627	01/16/2008	000001	Consult & Prof Services	4.00		
62108	ACC1639019	01/30/2008	000005	Legal Fees	110.50	00001880	BEDA J LOVITT
62108	0001631982	01/14/2008	000001	Legal Fees & Court Costs	134.40		
TOTAL	62108	Legal Fees & Court Costs			244.90		
62113	0001629793	01/08/2008	000001	Warrant Writing Services	1.70		

STATE OF MONTANA
 ORGANIZATION DETAIL REPORT
 ORG: 1 - BOARD OF PUBLIC EDUCATION
 MGR NAME: MELOY,STEVE

REPORT ID: MTGL0106-O
 BUS. UNIT: 51010 Board of Public Education
 FOR THE FY PERIOD: JANUARY 2008

ELAPSED TIME YTD: 58%

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
62114	0001633629	01/16/2008	000001	Payroll Service Fees	20.00		
62148	0001633626	01/16/2008	000001	SABHRS Administrative Costs	493.00		
62174	0001633625	01/16/2008	000001	Data Network Serv/D Of A	15.00		
62190	0001637994	01/28/2008	000001	Printing/Pub & Graphics	72.38		
62210	ACC1633894	01/16/2008	000010	Cell Phone	43.45	00001868	VERIZON WIRELESS SERVICES LLC
62241	ACC1630126	01/08/2008	000003	Supplies/engraving	50.00	00001855	CROWN TROPHY
62241	ACC1638303	01/29/2008	000005	Food and Beverages	108.85	00001876	PURCHASE ADVANTAGE CARD
TOTAL	62241	Office Sup/Minor Equip-NonStat			158.85		
62280	0001630913	01/10/2008	000004	Program Expense	8.83		
62304	ACC1632802	01/14/2008	000025	Postage	18.16	00001856	CAROL WILL
62304	ACC1638303	01/29/2008	000008	Postage	12.56	00001877	STEVE MELOY
62304	0001627090	01/02/2008	000001	Postage & Mailing	12.51		
62304	0001637991	01/28/2008	000001	Postage & Mailing	84.20		
TOTAL	62304	Postage & Mailing			127.43		
62370	0001633625	01/16/2008	000002	Telephone Equip Chrg/D Of A	75.00		
62385	0001633625	01/16/2008	000003	Long Distance Chrg/D Of A	11.81		
62427	ACC1639019	01/30/2008	000006	Lodging, Meals, Commuter	10.00	00001879	KIRK MILLER
62485	PRO1639265	01/21/2008	000005	YOUR ADVENTURE TRAVEL	40.00		
62485	PRO1639265	01/21/2008	000007	DELTA AIR 0067183278644	535.11		
TOTAL	62485	NonEmployOutStateCommerc/Trans			575.11		
62489	ACC1632802	01/14/2008	000026	Mileage, Lodging, Meals	76.64	00001857	ANGELA MCLEAN
62489	ACC1632802	01/14/2008	000027	Mileage, Lodging, Meals	204.68	00001858	JOHN D FULLER
62489	ACC1632802	01/14/2008	000028	Mileage, Lodging, Meals	86.34	00001859	PATTY MYERS
62489	ACC1632802	01/14/2008	000029	Mileage, Lodging, Meals	217.28	00001860	KATIE WOOD
62489	ACC1632802	01/14/2008	000030	Mileage, Lodging, Meals	92.16	00001861	KIRK MILLER
62489	ACC1632802	01/14/2008	000031	Mileage, Lodging, Meals	111.86	00001862	SHARON CARROLL
62489	ACC1632802	01/14/2008	000032	Mileage, Lodging, Meals	102.82	00001863	STORRS BISHOP
62489	ACC1633894	01/16/2008	000012	Mileage	92.16	00001865	KIRK MILLER
62489	ACC1633894	01/16/2008	000013	Mileage	102.82	00001866	STORRS BISHOP
TOTAL	62489	Non-Employee In State Mileage			1,086.76		
62490	ACC1632802	01/14/2008	000033	Mileage, Lodging, Meals	34.00	00001857	ANGELA MCLEAN
62490	ACC1632802	01/14/2008	000034	Mileage, Lodging, Meals	58.00	00001858	JOHN D FULLER
62490	ACC1632802	01/14/2008	000035	Mileage, Lodging, Meals	46.00	00001859	PATTY MYERS
62490	ACC1632802	01/14/2008	000036	Mileage, Lodging, Meals	46.00	00001860	KATIE WOOD
62490	ACC1632802	01/14/2008	000037	Mileage, Lodging, Meals	34.00	00001861	KIRK MILLER
62490	ACC1632802	01/14/2008	000038	Mileage, Lodging, Meals	81.00	00001862	SHARON CARROLL
62490	ACC1632802	01/14/2008	000039	Mileage, Lodging, Meals	46.00	00001863	STORRS BISHOP
TOTAL	62490	Non-Employee In State Meals			345.00		

ACCNT	CURR MONTH	DETAIL EXPENSE TRANSACTIONS	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME	ELAPSED TIME YTD:
62492	ACC1639019	01/30/2008	000007	Lodging, Meals, Commuter			90.00	00001879	KIRK MILLER	58%
62493	ACC1639019	01/30/2008	000008	Lodging, Meals, Commuter			314.76	00001879	KIRK MILLER	
62497	ACC1632802	01/14/2008	000040	Mileage, Lodging, Meals			74.90	00001857	ANGELA MCLEAN	
62497	ACC1632802	01/14/2008	000041	Mileage, Lodging, Meals			149.80	00001858	JOHN D FULLER	
62497	ACC1632802	01/14/2008	000042	Mileage, Lodging, Meals			149.80	00001859	PATTY MYERS	
62497	ACC1632802	01/14/2008	000043	Mileage, Lodging, Meals			149.80	00001860	KATIE WOOD	
62497	ACC1632802	01/14/2008	000044	Mileage, Lodging, Meals			74.90	00001861	KIRK MILLER	
62497	ACC1632802	01/14/2008	000045	Mileage, Lodging, Meals			200.30	00001862	SHARON CARROLL	
62497	ACC1632802	01/14/2008	000046	Mileage, Lodging, Meals			149.80	00001863	STORRS BISHOP	
TOTAL	62497	Non-Employee In-State Lodging					949.30			
62528	0001625870	01/01/2008	000010	Rent-Non Dept of Admin			468.75			
62801	ACC1627302	01/03/2008	000002	NASBE Dues 1/2			10,679.50	00001853	NASBE	
62888	0001637444	01/25/2008	000001	Statewide Indirect Costs			3,175.88			
TOTAL	PART-C CURR MONTH	DETAIL EXPENSE TRANSACTIONS					30,353.70			

STATE OF MONTANA
 ORGANIZATION DETAIL REPORT
 ORG: 3 - ADVISORY COUNCIL
 MGR NAME: MELOY, STEVE

PAGE NO. 1
 RUN DATE: 02/01/2008
 RUN TIME: 03:32:56

REPORT ID: MTGL0106-O
 BUS. UNIT: 51010 Board of Public Education
 FOR THE FY PERIOD: JANUARY 2008

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD:	58%
						CURR+PRIOR	
PART-A ACTUAL EXPENSE ACCOUNT SUMMARY							
61101 Regular	02122	6,506.90	47,734.47			47,734.47	
61133 Termination Pay - Sick Leave	02122		146.97			146.97	
61134 Termination Pay - Vacation	02122		168.17			168.17	
61136 FSLA Comp Time Payout	02122		268.48			268.48	
TOTAL 61100 Salaries		6,506.90	48,318.09			48,318.09	
61301 Per Diem	02219	50.00	200.00			200.00	
61401 FICA	02122	491.63	3,581.95			3,581.95	
61402 Retirement - Other	02122	121.94	1,002.82			1,002.82	
61403 Group Insurance	02122	619.50	7,637.70			7,637.70	
61404 Workers Compensation Insur	02122	122.22	907.57			907.57	
61410 State Unemployment Tax	02122	42.30	314.13			314.13	
61411 Teachers Retirement	02122	452.06	3,225.82			3,225.82	
TOTAL 61400 Employee Benefits		1,849.65	16,669.99			16,669.99	
TOTAL 61000 Personal Services		8,406.55	65,188.08			65,188.08	
62102 Consult & Prof Services	02219	4.00	11.50			11.50	
62104 Insurance & Bonds	02219		337.00			337.00	
62113 Warrant Writing Services	02219	1.70	30.17			30.17	
62114 Payroll Service Fees	02219	20.00	60.00			60.00	
62174 SABHRS Administrative Costs	02219	493.00	1,479.00			1,479.00	
62177 Data Network Serv/D Of A	02219	15.00	90.00			90.00	
62199 General	02219		90.00			90.00	
TOTAL 62100 Other Services		533.70	2,097.67			2,097.67	
62225 Books & Reference Materials	02219	250.00	250.00			250.00	
62236 Ofc Supplies/Central Stores	02219		247.27			247.27	
62241 Office Sup/Minor Equip-NonStat	02219	238.53	942.36			942.36	
62249 Minor Software.	02219		29.00			29.00	
62280 Program Expense	02219	8.83	61.92			61.92	
TOTAL 62200 Supplies & Materials		497.36	1,530.55			1,530.55	
62304 Postage & Mailing	02219	96.70	415.03			415.03	
62309 Advertising - Non Recruiting	02219		33.00			33.00	
62370 Telephone Equip Chrg/D Of A	02219	75.00	485.00			485.00	
62385 Long Distance Chrg/D Of A	02219	10.88	65.59			65.59	
TOTAL 62300 Communications		182.58	998.62			998.62	
62404 In-State State Motor Pool	02219		249.54			249.54	
62408 In-State Lodging	02219		430.12			430.12	
62410 In-State Meals Overnight	02219		157.00			157.00	
62412 Out-Of-State Commercial Trans	02219	50.00	1,056.60			1,056.60	
62417 Out-Of-State Meals	02219		213.00			213.00	
62418 Out-Of-State Lodging	02219	547.20	1,794.43			1,794.43	
62427 Commuter Allowance	02219		178.56			178.56	
62485 NonEmployOutStateCommerc/Trans	02219	474.59	1,785.89			1,785.89	
62489 Non-Employee In State Mileage	02219	759.04	2,358.58			2,358.58	
62490 Non-Employee In State Meals	02219	156.00	430.00			430.00	
62492 Non-Employee Out State Meals	02219	241.00	479.00			479.00	
62493 Non-Employee Out State Lodging	02219	410.40	2,460.54			2,460.54	

ACCOUNT	FUND	PROG	SUB-CLS	BUDGET	ENCUMBERED	EXPENDED	ELAPSED TIME YTD:
TOTAL SUB-CLS 240H8 .6 DISCRETIONARY ALLOC (BIEN)				444.00		0.64	BALANCE
TOTAL FUND 02122 Advisory Council				99,958.00		64,988.08	34,969.92
TOTAL SUB-CLS 240H1 ADVISORY COUNCIL				60,000.00		26,468.51	33,531.49
TOTAL FUND 02219 Research Fund				60,000.00		26,468.51	33,531.49
TOTAL PROGRAM 2008				162,958.00		91,456.59	71,501.41
TOTAL PART-B BUDGET EXPENSE ACCOUNT SUMMARY				162,958.00		99,706.59	63,251.41

ACCNT	JRNL-ID	MONTH	DETAIL	EXPENSE	TRANSACTIONS	AMOUNT	VCHR-ID	VENDOR NAME
61101	PAY1633004	01/15/2008	000002	PPE	1/4/08 HAI ON-CYCLE	3,132.68		
61101	PAY1633005	01/15/2008	000007	PPE	1/4/08 HAI ON-CYCLE	120.69		
61101	PAY1633005	01/15/2008	000008	PPE	1/4/08 HAI ON-CYCLE	0.08		
61101	PAY1638423	01/29/2008	000002	PPE	1/18/08 HBI ON-CYCLE	3,132.68		
61101	PAY1638424	01/29/2008	000007	PPE	1/18/08 HBI ON-CYCLE	120.69		
61101	PAY1638424	01/29/2008	000008	PPE	1/18/08 HBI ON-CYCLE	0.08		
TOTAL	61101	Regular				6,506.90		

61301	ACC1636041	01/22/2008	000019	Per Diem		50.00	00001873	TONIA BLOOM
61401	PAY1633004	01/15/2008	000003	PPE	1/4/08 HAI ON-CYCLE	233.96		
61401	PAY1633005	01/15/2008	000011	PPE	1/4/08 HAI ON-CYCLE	8.77		
61401	PAY1638423	01/29/2008	000003	PPE	1/18/08 HBI ON-CYCLE	239.66		
61401	PAY1638424	01/29/2008	000011	PPE	1/18/08 HBI ON-CYCLE	9.24		
TOTAL	61401	FICA				491.63		

61402	PAY1633004	01/15/2008	000004	PPE	1/4/08 HAI ON-CYCLE	52.48		
61402	PAY1633005	01/15/2008	000014	PPE	1/4/08 HAI ON-CYCLE	8.48		
61402	PAY1633005	01/15/2008	000015	PPE	1/4/08 HAI ON-CYCLE	0.01		
61402	PAY1638423	01/29/2008	000004	PPE	1/18/08 HBI ON-CYCLE	52.48		
61402	PAY1638424	01/29/2008	000014	PPE	1/18/08 HBI ON-CYCLE	8.48		
61402	PAY1638424	01/29/2008	000015	PPE	1/18/08 HBI ON-CYCLE	0.01		
TOTAL	61402	Retirement - Other				121.94		

61403	PAY1633004	01/15/2008	000005	PPE	1/4/08 HAI ON-CYCLE	590.00		
61403	PAY1633005	01/15/2008	000018	PPE	1/4/08 HAI ON-CYCLE	29.48		
61403	PAY1633005	01/15/2008	000019	PPE	1/4/08 HAI ON-CYCLE	0.02		
TOTAL	61403	Group Insurance				619.50		

61404	PAY1633004	01/15/2008	000006	PPE	1/4/08 HAI ON-CYCLE	58.84		
61404	PAY1633005	01/15/2008	000022	PPE	1/4/08 HAI ON-CYCLE	2.27		
61404	PAY1638423	01/29/2008	000005	PPE	1/18/08 HBI ON-CYCLE	58.84		
61404	PAY1638424	01/29/2008	000018	PPE	1/18/08 HBI ON-CYCLE	2.27		
TOTAL	61404	Workers Compensation Insur				122.22		

61410	PAY1633004	01/15/2008	000007	PPE	1/4/08 HAI ON-CYCLE	20.36		
61410	PAY1633005	01/15/2008	000025	PPE	1/4/08 HAI ON-CYCLE	0.79		
61410	PAY1638423	01/29/2008	000006	PPE	1/18/08 HBI ON-CYCLE	20.36		
61410	PAY1638424	01/29/2008	000021	PPE	1/18/08 HBI ON-CYCLE	0.79		

STATE OF MONTANA
 ORGANIZATION DETAIL REPORT
 ORG: 3 - ADVISORY COUNCIL
 MGR NAME: MELOY,STEVE

REPORT ID: MTGL0106-O
 BUS. UNIT: 51010 Board of Public Education
 FOR THE FY PERIOD: JANUARY 2008

PAGE NO. 4
 RUN DATE: 02/01/2008
 RUN TIME: 03:32:56

ELAPSED TIME YTD: 58%

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
TOTAL	61410			State Unemployment Tax	42.30		
61411	PAY1633004	01/15/2008	000008	PPE 1/4/08 HAI ON-CYCLE	226.03		
61411	PAY1638423	01/29/2008	000007	PPE 1/18/08 HB1 ON-CYCLE	226.03		
TOTAL	61411			Teachers Retirement	452.06		
62102	0001633627	01/16/2008	000002	Consult & Prof Services	4.00		
62113	0001629793	01/08/2008	000002	Warrant Writing Services	1.70		
62114	0001633629	01/16/2008	000002	Payroll Service Fees	20.00		
62148	0001633626	01/16/2008	000002	SABHRS Administrative Costs	493.00		
62174	0001633625	01/16/2008	000004	Data Network Serv/D Of A	15.00		
62225	ACC1635649	01/18/2008	000002	Booklet	250.00	00001869	NATIONAL ASSOCIATION OF STATE DIRECTORS
62241	ACC1638303	01/29/2008	000006	Food and Beverages	28.53	00001876	PURCHASE ADVANTAGE CARD
62241	ACC1638303	01/29/2008	000007	Lunch	210.00	00001878	LEWIS & CLARK CO SCHOOL DIST 1
TOTAL	62241			Office Sup/Minor Equip-NonStat	238.53		
62280	0001630913	01/10/2008	000005	Program Expense	8.83		
62304	0001627090	01/02/2008	000002	Postage & Mailing	12.51		
62304	0001637991	01/28/2008	000002	Postage & Mailing	84.19		
TOTAL	62304			Postage & Mailing	96.70		
62370	0001633625	01/16/2008	000005	Telephone Equip Chrg/D Of A	75.00		
62385	0001633625	01/16/2008	000006	Long Distance Chrg/D Of A	10.88		
62412	PRO1639265	01/21/2008	000001	ALASKA AIR T0277152547453	50.00		
62418	PRO1639265	01/21/2008	000003	SPA HOTEL	547.20		
62485	ACC1633894	01/16/2008	000011	Airfare, Lodging, Meals	474.59	00001864	MELODEE SMITH BURRESON
62489	ACC1636041	01/22/2008	000020	Expense Distribution	161.02	00001873	TONIA BLOOM
62489	ACC1636041	01/22/2008	000021	Mileage, Lodging, Meals	216.80	00001874	MARY SUSAN E FISHBAUGH
62489	ACC1636041	01/22/2008	000022	Mileage, Lodging, Meals	176.54	00001875	JUDIE WOODHOUSE
62489	ACC1636041	01/22/2008	000023	Mileage, Lodging, Meals	92.16	00001870	KIMBERLY WARRICK
62489	ACC1636041	01/22/2008	000024	Mileage, Lodging, Meals	112.52	00001871	DOUG REISIG
TOTAL	62489			Non-Employee In State Mileage	759.04		
62490	ACC1636041	01/22/2008	000025	Lodging, Meals	17.00	00001872	MELODEE SMITH BURRESON
62490	ACC1636041	01/22/2008	000026	Expense Distribution	29.00	00001873	TONIA BLOOM
62490	ACC1636041	01/22/2008	000027	Mileage, Lodging, Meals	29.00	00001874	MARY SUSAN E FISHBAUGH
62490	ACC1636041	01/22/2008	000028	Mileage, Lodging, Meals	35.00	00001875	JUDIE WOODHOUSE
62490	ACC1636041	01/22/2008	000029	Mileage, Lodging, Meals	29.00	00001870	KIMBERLY WARRICK
62490	ACC1636041	01/22/2008	000030	Mileage, Lodging, Meals	17.00	00001871	DOUG REISIG

PART-C	CURR MONTH	DETAIL EXPENSE TRANSACTIONS	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME	ELAPSED TIME YTD:
TOTAL	62490	Non-Employee In State Meals					156.00			58%
62492	ACC1633894	01/16/2008 000014				Airfare, Lodging, Meals	83.00	00001864	MELODEE SMITH BURRESON	
62492	ACC1633894	01/16/2008 000015				Expense Distribution	158.00	00001867	PETER DONOVAN	
TOTAL	62492	Non-Employee Out State Meals					241.00			
62493	ACC1633894	01/16/2008 000016				Airfare, Lodging, Meals	410.40	00001864	MELODEE SMITH BURRESON	
62497	ACC1636041	01/22/2008 000031				Expense Distribution	78.11	00001873	TONIA BLOOM	
62497	ACC1636041	01/22/2008 000032				Mileage, Lodging, Meals	78.11	00001874	MARY SUSAN E FISHBAUGH	
62497	ACC1636041	01/22/2008 000033				Mileage, Lodging, Meals	78.11	00001875	JUDIE WOODHOUSE	
62497	ACC1636041	01/22/2008 000034				Mileage, Lodging, Meals	78.11	00001870	KIMBERLY WARRICK	
62497	ACC1636041	01/22/2008 000035				Mileage, Lodging, Meals	78.11	00001871	DOUG REISIG	
62497	ACC1636041	01/22/2008 000036				Lodging, Meals	78.11	00001872	MELODEE SMITH BURRESON	
TOTAL	62497	Non-Employee In-State Lodging					468.66			
62516	ACC1630126	01/08/2008 000004				Meeting Room	127.50	00001854	CARROLL COLLEGE	
62528	0001625870	01/01/2008 000011				Rent-Non Dept of Admin	468.75			
62888	0001637444	01/25/2008 000002				Statewide Indirect Costs	3,175.87			
TOTAL	PART-C	CURR MONTH DETAIL EXPENSE TRANSACTIONS					16,499.20			

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD: 58%
PART-A ACTUAL EXPENSE ACCOUNT SUMMARY						
62241	Office Sup/Minor Equip-NonStat 02219				210.47	CURR+PRIOR 210.47
TOTAL	FUND 02219 Research Fund				210.47	210.47
TOTAL PART-A ACTUAL EXPENSE ACCOUNT SUMMARY						
PART-B BUDGET EXPENSE ACCOUNT SUMMARY						
62000	Operating Expenses				210.47	BALANCE 210.47-
TOTAL	SUB-CLS 240H1 ADVISORY COUNCIL				210.47	210.47-
TOTAL	FUND 02219 Research Fund				210.47	210.47-
TOTAL PROGRAM 2007						
TOTAL PART-B BUDGET EXPENSE ACCOUNT SUMMARY						
						210.47-

BOARD OF PUBLIC EDUCATION
MEETING MINUTES

JANUARY 10-11, 2008

**MONTANA STATE CAPITOL
ROOM #172
HELENA, MT**

January 10, 2008 - Thursday
1:30 p.m.

CALL TO ORDER

Chairperson Patty Myers called the meeting to order at 1:45 p.m. on Thursday, January 10, 2008. Mr. John Miller led the Board in the Pledge of Allegiance. Ms. Carol Will took roll call; a quorum was noted.

Those in attendance at the meeting included the following Board members: Chairperson Ms. Patty Myers, Vice Chairperson Ms. Angela McLean, Ms. Sharon Carroll, Dr. Kirk Miller, Mr. John Fuller, Mr. Storrs Bishop, and Ms. Katie Wood. Staff present at the meeting included: Mr. Steve Meloy, Executive Secretary of the Board of Public Education and Ms. Carol Will, Administrative Assistant, Board of Public Education. Ex-officio member State Superintendent Linda McCulloch was in attendance. Visitors in attendance at the meeting included: Mr. Bud Williams, OPI Deputy Superintendent; Ms. Nancy Coopersmith, OPI Assistant Superintendent; Dr. Linda Vrooman Peterson, OPI; Mr. David C. Huff, OPI; Mr. Michael Hall, OPI; Ms. Cathy Kendall, OPI; Mr. Willy Schauman, OPI; Mr. Al McMilin, OPI; Ms. Karen Crogan, OPI; Ms. Kris Wilkinson, LFD; Mr. Eric Feaver, MEA-MFT; Ms. Anna Green, Governor's Office; Mr. Paul Furthmyre, Anaconda High School Principal; Ms. Cassie Mann, Anaconda High School Student; Ms. Nancy Hall, OBPP; and Ms. Faye Wood, Grandmas of Montana Students.

PUBLIC COMMENT

There was none.

MOTION: Mr. John Fuller moved to accept the agenda as presented. Mr. Storrs Bishop seconded. Motion passed unanimously. Mr. Cal Gilbert was absent for the vote.

CONSENT AGENDA

Items Pulled from Consent Agenda if Requested

There were no items pulled from the consent agenda.

MOTION: Mr. Storrs Bishop moved to accept the consent agenda as presented. Ms. Angela McLean seconded. Motion passed unanimously. Mr. Cal Gilbert was absent for the vote.

Items are presented in the order in which they appeared.

INFORMATION ITEMS

1:50 p.m. State Superintendent Linda McCulloch arrived.

Item 1 CHAIRPERSON'S REPORT - Patty Myers

Chair Appearances

- 12/5/2007 MSDB Meeting with Bridget Butler Legislative Audit Division, Great Falls, MT
- 12/7/2007 Conference Call preparing for upcoming meetings scheduled on 12/13-

- 14/2007
- 12/13/2007 Joint K-12 and PEPB Subcommittee, Helena, MT
- 12/14/2007 Full Educational Government Interim Committee, Helena, MT
- 12/16/2007 MSDB Holiday Dinner, Great Falls, MT
- 12/21/2007 MSDB Holiday Program, Great Falls, MT
- 1/2/2008 Executive Committee Conference Call – Revocations
- 1/3/2008 MSDB Committee Meeting, Great Falls, MT

Ms. Patty Myers announced the death of Mr. Duane Edmonds from Powell, WY, who was a chairman and a member of the Wyoming State Board of Education, and a member of the National Association of School Boards of Education (NASBE). Ms. Patty Myers requested that a letter of condolence be sent to Mr. Duane Edmond's family.

LEARNING FIRST ALLIANCE

Dr. Kirk Miller recommended that the Board of Public Education should move forward with the Learning First Alliance. Mr. Steve Meloy will represent the Board on the next Learning First Alliance meeting on January 23, 2008. Organizers of the Learning First Alliance are trying to get enough support for the concept to create a power base among public education associations to "band together around a compelling vision." NASBE is one of 18 members of the National Learning First Alliance.

GREAT FALLS TRIBUNE ARTICLES

Ms. Patty Myers included articles from the Great Falls Tribune on Montana schools and editorials on dual enrollment published in November and December 2007.

BOARD OF PUBLIC EDUCATION APPEARANCES – Calendar Provided for Board Members and Staff for November, December, and January

Ms. Angela McLean

- 11/29/2007 Conference Call planning Safety Awareness Meeting scheduled 2/13/2008
- 1/2/2008 Executive Committee Conference Call – Revocations

Dr. Kirk Miller

- 11/14-16/2007 Board of Regent's Meeting, Bozeman, MT
- 12/13/2007 Joint K-12 and PEPB Subcommittee Meeting, Helena, MT
- 12/14/2007 Full Educational Government Interim Committee, Helena, MT
- 1/4/2008 Planning meeting for Distance Learning Task Force via conference call
- 1/8/2008 Distance learning, dual enrollment, and dual credit planning meeting via conference call

Cal Gilbert

- 1/3/2008 MSDB Committee Meeting, Great Falls, MT

Item 2 EXECUTIVE SECRETARY'S REPORT - Steve Meloy

Mr. Steve Meloy expressed the gratitude of the Board of Public Education for having the opportunity to participate in the K-12 Subcommittee and the joint meeting of the K-12 and Post Secondary Education Policy and Budget (PEPB) Subcommittee. The Board appreciated the opportunity to meet at the Capitol for this meeting and is hopeful that the Board will be able to have its meetings in a state of the art facility in the future. The K-College Workgroup will have its next meeting on January 31, 2008 and a progress report will be delivered to the Board of Public Education in March 2008. The Education and Local Government Committee invited the Board into a discussion with its partners from the Office of the Commissioner of Higher Education about college preparedness and how to reduce remediation rates on campus. Mr. Steve Meloy invited the NASBE Executive Director to the Board of Public Education's

strategic planning session on July 9, 2008 in Helena, MT.

SCHOOL LAW EDUCATION FOR SCHOOL ADMINISTRATION STAKEHOLDERS

Mr. Steve Meloy was invited to represent the Board of Public Education at a collaborative meeting regarding School Law Graduate and Continuing Education for K-12 Principals and Superintendents on Thursday, February 21, 2008 in Helena at the School Administrators of Montana Office. The purpose of the meeting is as follows:

1. Review the current structure and status of the school law graduate and continuing education process for K-12 principals and superintendents, identifying the roles each of the stakeholders play in the process
2. Identify whether the current structure and status serves to efficiently and effectively meet the needs of K-12 principals and superintendents
3. Identify whether a need exists to provide a consistent forum of communication and collaboration of the aforementioned stakeholders for the purpose of improving and maintaining quality school law education opportunities for K-12 principals and superintendents
4. If needed, set forth direction toward improving the school law education process for K-12 principals and administrators, including the formation of a regular opportunity for collaboration among stakeholders

The end goal is to meet the school law education needs of K-12 principals and superintendents through increased collaboration between stakeholders. Ms. Patty Myers believed that Mr. Steve Meloy should attend this meeting and Ms. Angela McLean acknowledged that this meeting will dovetail nicely with the upcoming Safety Awareness Meeting to be held on February 13, 2008 in Helena.

INTERIM LEGISLATIVE FINANCE COMMITTEE MEETING

Mr. Steve Meloy reviewed some issues from the Legislative Finance Committee meeting held on December 11-12, 2007. He stated that the Board's performance measure of science content and performance standards have been substituted to mathematics, library media, and technology content performance standards. The goal reads, "Revise and monitor standards in Math, Library Media, and Technology Content and Performance Standards – Amendments to be completed in FY 2008. One hundred percent of schools will be in compliance by July 1, 2010 as measured by the Annual Accreditation Process; Appendix E-1 of the Montana School Accreditation Standards and Procedures Manual." Mr. Steve Meloy stated that the workgroup should keep in mind that the performance measurement of having 100 percent of schools in compliance with all content and performance standards by March of each year may not be attainable. A discussion should pursue as to the various reasons that this occurs and could enhance the workgroups understanding of the issues currently facing the school districts in Montana in relation to complying with the content and performance standards. A comparative analysis is being completed from the 2006-2007 Montana Accreditation Status Recommendations to the 2007-2008 recommendations from the State Superintendent of Public Instruction.

Item 3 CSPAC REPORT - Steve Meloy and Angela McLean

Ms. Angela McLean addressed the invitation for a Safety Awareness meeting to be held on February 13, 2008 in Helena. This letter was sent to the Board of Public Education's partners to determine what efforts have been made in Montana to identify threshold behaviors and collectively decide if there is a greater need to increase awareness. The Montana Code Annotated 20-4-110 Letter of reprimand, suspension, revocation, and denial of certificate (1)(f) "immoral conduct related to the teaching profession;" does not clearly identify threshold behaviors. The discussion from this meeting will be very helpful to the work of the Chapter 57 Committee as they are reviewing and revising the ARM rules that address these threshold behaviors.

CHAPTER 57

Mr. Steve Meloy referred to the *Administrative Rule, Title 10, Chapter 57, Educator Licensure 5-*

year *Comprehensive Review Work Group Results* document that was included in the agenda packet stating that it shows the topics discussed, outcomes and recommendations of the group. Ms. Angela McLean distributed information from the mentoring surveys that was compiled and collected by the Certification Standards and Practices Advisory Council during November and December 2007. The goal of these surveys was to determine the need for mentoring programs and what impact it had on school districts that had them. The next Chapter 57 meeting is March 18, 2008.

Item 4 STATE SUPERINTENDENT'S REPORT - State Superintendent Linda McCulloch

State Superintendent Linda McCulloch presented the following documents to the Joint K-12 and PEPB Subcommittee, Board of Regents, and the Board of Public Education:

- The purpose and foundation of Montana K-12 education
- *Measuring Up 2006* snapshot on preparation
- Montana student readiness summary
- News release on "Montana Student ACT Scores Remain Strong"
- News release on "Montana Students Rank High in Reading and Math"
- News release on "Montana Student Science Scores Among Top in Nation"
- *Local6.com 2006-2007 Smartest State Award*
- Letter to Board of Regents from State Superintendent Linda McCulloch
- 2004 College Bound Seniors: *ACT Assessment Results 2004*
- Draft December 12, 2007 document stressing her campaign to encourage students and their parents to maintain high academic standards through all four years of high school.

These documents were distributed to the groups mentioned above to demonstrate that most Montana K-12 students are prepared for higher education and that the State Superintendent promotes a rigorous core that provides sound college preparation. The Office of Public Instruction is being proactive to increase the minimum requirement from 2 to 3 years of math for college preparedness. State Superintendent Linda McCulloch does not oppose the change, but is concerned about the capacity. The Office of Public Instruction is issuing a survey to schools to determine what the capacity is of Montana's K-12 schools to address the increased rigor passed by the Board of Regents.

State Superintendent Linda McCulloch included in her report the following information: November Highlights, December Highlights, Ms Tara Jensen promoted to the Office of Public Instruction's Communications Director, Mr. Joe Lamson accepted a position at the Department of National Resources and Conservation, Carl Perkins accountability fall data collection, Certification Standards and Practices Advisory Council's surveys on teacher mentoring programs, Quality Educator Loan Assistance Program, library media and technology content standards revision, Title I statewide system of support, 2007 Youth Risk Behavior Survey, February 2008 spring enrollment count, and Capitol Christmas tree 2008 Christmas ornament drive.

The Library Media Specialist has been filled by Colet Bartow and the Middle School and At-Risk Specialist has been filled by Ms. Kim Warrick. State Superintendent Linda McCulloch stressed that the state needs to allow these specialists to be enrolled in the Public Employee's Retirement System (PERS).

INDIAN EDUCATION FOR ALL REPORT

State Superintendent Linda McCulloch asked the Board of Public Education if this report could be titled the *Indian Education Report* to allow the inclusion of both Indian Education for All and the Indian Achievement Gap since both are being funded through the Office of Public Instruction.

The Board of Public Education agreed with this request. The following information was included: Ready-to-Go professional development contracts, Ready-to-Go higher education professional development grants, Indian education professional development opportunity, Indian Education for All free online 101 course, Indian student achievement professional development stipends, and digital teacher workshops for teachers of Native American Students. There is a plethora of national information on learning trends and research into achievement gaps on African American, urban, Hispanic student, etc, but nothing on American Indian students and the professional

development stipends have been established to support districts and schools as they work to close the achievement gap by focusing on data, research and identified needs.

Item 5 COMMISSIONER OF HIGHER EDUCATION'S REPORT - Commissioner Sheila Stearns

No report provided.

Item 6 GOVERNOR'S OFFICE REPORT - Jan Lombardi

No report provided.

Item 7 STUDENT REPRESENTATIVE'S REPORT - Katie Wood

Ms. Katie Wood presented the Board of Public Education with the results from the 2007 Montana Association of Student Councils (MASC). Some of the questions from the survey include: 1) How would you rate the education you have received thus far? 2) Do you feel the No Child Left Behind policy has improved the education of students in your school? 3) If you could attend a Native American culture camp during the summer for credit, would you? The survey results are available on the Office of Public Instruction's website.

Ms. Katie Wood was asked by the Governor's Office, Commissioner of Higher Education, and the State Superintendent to determine what students in Montana feel is necessary for them to be fully prepared for postsecondary education. Ms. Katie Wood wants to follow through with this request by contacting students around Montana to get a general idea of their opinions. Ms. Katie Wood intends to:

- Contact one AA, A, B, and C school in each western, central, and eastern Montana
- Ask one boy and one girl from each grade level some questions about their opinions
- Some sample questions would include:
 - How prepared do you feel you are for college?
 - For what part of college do you feel you need to be better prepared for?
 - What do you think your teacher/school needs to do to help you fully prepare yourself for college?
 - What is your idea of being "prepared" for college?
 - Do you know what remediation tests are?

A draft report was included from the National Association of State Boards of Education (NASBE) titled the *Guiding Organizational Principles for State Boards of Education*. In an effort to expand and enhance opportunities for students to participate in state education policymaking across the country, NASBE launched the Student Leadership Initiative in 2006. This report highlights the activities of five states involved in the initiative: Maine, Massachusetts, Montana, Pennsylvania, and Tennessee.

DISCUSSION ITEMS

Mr. John Fuller was presented with gifts and gratitude from the Board of Public Education and visitors for his years of service and dedication to the students of Montana.

Item 8 NO CHILD LEFT BEHIND UPDATE - Nancy Coopersmith

This presentation included information about the U.S. Department of Education peer review process of the Montana Assessment System and the Montana Science Criterion-Referenced Test; appropriations from the U.S. Congress for federal programs in Montana; and current Office of Public Instruction activities including, but not limited to amendments to the Montana Accountability Workbook, the calculation of preliminary allocations of funds for federal programs, and the approval of the Montana application to the U.S. Department of Education for school improvement funds under ESEA Title I, Part A.

A letter was sent to State Superintendent Linda McCulloch from the United States department of Education acknowledging the full approval of Montana's assessment system under Title I of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *No Child Left Behind Act of 2001 (NCLB)*. This status means that Montana's standards and assessment system meets all statutory and regulatory requirements for reading/language arts and mathematics.

In 2007-2008 each state is required to administer science assessments in each of three grade spans (3-5, 6-9, and 10-12). The US Department of Education has scheduled peer reviews on January 28 – February 1, 2008 and March 17-21, 2008. An additional date will be scheduled in the fall for those states administering science assessments for the first time in 2007-2008. The evidence that will be required for the science peer review is the same evidence that has been required for the Standards and Assessments Peer Review Guidance. Ms. Nancy Coopersmith stated to put an “X” through the Labor, Health and Education Subcommittee page because it is old news.

A document dated January 3, 2008 from the Department of Education was included that addressed the appropriations for progress authorized by the *Elementary and Secondary Education Act, 2007-2008*. This act was approved by both houses of Congress and signed into law by President Bush on December 26, 2007. There have been some increases in Montana, but funds are being shifted to more urban populated states. There have been significant decreases in appropriations in Reading First State Grants. The Office of Public Education has some carryforward money that will help their grants maintain where they are functioning. State grants for innovative programs have been cut to zero. Keep in mind that these figures are all national numbers.

The staff at the Office of Public Instruction compiled a chart of funding for six school districts to view the allocation history from 2002 – 2008 concerning the ESEA V, Part A Innovative Programs. It is clear to see how the funding has been cut significantly over time and OPI wanted the Board Members to see how their individual school districts are impacted. Ms. Nancy Coopersmith continued to bring to the Board’s attention to several programs that have either increased or decreased in appropriations.

Discussion ensued around the lawsuit that found that NCLB has some unfunded requirements in the law. A lower court found no cause for this lawsuit, but a district court reversed the court ruling because if there is not a funding mandate, then states and the school communities are not obligated to implement the requirements. Mr. Eric Feaver believes that the Bush Administration will appeal this decision. Further discussion ensued around the science assessment and how this will not be calculated in the Annual Yearly Progress (AYP), funding for rural schools, and Dr. Kirk Miller attending the NASBE Government Affairs Committee in DC and would present any ideas from the Office of Public Instruction and the Board of Public Education to Senator Jon Tester, Senator Max Baucus, and Representative Dennis Rehberg.

**Item 9 K-12 SUBCOMMITTEE AND JOINT MEETING OF K-12 AND PEPB
SUBCOMMITTEE - Dr. Kirk Miller, Patty Myers, and Steve Meloy**

Dr. Kirk Miller, Ms. Patty Myers, and Mr. Steve Meloy participated in the K-12 Subcommittee and the joint meeting of the K-12 and PEPB Subcommittees on December 13, 2007. Listed are some of the items on the agenda: Facilities inventory, Mr. Joe Triem, Planning Manager, Architecture and Engineering Division, Department of Administration; Full time kindergarten, State Superintendent Linda McCulloch, Office of Public Instruction; Education spending and tax reform, Senator Jim Peterson; Oregon approach to school funding, Senator Sam Kitzenberg; and College preparedness & remedial courses, Commissioner Sheila Stearns, State Superintendent Linda McCulloch, and BPE Executive Secretary Steve Meloy.

Dr. Kirk Miller mentioned the Oregon approach to school funding is based on small schools and asked how to factor in enhancements in the accounting formula for funding considering the rural nature of these schools. These are all factors that the Quality Schools Interim Committee looked at in significant detail.

Dr. Kirk Miller commented that a committee member asked what is going to be the big issue in the 2009 legislature. It was stated by several members of the committee; including Dr. Kirk Miller and Ms. Patty Myers that the big issue lies in the funding shortfalls for the 2008-2009 school year. Mr. Jim Standaert, Senior Fiscal Analyst of the Legislative Fiscal Division, presented to the full Education and Local Government Interim Committee the next day stating that 40% of Montana school districts are

experiencing shortfalls. Mr. Jim Standaert believes that these school districts need to rely heavily on mill levies. Dr. Kirk Miller believes that of the 40% of school districts experiencing these shortfalls probably encompass 80% of Montana's students. As a result, it is affecting both large and small school districts. Senator Sam Kitzenburg requested a special session. A motion was brought forth and failed on a 3-9 vote. Discussion at the Board of Public Education meeting ensued around the shortfall concerns and Mr. Jim Standaert was asked to follow-up this discussion of the report he provided to the full committee during the Board of Public Education's meeting on Friday, January 11, 2008.

Mr. Steve Meloy addressed issues and recommendations on behalf of the Board of Public Education to the K-12 and PEPB Subcommittee in regard to college preparedness and remedial courses. He provided testimony about the setting of content and performance standards, history of the Board, minimum upon which quality should be built, collaboration with higher education, Chapter 57, and the increased rigorous core. The Board of Public Education supports high school reform but is concerned about capacity and all of the additional requests to extend health, civics, physical education, math, writing etc... The Board believes that issues cannot be resolved through one standard alone but through a systemic, holistic approach.

Item 10 EDUCATION AND LOCAL GOVERNMENT INTERIM COMMITTEE - Dr. Kirk Miller, Patty Myers, and Steve Meloy

The agenda for the Education and Local Government Interim Committee held on December 14, 2007 contained some of the following items: Second year funding, Mr. Jim Standaert, Fiscal Analyst, Legislative Fiscal Division; Education spending as portion of state budget, Senator Jim Peterson; Treasure State Endowment Program (TSEP) distribution of funds and implementation of HB 512, Mr. Jim Edgcomb, TSEP Program Manager, Department of Commerce; and Keeping apprised of the Montana Quality Education Coalition (MQEC), Mr. Tom Cotton, President, MQEC.

Mr. Steve Meloy presented the Board of Public Education's work with the Distance Learning Task Force (DLTF) Phase I and Phase II. The next DLTF Phase II meeting will be held on January 15, 2008. The following items are on the agenda: Timeline; discussion of ARM 10.55.907 Distance, Online, and Technology Delivered Education; report on the Utah Concurrent Education Conference; Montana Schools e-Learning Consortium (MSELC) update and discussion; and state of the state on distance learning preliminary data report. Mr. Steve Meloy disclosed that there is work being done to create a class 8 license that would enable higher education instructors to teach K-12 students and meet the licensure requirement established by the distance learning rule. Dr. Kirk Miller stated that the media and discussion get so far out in front of the very productive work that is occurring to resolve complicated issues. Mr. Dave Puyear, Director of the Montana Rural Education Association and Dr. Tom Gibson, Director of the e-Learning Business Development with the Montana University System expressed their constituents' points of view respectively.

Item 11 ASSESSMENT UPDATE - Madalyn Quinlan

Ms. Nancy Coopersmith presented on behalf of Madalyn Quinlan. The Office of Public Instruction recommended five avenues to the Board of Public Education in the further development of Montana's Comprehensive Assessment System.

1. Pilot a statewide writing assessment in at least one primary and one secondary grade
2. Conduct an analysis of seven years of Norm-Referenced Test (NRT) results to learn more about student performance trends related to specific academic skills sets
3. Create awareness and build understanding of best practices in formative assessments in schools
4. Use surveys and focus groups to gather information from schools about their assessment needs
5. Form an assessment oversight committee to oversee the projects described above

More detailed plans and timelines will be presented to the Board in March 2008.

Item 12 TRAFFIC EDUCATION REPORT - David Huff

1. Novice Driver Education Program Summary 2005-2007. See Traffic Education Reports. Attendance is somewhat static, around 10,000 students per year. The fluctuation between the 2006 and 2007 school year was a little more than usual due to students rushing to take driver

education before the implementation of the GDL in July 2006. This also resulted in a little higher reimbursement for SY 07 with funds being divided up between fewer students. The mode rate of teacher pay increased 33 percent from \$15 to \$20 per hour. The mode fee paid by parents for traffic education remains at \$150 per teen, with the highest fee remaining at \$340. Long-term trends indicate a drop in eligible teen attendance from 90-95 percent participation during the 1980's and early 1990's to last several years at 70-75 percent participation. During the same periods we saw a drop in state reimbursement from approximately 50 percent to approximately 25 percent of actual costs, with a slight increase of state percentage this past year due to the GDL anomaly.

An Adapted Illustrated Version of the Montana Driving Manual was completed in December. This highly popular document is designed for individuals with reading and learning challenges, both teens and adults.

2. Montana DRIVE (Advanced Driver Education). See brochure. This popular Lewistown based program began in 1979 to provide advanced professional development to driver education teachers and school bus drivers. Its value has been recognized by state agencies and other companies with fleets and now serves a variety of customers. Western Transportation Institute (WTI) of Montana State University is sharing the facility and developing a cold weather research center. Lease terms and logistics for track use have been negotiated and are nearly complete. A teen research project conducted with WTI in 2005 is showing reduced teen crashes during the first year following training. The classroom and office at Montana DRIVE have 1970s vintage mobile driver education simulator trailers. These trailers are becoming more costly to maintain and nearing the end of their useful life. Options to replace the trailers are being explored.
3. Graduated Driver License (GDL). See Montana's GDL Parent Role brochure. The Office of Public Instruction continues working with other state agencies and private partners to maximize the benefits of this law. The law took effect July 1, 2006, and due in part to the training given driver education teachers and the "Parent Role" brochure, the law has seen widespread support with parents, many of whom did not understand the law prior to meeting with teachers on parent night. The "Parent Role" brochure is very popular and was developed as a joint project of the Office of Public Instruction and Department of Justice, and paid for by a coalition of partners with State Farm Insurance and AAA paying the bulk of the printing expense.

Joining GDL, Parents and Driver Ed. – Researchers are looking to the potential benefit of this partnership. In collaboration with national researcher Dr. Jessica Hartos, the Office of Public Instruction is pursuing the creation of a "Parent Module" that will be added to the state driver education curriculum. This module will be research based and involve parents in homework with their teens at key points in the driver education class. The objective is threefold: 1) Help parents to better understand the risks associated with their teen beginning to drive, 2) Refamiliarize the parent with the rules of the road and defensive driving, and 3) Provide the parents with an assessment tool they can use to evaluate their teens driving skills at the end of driver education. The assessment will also generate tailored recommendations to best help their teen continue to improve driving during the six month supervised driving phase of the GDL. Driver education teachers will be the designers and testers of this module. The Office of Public Instruction is presently seeking grant funds for its development.

4. Comprehensive Highway Traffic Safety Plan. This plan facilitated by the Montana Department of Transportation represents the state's efforts to reduce transportation related crashes, injuries and fatalities. The planning group represents a broad array of affected and interested partners, including active participation of Indian reservation representatives. Mr. David Huff represents the Office of Public Instruction on the coalition and is chairman of the sub-committee on Young Drivers. He oversees the progress on four priorities identified by the coalition for young drivers: YD-9, provide tools and incentives to incorporate traffic safety education in elementary and junior high schools; YD-10, communication liaison to traffic education on primary safety belt law/child

passenger safety; YD-14, affordable/accessible drivers education at all schools; and YD-16, develop a role and strategy for law enforcement in GDL.

Discussion ensued around the fact that driver's education instructors receive a pay rate of \$20.00 per hour. This is significantly less than other educators. There has been a transfer of expenses from the state to the parents. The courses have been moved from the school day to afterschool and conflicts with other activities in which students are involved. Mr. David Huff expressed his desire to move the course back within the school day, but it probably will not happen due to costs of the program. Further discussion was related to parent involvement and remediation strategies.

Item 13 PROPOSED TRAFFIC EDUCATION RESOLUTION - David Huff

For the reasons articulated in the proposed resolution, the Montana Comprehensive Highway Safety planning coalition has identified several priorities to help improve traffic safety among Montana's young drivers and those who share the roadway with them. One countermeasure is increasing support and activities in Montana public schools related to traffic safety as a means of increasing knowledge and good experience with pre-driving K-8 children using Montana's roads and streets.

The proposed resolution represents one way to increase awareness of this important issue among schools, and to encourage schools to include traffic safety education and activities. In addition to this proposed resolution, other items are also being investigated. One is to develop an activity book for schools similar to the very popular "Mind & Body" activity book, but providing age-appropriate activities that improve the child's knowledge, awareness and skills about traffic safety behaviors.

Listed is an example of the proposed resolution:

WHEREAS, IN 2006, 8 Montana children ages 5-14 died and 563 were injured as a result of traffic crashes; and 27 Montana teens ages 15-19 died and 1,769 were injured as a result of traffic crashes; and

WHEREAS, the National Highway Traffic Safety Administration states that motor vehicle crashes are the leading cause of death for the age group 2-14 and 43% of school age pedestrian fatalities occur between 3 p.m. and 7 p.m.; and

THEREFORE BE IT RESOLVED: The Montana Board of Public Education supports continued development and implementation of injury prevention education for all students in Montana schools in conjunction with strategies than encompass environmental and regulatory approaches; and

THEREFORE BE IT RESOLVED: The Montana Board of Public Education endorses the provision of traffic education activities for K-8 students in Montana schools to provide age appropriate traffic safety training for age related mobility and use of the highway transportation system and the streets and roads of our cities, town and communities, through a locally developed education strategy.

This will be an action item at a future Board of Public Education meeting.

***January 11, 2008 – Friday
8:30 a.m.***

8:37 a.m. Meeting called to order.

PUBLIC COMMENT

Mr. Jim Standaert was not available to present the Education and Local Government Committee FY 2009

Funding for schools as discussed in item 9. Dr. Kirk Miller presented the report after item 17.

State Superintendent Linda McCulloch presented the Board with Montana apple pins.

Item 14 YOUTH RISK BEHAVIOR SURVEY REPORT - Cathy Kendall

Ms. Cathy Kendall presented the 2007 Youth Risk Behavior Survey Montana High School Trend Report. The items highlighted in yellow are healthy trends and those highlighted in pink are unhealthy trends.

Some examples of healthy trends are:

- 83.8 percent of students who rode a bicycle and never or rarely wore a bicycle helmet during the past 12 months
- 14.2 percent of students who never or rarely wore a seat belt when riding in a car driven by someone else
- 13.2 percent of students who made a plan about how they would attempt suicide during the past 12 months

Some examples of unhealthy trends are:

- 4.2 percent of students who did not go to school because they felt unsafe at school or on their way to or from school during the past 30 days
- 16.2 percent of students who used inhalants during their life
- 29.1 percent of students who described themselves as slightly or very overweight

The 2007 Montana Youth Risk Behavior Survey (YRBS) Summary Report was presented to the Board and it complements the 2007 Montana Youth Risk Behavior Survey Report and contains information regarding risk behaviors of Montana youth in relation to:

- Intentional and unintentional injuries
- Tobacco use
- Alcohol and other drug use
- Sexual behaviors that result in HIV infection, other sexually transmitted diseases and unintended pregnancies
- Nutrition and dietary behavior
- Physical activity

Ms. Cathy Kendall stated that the state of Montana turned down federal funds for abstinence only because in Montana the focus is to teach to all students. She stressed the hope that the Board of Public Education continues to support comprehensive sex education for all Montana students. Ms. Nancy Coopersmith noted that over 20 states do not accept these federal funds for abstinence only instruction. State Superintendent Linda McCulloch distributed two charts representing the Montana high school student meth use prior and after the Montana meth project campaign. There has been a 66 percent decrease in meth use since 1999. Ms. Cathy Kendall concluded the presentation stating that most of Montana's children are doing well and making good decisions.

Item 15 ANACONDA STUDENT PRESENTATION - Cassie Mann – Anaconda High School

Ms. Cassie Mann an Anaconda High School student presented a PowerPoint to the Board of Public Education titled *We are Montana's Future*. This report dovetailed nicely with the Youth Risk Behavior Survey (YRBS) that was presented by Cathy Kendall as item 14. Ms. Cassie Mann expressed her concern about peers turning to violence, getting into trouble, being poverty stricken, being bored, and needing role models. Some of the solutions that Ms. Cassie Mann identified were: Getting involved in individual youth's lives, supporting thriving programs and activities, being sensitive to the community's and youth's needs, treating young people as equals and developing a partnership relationship, and serving as role models. Ms. Cassie Mann presented these statistics from the YRBS:

- Suicide is the second leading cause of death for Montana youth, ages 15-24 (accountable for 16% of all deaths)
- 80% of people who use tobacco start before age 18, thus making nicotine addiction a disease that begins in childhood
- In 2001, 51% of highway fatalities involving Montana youth were alcohol related, versus the national

average of 38.1%

- In 2005, 7th and 8th grade children reported the median age of first use of marijuana was 11-12 years old

Ms. Cassie Mann's vision to change the life of Montana's youth centered around youth empowerment and adult partnerships. This can be done by advocating for school funding, supporting and providing safe and adequate places for youth to recreate, educating and assisting "at risk" students, working for local youth centers, keeping all parks clean and safe for a more enjoyable experience, volunteering time, broadening a variety of classes available to students, and creating a new (good) name for the youth of Montana. In conclusion, Ms. Cassie Mann expressed that Montana's youth need to take advantage of the opportunities that are available to them.

Item 16 REPORT ON FIVE-YEAR COMPREHENSIVE EDUCATION PLAN - Michael Hall and Willy Schauman

In May 2003 Montana districts and schools completed the first ever Five-Year Comprehensive Education Plans (5YCEP). These plans are aligned to the Board of Public Education's approved Administrative Rules of Montana (ARM) 10.55.601(3). The purpose of the 5YCEP is "to ensure continuous education improvement" in every school district across Montana. The review scores are used in the multiple measures Small Schools Accountability Process, which is part of Adequate Yearly Progress determinations. Pursuant to ARM 10.55.601(3)(c) the Office of Public Instruction shall develop and implement procedures necessary to monitor and evaluate the effectiveness of each school district's comprehensive education plan. This presentation provided to the Board an update of the effectiveness reporting process and the next steps for the 5YCEP. The Office of Public Instruction is planning to develop a web-based online tool for the 5YCEP 2008.

The 5YCEP is currently under review at the Office of Public Instruction. Some of the updated changes that have occurred based on requests from districts are:

- Time-out feature has been lengthened from 20 minutes to 60 minutes
- For districts that have only one school a "transfer data" feature has been added to eliminate the need of entering the same information multiple times
- The ability to upload a data display image in .jpg, .jpeg, .png, or .gif format
- Impersonation mode which allows for better technical assistance

Mr. Willy Schauman presented a PowerPoint that displayed screens from the report with dialogue boxes to describe and demonstrate the new features.

Technical assistance has also been revised to help facilitate the completion of the report.

- MASS meeting presentations have been well received. Presentations have been made to the NE, Central, SE MASS regions
- Invitations have been received to attend the Hi-Line and Western MASS regions and efforts are being made to work out a schedule with the remaining MASS regions
- Possibility of other training if needed
- Other technical assistance is provided via telephone and e-mail

For more information and assistance contact Mr. Willy Schauman, Accreditation Accountability Specialist, OPI at wschauman@mt.gov or (406)444-0716. The web site is <http://data.opi.mt.gov/5YCEP/> Discussion ensued around the importance of using data to drive instruction and taking a comprehensive look at the whole school to improve accreditation reviews.

Item 17 REPORT OF FOLLOW-UP ON-SITE VISIT TO VALLEY CHRISTIAN HIGH SCHOOL Al McMilin

Valley Christian High School is in the second year of provisional accreditation status. The school was granted state accreditation in September of 2005. The Office of Public Instruction (OPI) has completed the accreditation review process for the first of three annual visits during the school's provisional status period that are required prior to receiving a recommendation for final accreditation status. The review process has included both a review of the accreditation process to date, an analysis of the 2007 Annual Data Collection documentation submitted by the school and an on-site visit to the school by the Office of

Public Instruction team on December 4, 2007. This team consisted of Mr. Al McMilin from the OPI Accreditation Division (Team Leader); Ms. Colet Bartow, OPI Library Media Specialist from the Accreditation Division; Mr. Kent Paulson, Whitefish High School Principal; and Mr. Hugh Smith, Principal of Great Falls Central Catholic High School. Mr. Kent Paulson and Mr. Hugh Smith were on the original accreditation review team for Valley Christian High School. .

The team highlighted the following issues and concerns with the school administrators and board members:

- a. The school had begun the year with a non-licensed teacher on staff. The teacher did subsequently receive licensure. However, all were reminded that if licensure had not been secured by December 1, 2007, the school would have been in Deficiency status for accreditation purposes. The initial accreditation guidelines state that if during the Provisional status time period if a school receives Advice or Deficiency status the school would lose their accreditation status altogether
- b. The team noted the school had a new set of curriculum documents. The Principal explained the process used for their development
- c. The original accreditation team had encouraged the school to participate in one of the curriculum cooperatives. The principal explained they had applied to the Ravalli County curriculum consortium but had been turned down for membership. The team encouraged the school to look at the Missoula County curriculum cooperative and provided contact information
- d. The team noted that the school needed to begin Indian Education for All training for their teachers. It was suggested that they contact the Western Montana Partnership for Educational Resources (WMPER), one of Montana's new regional education services provider for assistance
- e. The team discussed some preliminary concerns and issues with the school's library

Recommendations:

- a. The team agreed that there needed to be some substantial improvements in the library facility and library/media program to bring them both more in line with the standards. A short and long range plan for those needed improvements were included
- b. Before the next visit scheduled for November of December 2008, an OPI curriculum team needs to review the new curriculum documents to insure continued alignment with Montana's content and performance standards
- c. The Office of Public Instruction will follow-up with the school on efforts to initiate Indian Education for All training for the teachers and will also provide any needed assistance to the school as they pursue membership in a curriculum cooperative

Ms. Colet Bartow reviewed the report on the library issues and expressed her concerns in relation to the data collection (ARM 10.55.1801 (1)(B) and the library collection (ARM 10.55.1801 (1)(A)) (ARM 10.55.1801 (1)(C)(b)(iv)). In regard to the library facility, there wasn't as much concern because Valley Christian High School will be moving into a new building and many of the concerns listed will be remedied once the move occurs.

Item 10a EDUCATION AND LOCAL GOVERNMENT INTERIM COMMITTEE – Jim Standaert

Dr. Kirk Miller presented the FY 2009 Funding for Schools report that was presented to the Education and Local Government Committee meeting on December 14, 2007 due to the illness of Mr. Jim Standaert, Senior Fiscal Analyst of the Legislative Fiscal Division. The report focused on funding for schools with a comparison of enrollments in October 2008 and with enrollments in October 2009. The 2008 enrollments have been converted to preliminary Average Number Belonging (ANB) estimates for fiscal 2009, in order to calculate base and maximum fiscal 2009 general fund budgets. From this data it is possible to estimate those districts that may have to cut budgets or may have to go to their voters to raise district general fund mill levies.

All data is preliminary and not exact. The true ANB for Fiscal 2009 will only be known after the second enrollment count in February. Typically statewide the February enrollment count is around one percent less than the enrollment count in October.

Mill levies have been calculated under two assumptions: 1) the number of mills required to be voted on for those districts that want to get back to their FY 2008 budget, and 2) under the assumption that general fund budgets will grow 3.5 percent between FY 2008 and FY 2009. This is the long term growth rate in spending by district over the last 15 years. It is also assumed that taxable values in each district will not change between FY 2008 and FY 2009.

Dr. Kirk Miller reviewed the spreadsheet that provided the sum of Base Aid and Other State Aid. Beginning with 2003 through 2005 this refers to the “bathtub” years as referenced by Governor Brian Schweitzer during the Board of Education meeting on January 11, 2008, where the state of Montana was not keeping up with inflation rates. Governor Brian Schweitzer referenced the years of 2006 through 2008 as the 26% increase of State Aid assisting Montana schools and the year 2009 as the 1.9% of the second year of the current biennium.

Discussion ensued around Mr. Jim Standaert’s analysis projected ANB, with the 1.9% increase, and how it would affect Montana Schools in the second year of the current biennium. The charts that show the percent of change in fall enrollment during the FY 2007 to FY 2008 and the percent of change in ANB for FY 2008 to FY 2009 were reviewed and noted the decline. Additional charts were reviewed that represented the change in general fund over base mills to get back to the 2008 general fund budget and with the 3.5% assumption of growth. An example was presented with three different scenarios of what may occur in the budgets of double AA schools and about 40% of school districts in Montana. The remaining documents included how school districts will calculate the FY 2008-09 general fund budgets and voting limits as amended by HB363 and SB2.

Dr. Kirk Miller reported that Mr. Lance Melton came to the Education and Local Government Interim Committee Meeting with documentation stating for the equalized districts in the state to adopt general fund budgets in 2009 at a level with a 3.5% inflation increase, it would take an increase in voted local taxes of approximately 14.5 million dollars. This figure is nearly equal to what the state’s contribution is at 1.9% increase for equalized districts. Mr. Lance Melton provided other documents with a variety of scenarios for unequalized districts etc... at the Education and Local Government Interim Committee Meeting.

Dr. Kirk Miller concluded his report stating that this shortfall was not created by the Governor’s office. It was created because the state of Montana has lived in scarcity for the previous 14 years to the last three years where there has been a significant increase. Nonetheless, this still remains a difficult problem for the school districts in Montana. The link to the Local Government and Education which includes Mr. Jim Standaert's presentation on second year funding for school districts is http://leg.mt.gov/css/committees/interim/2007_2008/edu_local_gov/meeting_documents/materials.asp#meeting3.

ACTION ITEMS

The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.

Item 18 ALTERNATIVE TO STANDARD REQUEST - AI McMilin

This presentation provided to the Board of Public Education the consideration for Initial Alternative Standard and Five-Year Renewal Alternative Standard Requests recommended for approval or for disapproval by the State Superintendent Linda McCulloch.

Review of Montana Small Schools Alliance (MSSA) Plan for Alternative Standard Collaboration.

- Small rural member districts will contract with MSSA for the services provided under this model to meet one or both of two accreditation standards: ARM 10.55.709 – Library Media Services; and ARM 10.55.710 – Counseling Services

- The model consists of workshops for rural teachers each year to address the applicable content and performance standards in Library Media and the program area standards in Counseling
- MSSA licensed and endorsed staff will provide workshops and serve as consultants to teachers and programs during the school year. One librarian and one counselor will serve the eastern part of the state with the workshop to be held in Miles City in August and one librarian and one counselor will serve the western part of the state with the workshop to be held in Helena in September
- Each year the workshop will deal with one of the four library media content and performance standards and corresponding benchmarks. In the counseling area the emphasis will be on academics, careers and personal social development utilizing the MSSA guidance curriculum. In addition, for the counseling area, the workshop will also deal with the health enhancement curriculum standard five (critical thinking), standard six (interpersonal relationships) and standard seven (group skills). Assessment instruments are provided for each area covered
- MSSA staff will be available five times throughout the year to respond to questions concerning the implementation of the standards and workshop goals

The following 2 five-year renewal alternative standard requests representing 1 district and 1 school have been received and evaluated in accordance with ARM 10.55.604. The district and school are Swan Lake – Salmon Elementary with standard 10.55.709, Library Media Services and standard 10.55.710, School Counseling Services. The proposal meets or exceeds current standards.

MOTION: Mr. Storrs Bishop moved to approve the 5-year requests of standards 10.55.709 and 10.55.710 for Swan Lake – Salmon Elementary as recommended by State Superintendent Linda McCulloch. Ms. Angela McLean seconded. Motion passed unanimously. Mr. Cal Gilbert was absent for the vote.

Item 19 REPORT OF 2006-2007 IMPROVEMENT PLANS FOR SCHOOLS THAT RECEIVED ACCREDITATION ADVICE AND DEFICIENCY STATUS IN MARCH 2007 - Al McMilin

It is the intent of the Office of Public Instruction to provide the Board of Public Education with a final report on the improvement plans required of schools that received either Advice or Deficiency accreditation status for the school year 2006-2007. This final report verified the current status of those plans following a review of the 2007 Annual Data Collection electronic preliminary accreditation report for each of those schools. The report also included comments and recommendations for certain school improvement plans that the State Superintendent has determined to be incomplete, or not adequate to address the deviations that led to the Advice or Deficiency status determination. Mr. Al McMilin referenced several schools throughout this report to point out specific deficiencies.

MOTION: Mr. Storrs Bishop moved to approve the State Superintendent's recommendations for accreditation improvement plans for schools receiving advice or deficiency status for 2006-2007 school year. Ms. Sharon Carroll seconded. Motion passed unanimously. Mr. Cal Gilbert was absent for the vote.

Item 20 SURRENDER OF TEACHER LICENSE (CLOSED SESSION) - Bud Williams

Closed session began at 11:55 a.m.

Meeting reconvened for open session at 12:05 p.m.

State Superintendent Linda McCulloch recommended the surrender of the following licenses:

Surrender of SUR 2008-1

Surrender of SUR 2008 - 2

DISCUSSION ITEM

Item 21 INTERPRETER STANDARDS - Steve Gettel and Steve Meloy

Mr. Steve Gettel provided some background of interpreting as a related service in Individuals with

Disabilities in Education Act (IDEA) 2004. Interpreting services may include American Sign Language (ASL); manual codes for English (e.g., Signing Exact English (SEE)); Conceptually Accurate Signed English (CASE); cued speech; or oral transliteration. Some individuals may transliterate, striving to replicate exactly what the speaker says; others will interpret, conveying the meaning between English and ASL or its variants (e.g., Pidgin Signed English, CASE). The generic term of interpreting is used to describe this array of interpreting service options.

If an assessment of a student's academic needs warrants placement in an environment requiring an interpreted education, the quality of services should receive careful consideration. All interpreting service providers should be fully qualified according to state and national requirements.

Interpreting is complex and requires knowledge and expertise in a variety of contexts including subject matter, interpersonal relationships and an understanding of the teaching/learning process. When interpreting services are deemed appropriate, the agency responsible for the student's education must ensure that the student receives required instruction and services from appropriately certified personnel. In some instances, instruction and services should be provided by an individual certified in teaching students who are deaf or hard of hearing. The presence of an interpreter or transliterator does not replace a teacher certified in working with students who are deaf or hard of hearing. Mr. Steve Gettel stressed that interpreting is more than just being able to sign every word that is being spoken and without highly trained interpreters the children with these needs are not able to access the information that is being presented in the classroom. Interpreters need to have access to affordable training which provides the minimum competencies in the areas of performance skills and knowledge base and pre-service training opportunities for mentoring and structured professional development that is accessible, affordable, and allows for the advancement of skills beyond entry level competencies.

Mr. Steve Meloy recommended that the Board of Public Education should partner with the Office of Public Instruction and Certification Standards and Practices Advisory Council to determine the feasibility for establishing standards that define the skill set/competencies necessary for personnel who serve as educational interpreters in the K-12 setting. The Board of Public Education agreed that the Certification Standards and Practices Advisory Council should proceed with the research and recommended standards for interpreters. The Board of Public Education will purchase the publication from the National Association of State Directors of Special Education titled, Meeting the Needs of Students Who are Deaf or Hard of Hearing: Educational Services Guidelines.

INFORMATION ITEM

Item 22 MSDB COMMITTEE MEETING REPORT - Steve Gettel

On behalf of the MSDB students and staff, a poster and a MSDB blanket was presented to Mr. John Fuller in recognition of his service.

12:35 p.m. Dr. Kirk Miller departed.

1. Student Enrollment/Evaluation
2. Human Resources
 - Personnel Actions
 - Update on negotiations with MEA-MFT
3. School Improvement
 - Update on strategic planning process
 - Update on LFC performance measures and LAD performance audit
 - Preliminary consideration of new proposals for the 2011 biennial budget
 - Approval of 2007-2008 Calendar (**Action Item**)

**MOTION: Mr. John Fuller moved to accept the MSDB calendar as presented.
Ms. Angela McLean seconded. Motion carried unanimously. Mr. Cal Gilbert was**

absent for the vote.

4. Professional Development Activities
-Update on in-service training
5. MSDB Foundation Activities
-Update on activities
6. Conferences, Meetings and Contacts
7. Budget and Finance
-Update on budget
8. Facilities and Safety
-Update on current projects
-MSDB Safety Manual.
9. School Calendar of Events
10. Student News and School Events
11. Public Comment for Non Agenda Items

Ms. Kris Wilkinson commented that MSDB has received two “criticals” on their performance goals and measures because of recruitment. This evaluation is not meant to reprimand the school, but designed to provide information to the legislature in regard to the schools’ ability to recruit and retain a qualified workforce.

PRELIMINARY AGENDA ITEMS BPE MEETING– March 6-7, 2008

- Executive Secretary Performance Evaluation & Contract Extension-Action
- MSDB Superintendent Performance Evaluation & Contract Extension-Action
- Establish Executive Staff Salaries – Action
- CSPAC/BPE Joint Meeting
- Council of Deans
- Annual CSPAC Report
- Annual School Food Services Report
- Assessment Update
- Accreditation Recommendations
- NCLB Update
- Alternative Standards Requests & Renewals
- MACIE Update
- Special Education Report
- Superintendent Candidates
- Annual Transportation Report
- Report on Rocky Mountain College Education Leadership Program
- Annual Teacher Education Program Report
- Summit Preparatory School – Action
- NASBE Government Affairs Committee Report
- Asthma Update
- Distance Learning Task Force Phase II

MOTION: Mr. John Fuller moved to adjourn the Board of Public Education Meeting. Mr. Storrs Bishop seconded. Motion carried unanimously. Mr. Cal Gilbert was absent for the vote.

1:30 p.m. Meeting Adjourned

From: [Meloy, Steve](#)
To: marie@72blue.com; [Rosette, Sherry](#);
cc: [Stearns, Sheila](#); [Will, Carol](#);
Subject: RE: class size inquiry
Date: Wednesday, December 26, 2007 11:17:48 AM

Marie,

Sheila Stearns forwarded to me your e-mail dated December 18, 2007 regarding class size in a K-12 school district. Though I can't answer your question as to whether this issue is "worth bringing to the Board of Public Education", I will give you some information that may assist you in making this decision.

As you are no doubt aware, the constitution of Montana provides for very strong local control by local boards of trustees. In like manner, the constitution extends to the Board general supervision. This language allows the Board to set parameters which describe minimums and allows local school districts to define each individual program. If you feel that the minimum regarding class size should be adjusted statewide, then the best course of action would be to petition the State Superintendent of Public Instruction and encourage her to bring a recommendation to the Board of Public Education. Though this may seem bureaucratic it's the best way to bring a proposed rule change to the Board. When the Board considers adjustments to its standards it tries to understand the single issue driving a request, but also the impact on all school districts throughout the state.

If you wish to proceed with an effort to amend the Board of Public Education's accreditation standards, please write back and I will assist you in reaching the appropriate individuals at the Office of Public Instruction. I hope you find this information helpful.

Sincerely,

Steve Meloy

From: Rosette, Sherry **On Behalf Of** Stearns, Sheila
Sent: Thursday, December 20, 2007 7:42 AM
To: Marie Porter
Cc: Steve Meloy (smeloy@montana.edu)
Subject: RE: class size inquiry

Marie,

How very nice to hear from you. It is amazing that you already have children in school!

I am referring your inquiry on class size to Steve Meloy, Executive Secretary to the Board of Public Education since that is actually his area. He will respond to you soon.

Hal and I hope you have a wonderful holiday season with your family.

Best,

Sheila

From: Marie Porter [mailto:marie@72blue.com]

Sent: Tuesday, December 18, 2007 2:14 PM

To: Stearns, Sheila

Subject: class size inquiry

Sheila-

I am writing you in your capacity as a member of the State Board of Education, even though this question actually involves elementary education. I am hoping you can give me some guidance or direct me to a more appropriate source.

I am currently serving as the VP of the Rattlesnake Elementary School PTA in Missoula where our two boys attend (look what happens when you don't show up for a meeting!). A pervasive concern among the parents at our school is the jump in allowable class size limits when students reach 3rd grade, as I understand it a limit set by the State Board. I also understand that these are just limits, and that each district can set its own limit lower than these. Our school board has been lobbied extensively to no effect on this topic, and now the parents are wondering if it is worth bringing their concerns to the State Board, presumably in an attempt to get the limit lowered.

I really don't want to send the parents on a futile mission, nor do they want to take up Board members' valuable time if this isn't the best path to take in the matter. Any advice you can give on this subject would be greatly appreciated.

I hope you, Hal, and the rest of your family are well. I miss Grizzly Athletics and campus but am enjoying a different kind of busy life now.

Thank you,

Marie

Marie Porter

Campus Drive, Inc.
Missoula, Montana USA
406.370.9144

From: [Meloy, Steve](#)
To: [michelle.maisonville](#); [Will, Carol](#);
Subject: RE: Montana"s Educational Standards
Date: Tuesday, January 08, 2008 1:58:09 PM

Michele;

Thanks you for your thought provoking and timely correspondence regarding High School rigor in core subjects. I say timely because the BPE along with the Board of Regents are looking at the issue of the rate of remediation for students entering high school which appears to be significant. I will provide to the BPE a copy of your e-mail for its consideration and use in the upcoming discussions regarding college readiness.

Sincerely,

Steve Meloy

From: michelle.maisonville [mailto:michelle.maisonville@student.mhc.ab.ca]
Sent: Tuesday, January 08, 2008 11:37 AM
To: Meloy, Steve; Will, Carol; pdonavan@montana.edu; ncoopersmith@mt.gov; BRunkel@mt.gov; OPISupt@mt.gov; budwilliams@mt.gov
Subject: Montana's Educational Standards
Importance: High

To the Superintendent of Public Instruction, the Montana Board of Public Education and the Department of Education Services:

I am a 1997 graduate of Great Falls High School in Great Falls, Montana. In the summer of 2007, following my marriage and move to Alberta, Canada in 2001, I decided to enter college. Upon application, I was required to take an assessment test for placement. Although I had attained the college preparatory diploma from my high school and maintained around a 3.0 to 3.5 GPA, my scores were such that I was assessed to upgrade my skills. It of course, is understandable that after ten years of being out of a structured learning environment, my skills would be rusty. However, I was required to begin upgrading with **nineth grade** math, **eleventh grade** English, **tenth grade** science and **eleventh grade** social studies/history.

Upon entering my first course, grade nine math, I realized how little of the subject matter was actually covered in my high school, even at the grade twelve level! This is not a mere matter of evolution of texts, etc. My younger brother, who graduated in 2006 also confirmed the poor level of educational standards in Montana schools. Education needs to be more of a priority not only in Montana, but all of the United States if young people are going to compete among the

greater workforce of the world.

I implore you to raise Montana's educational standards significantly. Begin with researching the educational system and standards here in Alberta. For a province so like Montana in it's culture and landscape, the educational differences are vast. Please do not let even one more graduate of the state's educational system encounter the difficulties I have as, what I thought to be, a reasonably intelligent individual.

Sincerely,

Michelle Rimmel-Maisonville
#3, 1699 - 16th Avenue SE
Medicine Hat, Alberta T1A 7M3
Canada
michelle.maisonville@student.mhc.ab.ca

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OFFICE OF PUBLIC INSTRUCTION

PO BOX 202501
HELENA MT 59620-2501
www.opi.mt.gov
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)

Linda McCulloch
Superintendent

January 15, 2008

Angela McLean
Anaconda High School
515 Main
Anaconda, MT 59711

Dear Angela,

As we discussed at last week's meeting, this package contains 15 copies of the 2007 Youth Risk Behavior Survey summary report. If you need additional copies, call me at 444-0829 or email at cakendall@mt.gov. We also have limited copies of the full high school report that we are happy to share if you think there would be a benefit.

There is also a copy of the "Risk Behaviors of Montana Youth Involved with Alcohol" report which was just received yesterday. It supports the conversation we had at the BPE meeting, and gives specific data about the relationship between alcohol use and other risk behaviors. This might be useful in one of your classes, or certainly as the district works on their comprehensive plan, which hopefully will include drug and alcohol prevention education!

It was great meeting you and seeing the report from your student. She is a good one, isn't she?

The best of the New Year; we'll probably meet up at another meeting during 2008.

With Regards,

Cathy Kendall
Administrator
Health Enhancement Division

Enc.



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

January 22, 2008

Cassie Mann
Anaconda High School
515 Main
Anaconda, MT 59711

Dear Ms. Mann,

The Board of Public Education would like to extend a heartfelt thank you to you for your meaningful presentation titled *We are Montana's Future* that was presented to the Board at its January 2008 meeting. The Board was very impressed with how you were able to use the data and statistics provided in the *Youth Risk Behavior Survey Report* to synthesize the results into your profound vision through youth/adult partnerships and empowerment.

One of the Board's performance measures states the need to "participate in discussions centering on increasing high school rigor and relevance". Your presentation provided the Board the opportunity to hear first-hand from its most significant constituents, the students of Montana. Thank you again for your powerful presentation.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers
Chair
Board of Public Education

MASSP REGION III

October 21, 2007

Board of Public Education Members
PO Box 200601
Helen, MT 59620-0601

RECEIVED
JAN 15 2008
BOARD OF PUBLIC EDUCATION

Dear Board Members:

At every turn, school leaders, teachers, and local school boards are being presented with increasing policy constraints that limit the types of learning opportunities that can be afforded students. These policies result in a “one size fits all” approach to learning. In essence, at a time when schools are being asked to provide opportunities for students and to develop the skills necessary for competitive post-secondary experiences our access to many of the resources that serve to motivate students, challenge students, and promote student learning and performance are being severely limited or denied through policy changes that do not acknowledge fully the needs of Montana’s students or schools.

As school leaders, we want the best for all of our students. Changes to policy 10.55.907 DISTANCE, ONLINE, AND TECHNOLOGY DELIVERED LEARNING effective July 1, 2009, will limit distance learning options available to Montana students and schools. Specifically, the requirement to have “technology delivered learning programs” taught or facilitated by only teachers/para educators licensed and/or endorsed in Montana fails to acknowledge the needs of Montana’s students and schools. Montana is an extremely large state and the geographic and school/community demographics often result in a variety of educational partnerships. Schools in the southwest may partner with the University of Montana while schools in north central regions may build educational partnerships with Fort Peck Community College or MSU-Northern at Havre. During the summer months, several Montana schools work with both in and out-of-state migrant students with the specific purpose of credit accrual for these secondary students using a variety of learning options that may include PLATO, distance delivery courses from the University of Texas, or other legitimate learning mediums.

The foremost question is this. Should a distance, online, and technology delivered learning policy limit education options for students because those options are limited to Montana licensed or endorsed educators only? The answer should be a simple “Yes” or “No” response based on the fact that school leaders, school teachers, and school boards truly want the best for each and every student. As school leaders, we have learned that we often need to make use of every possible learning option to help some students meet with success—to graduate from high school and be in a position to select from the many post-secondary options available with confidence. The distance learning language to take effect July 1, 2009 limits our ability to work with Montana’s diverse student population.

Existing language changes limit the learning options for students at a time when schools need expanded opportunities for students. Montana schools are lead by professional school leaders and students are taught daily by professional school teachers. Leading each District is a professional superintendent and local board entrusted under MCA 20-3-324 to “establish and maintain the instructional services” of the school. As school leaders, we again aspire to that which is best for our students and ask the Board of Public Education to adopt distance learning language that provides access to a professor emeritus in California or Montana, or any other legitimate form of distance learning as reviewed and endorsed at the local school board level.

In closing, as school leaders we would ask all of you to consider the needs of students first and to consider that local boards, superintendents, principals and teachers at all levels will act in the best interest of students as it relates to distance learning because we are by definition their second teachers. As their second teachers and like their parents, we want that which is best. We, the members of **Region III** would ask you to discuss more fully the implications and limitations in learning that are brought by the changes to take effect July 1, 2009.

Sincerely,

Jerry Masari 11/13/07
School Administrator/Date

Powell Co. High School
School

Tom Blahf 11/13/07
School Administrator/Date

Three Forks High School
School

Craig Cummings 11/13/07
School Administrator/Date

Belgrade High School
School

Andy Lind 11-13-07
School Administrator/Date

White Sulphur Springs High School
School

Dan Straud 11/13/07
School Administrator/Date

Harrison High School
School

Mr. Douglas Richards 11/13/07
School Administrator/Date

Whitehall
School

Joey Thompson 4/13/07
School Administrator/Date

Sheridan
School

Doug Dawsonfield 11/13/07
School Administrator/Date

Beaverhead Co. High School
School

Alex 2/13/07
School Administrator/Date

Ennis High School
School

Rob Hambsin 11/13/07
School Administrator/Date

Steve Lewis 11/13/07
School Administrator/Date

[Signature] 11/13/07
School Administrator/Date

John Wilson 1/9/08
School Administrator/Date

Stacy Allen 1.9.2008
School Administrator/Date

Tip Turner 1/9/08
School Administrator/Date

[Signature] 1/9/08
School Administrator/Date

School Administrator/Date

Broadwater High School
School

HELEN High School
School

Capitol High School
School

Manhattan High School
School

Jefferson High School
School

Sweet Grass County High School
School

Sheldon High School
School

School

MASSP REGION 1

October 21, 2007

Board of Public Education Members

PO Box 200601

Helena, MT 59620-0601

RECEIVED
JAN 18 2008
BOARD OF PUBLIC EDUCATION

Dear Board Members:

At every turn, school leaders, teachers, and local school boards are being presented with increasing policy constraints that limit the types of learning opportunities that can be afforded students. These policies result in a “one size fits all” approach to learning. In essence, at a time when schools are being asked to provide opportunities for students and to develop the skills necessary for competitive post-secondary experiences our access to many of the resources that serve to motivate students, challenge students, and promote student learning and performance are being severely limited or denied through policy changes that do not acknowledge fully the needs of Montana’s students or schools.

As school leaders, we want the best for all of our students. Changes to policy 10.55.907 DISTANCE, ONLINE, AND TECHNOLOGY DELIVERED LEARNING effective July 1, 2009, will limit distance learning options available to Montana students and schools. Specifically, the requirement to have “technology delivered learning programs” taught or facilitated by only teachers/para educators licensed and/or endorsed in Montana fails to acknowledge the needs of Montana’s students and schools. Montana is an extremely large state and the geographic and school/community demographics often result in a variety of educational partnerships. Schools in the southwest may partner with the University of Montana while schools in north central regions may build educational partnerships with Fort Peck Community College or MSU-Northern at Havre. During the summer months, several Montana schools work with both in and out-of-state migrant students with the specific purpose of credit accrual for these secondary students using a variety of learning options that may include PLATO, distance delivery courses from the University of Texas, or other legitimate learning mediums.

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In closing, as school leaders we would ask all of you to consider the needs of students first and to consider that local boards, superintendents, principals and teachers at all levels will act in the best interest of students as it relates to distance learning because we are by definition their second teachers. As their second teachers and like their parents, we want that which is best. We, the members of **Region 1** would ask you to discuss more fully the implications and limitations in learning that are brought by the changes to take effect July 1, 2009.

Sincerely,

[Signature] 1/15/08
School Administrator/Date

Columbia Falls High School
School

[Signature] 1/15/08
School Administrator/Date

Columbia Falls High School
School

[Signature] 1/15/08
School Administrator

Columbia Falls High School

BOARD OF PUBLIC EDUCATION

PRESS RELEASE

January 15, 2008

FOR IMMEDIATE RELEASE

Contact: Steve Meloy
smeloy@montana.edu
444-6576

**BOARD OF PUBLIC EDUCATION ANNOUNCES SIGNIFICANT PROGRESS ON
ACCESS TO K-12 DISTANCE LEARNING**

Distance Learning Task Force votes to recommend improved access of students to qualified educators licensed in Montana and elsewhere. Additional progress planned for meetings in the near future.

Helena, MT- Today, the Board of Public Education's Distance Learning Task Force made significant progress to improve student access to distance learning. Under the recommendation adopted by the Task Force, which will later be considered by the Board of Public Education, students will be able to access courses taught by any qualified individual who is licensed in Montana or elsewhere following graduation from an accredited teacher preparation program. Co-chairs Bud Williams of the Office of Public Instruction and Kirk Miller of the Board of Public Education offered this proposal for consideration of the Task Force and it was quickly embraced.

"I am pleased that we were able to offer a positive solution that will move education forward for our students in Montana," said State Superintendent Linda McCulloch.

"The Distance Learning Task Force is on the move; keeping in balance flexibility necessary to provide excellent services for our students while assuring the quality they deserve," added Kirk Miller.

The next meeting of the Task Force will be March 11, 2008 in Helena. The Task Force will consider and approve further enhancements that will foster greater opportunities for collaboration between K-12 and higher education, and, most important, greater learning opportunities for the our children.

For more information, please contact Steve Meloy, Executive Secretary Board of Public Education. Email: smeloy@montana.edu 406-444-6576

###

From: [Meloy, Steve](#)
To: [Angela McLean](#); [Anna Green](#); [Bob Vogel](#); [Brian Patrick](#); [Bruce Whitehead](#); [Bud Williams](#); [Carol Will](#); [Casey Barrs](#); [Chris Olszewski](#); [Cindy O"Dell](#); [Darrell Rud](#); [Dave Puyear](#); [Dee Maclean](#); [Denise Thompson](#); [Desiree Caskey](#); [Dick Clark](#); [Dulce Whitford](#); [Elizabeth Keller](#); [Eric Feaver](#); [Jan Lombardi](#); [Jim Sadler](#); [Jules Waber](#); [Kirk Miller](#); [Lance Melton](#); [Larry Baker](#); [Larry Nielsen](#); [Linda Vrooman Peterson](#); [Marco Ferro](#); [Michael Hall](#); [Nancy Coopersmith](#); [Peter Donovan](#); [Rene Dubay](#); [Storrs Bishop](#); [Thomas Gibson](#); [TJ Eyer](#); [Tom Rogers](#);
cc: ["Messinger, Bruce"](#); Ttirrell@msubillings.edu; [Will, Carol](#);
Subject: further definition
Date: Wednesday, January 16, 2008 11:50:55 AM

Dear Members,

Yesterday I provided these definitions as follows:

Dual Enrollment – the opportunity for high school students to take college coursework while they are enrolled in high school.

Two basic types of **dual enrollment** courses are:

A Dual-Credit course, which awards both high school credit and college credit for the same course taken by the high school student.

A College-Credit-Only course, which awards college credit, but not high school credit, for a college course taken by the high school student.

A question was posed about how concurrent enrollment compares or overlays. To this end, I offer a definition of concurrent enrollment found in a publication of the NACEP (National Alliance of Concurrent Enrollment Partnerships).

Concurrent Enrollment - Concurrent Enrollment Partnerships (CEPs) are high school/college collaborations that allow qualified high school students to earn college credit by taking college courses taught in their high schools.

Postsecondary institutions select and prepare outstanding high school instructors to teach the college courses. Students may earn both high school and college credit for the CEP courses they take.

Thanks,
Steve

Article published Jan 18, 2008

Distance learning restrictions amended

By KRISTEN CATES
Tribune Staff Writer

A Montana Board of Public Education task force has approved a rule change that adds flexibility to some of the restrictions adopted in May regarding distance learning classes for students. However, it isn't as flexible as some would like.

"I think they've made progress, but not in the area of dual credit," said Mary Sheehy Moe, Dean of Montana State University-Great Falls College of Technology.

In May, the Board of Public Education adopted a rule stating that, beginning in 2009, if distance learning or online courses are provided to high school students, the instructor of the online class — often a college professor — must be certified as a K-12 teacher in Montana.

Otherwise, the teacher supervising the online class at the local level will have to be certified in that area of study.

The rule change was supported by the MEA-MFT, Montana's teachers' union, because members worried that online courses were beginning to take the place of actual classroom teachers.

The change has upset some rural school districts because online options often are the only way their students have the opportunity to take courses outside the basic reading, writing and arithmetic curriculum. Rural district officials also said they didn't have the funding to certify their teachers in some of the specialties.

MBPE Executive Director Steve Meloy said on Wednesday that the distance learning task force made a proposed amendment to the rule that states the person teaching the online course doesn't have to be certified in Montana.

"What they did is just took the 'Montana' out and added 'or elsewhere,'" Meloy said.

The amendment was made because many online courses come from out of state, and it seemed unnecessary to put Montana restrictions on out-of-state educators who already have their own accreditation standards, said Kirk Miller, superintendent of Bozeman schools and a task force member.

"The nice thing is it's moving," Moe said.

However, she believes there is more work to be done because professors in the Montana University System, many of whom already have master's degrees or doctorates in their fields of study, are going to have to go back and get their K-12 teaching certification.

Moe attended the task force's meeting and said one of the task force members asked that the Montana Board of Regents be one of the accreditation bodies that certify online instructors, but the proposal was turned down.

She's worried that not only will the restriction approved in May hurt distance learning programs, but high school students will no longer have the opportunity to earn dual high school and college credit. MSU-Great Falls offers dual-credit courses to numerous districts across the state, where high school students get the opportunity to take college classes at a discounted rate.

If the rule stays the same, it won't hurt the college, she said, but added she's worried it might hold back high school students trying to get ahead.

"It's silly to penalize them," Moe said. "Why would you not let them have the benefit?"

Wes Coy, superintendent of Hobson schools, said he doesn't have any students taking online courses this year, but that varies from year to year. He's also wary of how the certification restriction will affect his students' ability to enroll online.

"I'm not sure how it's finally going to affect us," he said.

Miller said the task force is looking at ways of incorporating Montana's college professors into the new certification standard without creating undo costs to educators and schools.

"(We want to) allow flexibility, while retaining quality, while utilizing university system teachers," he said.

Monday, January 21, 2008

FROM THE ARCHIVES

Distance learning rules mulled over by state
by JOEL GALLOB - Ravalli Republic

The Montana Board of Public Education said last week it had made "significant progress on access to K-12 distance learning" in the form of a rule change recommended by an advisory committee.

Under the proposed new rule, in order to be eligible to teach Montana students through distance learning, the prospective teacher would have to have graduated from an accredited teacher preparation program and be certified "in Montana or elsewhere."

State rules have required educators to hold a Montana certification to teach credited courses, a rule that has limited public schools from offering learning opportunities to students.

"I am pleased that we were able to offer a positive solution that will move education forward for our students in Montana" said Montana Superintendent of Schools Linda McCulloch.

The recommended new text came from the board's Distance Learning Task Force. It will later be considered for adoption by the Board of Public Education.

Victor High School has students who take classes through distance learning. School officials found the program so desirable that the school maintained it, even after grant funds dried up. The classes provide gifted high school students access to courses in subjects the school doesn't have the teaching resource to meet the student's ability.

Sen. Rick Laible, R-Darby, was only partially impressed by the proposed rule change. Laible heads the Legislature's Local Education and Local Government Interim Committee. He has pressed the board to ease its restrictions regulating who may teach Montana K-12 students via distance learning.



Laible said the new recommendation allowing access to educators certified "in Montana or elsewhere" is an improvement.

"Obviously, they have rethought what they are going to do regarding distance learning," he said.

Laible said under the proposed new rules, just as under the current rules, "Bill Gates could not teach programming to Ravalli County students; Warren Buffet could not teach investments."

Steve Meloy, the board secretary, said the board's goal is to ensure that people who teach Montana students are not only expert in their fields, but also qualified as teachers. Knowledge of a subject does not necessarily convert into skill in teaching, he said.

"I may know English pretty well, but that does not mean I am comfortable teaching it to my daughter," Meloy said. "The board wanted to open it up so licensed Idaho teachers, or North Dakota teachers, could do distance learning without having to go to Montana or go through the Montana

screening process. A professional's content knowledge is half of it. The ability to teach is the other half."

The board believes that opening the doors to such professionals with content knowledge but not teaching experience or background "weakens and waters down the teaching profession," Meloy said.

Distance learning breaks down into two categories: synchronous, which offers immediate, real-time dialogue between teacher and student; and asynchronous, which does not, but lets students at different times and places access one lecturer.

Synchronous includes visual and audio technologies, like video conferencing, Web conferencing over phone and computer screen, a variety of "virtual classrooms" and audio-only approaches, such as chats, phone conferencing and voice-over Internet protocol, which involves a computer and headset.

Asynchronous approaches include e-mail and their discussion threads, as well as downloadable online lectures and bulletin boards students can visit to receive instructions and post their work.

Victor school, with 346 students, has 30 taking Spanish via distance learning through the Allied High School program.

In recent years, Victor advanced-placement students have taken distance learning courses in English, history, statistics, government and economics through the Seattle-based Apex Learning. The program is oriented toward gifted children who wish to pursue subjects that aren't available at their schools.

The other concern about distance learning is, if computers and videos hooked to individual student terminals replace classrooms filled with teachers and students, students could lose the surprise insights and unanticipated discoveries only in-person interaction can provide.

That doesn't seem much of a problem now.

Laible said currently Montana has 274 students making use of distance learning, out of 148,000 students in public education. That is about two one-thousandths of the students in the state's public schools.

"In the age of the Internet and the Web, that is just criminal," he said.

Reporter Joel Gallob can be reached at 363-3300 or jgallob@ravallirepublic.com

Story available at <http://www.billingsgazette.net/articles/2008/01/23/opinion/gazette/50-gazetteopinion.txt>

Published on Wednesday, January 23, 2008.
Last modified on 1/23/2008 at 12:59 am

Gazette Opinion: Let state's students learn online

Members of a special online-learning task force finally are making progress in balancing assurances of teacher quality with the need to provide distance learning opportunities to Montana K-12 students.

Last week the task force, representing a wide spectrum of Montanans concerned with public education, reached a consensus that would allow students here to take online classes taught by instructors licensed in other states. This is an important issue as more and more students want and need instruction that isn't available in their local districts.

The imperative of distance learning ran into a roadblock last spring. That's when the Board of Public Education voted for a new rule that would require all online instructors to be licensed in Montana as K-12 teachers in the subject they teach to Montana students.

That ill-advised rule would have suspended the use of most online classes, both those provided from outside the state and those taught in Montana by instructors at community colleges and Montana University System units.

The issue of licensing of Montana college instructors to teach high school students remains unresolved. However, both Steve Meloy, secretary to the board, and Dave Puyear, executive director of the Montana Rural Education Association, told The Gazette that a compromise is being discussed. They are talking about creating a new category for teacher licensing that would require documentation of a Montana college faculty member's credentials for teaching a subject, but wouldn't require that person to have completed all the classes required for licensing as a K-12 instructor.

Online education is both a necessity and a great opportunity for Montana students. Importantly, Gov. Brian Schweitzer is on record in favor of distance learning and the related educational alternative of dual high school and college credit. These learning options are vital for students' future. We call on the task force members to clear the remaining distance learning hurdle at their March 11 meeting.

Misperceptions of Montana's small-school administration

Here are some numbers that Gov. Brian Schweitzer ought to keep in mind when he suggests, as he did this month in Billings, that there's significant money to be saved by reducing administration in small school districts.

- 326 - Number of school districts in Montana.
- 192 - Number of superintendents.
- 104 - Number of full-time superintendents.
- 57 - Number of superintendents who are the only administrator (principal or superintendent) in their districts.

On a per-pupil basis, the average small Montana school spends more than Billings and other large districts on administration. But most of the small districts that have an administrator have only one person working as a combined principal and superintendent. That same person often wears additional hats, such as bus driver, athletic director and even football coach. Dave Puyear of the Montana Rural Education Association points out that school administration accounts for 10 percent of school spending statewide. One hundred districts have supervisory teachers rather than a separate administrator.

Certainly, school districts of all sizes must strive for efficiency. Central Montana districts recently began a discussion of how they might further consolidate services, such as enrolling students from multiple schools in a vo-tech class. In some of Montana's smallest schools, sharing of resources already includes such things as special education and curriculum cooperatives and joint sports teams.

Wherever administration can be reduced without compromising quality and accreditation, it should be reduced. But there aren't big savings to be had by simply cutting or sharing administrators. It has already been done.

Is your school ready for ASTHMA?



Asthma in Schools Training Workshop
Wednesday, January 23, 2008
School Administrators of Montana Office
900 No. Montana Ave., Suite A-4
4:00pm – 6:00pm
(Appetizers will be served)

By special invitation, *Montana Team Asthma** asks that you be a part of a model asthma training workshop where your input will be used to continue asthma training in schools. Dewey Hahlbohm, Physician Assistant, will facilitate the workshop and we will ask you how to make the future workshops a success in our schools. Dewey is a Nationally Certified Asthma Educator.

Objectives covered at the Helena training:

- Asthma Burden in Montana
- Definition of Asthma
- Preventable and Non-preventable Risk Factors for Asthma
- How Can You Help the Child With Asthma
- Develop Partnerships to improve Asthma Care

Please send your RSVP to:
Julie Sykes, School Administrators of Montana
samjs@sammt.org or call: 442-2510

*See the attached for a description of *Montana Team Asthma* and our membership list

Sponsored by Genentech



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

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Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

January 24, 2008

Senator Sam Kitzenburg
130 Bonnie St. Apt. #1
Glasgow, MT 59230

Dear Senator Kitzenburg:

As you are aware the Montana constitution gives the Board of Public Education general supervision responsibilities of the K-12 system. State law gives the State Superintendent of Public Instruction general supervision of the K-12 system. Obviously, this creates the necessity for a strong collaborative relationship between the Governor appointed Board and the elected State Superintendent. Because of this unique relationship, the Board of Public Education extends to you the opportunity to discuss your candidacy for thirty minutes at its upcoming meeting on Friday, March 7, 2008.

The thirty minute increments will begin at **8:00 a.m. on Friday, March 7, 2008**. Please contact the Board's Administrative Assistant Carol Will at cwill@montana.edu or call (406)444-0302 to arrange the specific time for your discussion with the Board.

The Board of Public Education places great value on its relationship with the State Superintendent of Public Instruction and looks forward to this meeting.

Sincerely,

Handwritten signature of Patty Myers in cursive.

Patty Myers, Chair
Board of Public Education

Handwritten signature of Kirk J. Miller in cursive.

Kirk J. Miller, Ed.D, Chair
Government Affairs Committee



Board of Public Education

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

January 24, 2008

Representative Holly Raser
PO Box 17275
Missoula, MT 59808

Dear Representative Raser:

As you are aware the Montana constitution gives the Board of Public Education general supervision responsibilities of the K-12 system. State law gives the State Superintendent of Public Instruction general supervision of the K-12 system. Obviously, this creates the necessity for a strong collaborative relationship between the Governor appointed Board and the elected State Superintendent. Because of this unique relationship, the Board of Public Education extends to you the opportunity to discuss your candidacy for thirty minutes at its upcoming meeting on Friday, March 7, 2008.

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The Board of Public Education places great value on its relationship with the State Superintendent of Public Instruction and looks forward to this meeting.

Sincerely,

Handwritten signature of Patty Myers in cursive.

Patty Myers, Chair
Board of Public Education

Handwritten signature of Kirk J. Miller in cursive.

Kirk J. Miller, Ed.D, Chair
Government Affairs Committee



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Storrs Bishop
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Katie Wood, Student Rep.
Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

January 24, 2008

Denise Juneau
PO Box 202501
Helena, MT 59620-2501

Dear Ms. Juneau:

As you are aware the Montana constitution gives the Board of Public Education general supervision responsibilities of the K-12 system. State law gives the State Superintendent of Public Instruction general supervision of the K-12 system. Obviously, this creates the necessity for a strong collaborative relationship between the Governor appointed Board and the elected State Superintendent. Because of this unique relationship, the Board of Public Education extends to you the opportunity to discuss your candidacy for thirty minutes at its upcoming meeting on Friday, March 7, 2008.

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The Board of Public Education places great value on its relationship with the State Superintendent of Public Instruction and looks forward to this meeting.

Sincerely,

Handwritten signature of Patty Myers in cursive.

Patty Myers, Chair
Board of Public Education

Handwritten signature of Kirk J. Miller in cursive.

Kirk J. Miller, Ed.D, Chair
Government Affairs Committee



Board of Public Education

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BOARD MEMBERS

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Storrs Bishop
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Katie Wood, Student Rep.
Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

January 24, 2008

Claudette Morton
PO Box 2026
Helena, MT 59624

Dear Dr. Morton:

As you are aware the Montana constitution gives the Board of Public Education general supervision responsibilities of the K-12 system. State law gives the State Superintendent of Public Instruction general supervision of the K-12 system. Obviously, this creates the necessity for a strong collaborative relationship between the Governor appointed Board and the elected State Superintendent. Because of this unique relationship, the Board of Public Education extends to you the opportunity to discuss your candidacy for thirty minutes at its upcoming meeting on Friday, March 7, 2008.

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Sincerely,

Handwritten signature of Patty Myers in cursive.

Patty Myers, Chair
Board of Public Education

Handwritten signature of Kirk J. Miller in cursive.

Kirk J. Miller, Ed.D, Chair
Government Affairs Committee



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
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BOARD MEMBERS

January 29, 2008

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Mr. Wade Pilloud
414 Motzko Street
Marsing, ID 83639

Dear Mr. Pilloud:

I am writing in response to your request for the Board of Public Education to consider an appeal of the Superintendent of Public Instruction's denial of your application for a Montana teacher license. I have carefully reviewed the materials you submitted to me, along with the December 14, 2007 letter of denial from the Deputy Superintendent of Public Instruction.

In order to satisfy the requirements of 10.57.609(2), ARM (Administrative Rules of Montana) which states "on appeal the burden is on the appellant to establish by a preponderance of the evidence that the appellant satisfies the statutory criteria for issuance of a teacher, specialist or administrator license, I will afford you the opportunity to appear before the Board of Public Education at its May 8 -9, 2008 meeting at the Montana School for the Deaf and Blind in Great Falls, MT. If you wish to appear before the Board of Public Education, please notify me by 5:00 P.M. MST on February 15, 2008.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Meloy", written over a horizontal line.

Steve Meloy
Executive Secretary, BPE

Cc: Kathleen Magone and Elizabeth Keller, OPI



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

February 5, 2008

BOARD MEMBERS

APPOINTED MEMBERS:

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Angela McLean – Vice Chair
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Kirk Miller, Ed.D.
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Storrs Bishop
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Cal Gilbert
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Sharon Carroll
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Katie Wood, Student Rep.
Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Dr. Larry Baker
Dean of Education
MSU-Bozeman
250 Reid Hall
Bozeman, MT 59717

Dear Dr. Baker,

As you are aware, the Council of Deans will meet with the Board of Public Education at its regularly scheduled meeting on March 6, 2008 beginning approximately at 10:15 a.m. The format at this time consists of the Deans coming to the table and presenting issues of common interest/concern. In this regard, we would like to know if you have any formal documents or information which we could distribute with our Board agenda packets. Open meeting laws encourages the distribution of as much information as possible on agendas for public consumption.

We will send our agenda out by February 21, 2008. In order for us to adhere to our deadlines, please forward any formal information to us for dissemination with the Board packets by Friday, February 15, 2008.

The meeting will be held at the Siena Room at Carroll College beginning at 8:30 a.m. CSPAC meets jointly with the Board prior to the Deans coming to the table, so they will be included in the discussion as well. A lunch will be provided at 12:00 to provide the opportunity for continued dialogue.

The Board of Public Education looks forward to this opportunity to discuss any common issues/concerns with its partners. If you have any questions about the meeting, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Meloy", written over a horizontal line.

Steve Meloy
Executive Secretary

Cc: Dr. Lynette Zuroff



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
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February 5, 2008

BOARD MEMBERS

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Angela McLean – Vice Chair
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Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
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Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Dr. Lynette Zuroff
Chair, Education Department
1601 N. Benton
Helena, MT 59625

Dear Dr. Zuroff, *Lynette*

As you are aware, the Council of Deans will meet with the Board of Public Education at its regularly scheduled meeting on March 6, 2008 beginning approximately at 10:15 a.m. The format at this time consists of the Deans coming to the table and presenting issues of common interest/concern. In this regard, we would like to know if you have any formal documents or information which we could distribute with our Board agenda packets. Open meeting laws encourages the distribution of as much information as possible on agendas for public consumption.

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Sincerely,

A handwritten signature in black ink, appearing to read "Steve Meloy", with a long horizontal flourish extending to the right.

Steve Meloy
Executive Secretary

Cc: Dr. Larry Baker

From: [Meloy, Steve](#)
To: [Will, Carol](#); [Donovan, Pete](#); [Angela McLean](#); [Cal Gilbert](#);
[John Fuller \(fullerj@sd5.k12.mt.us\)](#); [Katie Wood](#); [Kirk Miller](#);
[Patty Myers \(patty_myers@gfps.k12.mt.us\)](#); [Sharon Carroll](#); [Storrs Bishop](#);
Subject: FW: Running Start status
Date: Friday, February 08, 2008 10:21:08 AM

Dear Board:

Please find a Legislative inquiry and my response for your information.

Steve

From: Meloy, Steve
Sent: Friday, February 08, 2008 10:16 AM
To: 'Doug Cordier'
Subject: RE: Running Start status

Representative Cordier;

Running start, enacted in 2001, allows a school district to enter into an inter-local agreement with a postsecondary institution to enable high school students to receive "dual credit" (credit for high school and college simultaneously). This arrangement is limited by language which says that those classes can only be those which are not available through the school district. If the classes taught are within the Board's core requirements or are available in a school district they would not be allowed under running start. Running start is not aligned with Montana Law (20-4-101) which requires a license to teach in Montana's public schools and the Board of Public Education's administrative rule (10.55.707) which requires k-12 licensure to teach K-12 public school students. Since 2001, the law has inconsistently and perhaps illegally allowed college instruction without a K-12 license in regard to subject matter which supplements instruction and not supplanting it. Running start provides a mechanism for a post secondary relationship with K-12 but does not address licensure. This is problematic.

The Board's new rule establishes requirements for distance, online, and technology delivered instruction that fulfill elementary or middle grade basic education programs and or/ high school graduation requirements. If the student receives dual credit the Board has ruled that the providing teacher shall be licensed and endorsed in the area of instruction taught if that credit fulfills the basic core or graduation requirements. If the providing teacher is not properly licensed and endorsed, then there must be a properly licensed and endorsed teacher on the receiving end.

Running start and postsecondary teaching can be resolved by proposed language which creates a new K-12 class of licensure (Class 8) for 2 and 4 year postsecondary faculty. This language is currently being discussed by a Board of Public Education Task Force which has met twice. It is a group consisting of 23 individuals from around the state involved with every aspect of education, both K-12 and higher. The task force is also prepared to recommend to the BPE to expand the Montana licensure requirement to allow teachers from other states and jurisdictions to provide instruction provided they are licensed under a credentialing system which is equal to or greater than what we require in Montana. So we are making some progress to resolve this hopefully in advance of the next session and certainly before July 1, 2009 when the controversial part of the Board rule goes into effect.

I hope you find this information helpful. If you have further questions, please let me know.

Steve

From: Doug Cordier [mailto:dcordier@sd6.k12.mt.us]
Sent: Thursday, February 07, 2008 3:15 PM
To: Meloy, Steve
Subject: Running Start status

Steve,

Greetings! I'm wearing 2 hats – as high school counselor and state representative from Columbia Falls (I served on the House Education Committee last session with my out-gunned Dem. Colleagues – quite an experience). Steve, I need clarification regarding the Running Start program. The recent Board of Public Ed. issues of certification for distance learning & dual credit instructors has many of us uncertain as to the impact to our students' enrollment in, specifically, the Running Start (dual credit) program at Flathead Valley Community College.

I've heard a number of things regarding this matter, so I felt it best to go to the source. What can we counselors expect in the future regarding our students' Running Start participation? Will college instructors be required to be OPI certified in the subject matter they're teaching in order for high school students to receive dual credit? Any other issues I should be aware of regarding this issue? I did read through the various documents produced by the task force, but I would like it boiled down for me!

Thanks for any assistance you can provide.

Doug Cordier, Counselor & State Rep., House Dist. #3
Columbia Falls High School
8892-6500, ext. 230

OFFICE OF THE GOVERNOR
STATE OF MONTANA

BRIAN SCHWEITZER
GOVERNOR



JOHN BOHLINGER
LT. GOVERNOR

February 7, 2008

The Honorable Brad Johnson
Secretary of State
State Capitol
Helena, Montana 59620

RECEIVED
FEB 11 2008
BOARD OF PUBLIC EDUCATION

Dear Secretary of State Johnson:

Please be informed that effective immediately, I have appointed the following to the Board of Public Education, in accordance with 2-15-1508, Montana Code Annotated, under the Higher Education.

- Mr. Bernard Olson, 161 Lakeside Blvd, Lakeside, MT 59922, is to serve a term ending February 1, 2015 and fulfills the qualifications for being a resident of District 1. Mr. Olson identifies himself as a Republican. Bernard Olson succeeds John Fuller.

If you need additional information, please call Patti Keebler, Appointments Coordinator, at extension 3862.

Sincerely,


BRIAN SCHWEITZER
Governor

Copy to: Board of Public Education



Board of Public Education

PO Box 200601
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(406) 444-6576
www.bpe.mt.gov

BOARD MEMBERS

February 12, 2008

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernard Olson
Lakeside

Katie Wood, Student Rep.
Laurel

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Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Bernard Olson
161 Lakeside Blvd
Lakeside, MT 59922

Dear Bernard,

On behalf of the Montana Board of Public Education I would like to congratulate you on your appointment and welcome you as the newest member of our organization.

The Board is made up of dynamic and forward thinking individuals with the best interest of our states K-12 system at heart. With your background and apparent enthusiasm, as well as recognition from our Governor, I am confident that you will bring to the Board a rich and relevant perspective.

The next Board of Public Education meeting will be held at Carroll College, 1601 N Benton Ave. in Helena on March 6-7, 2008. A hotel room has been reserved for you at the Wingate for the nights of Wednesday, March 5 and Thursday, March 6, 2008. Your confirmation number is P19764. Please call the Wingate at (406)449-3000 to confirm/disconfirm your room by February 29, 2008. The Board will reimburse you for mileage, lodging, and meals. More information will be provided at the Board meeting and an orientation manual will be provided for you to peruse at your convenience that may answer and foster some questions. You will be receiving an agenda packet at the end of February for the upcoming meeting. Please feel free to contact me with any questions you may have before this first meeting.

Again, congratulations and thank you for taking on this challenging and rewarding role. I am looking forward to introducing you to the rest of the Board members and working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Meloy", with a long horizontal flourish extending to the right.

Steve Meloy
Executive Secretary

Cc: Governor Brian Schweitzer
Patty Myers, BPE Chair

FOR IMMEDIATE RELEASE
February 15, 2008

CONTACT: David Griffith
703-740-4824

**Kirk Miller Chosen to Serve on National Panel
to Focus on No Child Left Behind Act Reforms**

Alexandria, VA – The National Association of State Boards of Education (NASBE) is pleased to announce that Kirk Miller, a member of the Montana State Board of Education, has been chosen to serve on the NASBE Governmental Affairs Committee (GAC), the entity responsible for developing federal policy recommendations and communicating with Congress and federal officials about the education reform priorities of state boards of education.

The Governmental Affairs Committee helps state board members understand, influence, and plan for federal education policies. In its efforts to affect national education policymaking, NASBE works to ensure that it represents the views of its members to the executive and legislative branches of the federal government, as well as to associations representing governors, state legislators, school administrators, principals, local school boards, teachers, and parents.

As a member of the 20-member panel, Miller will meet with other state education leaders, national policymakers, federal lawmakers, and education reform experts during a series of meetings, events and communications over the course of this year to share their state's experiences and perspective, analyze federal education initiatives, promote state board of education priorities, and serve as a state education resource to congressional offices and staff.

“State boards of education have been working to implement the No Child Left Behind Act for six years. The first-hand knowledge of these policymakers about the real world opportunities and challenges of NCLB at the state level are invaluable to Congress as it considers changes to the federal education law this year. The Governmental Affairs Committee allows state board members to work in common purpose to promote federal education policies that will best serve each state and benefit all students,” said Brenda Welburn, NASBE Executive Director.

NASBE, www.nasbe.org, represents America's state and territorial boards of education. Our principal objectives are to strengthen state leadership in education policymaking; advocate equality of access to educational opportunity; promote excellence in the education of all students; and assure responsible lay governance of education.



Board of Public Education

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BOARD MEMBERS

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Storrs Bishop
Ennis

Cal Gilbert
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Sharon Carroll
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Bernard Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

February 19, 2008

The Honorable Dennis Rehberg
U.S. House of Representatives
Washington, DC 20515

Dear Representative Rehberg:

I will be visiting Washington, DC on Thursday, March 13 and would like to request an appointment for that afternoon to meet with you to discuss federal education policies as they relate to the Montana public education system. I will be in town on that date attending the National Association of State Boards of Education's Legislative Conference.

I hope your schedule can accommodate this request to discuss the reauthorization of the No Child Left Behind Act, the FY09 education budget, and other federal issues critical to helping improve Montana's public schools. I am interested to learn your thoughts on these issues and am eager to share my first-hand experiences as both a state policymaker and local superintendent with you.

To schedule a specific time on that afternoon or if you need more information about this request, please have your scheduler contact me at 406-522-6001. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kirk J. Miller".

Kirk J. Miller, Ed.D.
Montana State Board of Education
Superintendent, Bozeman School District #7



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

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Bozeman

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Sharon Carroll
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Bernard Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

February 19, 2008

The Honorable Jon Tester
United States Senate
Washington, DC 20510

Dear Senator Tester:

I will be visiting Washington, DC on Thursday, March 13 and would like to request an appointment for that afternoon to meet with you to discuss federal education policies as they relate to the Montana public education system. I will be in town on that date attending the National Association of State Boards of Education's Legislative Conference.

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Sincerely,

A handwritten signature in blue ink that reads "Kirk J. Miller".

Kirk J. Miller, Ed.D.
Montana State Board of Education
Superintendent, Bozeman School District #7



Board of Public Education

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Helena, Montana 59620-0601
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BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

February 19, 2008

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

The Honorable Max Baucus
United States Senate
Washington, DC 20510

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Dear Senator Baucus:

Sharon Carroll
Ekalaka

I will be visiting Washington, DC on Thursday, March 13 and would like to request an appointment for that afternoon to meet with you to discuss federal education policies as they relate to the Montana public education system. I will be in town on that date attending the National Association of State Boards of Education's Legislative Conference.

Bernard Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

I hope your schedule can accommodate this request to discuss the reauthorization of the No Child Left Behind Act, the FY09 education budget, and other federal issues critical to helping improve Montana's public schools. I am interested to learn your thoughts on these issues and am eager to share my first-hand experiences as both a state policymaker and local superintendent with you.

Linda McCulloch,
Superintendent of
Public Instruction

To schedule a specific time on that afternoon or if you need more information about this request, please have your scheduler contact me at 406-522-6001. Thank you for your consideration.

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

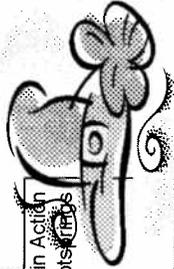
Sincerely,

A handwritten signature in blue ink that reads "Kirk J. Miller".

Kirk J. Miller, Ed.D.
Montana State Board of Education
Superintendent, Bozeman School District #7

March 2008

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Notes:							1	
2		3		5	6	7	8	
			4	<div data-bbox="565 1171 737 1409" style="border: 1px solid black; padding: 2px;"> UM Western OCHE Deputy Search Committee Dillon 12-4 Steve </div>	<div data-bbox="581 926 656 1108" style="border: 1px solid black; padding: 2px;"> CSPAC Helena - Pete </div>	<div data-bbox="565 667 656 850" style="border: 1px solid black; padding: 2px;"> BPE/CSPAC Joint Meeting - Helena </div>	<div data-bbox="565 436 656 598" style="border: 1px solid black; padding: 2px;"> BPE Meeting - Helena </div>	
9		10	11	12	13	14	15	
			<div data-bbox="776 1178 922 1367" style="border: 1px solid black; padding: 2px;"> DLTF Phase II Helena - Pete, Storrs, Kirk, Steve, Carol </div>	<div data-bbox="760 646 850 842" style="border: 1px solid black; padding: 2px;"> K-12 Subcommittee Steve and Patty </div>	<div data-bbox="760 380 850 583" style="border: 1px solid black; padding: 2px;"> Education and Local Government Steve </div>			
16			18	19	20	21	22	
			<div data-bbox="948 1192 1084 1381" style="border: 1px solid black; padding: 2px;"> Chapter 57 - Pete and Anneliese </div>					
23		24	25	26	27	28	29	
							<div data-bbox="1110 380 1284 611" style="border: 1px solid black; padding: 2px;"> Deputy Search Committee - OCHE Conf. Room Helena 11:00 Steve </div>	
30			Notes:					
			31					



MT School Wellness in Action
Summit - Fairmont Hotel
Steve
March 16 - 17, 2008

Executive Secretary Report

Thursday, March 6, 2008

By: Steve Meloy/ Executive Secretary

This past 40 days has been dedicated partially to ongoing board involvement with its Distance Learning Task Force Phase II as well as legislative oversight committees. The Legislative Auditor has scheduled the beginning of the Board's biennial financial audit. Carol and I will work with three auditors in this regard. We continue our response to the Legislative Finance Committee which invited the Board to its December interim committee to discuss the proposed goal and performance measure to be evaluated on an ongoing basis between now and the '09 session. The subcommittee with which we work consists of Senator Wanzenreid and Senator Schmidt. Our goal includes our work around setting standards by rule. A specific request of the Committee Chair's is for the Board to demonstrate the status of those schools in advice and deficiency accreditation status in the 06-07 school year and whether or not the advice or deficiency status has been corrected. The Education and Local Government Committee invited us into a discussion with our partners at OCHE about college preparedness and how to reduce remediation rates on campus. This work spills over into the "leaky pipeline" and post secondary readiness work of the K-College workgroup. Additionally, I testified before the same committee on the progress we are making surrounding our distance learning work with phase II of the Distance Learning Task Force and have been invited back to report to this committee in March. We are coordinating the efforts of Phase II of the distance learning work which continues to be challenging given the busy schedules of the many participants. The first meeting happened on October 25th and the second meeting on January 15th. Work continues in the coordination with OPI on an assessment working group to continue identifying appropriate and meaningful assessments for all of our students. We have scheduled an assessment update at our March meeting. The new curriculum specialists will be involved with assessment and that should be helpful even though recruiting for these positions has been difficult for OPI. The K-College Workgroup met again January 31 and I presented the progress of the DLTF Phase II. The CSPAC crew continues its work with the licensure folk at OPI to continue the important review and modification process tied with Chapter 57. The next meeting is scheduled for March 18th. We met with the Legislative Fiscal Division on Goals and Objectives for the Board as well as the Interim Committee on Education and Local Government. The Legislative Audit continues its performance audit of MSDB and has indicated that it will be taking a look at our internal control policies. We continue to work with our attorney and outside legal counsel in the processing of revocations and appeals of license denials brought before the Board. We also coordinated a safety awareness meeting regarding information surrounding "threshold" behaviors of educators which may constitute a breach of safety for public school students. This meeting took place on February 13, 2008 at the Front Street Learning Center in Helena.

Board work continues to include but is not limited to: School safety issues; the first two meetings of the Distance Learning Phase II Task Force; work with the Interim Committee on Legislative Finance; designing performance measures to the satisfaction of

the LFD; implementing various pieces of global legislation from the '07 session; the future of the NRT as well as future assessments to inform instruction; total review of Chapter 57; the K-College Workgroup; Distance Learning Task Force phase I follow-up and phase II; the dual enrollment/credit work; the Counsellorship Initiative; the assessment alignment work; MSDB coordination and oversight; MSDB strategic planning; the previous Interim Committee work follow-up and monitoring the MQEC and their efforts; CSPAC Assessment Study Group; Pilot (Praxis II) testing efforts; NCLB implications and future reauthorization of ESEA; the work of the Montana E-Learning Consortium and its future; meetings of the Ed Forums; the Special Purpose Schools Task Force; Chapter 55 review process; the PEPPS Review Advisory Panel; the BPE five-year plan; involvement with planning for the NASBE Annual Meeting; The monitoring of the Writing Assessment Consortia Project; the writing implementation committee work; monitoring the Indian Education for All efforts; the High School Improvement Initiative; results of the Legislative Audit Committee on high school drop-out rate in Montana and data alignment between OCHE and OPI; performance-based budgeting proposals and preparation of a template for the 2009 session; worked on project to implement the teacher loan repayment plan found in SB 2; work on issues revolving around "alternative to our standards" requests; ongoing questions related to the bullying issue; financial education curricular concerns; school nutrition and physical education; civic education; site planning for the BPE in the next biennium; NASBE grant follow-up on student leadership; special meetings of the BPE; strategy development for the 2009 Legislative Session; license discipline processes particularly related to suspensions and revocations; and the fielding of an increasing number of calls from the public regarding various and current issues before the Board.

Most of the other issues with which I have dealt have been brought to your attention by way of phone and e-mail correspondence however I have highlighted the following:

- Continued work with LFD on fiscal responsibility processes for SB 152
- Welcome letter to new Board appointee, Bernie Olson
- Worked with Anneliese on continuous modifications to our website
- Continued contract work with a legal agency services
- Monitoring work of performance audit at MSDB
- Ongoing work with the state's broadband system and our policies
- Monitoring contract and work and billing statements with an administrative law judge
- Work in progress on completing performance evaluations for employees
- Attended January K-College Workgroup meeting
- Continued discussions with Commissioner on office prospects for the future
- Processing of work involved with revocations recommendations from OPI
- Processing work in conjunction with appeal of license denials
- Completed draft of strategic plan for coming fiscal year
- Prepared information on accreditation deficiencies for legislative committee
- Co-coordinating NASBE Executive Director to Board's planned strategic planning

- Worked on sub-committee of the Distance Learning Task Force Phase II (DLTFII) entertaining new “class 8” licensure
- Worked on sub-committee of the DLTFII entertaining the issue of supplement, not supplant
- Worked on sub-committee of the DLTFII entertaining fiscal issues related to distance learning
- Worked on 2008 agenda for the National Association of Educational Executives
- Worked on the screening committee for the new OCHE Deputy Commissioner
- Worked with budget office on goals and objectives
- Worked on a process to review standards for deaf interpreters
- Worked with LFD on their request for strategic plans from all agencies
- Met with Healthy Schools Network to discuss asthma
- Attended a SAM sponsored statewide meeting on asthma
- Continued attendance to working group on the SB 2 implementation
- Attended meeting of CSPAC
- Attended briefing by the Montana Schools E-Learning Consortium
- Worked with OPI on Quality Educator Loan Assistance Program
- Worked with Angela regarding future meeting on “School Safety” awareness
- Attended MSDB conference call meeting
- Attended a discussion with APPLE at the Governor’s office
- Attended meeting of the Learning First Alliance
- Attended January MACIE meeting in Helena

The work before the Board continues with a high level of importance including our work on dual enrollment/credit, assessment, strategic planning, and relation building with the Board of Regents, the Legislature, and the K-College Workgroup.

Donovan, Pete

From: rje@nasdtec.com
Sent: Friday, February 08, 2008 5:51 AM
To: Donovan, Pete
Subject: June Conference Registration Information

NASDTEC

Communicator

1225 Providence Road, PMB # 116, Whitinsville, MA 01588
Tel: 508/380-1202 Fax: 508/278-5342
February 2008 - Volume 12 Number 2

NASDTEC Officers and Board Members

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Vice President: Kathleen DeFelice (CT)

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Northeastern: Ken Bungert (DC)
Southern: Vance Rugaard (TN)
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Victoria Chamberlain (OR)

Professional Preparation and Continuing Development:
Marta Cambra (VT)

Technology: Dale Janssen (CA))

Staff

Executive Director: Roy Einreinhofer
Corporate Counsel: Carolyn Angelo

National Association of State Directors of Teacher Education and Certification
1225 Providence Road
PMB # 116

Whitinsville, MA 01588

Tel: 508/380-1202

Fax: 508/278-5342

E-Mail: rje@nasdtec.com

Website: www.nasdtec.org

President's Message

Peter Donovan (MT)

Are you experiencing the mid-winter doldrums? A perfect strategy for addressing this condition is to begin making plans to participate in rewarding activities and events that will occur in the warm summer months of 2008. Does the prospect of a road trip, or should I say "Rhode" trip, with 250 of your NASDTEC colleagues sound inviting?

Kathy DeFelice, NASDTEC Vice-President, is working hard to organize the 80th Annual NASDTEC Conference that will occur on June 1 - 4, 2008 in Providence, Rhode Island. The NASDTEC Conference provides a unique venue for professionals engaged in educator preparation, certification and licensure, and accreditation to network and discuss cutting edge issues in a congenial environment.

Please mark your calendars and begin making your travel arrangements for the Annual Conference. I look forward to seeing each of you under the sunny skies of Providence in June.

This issue of the *Communicator* is devoted to the June 2008 conference. Included are the current conference agenda (as of February 6th) and the conference registration form. If you are not planning to attend this year's conference, please pass this issue along to someone in your organization who might be interested in attending.

NASDTEC Vice President Kathy DeFelice has put together a strong program of general and concurrent sessions that will address many of today's important areas of interest. We are also featuring some new sessions, the Committee Town Meetings, designed to solicit input from attendees, and Roundtable discussions, with topics suggested by attendees.

80th Annual Conference
June 1 - 4, 2008
Westin Providence, Providence, Rhode Island

Rev 2-06-08

	SUNDAY, JUNE 1, 2008	
7:30-8:30	General Breakfast	

	<p>First Time Attendee Breakfast</p> <p>An opportunity for first time attendees to join the Executive Board and other NASDTEC representatives to learn more about NASDTEC, our mission, and the services we provide. This also provides an opportunity for first-timers to meet others and start forming their own network of contacts.</p>	
8:30-11:30	GENERAL SESSION I	
8:45-9:30	<p>Welcoming and Opening Remarks</p> <p>Peter Donovan (MT), NASDTEC President Kathleen DeFelice (CT), NASDTEC Vice President</p> <p>Greetings from Rhode Island State Official</p>	
9:30 - 10:45	<p>Tom Welch, T. Welch Consulting A Look at the Future of Public Education</p>	
10:45- 11:00	Break	
11:00- 12:00	Invited speaker to be confirmed	
12:00-1:00	LUNCH	
1:15— 2:30	CONCURRENT SESSION BLOCK A	
	<p>A1. Session TBA</p> <p>A2 Online Teacher-In-Residence Program/Virtual Practicum Mary Briden & Janet Johnson, Rio Salado College</p> <p>A3 Teacher Retention and Program Approval: Policy to Results Virginia Pilato, Maggie Madden, Cheri Wittman Maryland Department of Education</p>	
2:30	Networking Event: Sponsored by	

Evaluation Systems group of Pearson	
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MONDAY, JUNE 2, 2008	
7:30-9:45	Regional Breakfast Meetings – Breakfast Sponsored by ETS The Regional Directors of each of the four NASDTEC regions hold business meetings over breakfast to discuss issues specific to the region and to address areas of interest to the whole spectrum of attendees.
9:45-10:00	BREAK
10:00-11:00	GENERAL SESSION II
	Penelope Early - Washington Update
11:00-12:00	CONCURRENT SESSION BLOCK B
	<p>B1 Using Common Educator Language: Case Study Sharyn Boornazian, Lesley University</p> <p>B2 Changing Face of School Leadership: Through the Teacher's Eyes Katherine Bassett, ETS; Peggy Stewart, NJ Teacher of the Year 2005; Jason Kamras, National Teacher of the Year 2005</p> <p>B3 A Solution to Challenging Waters: An Alternative Approach to Teacher Certification Lisa DeCaro Demoulias and Andrea DeMao, Class Measures</p>
12:00-1:00	LUNCH
1:00-2:00	CONCURRENT SESSION BLOCK C
	<p>C1 GACE Internet Based Testing for School District Administration Statewide Assessment Kelly Henson, Georgia Professional Standards Commission; and Skip Meade, Evaluation Systems group of Pearson</p> <p>C2 Launching a Statewide Web-based Educator Recruitment Initiative Beverly Williams, Arkansas State Department of Education; and Brett Spodak, Teachers-Teachers.com</p> <p>C3 Highly Effective Recruitment of Higher Effective Teachers Becky Washington and Catherine Haynes, Austin, Texas Region XIII Education Service Center</p>
2:00-2:45	GENERAL SESSION III
	NASDTEC BUSINESS MEETING
2:45-3:00	BREAK
3:00-4:00	GENERAL SESSION IV

EP	Alternative Preparation Program Survey: What did we find out? Kathleen DeFelice, Connecticut Department of Education	
4:00- 5:00	Themed Committee meeting- Town Hall Session Interactive concurrent sessions hosted by the Professional Practices, Interstate, Technology, and Professional Preparation and Continuing Development Committees	
5:30	Presidents Reception Sponsored by ETS	

TUESDAY, JUNE 3, 2008		
7:30-8:45	GENERAL BREAKFAST ASSOCIATE MEMBER BREAKFAST	
8:45-10:45	GENERAL SESSION V	
	Dr. Mel Levine, All Kinds of Minds	
10:45-11:00	BREAK	
11:00-12:00	CONCURRENT SESSIONS BLOCK D	
	<p>D1 Charting the Seas with New CLEP Exams for Teacher Certification and Renewal Pamela Kerouac, The College Board, CLEP</p> <p>D2 Innovative Pathways to Teaching: Plotting the Course to Recruit, Select, Prepare, and Retain Teachers Through Effective Alternative Route to Certification Programs Belinda Gimbert, The Ohio State University; and Judith Hayes, Wichita State University</p> <p>D3 The Credential Review Board: Navigating the Alternate Route to Licensure Process, Karen Swartz, Ohio Department of Education</p>	
12:00-1:30	Doug Bates Luncheon and Award Presentation Featured Speaker: TBA	
1:30-2:30	CONCURRENT SESSION BLOCK E	
	<p>E1 A New Pool of Administrators: Is Your State Ready Rita Campbell, Ohio Department of Education</p> <p>E2 The Confident Online Teacher : Practices That Support Virtual High School Teachers Jackie Mangieri, University of Phoenix</p> <p>E3 My Account: A Personalized Examinee Account for the Florida Teacher Certification Examinations (FTCE) and the Florida Educational Leadership Examination (FELE) Heather Klesch, Evaluation Systems group of Pearson</p>	
2:30—2:45	BREAK	
	GENERAL SESSION VI	
2:45: 3:45	THE NASDTEC MOBILITY STUDY	
3:45- 5:00	Hot Topic and Special Topic Round Table Discussions Roundtable topics to be suggested by attendees. There will be a number of topics discussed in an informal, fully interactive setting.	

WEDNESDAY, JUNE 4, 2004		
7:30-8:45	BREAKFAST NASDTEC BUSINESS MEETING II Follow-up to the previous meeting	
9:00-10:00	CONCURRENT SESSION BLOCK F	
	F1 Leaders As Readers Facilitator: Arlene Hett, Washington Office of the Superintendent of Public Instruction. Dr. Hett will be joined by several other readers in discussing what they are reading. F2 Bridging the Ocean of Licensure and Technology Yvonne Wooten, Ohio Department of Education F3 Excellence Through Equity and Access: Increasing Under-represented Populations in the Accomplished Teacher Ranks Ella Cleveland and Joyce Loveless, National Board for Professional Teaching Standards	
10:00-10:15	BREAK	
10:15-11:30	GENERAL SESSION VII	
	Hope in the Aftermath of Disaster- Lessons Learned from Katrina Andrew Vaughan, Louisiana State Department of Education	
11:30-12:00	Conference Wrap-Up and Adjournment	

NASDTEC

80th Annual Meeting and Conference

Oceans of Opportunity: Navigating the Changing Tides of Education

June 1 – 4, 2008

Westin Providence, Providence, Rhode Island

208Comm

Registration

Name: _____

Title: _____

Organization/Agency: _____

Address: _____

City, State, ZIP: _____

Phone: _____ Fax: _____

E-Mail: _____

Name to appear on Badge (nickname): _____

Members: Early registration fee of \$395 accepted until **May 2, 2008** after that the registration fee is \$435.

Non-Members: Early registration fee of \$445 accepted until **May 2, 2008** after that the registration fee is \$485.

One Day Registrations: \$160 per day: Please circle day attending: Sun Mon Tues Wed

The registration includes breakfast and lunch Sunday through Tuesday and breakfast only on Wednesday. The fee does not include hotel room costs.

Payment method:

Check enclosed: _____ *NASDTEC Federal ID #: 94-2967408*

Purchase Order: _____ **PO#:** _____

(Please enclose copy of Purchase Order)

Credit Card: [] **American Express** [] **Discover** [] **Master Card** [] **Visa**

Card Number: _____

Exp Date: _____

Name on Card: _____

Street Address and Zip: _____

Make checks payable to NASDTEC and mail this form and your payment to:

NASDTEC Annual Conference
1225 Providence Road, PMB # 116
Whitinsville, Massachusetts 01588
Fax: 508/278-5342

Refund policy: All refund checks will be mailed out after the conference

◆ Full refund less credit card processing fees, if written request is received in the NASDTEC office not later than 15 calendar days prior to the first day of the conference.

◆ Refund of registration fee, less \$75 processing and handling fee, if the request is received less than 15 but more than 4 calendar days prior to the first day of the event.

◆ No refund if written cancellation is received 5 or fewer days prior to the first day of the conference.

NOTE: To make hotel reservations, please contact the Westin Providence directly. Be sure to mention that you are a part of the NASDTEC Conference so you get our special room rate. Call: **401/ 598-8000** or **800/937-8461** for reservations. We suggest that you make your reservations early as we expect to use our entire block of rooms.

Click [here](#) to unsubscribe

1225 Providence Road, Whitinsville, MA, 01588

Government Affairs Committee - NASBE Meeting

January 25-26, 2008
Alexandria, VA

Friday, January 25, 2008

Members: Dana Mann-Tavegia (WY), Dale Bayard, Richard Saddler (UT), Rosetta Richard (MS), Dean Clark (IL), Jo Blacketer (IN), Jim Scheer (NB), Kevin Howell (NC), Kirk Miller (MT), Karen Middleton (CO), Deborah Cain (OH), Jose Perez (GA), David Liechti (MO), Lew Fredrick (OR) (knows Mike Dimich from Billings through National PTA work), Dennis Roch (NM), Mark Emblidge (VA) (Former Chief State School Officer).

Sara Sparks—Education Daily (Press)

Opening Remarks - Chair Lowell Johnson, WV

- Introduced David Griffith
- Legislative Conference in March will be on the Hill - will need to make appointments with Congressional Delegation. Held at LoFante Plaza Hotel.

U.S. Department of Education Staff - Doug Mesecar, Patrick Rooney, Karen Kuzmich

- Karen Kuzmich gave a brief overview of the communication effort from the USED. Emphasized that NASBE has a place at the table for input and communication at the USED.
- Doug Mesecar gave an overview of Growth Models
 - Senator Kennedy and Representative Miller are interested in still reauthorizing NCLB
 - February 5, 2008 is an important date in this process. They will be working hard to get this back in front of Congress
 - Secretary Spellings will work to reauthorize and also to determine regulations should it not be reauthorized
 - Concerns about graduation rates, especially for the blacks and hispanic populations
 - Looking at interventions for schools in need of improvement. Differentiated interventions
 - Parents are more aware and are participating in school choice and supplemental services
 - New information on www.ed.gov, producing Dashboards that show state by state data in simple form

- Questions
 - Graduation Rates - getting a consistent definition based on better assumptions and data. NGA definition is probably the best and has been used off and on by all states. Setting growth in graduation rates over a period of time. Exceptions for only a few to graduate in more than 4 years.
 - VA is incorporating graduation rate growth into the standards of accreditation for schools. They want to set a goal of all students getting a diploma, but not put a timeline on it
 - What about GED being included in the graduation rates? (Lowell Johnson, WV)
 - Doug Mesecar wondered how to keep track of these students. Statutorily it is not allowed under NCLB
- Growth Models - Opened to all 50 states. Review panels. Much discussion.
- USED is interested in answering questions and working with us.

Senate NCLB Reauthorization - Roberto Rodriguez, Chief Aide to Chairman Ted Kennedy (D-MA)

- Meeting with the USED to get NCLB reauthorized.
- Senator Kennedy believes the legislation is too important to set aside. He is in support of the goals—closing achievement gap, getting resources to those in need. Galvanize support rather than fractured discussions.
- Haven't seen resources that are necessary to support NCLB. Hope to chart a blueprint that supports the work and this will lead to a better investment in education.
- Working to have a mark up of a reauthorized bill before the March break (last 2 weeks of March).
- Title I and II are the major sections. In October they did draft language for Titles' III - IX. Now focusing in the next month on Title I and II—draft by end of February.
- Goals:
 1. Fix what isn't working in NCLB
 2. Taking on new challenges that should be addressed in ESEA -
 - i.e. Secondary School Improvement grants (increasing graduation rates)
 - Credit recovery
 - Professional development in adolescent literacy and math
 - Dedicated stream of funding for remediation
 - Providing integrated, comprehensive services for kids in need. The bill is called "Keeping Pace Act" - partnerships between schools and community organizations that provide this wrap around
 - Investment in pre-K programs included in ESEA
 - Improve accountability with additional flexibility to distinguish between those schools that need more comprehensive than targeted assistance
 - Looking at multiple assessments (more than just math and reading) as indicators. Provide authority to states to allow this in their Title I plans
 - Support states effort to promote higher achievement

- Provide grants to states that want to look at alignment of state assessments with the NAEP. Aligning state standards with national assessment. Working to begin looking at AYP in a different way; rather than 14% failing to meet AYP. Look at other differentiation (growth models, state flexibility in developing system)
- School Improvement
 - Challenge is after schools have been identified as in need of improvement, what actually happens to help them. Public school choice hasn't really worked because parents want to keep their kids in the school they are attending
 - Wanting \$500 million authorization to focus on this topic
 - Difficulty is that this would change the focus of state departments from compliance to school reform. Will look at some competitive grants to see if states can get it going and partner with others to improve
- Wants NASBE GAC to support reauthorization of NCLB. If it doesn't happen, Senator Kennedy believes it will take at least 2-3 years to get a new reauthorization of ESEA. The field can't wait that long for changes to the current NCLB.
- Questions
 - Move standards movement away from Carnegie Units and testing at a certain time, to testing out at the time the student is ready. Some kids at the end of course, some kids two more years are required.
 - What is in the way of reauthorization?
 - Politically there are challenges in that NCLB is a law where everyone has strong opinions about
 - Has become more about what President Bush has done wrong, than what NCLB has done right for student achievement
 - Posturing of a "light tweak" being all that is necessary has caused harm
 - The best way to be helpful is to go back to the local level and explain that change will not happen quickly (A Democratic President won't be able to make any immediate changes)

Review of Activities & Functions of the GAC

- Lowell Johnson was appointed to the NASBE Governing Board and Dana Mann-Tavegia (WY) took over as the Chair of the GAC.
- Purpose of the GAC is to be able to get the information shared back to our State Boards for discussion.

Conversation of GAC with Sarah Sparks - Education Daily Reporter

- Kirk Miller brought to the table the issues of underfunding of both IDEA and ESEA (NCLB) as perhaps more insidious than unfunded mandates. No options when underfunded other than to take money from other pockets. Much discussion.

- Kirk Miller also brought up the growing body of research (Richard Rothstein) that points to issues out of schools control (family situations, poverty, health issues, absences, etc.) that have a greater effect on student achievement than all of the work that has been done related to NCLB (standards, highly qualified teachers, AYP, etc.)
- The legacy of NCLB is a bit of hypocrisy in that it insinuates progress made with less government involvement. The government involvement is heavy and underfunded and this causes a great deal of energy expended in chasing after minor matters (how to meet different sub-sub categories criteria) rather than focusing on investing in all kids adequately.
- Question asked if no change to NCLB was made, but it was adequately funded, would it make a difference? -- Many views.
 - Kirk Miller shared:
 1. It would allow us to properly reallocate our resources and plan appropriately
 2. Use of leadership team to plan innovation and new programs for schools
 3. Responsibility to provide hope for our constituency without budget or notice. More resources can allow this to happen. Minister to our constituency and provide hope
 4. Look how our country was able to change focus from foreign policy to domestic financial crisis this past week. Imagine if we did that for education

House NCLB Reauthorization Status - Loyd Horwich, Aide to Representative Dale Kildee, Chairman, House Education Reform Subcommittee

- Last August the website posted a discussion draft. No endorsement but just put it out there for review and for comment. He feels the document created a good deal of productive discussion.
- Goal to get a reauthorization through the House last year. It just didn't happen.
- Goal remains to get reauthorization but has no timeline to share.
- Representative Chairman George Miller talked about fairness, flexibility and funding.
- Growth models, flexibility for special needs kids, and diversity. Encourage higher standards, ways to improve high school performance.
- Kirk Miller asked about funding
 - Work with the appropriators to determine this. They consult with all authorizing committees. Tough decisions because all committees have requests
 - Will push for more appropriation than past Congress
- Asked what are the biggest 3 concepts hoped for out of the reauthorization?
 - Growth models
 - Multiple indicators

- Differentiated interventions (19 out of 20 indicators met means something different than 1 out of 20)
- Subcommittee Chairman Kildee—“the only perfect laws were written on Mt. Sinai, and Capitol Hill is not Mt. Sinai!”
- Most valuable places to increase funding?
 - Title I part A
 - After School Programs
 - Title III (LEP)
 - IDEA
 - Other smaller programs
- Discussion about achievement gaps and graduation rates
 - Some provisions for 5 year graduation
 - Graduation rates will be a key topic of the reauthorization
- Will Presidential election affect NCLB reauthorization?
 - In the Senate it will because 2 leading candidates are on the Senate HELP Committee. Obama and Clinton. Both have been critical of the law
 - Chairman Kildee believes there is enough inertia in Congress to reauthorize. Senator Kennedy and Representative Chairman George Miller are behind it so it could make it
- No bill yet, so if there is one, it will have to move fast. Worried about how major legislation like this happen effectively with such a short timeline (avoid unintended consequences).
 - There has been on going discussion of the draft for many months. We have to pass a bill.

Saturday, January 26, 2008

Annual Business Meeting Special Session

- Some unfinished business from the annual meeting required action from the delegates
- 29 of 37 state members were present
- Changes to Policy and Bylaws were ratified by a vote of 29-0
- Copies of the ratified changes will be available at the meeting

GAC Review and Discussion

- Concern that the statements made by USED, Senator Kennedy’s office (Roberto Rodriguez), and Representative Dale Kildee’s office (Lloyd Horwich) were so uncommittal to reauthorization of NCLB, which it may not happen.
- David Griffith outlined the process saying that if a bill was marked up in March and gained wide support, it would probably take until May or so before it would be considered by Congress. Slow and methodical and many risks of failure.
- Decided we need to develop a Plan B for NCLB.
- Discussion then turned to topics other than NCLB for direction that we could work on.

- GED - USED basically gave us the message that the GED could count as an alternate graduation if it was called something else.
 - Could be counted under NCLB graduation rates if done correctly
 - As a state we need to pay attention to this and our data to see if it would make a difference
 - David Griffith will look at bringing some GED folks to talk at the next meeting
- National Standards
 - Not many states behind this movement
 - Belief that national assessment will drive the National Standard movement
 - ACT may be the center of how this works. NAEP correlations with some states' standards are being done. Many states do require ACT and pay for it
- Plan B if NCLB isn't reauthorized
 - What is acceptable to keep
 - Once developed, go to USED and support the things identified for administrative changes. May be easier this way than expecting legislation
 - Some belief that there will be a lame duck session in July that may only deal with NCLB. Or may happen after the election
- Funding
 - Concern that now that start up cost of NCLB have been completed (tests, data systems, etc), will the allocation for education go down—cut backs
 - Country is not in as good of shape financially than it was in 2001
 - Recent Pontiac vs. Spellings case (NEA lawsuit) ruling in 6th Circuit Court of Appeals that the underfunding of NCLB (government didn't give enough money to carry out the law) violates 20 USC Section 7907(a) that federal government can't mandate what it doesn't pay for. Evidence that state and local communities are using limited tax dollars to pay a portion of the costs of NCLB regulations. Therefore, the government can't impose sanctions on schools not meeting AYP
- GAC discussed using School Improvement as the focused funding movement to be administratively put in place.
- GAC discussed my comment about underfunding being more insidious than unfunded, because the politician use some funding as rhetoric that the initiative has been funded. Must guard against this.
- NASBE Legislative Conference, March 13-14, 2008 at L'Enfant Plaza in DC
 - Draft agenda distributed
 - Will have a GAC meeting following the conference beginning at 1:00 PM on Friday
 - David Griffith can help set up meetings with our Congressional Delegation. Kirk Miller will talk directly with Senator Baucus, Senator Tester, and Representative Rehberg to see if they are available on Thursday 3/13
 - Ideas for how to contact Congress people—Invitations from Chair Dana and David to all congress folks
 - Make an appointment and then send an invite to the reception on Thursday PM

Other

- Medicaid changes that take effect later this year. No use of Medicaid funds for transporting eligible kids to school. No transportation or administrative cost. David will forward the rule change to us. This amounts to a \$4 billion cut over 4 years.
- Chair Dana Mann-Tavegia contact information
 - Email: danamt@vcn.com
 - Home phone: (307)465-2214

EXECUTIVE SUMMARY
DATE MARCH 2008

PRESENTATION: MACIE Report

PRESENTER: Voyd St. Pierre
Vice-Chair, Montana Council on Indian Education

OVERVIEW: Summary of February MACIE Meeting

REQUESTED DECISION(S):

OUTLYING ISSUE(S):

RECOMMENDATION(S): To request that the Certification Standards and Practices Advisory Council, the Board of Public Education and the Office of Public Instruction develop a profile of American Indian students in special education to determine if there is a disproportionate representation of American Indian students in special education. It is recommended that the study be carried out through the CSPAC research funds and other resources by September 2008.



OFFICE OF PUBLIC INSTRUCTION

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Linda McCulloch
Superintendent

MACIE MEETING
January 30, 2008
Wingate Inn, Helena
9:00 a.m. – 4:00 p.m.

- | | |
|--------------------|---|
| 9:00 – 9:10 a.m. | Welcome/Introductions – Voyd St. Pierre, Vice Chair
Linda McCulloch, Superintendent |
| 9:10 – 9:20 a.m. | Review/Approval of September 12 meeting minutes |
| 9:20 – 9:50 a.m. | Dual Enrollment & Distance Learning – Steve Meloy |
| 9:50 – 10:20 a.m. | Special Education Report – Tim Harris |
| 10:20 – 10:35 a.m. | Break |
| 10:35 – 11:15 a.m. | Accreditation Issues – Linda Peterson
◊ Library and Science Standards
◊ Teacher Training Standards
◊ Other |
| 11:15 – 11:30 a.m. | GEAR UP Update – Sandy Merdinger |
| 11:30 a.m. – 12:00 | OPI Indian Education Division Update
◊ Indian Education for All <ul style="list-style-type: none">◦ Professional Development – Mike Jetty◦ Grants and Materials – Angie Collins◦ Curriculum Development – Mike Jetty |
| 12:00 – 12:30 p.m. | Lunch (on-site) |
| 12:30 – 1:30 p.m. | OPI Indian Education Division Update (continued)
◊ Indian Student Achievement – Mandy Smoker
Broadus |
| 1:30 – 2:00 p.m. | Higher Education Issues – Ellen Swaney
◊ Tribal History Project Update
◊ Non-beneficiary tuition/fee waiver |
| 2:00 – 3:00 p.m. | MIEA Update
◊ Urban Indian Education Conference
◊ MIEA Conference |
| 3:00 – 3:15 p.m. | Break |
| 3:15 – 4:00 p.m. | Public Comment |

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

Executive Summary
March 2008

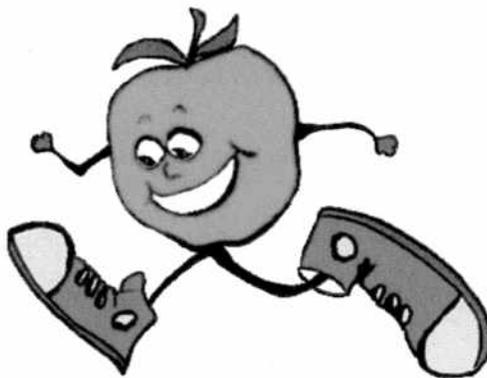
- Presentation: School Nutrition Programs Annual Report
- Date: March 6-7, 2008
- Presenter: Christine Emerson, Director
School Nutrition Programs
Health Enhancement and Safety Division
Office of Public Instruction
- Overview: The presentation will include information about the National School Lunch Program, School Breakfast Program, Afterschool Snack Program, Special Milk Program, USDA Donated Foods Program, Cooperative Purchase Program, and Team Nutrition Program for the 2006-07 school year.
- Requested Decision: None
- Outlying Issues: The presentation will be designed to show changes in program participation and funding over five school years. It will also cover nutrition education activities for schools, parents and the community to improve nutritional value and acceptability of school meals, and promote the health and education of children.
- Recommendation: The presentation is informational. Nothing will be recommended to the BPE other than its continued support of the School Nutrition Programs to help children get the nutrition they need to learn, play and grow.

Office of Public Instruction
Division of Health Enhancement and Safety

2007 Annual Report

Montana School Nutrition Programs

July 1, 2006 - June 30, 2007



Linda McCulloch, Superintendent
Montana Office of Public Instruction
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Helena, Montana 59620-2501
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March 2008

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School Nutrition Programs Staff

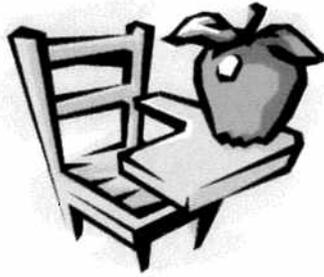
Office of Public Instruction

- Christine Emerson, M.S., R.D., School Nutrition Programs Director, (406) 444-2502
- Kim Pullman, R.D., School Nutrition Programs Specialist, (406) 444-3532
- Brenda Peppers, School Nutrition Programs Specialist, (406) 444-4413
- Sofia Janik, Program Officer-Accountant, (406) 444-2521
- Kenadine Johnson, Cooperative Purchase Coordinator, (406) 444-4412
- Judy Wilson, Food Distribution Coordinator, (406) 444-4415
- Alison Wolf, Administrative Assistant, (406) 444-2501

Montana State University/Team Nutrition

- Katie Bark, R.D., Nutrition Education Specialist (406) 994-5641
- Amy Guza, R.D., Nutrition Consultant, (406) 994-5641
- Molly Stenberg, R.D., Nutrition Consultant, (406) 994-7217
- Mary Stein, Nutrition Consultant, (406) 994-5641

School Nutrition Programs



The School Nutrition Programs (SNP) unit is administered by the Office of Public Instruction, Health Enhancement and Safety Division. The SNP services for schools include administration of the seven U.S. Department of Agriculture (USDA) programs and the Cooperative Purchase Program.

SNP reimburses schools for meals served to children; distributes donated (commodity) foods; provides training for school food service personnel, administrators and teachers; ensures schools are in compliance with federal regulations; and provides nutrition education for students to promote healthful habits.

In school year 2006-07, 284 Montana School Food Authorities participated in at least one of the following programs. Programs administered by Montana SNP include:

- ✓ National School Lunch Program (NSLP)
- ✓ School Breakfast Program (SBP)
- ✓ Afterschool Snack Program
- ✓ Special Milk Program
- ✓ Summer Food Service Program (SFSP)
- ✓ The USDA Food Distribution Program (including the Fresh Fruit and Vegetable Program)
- ✓ Team Nutrition Program
- ✓ Montana Cooperative Purchase Program

Sponsors choose which programs, if any, to participate in based on local needs. Public schools, private/nonpublic schools and nonprofit residential child care institutions with children high school age or under, camps, nonprofit private organizations and governmental agencies may participate in the programs.

Montana SNP Vision:

Our vision is school communities that provide children full access to healthful meals and snacks that nourish minds and bodies and school nutrition environments that encourage healthful lifestyles and are supported by community partnerships.

Montana SNP Mission:

To ensure that schools provide nutritious meals and promote healthy lifestyles through collaborative education and training, and administration of the USDA's School Nutrition Programs.

School Lunch and Breakfast Programs

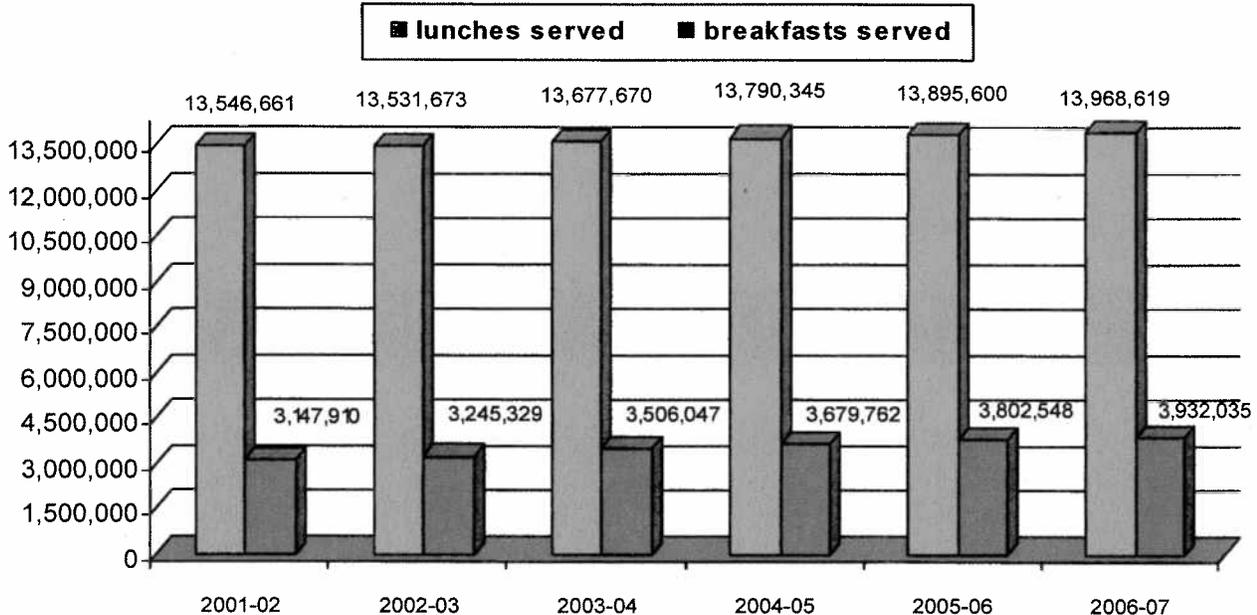
The National School Lunch Program (NSLP) began in 1946 under the National School Lunch Act, and is intended to help meet the nutrition needs of children from low-income households.

Lunches served to children under this program are required to meet one-third of the total Recommended Daily Allowance (RDA) for key nutrients (**minimum** requirements are set for calories, protein, calcium, Vitamin A, Vitamin C, and iron; **maximum** requirements are set for total fat and saturated fat).

The School Breakfast Program (SBP) began as a pilot project in 1966, and was made permanent in 1975. Breakfasts served under this program are designed to meet one-fourth of the RDA for the key nutrients.

Many school meals are served to children eligible for free or reduced-price meals. These children come from low-income families who are most at risk for hunger and food insecurity. *Combined, a school breakfast and lunch provide over half the nutrition that a child needs in a day.*

Total Number of Lunches and Breakfasts Served



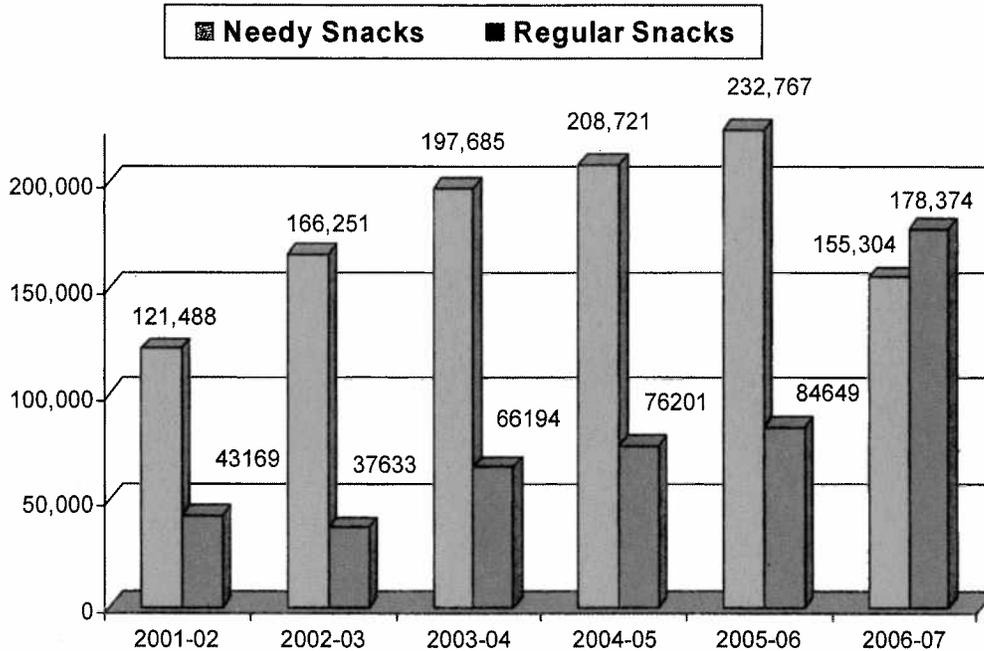
Over the past year:

- There was an increase of 73,019 lunch meals served.
- There was an increase of 129,487 breakfast meals served.

Afterschool Snack Program

Started in 1998, the Afterschool Snack Program offers children education and enrichment activities that are safe, fun and filled with learning opportunities.

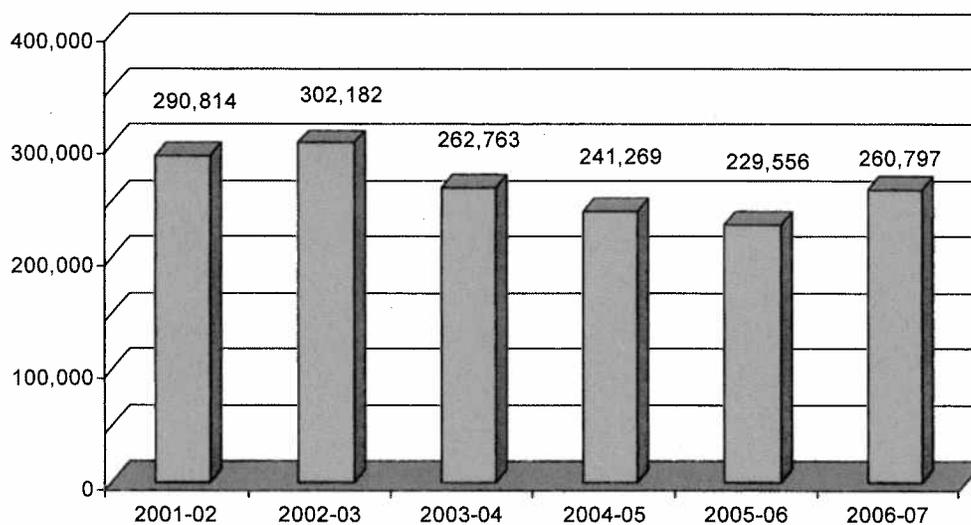
Total Number of Afterschool Snacks Served



Special Milk Program

Schools that do not provide other school meal programs may participate in the Special Milk Program. This program is also for split-session pre-kindergarten and kindergarten students who do not have access to lunch and breakfast at school.

Total Number Half Pints of Milk Served



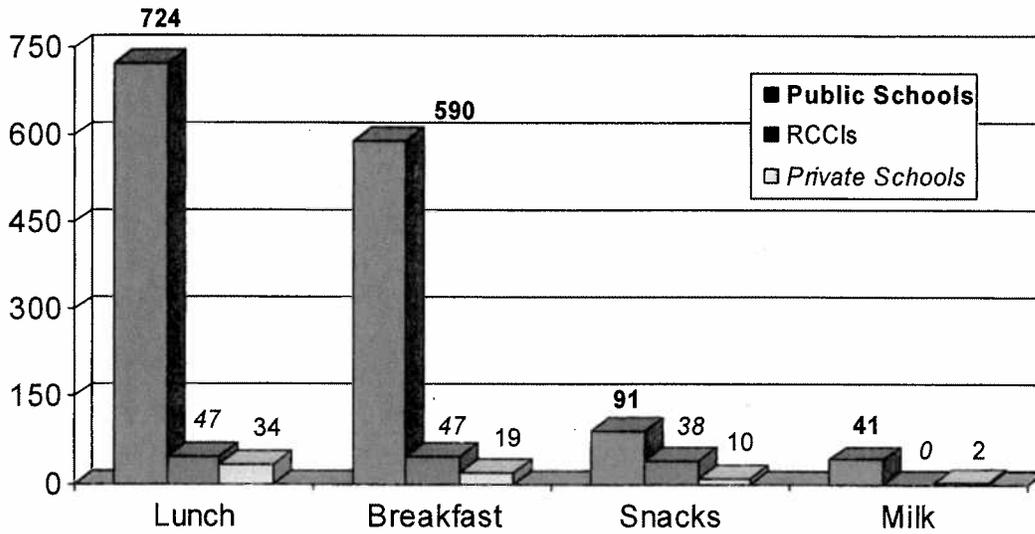
Over the past year:

- There was a increase of 16,262 snacks served
- There was a increase of 31,241 half-pints of milk served

Types of Schools Participating

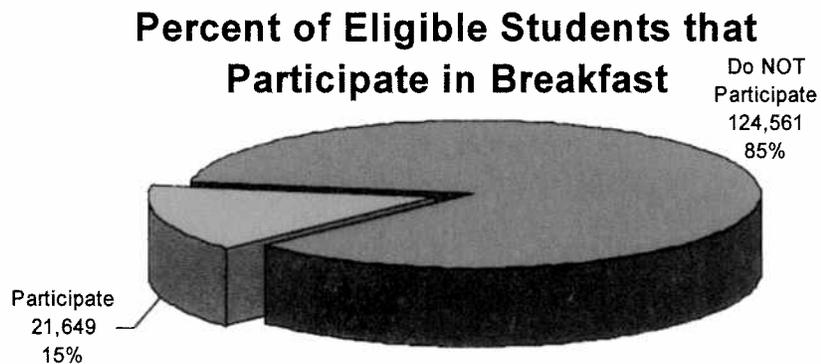
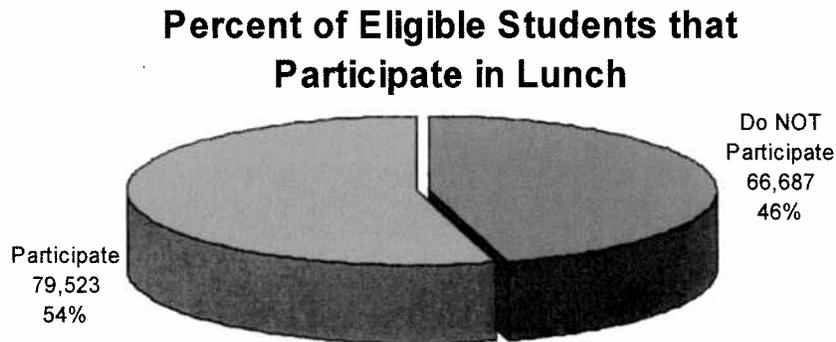
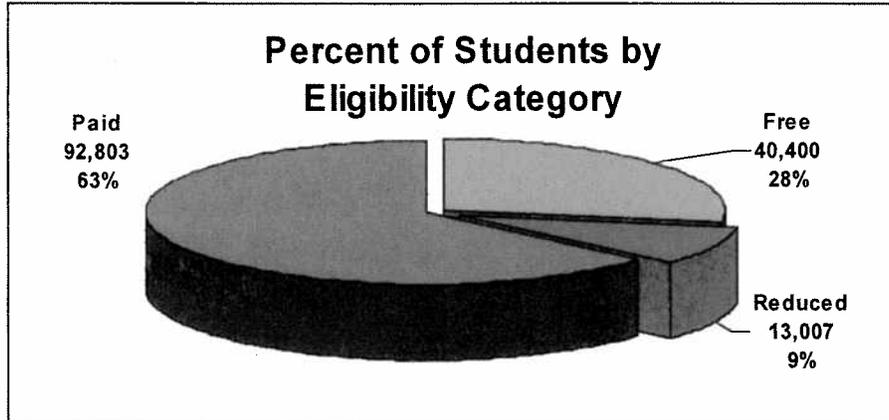
In Montana, public schools, public or nonprofit private Residential Child Care Institutions (RCCIs), and nonprofit private schools participate in the School Nutrition Programs. All of these organizations are collectively called "School Food Authorities" (SFAs) within the School Nutrition Programs. An RCCI can include correctional facilities or group homes for children with special needs. This chart details the types of schools (within the SFAs) that participate.

Number of Schools Participating by Type



Participation in the Programs

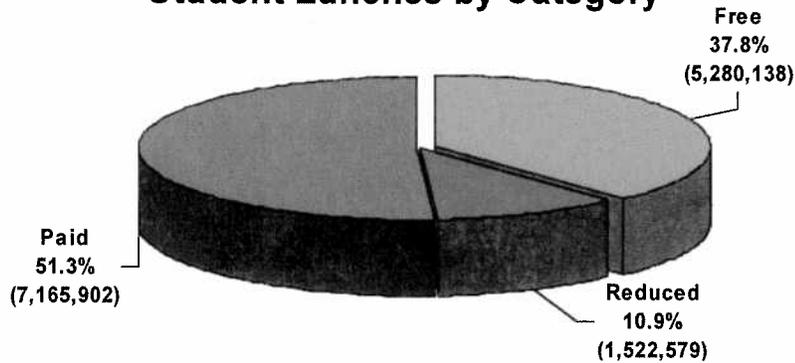
In Montana, of the 146,210 students enrolled in schools participating in the School Nutrition Programs; 40,400 were eligible for free meals, 13,007 were eligible for reduced-price meals, and the remaining 92,803 were eligible for paid meals. In the 2006-07 school year, 79,523 of the total eligible students participated daily in the National School Lunch Program. During the same period, only 21,649 of the total eligible students participated in the School Breakfast Program.



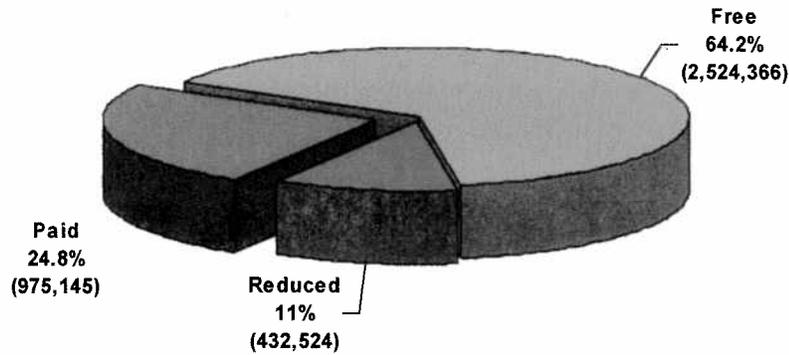
Eligibility of Students

Of those that participate in lunch and breakfast, participants are predominately eligible for free and reduced-price meals. There was a total of 13,968,619 lunch meals served, 3,932,035 breakfast meals served, and 333,678 snacks served.

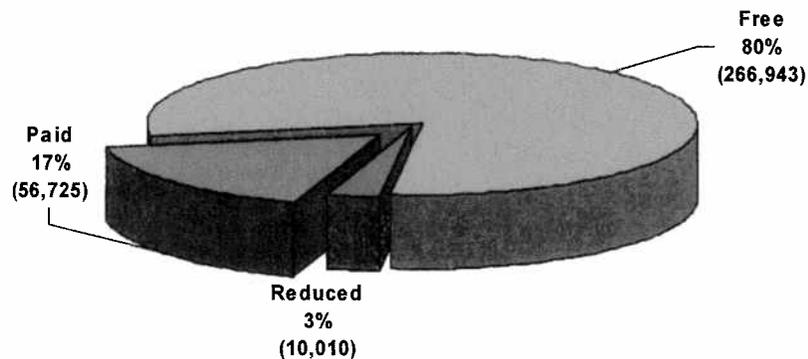
Student Lunches by Category



Student Breakfasts by Category



Student Snacks by Category





Summer Food Service Program

The Summer Food Service Program (SFSP) provides nutritious meals at no charge to children while school is not in session. This program was established to ensure that children in low-income areas could continue to receive nutritious meals in between school sessions.

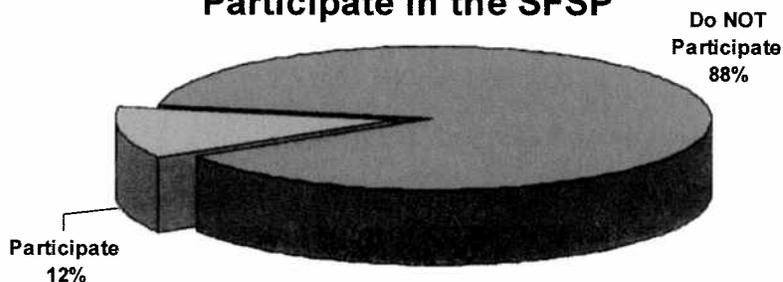
Montana is dotted with small rural communities, making it difficult to reach children in need with the SFSP. In spite of this difficulty, however, there are sponsors and sites in low-income areas in each of the six large cities and on each of the seven American Indian reservations throughout the state.

Of the 43,407 children receiving free and reduced-price meals during the school year, only 5,787 (just under 10.8 percent) participated daily in the SFSP in 2007, a decrease from 2006, where 9,259 children participated. In 2007, the number of lunches served decreased from 218,714 to 207,802. Breakfasts, snacks and suppers showed a similar decline.

To try and better meet the needs of the children in Montana, School Nutrition Programs actively recruits sponsors throughout the school year, works to make the program more appealing to children, and has developed partnerships with the National Rodeo Association and service-oriented professions, such as police and fire departments.

Sponsors for the SFSP include school districts, local government agencies, public or private non-profit organizations and camps. A total of 56 sponsors provided meals at 151 sites in Montana during the summer of 2007. Sites operate in low-income areas where at least one half of the children come from families that qualify for free or reduced-price meals.

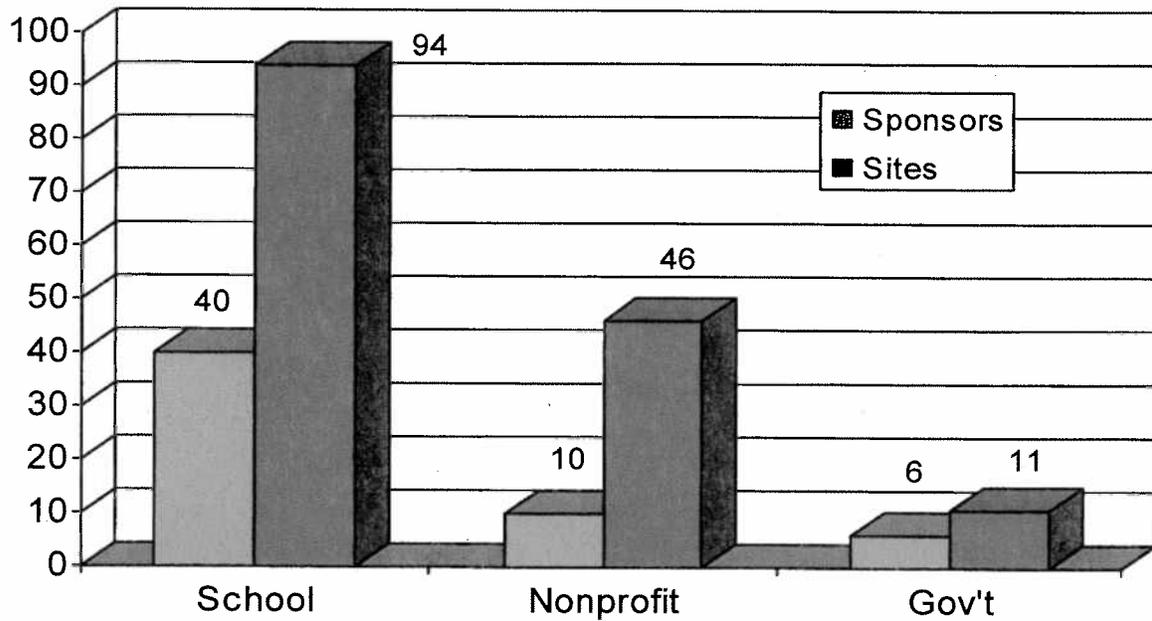
Percent of Eligible Students that Participate in the SFSP



Types of Summer Sponsors Participating

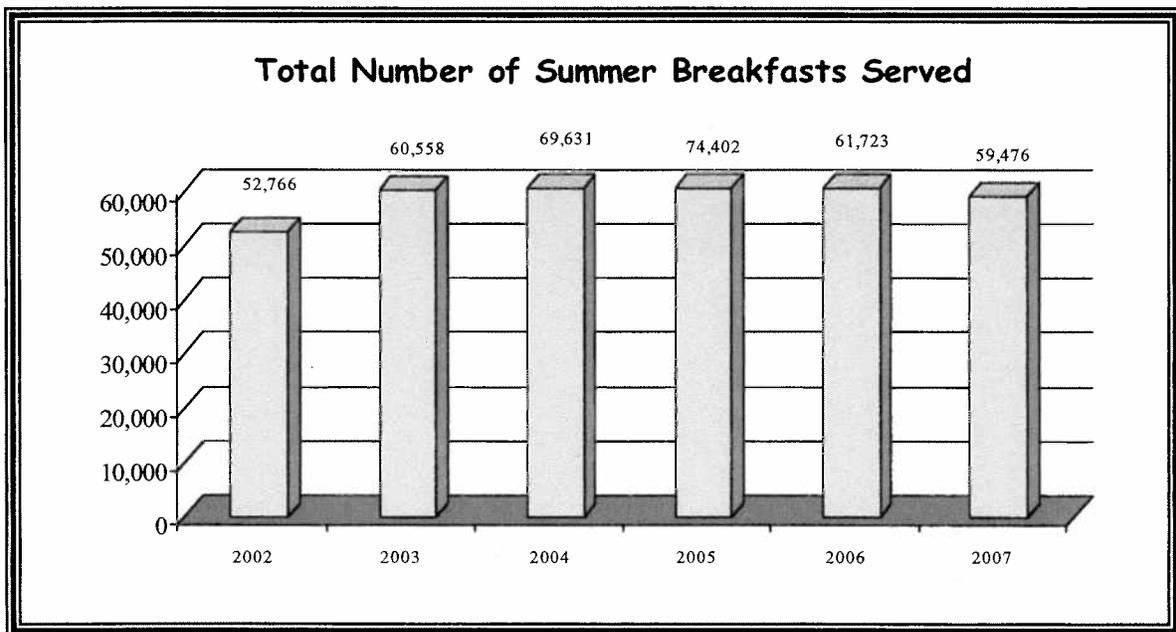
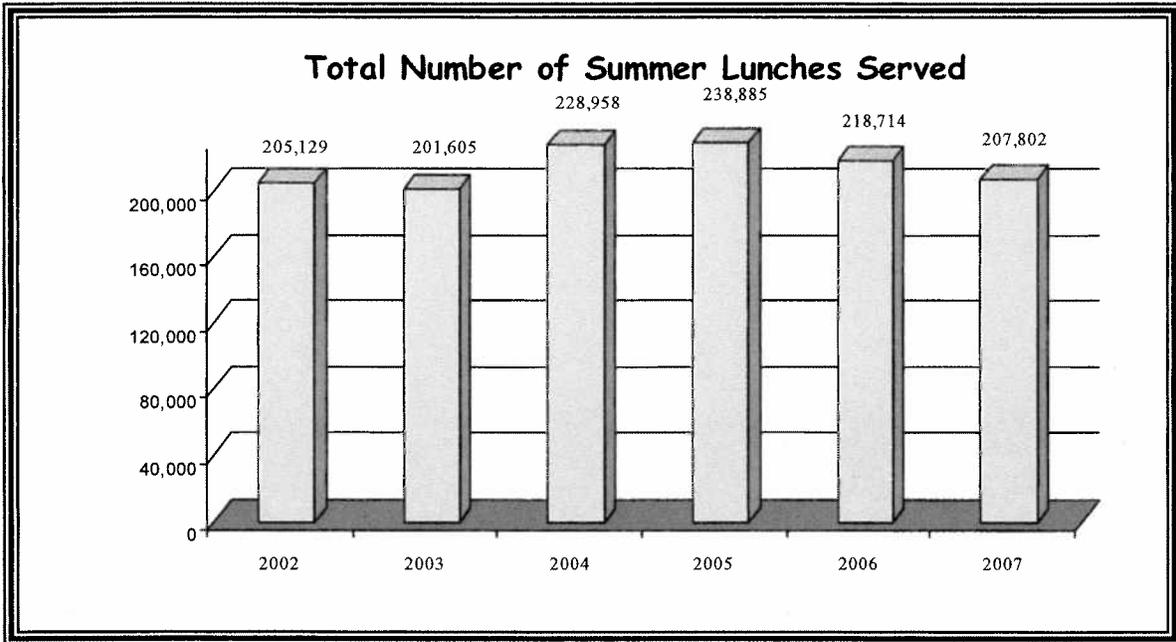
In Montana, Summer Food Service Program (SFSP) sponsors include schools, nonprofit organizations, and government entities. "Sponsors" are organizations that operate the SFSP, and "sites" are the total number of places that sponsors serve meals on a daily basis.

Types of SFSP Sponsors



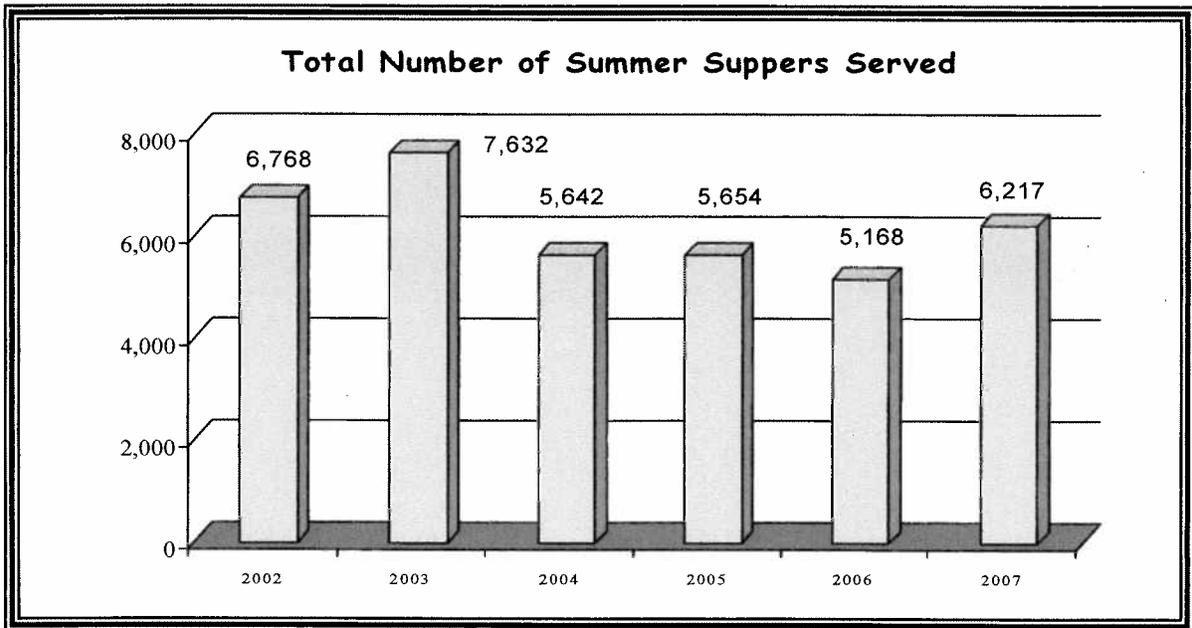
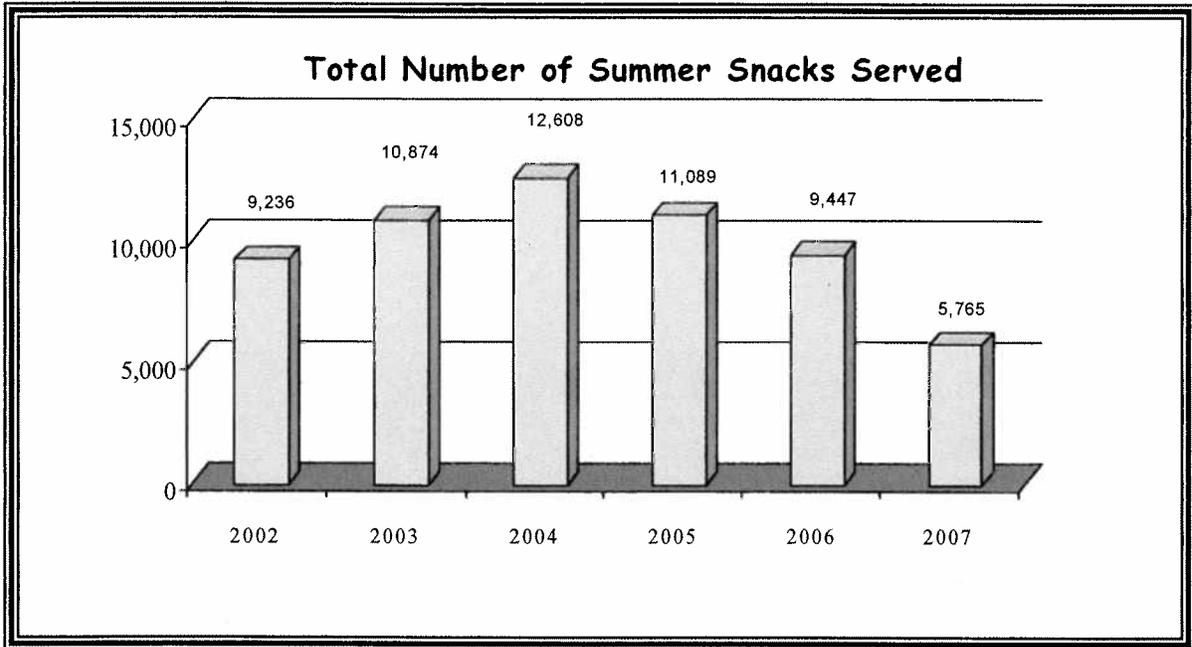
Summer Food Service Program

Number of Meals Served



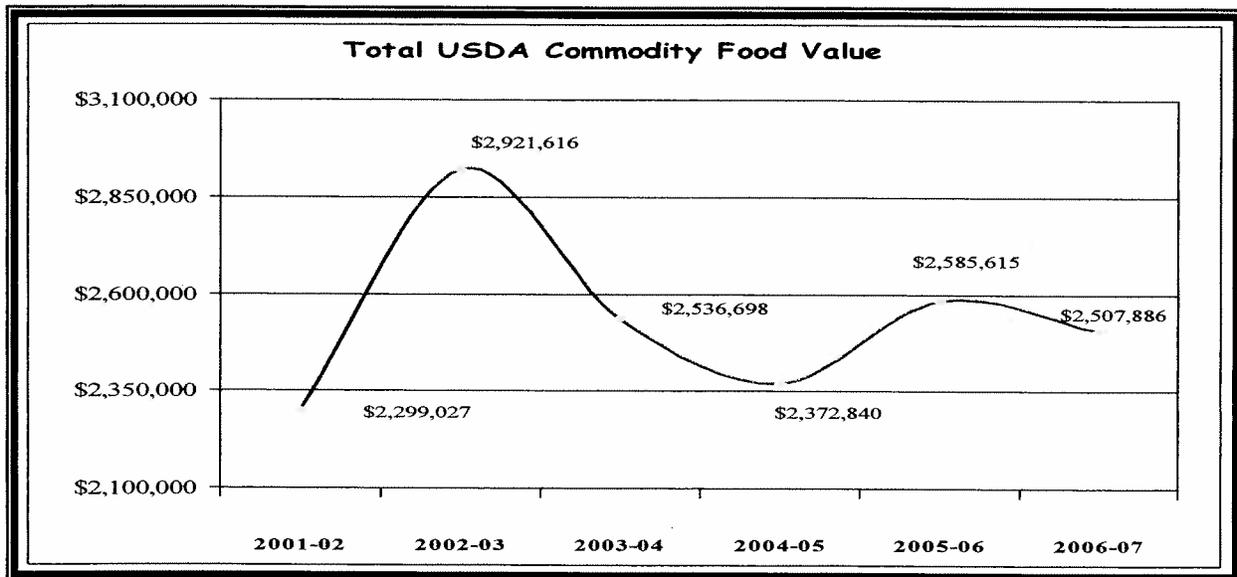
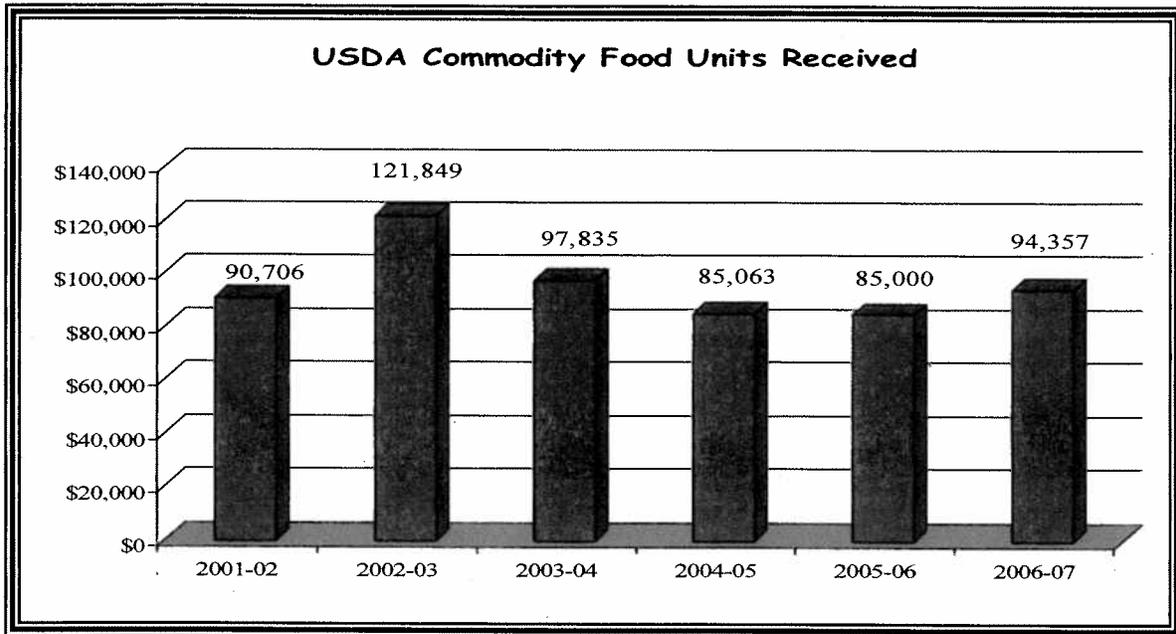
Summer Food Service Program

Number of Meals Served



USDA Food Distribution Program

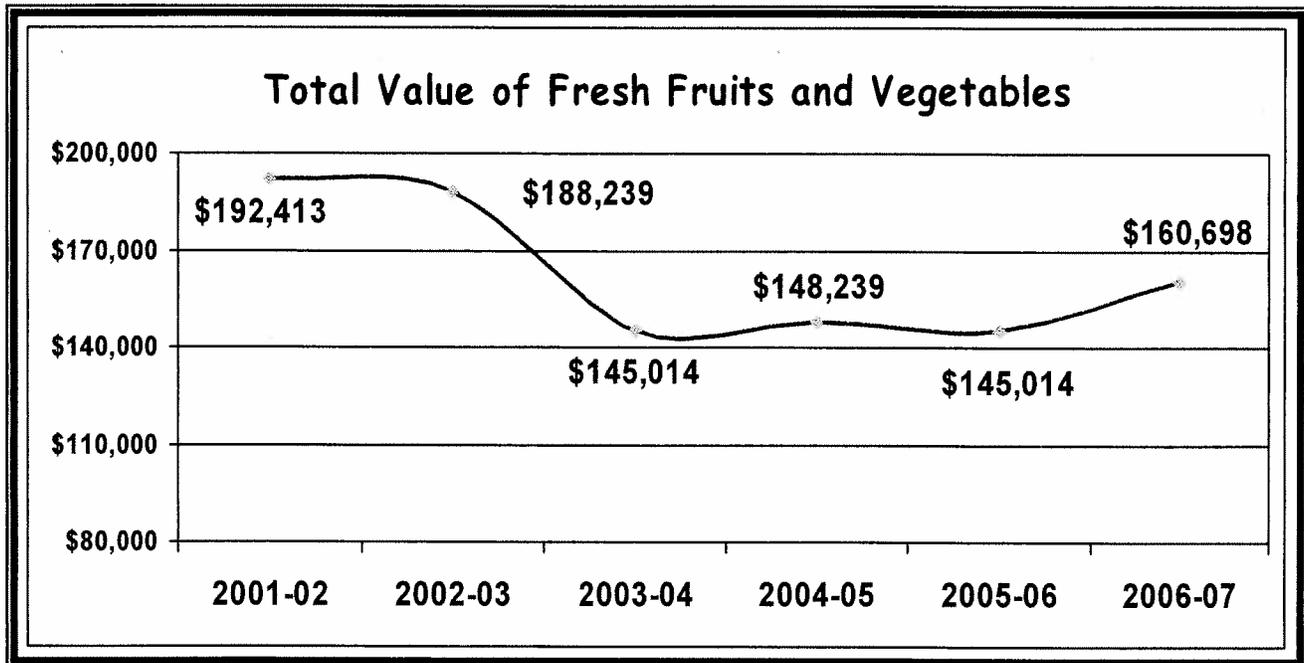
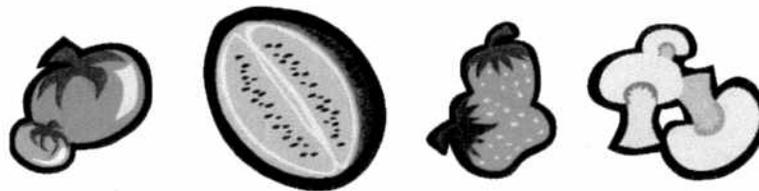
The Food Distribution (Commodity) Program delivers a variety of USDA commodity foods to School Food Authorities. During the 2006-76 school year, schools received an entitlement of 17.50 cents for each lunch served (during the previous school year) to spend on commodity foods. In 2006-07, this entitlement totaled \$2,507,886 (94,357 cases of food).



Fresh Fruit and Vegetable Program

A portion of the total entitlement for Montana's Food Distribution Program is set aside for the Fresh Fruit and Vegetable Program. This program is administered through the U.S. Department of Defense, and allows schools that participate in the National School Lunch Program to use the USDA commodity entitlement to purchase fresh fruits and vegetables.

During the 2006-07 school year, School Nutrition Programs was allocated \$160,698 for this program, compared to \$145,014 the previous year.



PROGRAM ACTIVITIES



REVIEWS

Coordinated Review Effort (CRE)

The Coordinated Review Effort is a comprehensive on-site evaluation of the School Food Authority once every five years. Areas of review include (but are not limited to):

- Meal counting and claiming procedures
- Free and reduced-price meal applications
- Reporting and record-keeping
- Civil rights
- Program self-reviews
- Safety and sanitation

School Nutrition Programs staff conducted 54 coordinated reviews during the 2006-07 school year. School Food Authorities submitted corrective action plans as needed.

School Meals Initiative (SMI)

The National School Lunch Act mandates that school meals "... safeguard the health and well-being of the nation's children." In 1996, the School Meals Initiative for Healthy Children established nutrition standards for meals served at school.

School lunches must meet the recommendations of the Dietary Guidelines for Americans, which specify no more than 30 percent of calories come from fat, and less than 10 percent of calories come from saturated fat. School lunches must provide one-third of the Recommended Dietary Allowance (RDA) of protein, calcium, iron, vitamin A, vitamin C and calories. School breakfasts must provide one-fourth of the RDA for the same nutrients. Afterschool snacks must provide two food components (meat/alternate, fruit, vegetable, grain, milk).

During the 2006-07 school year, 54 School Meal Initiative Reviews were conducted. Areas reviewed included:

- Nutrient analysis of menus
- Menu requirements, variety, and appeal
- Meal production records
- Standardized recipes
- Meal service and healthy school environment
- Food safety
- Cost control

Summer Food Service Program (SFSP) Reviews

School Nutrition staff conducted 31 sponsor and site reviews in 2007. Sponsors who were found to be in violation of program requirements submitted corrective action plans.

SNP Activities in 2006-07

(In addition to the CRE, SMI, and SFSP reviews)

- ✓ Technical assistance via telephone, e-mail, group trainings, and on-site school visits. Typical areas of assistance include claims for reimbursement, federal regulations, school wellness, nutrition education, and assistance in serving nutritious and appealing meals.
- ✓ Training in the areas of:
 - ✓ Cost control,
 - ✓ Promotion of school meal programs (especially breakfast),
 - ✓ Implementing school wellness policies and procedures, and
 - ✓ New manager/business official.
- ✓ Regional Foodservice Manager training.
- ✓ Regional Administrative training for school business officials.
- ✓ Regional Summer Food Service Program sponsor training.
- ✓ Annual Montana School Nutrition Association/Office of Public Instruction Conference.
- ✓ Administrative Update session at the annual Montana Association of School Business Officials Conference.
- ✓ Regional Cost Control training in conjunction with the Office of Public Instruction Budgeting and Accounting Workshops.



The Team Nutrition Program, located at Montana State University - Bozeman, is the nutrition education component of School Nutrition Programs. Team Nutrition is an integrated, behavior based, comprehensive program geared toward improving children's lifelong eating and physical activity habits through the principles of the *Dietary Guidelines for Americans* and the USDA's *My Pyramid*. Team Nutrition works to improve the nutritional value of food and beverage choices throughout the school setting and to promote the health and wellness of children.

Team Nutrition receives funding through competitive USDA grants. School Nutrition Programs was awarded two Team Nutrition Training grants to support the 2006-07 school year. The grants' goals are to enhance Montana's infrastructure to promote healthful lifestyle habits for Montana families by impacting both schools and child care settings. With help from state partners, education, training and technical assistance efforts focused on providing safe, appealing and healthy meals and snacks; increasing access to nutritious food and beverage choices throughout school environment; providing nutrition education for students, school personnel, parents and caregivers; and increasing opportunities for youth to be physically active. Grant activities provide training and technical assistance to school personnel to adopt and implement school wellness policies, implement a Hazard Analysis Critical Control Point (HACCP) plan, take the HealthierUS or Montana Menu School Challenges, and be a healthy role model.

Team Nutrition Program Objectives

Reach School Food Authorities, parents and the community by:

- Increasing the number of schools and child care providers that prepare nutritious meals, which are consistent with the 2005 Dietary Guidelines for Americans and meet the USDA menu planning nutrition standards. All schools, including American Indian schools, and child care programs will be targeted through training, technical assistance, and better access to Team Nutrition resources;
- Increasing access to and use of Team Nutrition education curricula and resources for schools and child care programs through an expanded training schedule promoting healthy eating and physical activity to children and their families;
- Expanding the number of schools that promote a healthy nutrition environment through implementation of nutrition policies and best practices and expanded media coverage of "model" schools; and
- Increasing the number of Montana school foodservice personnel trained to implement a Hazard Analysis Critical Control Point (HACCP) plan to provide safe school meals.



Team Nutrition Program Activities

Activities for Planned and Completed Objectives

- Presented at 250 national, statewide regional or local conferences on school wellness policy and foodservice or nutrition education topics for school personnel. This activity reached more than 3,000 participants and 270 School Food Authorities (SFAs). Coordination with the Office of Public Instruction, Montana State University Extension, Montana Action for Healthy Kids/Eat Right Montana, School Administrators of Montana and Montana School Board Association and the Montana Department of Public Health and Human Services (DPHHS) has been instrumental in training school personnel. (ongoing)
- Developed and offered the hands-on MSU School Food Service Cooking Institute, (reaching 18 SFAs) that supports schools in healthful meal preparation and service. (August 2006)
- Maintained a School Food Service Peer Educator Network to assist school food service personnel throughout the state. The network takes advantage of the skills of local school food service professionals in sharing successful strategies in serving quality meals, offering nutritious food and beverage choices in a la carte programs and implementing a recess before lunch policy. (ongoing)
- Developed two websites to provide better access to resources regarding food safety and nutrition education resources for school personnel. (June 07)
- Through support from the Action for Healthy Kids, distributed *ReCharge* curriculum kits to after school programs to support students' opportunities to receive nutrition education, physical activity opportunities and healthful snack recipes. (ongoing)
- Provided training to over 400 school food service personnel on taking the HealthierUS School Challenge award program. Assisted Box Elder Elementary School in celebrating their school's success in receiving the nation's first Silver Award to an American Indian school and for Montana. (July 2006-ongoing)
- Developed and promoted the *Healthier Montana Menu Challenge Award Program* to Montana school personnel. This recognition program provides a tool for food service personnel to utilize in planning healthful menus and receive statewide recognition for planning menus that meet the Dietary Guidelines for Americans. (June 2007-ongoing)
- In cooperation with county sanitarians, presented a training system for school food service personnel on *Implementing a Food Safety Program based on the Process Approach to HACCP*. This was in response to meeting a new USDA regulation. Since July 2005, trained 500 personnel from 260 SFAs. (ongoing)
- Developed and distributed a *Montana School Wellness in Action Implementation Guide* for school districts to utilize as a tool in implementing an effective school wellness policy. (June 07 - ongoing)
- In cooperation with a USDA School Wellness grant, funded \$500 mini-grants to fifteen schools (reaching 8,200 children) to support action steps in creating a healthier school nutrition environment. (June 2007)
- In cooperation with Montana Action for Healthy Kids Team, provided training and technical support to school districts in adopting a school wellness policy that meets the federal mandate in the 2004 Reauthorization Act. (July 2006-ongoing)
- Received a Healthy School Hero plaque to recognize the statewide leadership to create healthier school environments, from Action for Healthy Kids.
- Developed and distributed 110 idea kits for National School Lunch Week (October 2006) and School Breakfast Week (March 2007).
- Conducted menu analyses of 54 School Food Authorities involved in the School Meals Initiative Reviews. (October 2006-May 2007)

Cooperative Purchase Program

The Cooperative Purchase Program was implemented in 1980 to assist schools in purchasing high-quality nutritious foods at reasonable prices.

There are two bids a year (winter and spring) and four deliveries per bid for a total of eight food deliveries per year.

During the 2006-07 school year, Montana schools purchased 115,167 cases of food worth \$2,771,922.

The Cooperative Purchase Program serves as a liaison between schools and food manufacturers, producers, processors, distributors, and representatives. The Program is also represented in the Montana School Nutrition Association, Big Sky Public Purchasing, and Montana Beef Council.

Through the Advisory Bid and Commodity (ABC) Committee, the Cooperative Purchase Program continuously revises and improves the items available through the bid. The committee consists of state agency staff and 30 school food service personnel from schools representing various sizes and locations in the state.

Food items included on the bids must be appealing, nutritious and cost-effective.

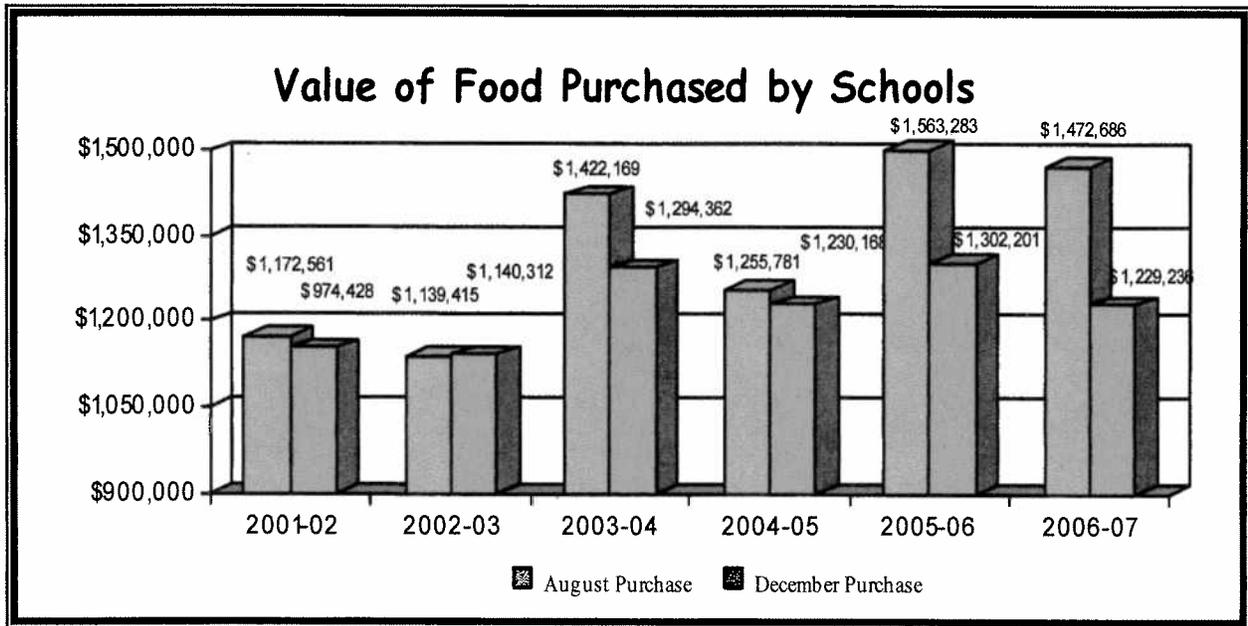
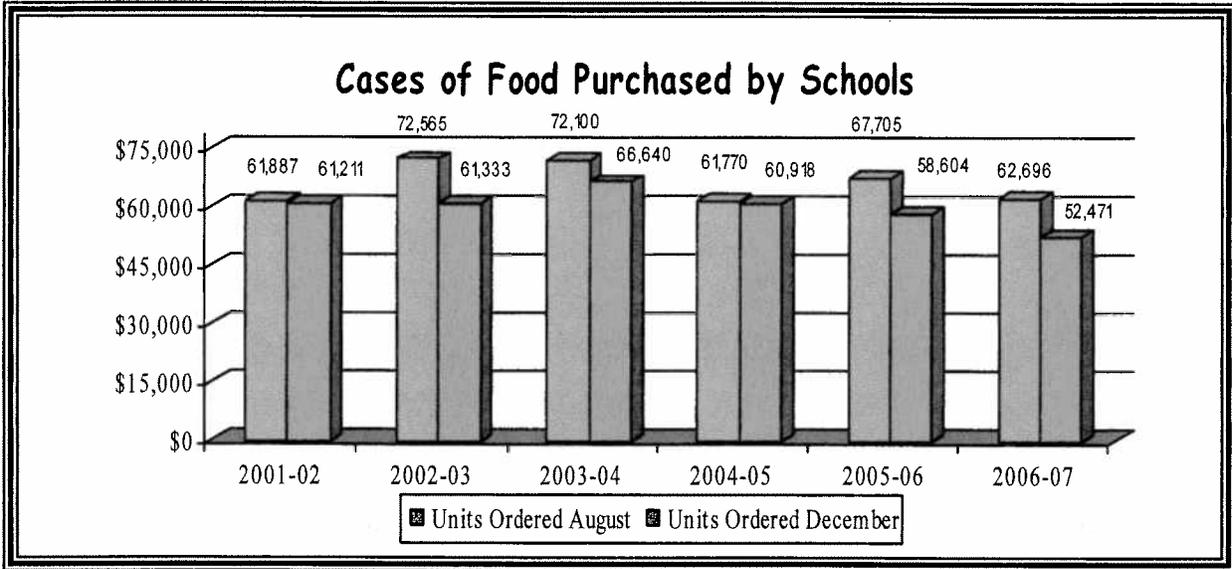
By combining purchase orders, all participating schools are able to receive the high-quality, low-cost bid items at the same price regardless of size or location.

Nutrition information for all products available on the bid is provided to participating schools to assist with nutrient analysis of menus.

Purchasing assistance is offered to school personnel through daily telephone contact and regional or state training sessions.



Cooperative Purchase Program (cont.)



Summary of Reporting Requirements

Verification Process

A major responsibility of Local Education Agencies (LEAs) that participate in the School Nutrition Programs is providing free and reduced-price benefits to eligible students by the collection of free and reduced-price meal applications. As a part of this responsibility, schools are required to verify a sample of the applications and report to the State Agency on the results of verification. The results of verification this year are positive, and indicate a high level of integrity in the administration of the School Nutrition Programs in Montana.

Only 22 (9.4%) LEAs had less than 80% response rate (meaning that more than 20% of the applicants selected for verification at their school did NOT respond by sending documents that show what they reported on their application was accurate). Of the 88.86% of households that responded, error (indicated by a change in benefits, either positive or negative) was found in 16.65% of applications. That means **72.21% of all applications verified in Montana during 2006-07 were correct at the time that they were turned in.**

One additional statistic worth noting is that **the number of students that were directly certified (not included in the verification pool) increased** from 10,604 in 2005-06 to 13,071 in 2006-07. This improvement is most likely the result of schools using the food stamp participation report from the Montana Department of Public Health and Human Services. Increased direct certification has positive implications for the ability of schools to provide benefits to eligible students.

Sanitation Inspections

SFAs are required to have 2 sanitation inspections per year and report to the State Agency on the number of inspections they actually received. Complete results for Montana schools are below:

- Number of schools that had 0 inspections: 74 (9.07%)
- Number of schools that had 1 inspection: 291 (35.66%)
- Number of schools that had 2 inspections: 395 (48.41%)
- Number of schools that did not report inspections: 56 (6.86%)
- There were no schools that had more than 2 inspections



School Wellness Policies

SFAs are required to have a wellness policy in place that includes goals for nutrition and physical activity; nutrition guidelines for all foods available in schools; a plan for measuring implementation of the wellness policy; and, involvement of parents, students, staff and the public. In 2006-07, only 5 of the 285 SFAs did not have a school wellness policy in place.

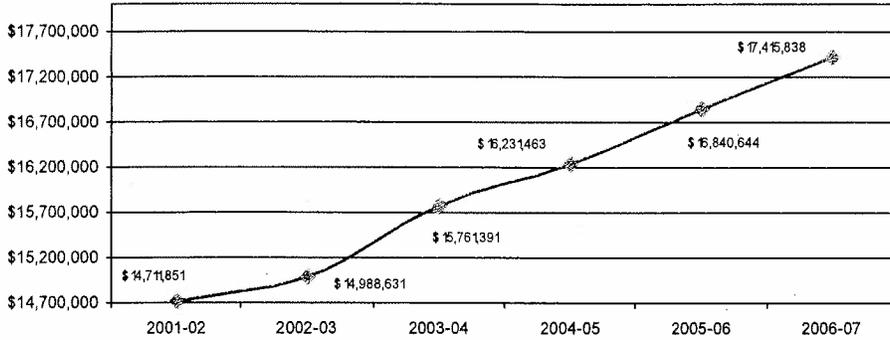
School Nutrition Programs Federal Reimbursement Rates for 2006-07

SCHOOL NUTRITION PROGRAMS MEAL, SNACK AND MILK REIMBURSEMENT RATES Expressed in Dollars or Fractions Thereof Effective from July 1, 2006 - June 30, 2007 for School Programs Effective from January 1, 2007 - December 31, 2007 for Summer Food Service Program			
NATIONAL SCHOOL LUNCH PROGRAM	Less than 60%		60% or more
Paid	0.23		0.25
Reduced Price	2.00		2.02
Free	2.40		2.42
SCHOOL BREAKFAST PROGRAM	Non-severe need		Severe need
Paid	0.24		0.24
Reduced Price	1.01		1.26
Free	1.31		1.56
SPECIAL MILK PROGRAM	All Milk	Paid Milk	Free Milk
Pricing Programs without free option	0.155	N/A	N/A
Pricing Programs with free option	N/A	0.145	Average cost per ½ pint of milk
Non-pricing programs	0.155	N/A	N/A
AFTERSCHOOL SNACK PROGRAM			
Paid	0.06		
Reduced Price	0.32		
Free	0.65		
SUMMER FOOD SERVICE PROGRAM	Operational	Administrative	
		High	Low
Breakfast	1.51	0.1500	0.1200
Lunch & Supper	2.64	0.2750	0.2300
Supplements (Snacks)	0.61	0.0750	0.0600

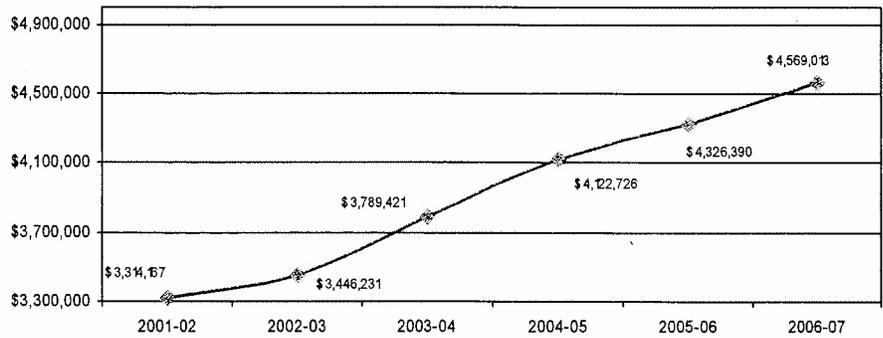
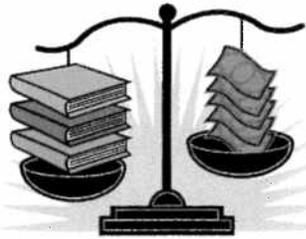
Reimbursement for the School Nutrition Programs

Total reimbursement paid to schools for meals served (lunch, breakfast, snacks, and milk) during the 2006-07 school year totaled \$22,204,297.

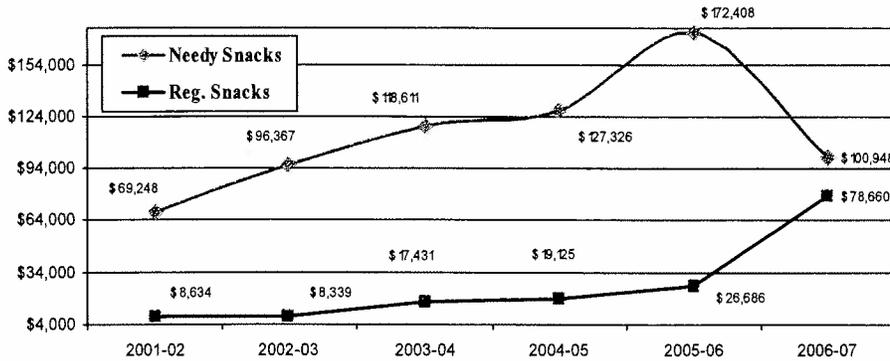
Total Federal Reimbursement for Lunch Meals



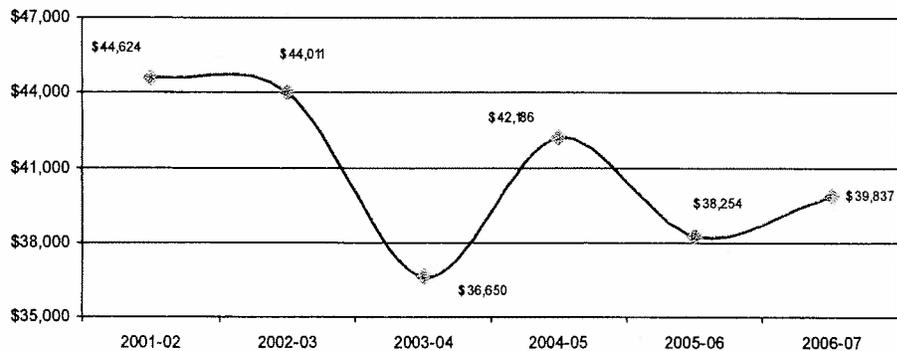
Total Federal Reimbursement for Breakfast Meals



Total Federal Reimbursement for Snacks



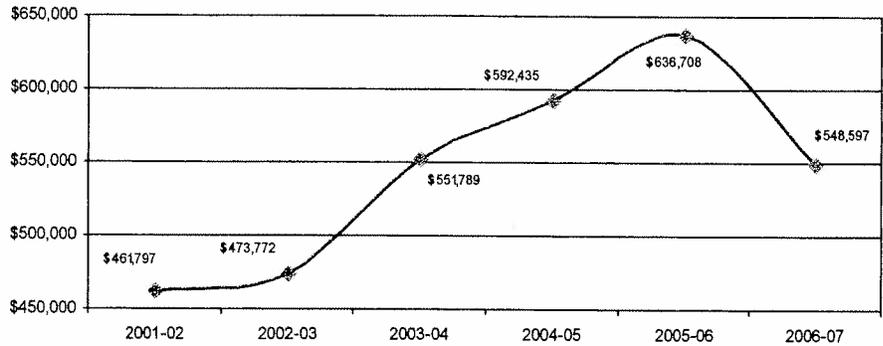
Total Federal Reimbursement for Milk



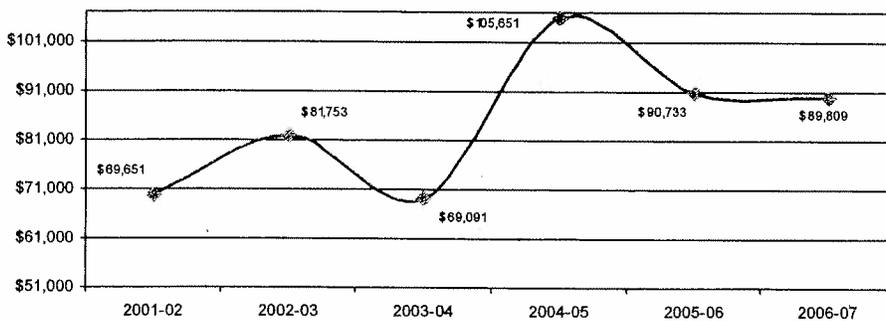
Reimbursement for the SFSP

The total meal reimbursement (for lunch, breakfast, snacks, and supper) paid to summer sponsors in 2007 was \$660,058. Administrative reimbursement totaled \$64,309.

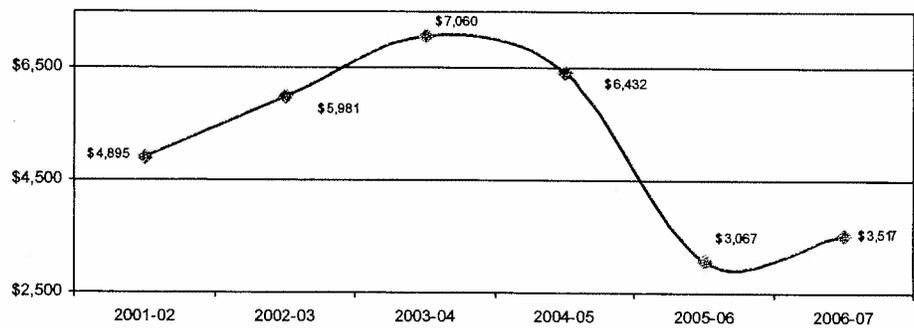
Total Federal Reimbursement for Summer Lunch Meals



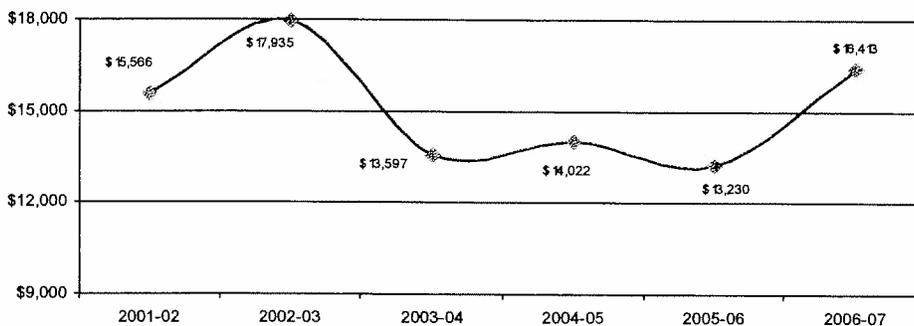
Total Federal Reimbursement for Summer Breakfast Meals



Total Federal Reimbursement for Summer Snacks



Total Federal Reimbursement for Summer Supper Meals



Financial Management

The USDA provides general assistance for every reimbursable meal served to children in school according to reimbursement rates that are updated yearly.

School Food Authorities reported \$25,636,487 in program income (federal reimbursement and state matching funds) and \$50,924,669 in program expenditures during the 2006-07 school year. After subtracting federal reimbursement and state match, local support to the meal programs was \$24,658,253 or 48.4 percent of the total expenditures.

The State of Montana matched \$629,929 during the 2006-07 school year. The funds were used to cover the cost of shipping and handling, storage, and processing of USDA commodity foods. The remaining balance of \$37,416 was distributed to School Food Authorities that implemented School Breakfast Programs during the 2006-07 school year.

FUNDING FOR THE SCHOOL NUTRITION PROGRAMS IN MONTANA *October 1, 2006- September 30, 2007*

School Income from Federal Funds	
Reimbursement for National School Lunch Program Meals	\$17,415,838
Reimbursement for Afterschool Snacks	\$179,608
Reimbursement for National School Lunch Program (including Snacks)	\$17,595,446
Value of Regular Commodities	\$2,507,886
Value of Commodity Entitlement used for the Fresh Fruit and Vegetable Program	\$160,698
Total Value of Commodities for lunch and snacks	\$2,668,584
National School Lunch Program (lunches, snacks and commodities)	\$20,264,030
School Breakfast Program	\$4,573,609
Special Milk Program	\$40,056
Reimbursement for Summer Food Service Program Meals and Snacks	\$660,058
Administrative Funds for Summer Food Service Program Sponsors	\$64,309
Total Value of Summer Food Service Program Commodities	\$4,336
Summer Food Service Program	\$728,703
Total Federal Funding	\$25,601,583
School Income from State Matching Funds	
Total State Matching Funds (July 1, 2006-June 30, 2007)	\$629,929

School Expenditures	
Total School Expenditures (Food, Labor, Other)	(\$50,924,669)

Total Federal Funding	\$25,601,583
Total State Funding	\$629,929
Total School Expenditures	(\$50,924,669)
BALANCE (Student and adult payments, general fund, and other sources):	(\$24,594,383)

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Health Enhancement

PRESENTER: Cathy Kendall
Health Enhancement Division Administrator
Office of Public Instruction

OVERVIEW: This presentation is a highlight of selected activities in the areas of health and wellness being planned and implemented by the Division.

REQUESTED DECISION(S): Information only

OUTLYING ISSUE(S): none

RECOMMENDATION(S): N/A

EXECUTIVE SUMMARY

DATE: MARCH 2008

- PRESENTATION:** Transportation - Annual Report
- PRESENTER:** Maxine Mougeot
State Director/Fiscal Officer
Office of Public Instruction
- OVERVIEW:** The presentation will include information regarding the continued growth of the school bus driver training program, the new web-based transportation program and information about Notice of Proposed Rule Making regarding lap/shoulder belts in school buses.
- REQUESTED DECISION(S):** None
- OUTLYING ISSUE(S):** The presentation is designed to update the Board of Public Education with limited statistics, current issues facing the transportation community and current success of the transportation program.
- RECOMMENDATION(S):** The presentation is informational. Nothing is being recommended to the BPE other than its continued support for safe and consistent transportation for the students of Montana.



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Linda McCulloch
Superintendent

Good Morning/Afternoon

Madam Chairperson, Members of the Board, Superintendent McCulloch, and honored guests,

I am Maxine Mougeot, Pupil Transportation Director for the State of Montana. I am here today to provide the annual report to you regarding pupil transportation in Montana.

Transportation Data

Transportation data changes very little from one year to the next. We transport nearly 70,000 of Montana's school children on board the "Big Yellow Bus." We entrust those children to well trained, certified school bus drivers who drive 18,072,114 miles per year.

There were more kids on the bus last year however the routes weren't any longer and we used fewer buses. I suspect that the price of diesel encouraged districts to take a long look at how they were running their routes. There was consolidation of routes and lots of discussion about students being on the bus a little longer.

During the 2006-2007 school year, districts and contractors added 82 new 2008 yellow replacement buses to the Montana fleet. About ½ of the buses are district owned and ½ of the buses are contractor owned. Nearly ½ of the entire fleet is greater than 10 years old.

We also provide Individual Transportation Contracts to over 1,400 families. These contracts provide mileage reimbursements to parents that have to transport students to school or to the nearest bus stop when the distance exceeds three miles. Families have requested reimbursement of approximately \$840,000. This figure is up from last year however fewer families requested help. The 2006 Legislature increased the mileage rate for the contracts but the price of gas encouraged some parents to share driving responsibilities with other parents. Due to changes made in the bus routes, more of these kids could be riding the bus as well.

School Bus Driver Training Program

The school bus driver training program continues to be among our office's highest priorities. I believe that more and more drivers are getting the training that they so richly deserve. Lewistown, Sidney, Townsend, Drummond, Shepherd and Fairfield schools are conducting quality training and they invite drivers from around the state. As these schools step up to the plate and take responsibility, we applaud them. I try to attend as many training sessions as possible to monitor the quality, encourage the drivers and commend the schools.

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

The Montana Association for Pupil Transportation (MAPT) has decided to hold the annual conference in Billings in June of 2008. I-State Truck Center in Billings will host the conference and provide assistance to the MAPT Board allowing the Association to provide training to a group of about 500 drivers. The conference organizers continue to find quality trainers and speakers in an effort to keep the content fresh and stimulating.

Web-based On-line Transportation Program

By December of 2007 I registered over 500 users in the new transportation program. This program allows school districts to manage and be responsible for their own data. I have included a copy of the data report for each of you. I am very happy to report that for the most part, users are pleased. I have spent a lot of quality time on the phone helping those who can't remember their password, whose password has expired, and a few who really want me to do the data entry for them. School districts can roll forward consistent prior year data, make minor adjustments and print the completed documents for the ensuing year. Users can print reports as needed anytime during the year, and keep current and accurate bus and driver information.

When the buses are contractor owned, the district can approve rights to that contractor allowing them to maintain bus records while the district monitors changes and additions. County superintendents have read rights unless the district has instructed me to give them write rights. The program is designed in modules so each person at the school doing part of the program will see only the part they need. Eventually, we will cut back on some of the paper flow by having the county superintendent approve bus routes and isolated contracts just by clicking an approval button. The administrative rules for transportation have been re-written to allow management of this program on-line. Beginning July 1, 2008 we will eliminate the need for approximately 25,000 pieces of paper to cross my desk annually from schools across the state. I expect to have a totally paperless program as far as OPI is concerned for next school year. County Superintendents will continue to ask for the original transportation documents with signatures.

Yes, and What about Those Seat Belts?

The seat belt issue is extremely emotional and controversial. In the fall of 2007, the federal government issued a notice of proposed rule making (NPRM) that deals with some of the issues. The NPRM is divided up into several sections addressing each issue separately. The first issue is that of the safety of the small buses, 10,000 pounds or less. The NPRM discusses putting 24 inch seat backs in all buses and lap shoulder restraints in all small buses. This is a federal requirement for Head Start buses already. These buses are smaller and lower to the ground. The impact area in a collision is much higher on the bus walls, putting students in greater danger. We have 177 of the small buses in the state. They are used mostly for children with special needs and in small schools with lower ridership. Most of the seat backs are at the appropriate height but probably $\frac{3}{4}$ of them have lap only belts. This requirement would go into effect immediately when the federal government signs the new rule. Every new Type A bus would be required to have 24" seat backs and a lap/shoulder belting system meeting new specifications.

Another part of the NPRM is about installing lap/shoulder belts in large school buses. I am disappointed in the language that has been proposed. There is no language to deter districts from installing lap only belts which are much cheaper but they also provide more danger to students. There is no language to clearly define what will or will not be done. There is no dedicated funding to help financially strapped schools purchase new buses with high backed seats and the lap/shoulder belting systems.

It is likely that the transportation service providers in the will one day have to deal with the "lap/shoulder belts in buses" issue. I think it is inevitable. As a transportation representative for the Office of Public Instruction, it is my job to find ways to make it work. I would like to begin to prepare by addressing issues like funding, training of drivers, training of students, liability issues for districts and drivers, and protocol for installation and service of the belting systems. These are just a few of the items that I would like to address prior to implantation of a new rule. I will ask Superintendent McCulloch to invite the Transportation Advisory Panel to OPI so we can begin working on these issues. We will include insurance representatives, the Montana Highway Patrol, the Montana Department of Transportation, bus drivers, bus vendors, contractors, school district personnel and members of the OPI staff.

The NPRM suggests that Federal Section 402 funding be used to help districts if they decide to install belting systems in their buses. Section 402 funds are currently used for existing highway safety programs and these funds are limited. In addition these funds would not be available for any contracted buses. The districts would eventually pay those additional costs as they do presently with contractor purchased fuel taxes. If the installation of lap/shoulder restraints is for the safety of our children and grandchildren, then it should be funded in a way that does not compete with other important safety programs.

Closing

I appreciate this opportunity to provide information to you about Montana's school transportation program. With your support and understanding I know that we will continue to meet our mutual goal of providing the safest transportation possible for Montana's school children.

MONTANA PUPIL TRA. ORTATION DATA

SCHOOL YEAR	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
Montana Population	896,300	902,195	902,195(est)	902,195(est)	902,195(est)	926,865(est)	926,865(est)	946,795
Student Population								
Elementary (PreK-8) School	107,350	105,140	102,628	101,038	99,976	98,457	97,612	97,137
Secondary (9-12) School	50,031	49,560	49,123	48,763	48,192	48,095	47,647	46,117
Other State Funded School	175	175	196	194	188	153	157	157
Total Student Population	157,556	154,875	151,947	149,995	148,356	146,705	145,416	143,411
Number of Students Transported via School Bus at Public Expense	53,189	52,492	50,646	54,143	55,275	55,880	56,015	57,781
Ineligible Public School Pupils Transported via School Bus	13,318	12,503	13,305	13,975	12,977	10,578	11,773	11,593
Non-Public Riders	218	198	104	100	226	143	117	81
Total School Bus Ridership (as reported on the TR-1)	66,725	65,193	64,055	68,218	68,478	66,601	67,905	69,455
Ridership % of Student Population	42.4%	42.1%	42.2%	45.5%	46.2%	45.4%	46.7%	48.4%
School Bus Route Miles Traveled per School Year (180 days)	19,328,220	19,539,180	18,068,322	18,049,284	18,169,444	18,187,425	19,082,435	18,071,530
Number of School bus Routes	2,043	2,052	1,967	2,090	2,120	2,083	2,092	2,080
Average Route Mileage per Day	52.6	52.9	47.8	54	53	54	53	54
Longest Route (miles per day TR-1)	226.0	253.0	253.0	226	253	253	253	268
Number of Individual Contracts (parents paid to transport children)	1,863	1,806	1,655	1,555	1,529	1,506	1,470	1,405
Combined State and County Reimbursement for Individual Contracts	\$669,198	\$651,051	\$728,108	690,895.54	651,725.00	630,569	612,115	836,272
Transportation Expenditures as Reported on Trustees Reports	\$42,379,352	\$43,922,260	\$45,844,810	\$48,790,768	\$51,469,978	54,892,767	54,892,767	61,148,298
Funding Sources								
State	\$10,530,893	\$10,469,857	\$10,360,878	10,300,000	11,880,105	12,156,767	12,399,886	12,421,170
County	\$10,414,702	\$10,339,771	\$10,047,483	10,300,000	11,728,577	12,076,632	12,303,608	12,357,850
District or Local	\$21,433,957	\$23,112,632	\$25,436,449	\$28,190,766	\$27,861,296	\$30,659,368	\$30,189,273	\$36,369,278
Certified School Bus Drivers (TR-35)							2384	
Total Drivers	3,393	3,437	3,182	3,066	3,287	3,324	3324	2,326
School Bus By Type								
Type A	191	184	202	211	216	206	228	225
Type B	34	29	31	32	39	37	48	44
Type C	1,313	1,279	1,357	1,497	1,482	1,553	1,676	1,619
Type D	603	656	666	753	808	810	859	841
Missing Data	27	27	0	0	0	0	0	0
Total School Buses	2,168	2,175	2,256	2,493	2,545	2,606	2,811	2,729
School Buses By Ownership								
District owned	1,222	1,212	1,234	1,330	1,353	1,417	1,278	1,249
Contractor Owned	938	959	1,022	1,163	1,192	1,189	1,533	1,480
Missing Data	8	4	0	0	0	0	0	0
Total School buses	2,168	2,175	2,256	2,493	2,545	2,606	2,811	2,729

MONTANA PUPIL TRAN RTATION DATA

Model Year of School Buses	SY- 2001-2002 Data		SY- 2002-2003 Data		SY- 2003-2004 Data		SY- 2004-2005 Data		SY- 2005-2006 Data		SY- 2006-2007 Data	
	# of Buses	% of Total										
2008							2	0.1%	3	0.1%	82	2.9%
2007							77	3.0%	83	3.0%	104	3.7%
2006							187	7.2%	107	3.8%	111	3.9%
2005			110	4.3%	146	5.7%	153	5.9%	195	6.9%	185	6.6%
2004	8	0.4%	83	3.6%	121	4.8%	120	4.6%	152	5.4%	148	5.3%
2003	88	3.9%	129	5.5%	147	5.8%	155	5.9%	130	4.6%	120	4.3%
2002	132	5.9%	140	6.0%	149	5.9%	148	5.7%	159	5.7%	148	5.3%
2001	123	5.5%	122	5.2%	124	4.9%	132	5.1%	148	5.3%	143	5.1%
2000	113	5.0%	114	4.9%	120	4.7%	120	4.6%	129	4.6%	123	4.4%
1999	115	5.1%	110	4.3%	110	4.3%	123	4.7%	111	3.9%	104	3.7%
1998	127	5.6%	127	5.5%	133	5.2%	122	4.7%	114	4.1%	109	3.9%
1997	124	5.5%	127	5.5%	125	4.9%	141	5.4%	120	4.3%	117	4.2%
1996	125	5.5%	124	5.3%	138	5.4%	134	5.1%	131	4.7%	124	4.4%
1995	117	5.2%	113	4.9%	119	4.7%	101	3.9%	121	4.3%	105	3.7%
1994	166	7.4%	173	7.4%	160	6.3%	156	6.0%	108	3.8%	102	3.6%
1993	122	5.4%	124	5.3%	120	4.7%	106	4.1%	195	6.9%	168	6.0%
1992	129	5.7%	123	5.3%	117	4.6%	107	4.1%	95	3.4%	83	3.0%
1991	170	7.5%	157	6.7%	139	5.5%	119	4.6%	99	3.5%	93	3.3%
1990	597	26.5%	561	24.1%	467	18.3%	403	15.5%	118	4.2%	109	3.9%
Older than 1990	0	0.0%	0	0.0%	0	0.0%	0	0.0%	493	17.5%	451	16.0%
Missing Data	2256	100.0%	2327	100.0%	2545	100.0%	2606	100.0%	2811	100.0%	0	0.0%
Total Buses	6	0.3%	6	0.3%	4	0.2%	4	0.2%	4	0.2%	2729	97.1%
Older than 1977											3	0.1%

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Assessment Update

PRESENTER: Judy Snow
State Assessment Director
Office of Public Instruction

OVERVIEW: Update on progress of the items that OPI presented to the Board in January 2008.

REQUESTED DECISION(S): Information

OUTLYING ISSUE(S): None

RECOMMENDATION(S): None

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Professional Educator Preparation Program Standards (PEPPS)
Request for New Program – Information/Discussion Item

PRESENTER: Linda Vrooman Peterson, Administrator
Office of Public Instruction

OVERVIEW: The Office of Public Instruction provides information to the Board of Public Education regarding the request by Carroll College to add a Health and Physical Education K-12 Major to the Professional Education Unit's educator endorsement program areas.

REQUESTED DECISION(S): Information/Discussion

OUTLYING ISSUE(S): None

RECOMMENDATION(S): Information/Discussion

Carroll College
Major in Health and Physical Education (K12)

I. Major Program Requirements

HPE 103	Foundations of Health & Physical Education
HPE 109	Techniques of Basic Skills in Physical Education
HPE 135	Introduction to Wellness
HPE 150	Responding to Emergencies
HPE 214	The School Health Program
HPE 216	Methods of Teaching Health
HPE 234	Sports Nutrition & Conditioning
HPE 301-302	Methods and Techniques of Teaching Fall/Spring Activities
HPE 314	Physical Education and the Elementary School Teacher
HPE 325	Applied Anatomical Kinesiology
HPE 413	Exercise Physiology & Human Performance Testing

II. Other Program Requirements

BI 102	Human Biology
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III. Professional Education Program Requirements

AN/SO 218	Introduction to Native American Studies
CS 103	Instructional Media and Technology
ED 102	Foundations of Education
ED/PSY 229	Educational Psychology
ED 245	Diversity Field Experience
ED 309	Teaching in the Secondary School
ED 327	Content Area Reading/Language Arts
ED 405	Education Seminar
ED 410	Student Teaching
ED 412	Measurement and Assessment in Teaching
PSY 227	Child Psychology
and PSY 228	Adolescent Psychology
or PSY 105	General Psychology
and PSY 203	Developmental Psychology
SPED 300	Introduction to Exceptional Children

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Professional Education Report

PRESENTER: Linda Vrooman Peterson, Accreditation
Elizabeth Keller
Office of Public Instruction

OVERVIEW: As required by Administrative Rules of Montana (ARM) 10.58.104 Approved Programs, this presentation provides the Board with information about the approved professional education units at nine of the Institutions of Higher Education in Montana. The educator preparation programs offered by the Professional Education Units of Montana are reviewed every seven years to verify compliance with the ARM 10.58 Professional Educator Preparation Program Standards and Procedures as adopted by the Board of Public Education.

In addition, the Title II, Higher Education Act (HEA) of 1998, Sec. 207 Accountability for Programs that Prepare Teachers requires that the state report the quality of teacher preparation. See attached Title II, HEA Report.

REQUESTED DECISION(S): None

OUTLYING ISSUE(S): None

RECOMMENDATION(S): Information

10.58.103 VISITATIONS (1) All professional education units shall host an accreditation review every seven years or on an adjusted schedule based upon coordination with national accreditation or upon request of an institution or the Board of Public Education.

(2) Joint visitations and cooperation with other accrediting agencies will be encouraged.

(3) A review by the National Council for Accreditation of Teacher Education (NCATE) of the same material covered in subchapters 2, 3, 4 and 6 may be accepted in lieu of the state review.

(4) Units are required to engage in an ongoing self-study of professional educator preparation programs. (History: 20-2-114, MCA; IMP, 20-2-121, MCA; NEW, 1979 MAR p. 492, Eff. 5/25/79; AMD, 1984 MAR p. 831, Eff. 5/18/84; AMD, 1986 MAR p. 1307, Eff. 8/1/86; AMD, 1994 MAR p. 2722, Eff. 10/14/94; AMD, 2000 MAR p. 2406, Eff. 9/8/00; AMD, 2005 MAR p. 576, Eff. 4/15/05; AMD, 2007 MAR p. 190, Eff. 2/9/07.)

10.58.104 ACCREDITED PROGRAMS (1) The Office of Public Instruction shall report to the public the professional education unit's meeting the Board of Public Education's standards for professional educator preparation.

(2) Pursuant to 20-4-121, MCA, the report shall include professional education units and the corresponding regional and national accreditation agencies. The report shall include the initial and expiration dates of all accredited programs.

(a) Each professional education unit shall annually provide information pursuant to (2) to the Office of Public Instruction.

(b) The report shall be accessible to institutions, school personnel offices, counselors, and the general public within the state, and to other state education agencies, and shall be posted on the web sites of the Office of Public Instruction and Board of Public Education. (History: 20-2-114, MCA; IMP, 20-2-121, MCA; NEW, 1979 MAR p. 492, Eff. 5/25/79; AMD, 1984 MAR p. 831, Eff. 5/18/84; AMD, 2000 MAR p. 2406, Eff. 9/8/00; AMD, 2007 MAR p. 190, Eff. 2/9/07.)

10.58.105 OPTIONAL COMPLIANCE (REPEALED) (History: 20-2-114, MCA; IMP, 20-2-121, MCA; NEW, 1979 MAR p. 492, Eff. 5/25/79; REP, 1984 MAR p. 831, Eff. 5/18/84.)

**MONTANA PROFESSIONAL EDUCATION UNITS
On-Site Review Schedule 2007-2014
NCATE/State and Montana State Accreditation**

Institution	Last Review	2007-2014 Schedule
CARROLL COLLEGE 1601 N. Benton Avenue Helena, MT 59625	State Review February 2003	State Review Winter 2011
MONTANA STATE UNIV - BILLINGS 1500 N. 30th Street Billings, MT 59101	Joint NCATE/STATE April 2002	Joint NCATE/STATE Spring 2009
MONTANA STATE UNIV - BOZEMAN Bozeman, MT 59717	Joint NCATE/STATE October 2001	State Review October 5-8, 2008
MONTANA STATE UNIV - NORTHERN PO Box 7751 Havre, MT 59501	NCATE Review October 2000	State Review March 2009
ROCKY MOUNTAIN COLLEGE 1511 Poly Drive Billings, MT 59102-1796	State Review December 2005	State Review Winter 2013
SALISH KOOTENAI COLLEGE PO Box 70 Pablo, MT 59855	Initial State Review April 2007	State Review Spring 2009
THE UNIVERSITY OF MONTANA Missoula, MT 59812	Joint NCATE/STATE April 2005	Joint NCATE/STATE Spring 2012
UNIVERSITY OF GREAT FALLS 1301 20th Street South Great Falls, MT 59405	State Review: October 2005	State Review Fall 2012
WESTERN MONTANA COLLEGE OF THE U OF MT 710 South Atlantic Dillon, MT 59725	NCATE/STATE Review October 2002	Joint NCATE/STATE October 25-29, 2008

Full State Review provides verification of the Institutional Report of the Professional Education Units. This review includes a complete review of the Professional Educator Preparation Program Standards (PEPPS).

Joint NCATE/STATE Review applies NCATE unit standards and Montana subject area standards, as adopted by the Board of Public Education. The MONTANAN/NCATE Partnership Agreement is a joint protocol ensuring appropriate review procedures and rigor for each Professional Education Unit.

**MONTANA PROFESSIONAL EDUCATION UNITS
REVIEW SCHEDULE 2007-2013
NCATE/STATE AND FULL STATE ACCREDITATION**

University of Montana-Western	2008
Montana State University-Bozeman	2008
Montana State University-Billings	2009
Montana State University-Northern	2009
Salish Kootenai College	2009
Carroll College	2011
University of Montana-Missoula	2012
University of Great Falls	2012
Rocky Mountain College	2013

Title II

Highly Qualified Act

VIEW REPORTS / RESOURCES

Title II - State Report 2007 - Montana

Introduction

The Montana Board of Public Education (BPE) adopts procedures and regulations governing the accreditation of Montana's nine professional education units. The BPE establishes and oversees licensure requirements and procedures for employment in Montana's accredited public and private schools. The Montana Superintendent of Public Instruction is authorized to review each Montana professional education unit on a seven-year cycle, recommending accreditation status to the Montana Board of Public Education. The Superintendent issues licenses to those candidates who are recommended for licensure by an accredited professional education unit. (See ARM 10.57.102 Definitions)

Of Montana's nine professional education units, five maintain state and national accreditation through either the Joint Review by the Montana Board of Public Education and the National Council for Accreditation of Teacher Education (NCATE) or the review by the Teacher Education Accreditation Council (TEAC) and four professional education units accredited through the BPE comprehensive state review process. All nine professional education units are required to align to the accreditation standards established by the Montana Board of Public Education.

Montana professional education units establish admission, program, and exit requirements for educator candidates. Upon successful completion of the educator preparation program, educator candidates are recommended for state licensure to the Montana Office of Public Instruction.

Montana policy makers continue to build a coordinated, comprehensive, and integrated approach to education. This preschool - graduate school focus will help ensure that Montana educator candidates are prepared in pedagogy and content knowledge thus able to meet the learning needs of every Montana student.

References and Web Addresses:

Reference: Administrative Rules of Montana 10.58 Professional Educator Preparation Program Standards; Administrative Rules of Montana 10.57 Teacher Certification; and Administrative Rules of Montana 10.54 K-12 Content and Performance Standards

Web Address: <http://www.opi.mt.gov>

Types of Standards

Section II.a

- 1) Has the state developed standards that prospective teachers must meet in order to attain initial teacher certification or licensure?

Yes

Description:

Revisions to the Administrative Rules of Montana (ARM) Professional Educator Preparation Program Standards (PEPPS) were completed November 2006. In January 2007, the Board of Public Education approved the amendments to the ARM. Effective from 2007 - 2013, these program standards provide pedagogy, disposition, and content guidelines for public and private professional education units. The Administrative Rules of Montana 10.58 provide guidance for the accreditation review process for Montana professional education units.

Please provide references and web addresses. Those provided are listed below.

Category or Type:	Educator Program Preparation Standards
Reference:	Administrative Rules of Montana Chapter 58 Professional Educator Preparation Program Standards
Web Address:	http://www.opi.mt.gov
Description:	NA
Category or Type:	Licensure Rules
Reference:	Administrative Rules of Montana Chapter 57
Web Address:	http://www.opi.mt.gov/cert
Description:	NA

2) Is there a unique, overarching set of teacher standards that currently applies to all teaching fields and grade levels?

Yes

Description:

ARM 10.58.501 General Requirements of the Montana Professional Educator Preparation Program Standards (PEPPS) describe general requirements that apply to all teaching fields and levels. These standards integrate the Interstate New Teachers Assessment and Support Consortium Standards.

Please provide the standard types along with references and web addresses for each. Those provided are listed below.

Category or Type:	General Requirments
Reference:	ARM 10.58.501 General Requirements
Web Address:	www.opi.mt.gov/accreditation
Description:	NA

3) Are there distinct state standards for elementary education?

Yes

Please provide the standard type and range, descriptive detail, references and web address for each. Standards provided are listed below.

Category or Type: 10.58.508

Reference: Elementary Education Requirements

Web Address: <http://www.opi.mt.gov>

Description: Candidates for elementary teacher license shall demonstrate the following knowledge and skills: Development, learning and motivation; curriculum:language arts; science; mathematics; social studies; arts; health enhancement;and interdisciplinary connections; instructional strategies based on proven research; assessment; and professionalism.

Category or Type: General Requirements

Reference: PEPPS 10.58.501

Web Address: <http://www.opi.mt.gov>

Description: The General Requirements describe the overarching standards that shall be addressed across all teaching fields and levels.

4) Are there distinct state teacher standards for early elementary education (e.g., grades K-3)?

Yes

Please provide the standard type and range, descriptive detail, references and web address for each. Standards provided are listed below.

Category or Type: Areas of Permissive Special Competency

Reference: PEPPS 10.58.527

Web Address: <http://www.opi.mt.gov>

Areas of Permissive Special Competency are programs designed for teachers who hold a regular Montana teaching certificate and desire skills in a non-endorsement field to appear on the teaching certificate.

Description: Permissive special competency programs for early childhood are limited to an "add-on" to elementary endorsement, may be offered as a minor to elementary education or as an approved program for the addition of early childhood education, and is designed for teachers of children ages eight and under.

Category or Type: Elementary

Reference: PEPPS 10.58.508

Web Address: <http://www.opi.mt.gov>

Description: The elementary standard describes the skills, knowledge, and abilities that teacher candidates must demonstrate to teach K-8 students. Specific attention is given to the major concepts, principles, theories, and research related to the development of young children to construct learning opportunities that support individual students' development, acquisition of knowledge, and motivation.

5) Are there distinct state teacher standards for upper elementary education (e.g., grades 4-6)?

Yes

Please provide the standard type and range, descriptive detail, references and web address for each. Standards provided are listed below.

Category or Type: Elementary

Reference: PEPPS 10.58.508

Web Address: <http://www.opi.mt.gov>

Description: Teacher candidates for elementary education shall demonstrate knowledge and skills appropriate to teaching children and young adolescents in the following areas: development, learning and motivation of children and young adolescents; curriculum; instruction; assessment; and professionalism.

6) Are there distinct state teacher standards for middle grades education?

No

Please provide the standard type and range, descriptive detail, references and web address for each. Standards provided are listed below.

Category or Type:

Reference:

Web Address:

Description: NA

7) Are there distinct state teacher standards for secondary education?

Yes

Please provide the standard type and range, descriptive detail, references and web address for each. Standards provided are listed below.

Category or Type:**Reference:****Web Address:****Description:** NA**Category or Type:** Agriculture Education**Reference:** PEPPS 10.58.502**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** Art**Reference:** PEPPS 10.58.503**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** Business and Information Technology Education**Reference:** PEPPS 10.58.505**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** Communications**Reference:** PEPPS 10.58.524**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** Drama**Reference:** PEPPS 10.58.507**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** English/Language Arts**Reference:** PEPPS 10.58.509**Web Address:** <http://www.opi.mt.gov>**Description:** NA**Category or Type:** Exceptional Students**Reference:** PEPPS 10.58.510

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Family and Consumer Sciences

Reference: PEPPS 10.58.514

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Industrial/Technology Education

Reference: PEPPS 10.58.515

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Journalism

Reference: PEPPS 10.58.516

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Mathematics

Reference: PEPPS 10.58.518

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Science

Reference: PEPPS 10.58.522

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Social Studies

Reference: PEPPS 10.58.523

Web Address: <http://www.opi.mt.gov>

Description: NA

Category or Type: Trades and Industry

Reference: PEPPS 10.58.525

Web Address: <http://www.opi.mt.gov>

Description: NA

8) Please specify where there are state teacher standards for the following specific fields.

Field	All Levels	Grades K-3	Grades 4-6	Middle Grades	Secondary Grades
Arts	X				
Bilingual Education, ESL	X				
Early Childhood Education					
English/Language Arts	X	X	X	X	X
Languages Other Than English	X			X	X
Mathematics	X	X	X	X	X
Science	X	X	X	X	X
Social Studies	X	X	X	X	X
Special Education	X	X	X	X	X
Technology in Teaching	X	X	X	X	X
Vocation/Technical Education				X	X
Communications				X	X
Computer Science				X	X
Health	X	X	X	X	X
Library Media	X	X	X	X	X
Physical Education and Health	X	X	X	X	X
Reading Specialist	X				
School Counseling	X				

9) Please specify and provide documentation and references for any fields not listed in question 8 above.

State-specific fields already provided are listed below.

Category or Type: School Counseling

Reference: PEPPS 10.58.511

Web Address: www.opi.mt.gov

Description: NA

Category or Type: Communications

Reference: PEPPS 10.58.524
Web Address: www.opi.mt.gov
Description: NA
Category or Type: Health

Reference: PEPPS 10.58.513
Web Address: www.opi.mt.gov
Description: NA
Category or Type: Physical Education and Health

Reference: PEPPS 10.58.520
Web Address: www.opi.mt.gov
Description: NA
Category or Type: Library Media

Reference: PEPPS 10.58.517
Web Address: www.opi.mt.gov
Description: NA
Category or Type: Reading Specialist

Reference: PEPPS 10.58.521
Web Address: www.opi.mt.gov
Description: NA
Category or Type: Computer Science

Reference: PEPPS 10.58.528
Web Address: www.opi.mt.gov
Description: NA

Policy, Process, and Status

Section II.b

- 1) Has the state established content standards for K-12 students?

Yes

Description:

The Montana Board of Public Education adopts standards of accreditation for all Montana schools including K-12 content and performance standards for all subject areas: reading, mathematics, science, social studies, writing, literature, speaking and listening, media literacy, library media, art, world languages, workplace competencies, health enhancement, career and vocational/technical education, technology.

These standards are available at the OPI Web site at www.opi.mt.gov, click on Accreditation, then Montana Content and Performance Standards for the user friendly copy of the K-12 standards for learning.

Please provide references and web addresses (if any). Those provided are listed below.

Reference: Montana Office of Public Instruction

Web Address: <http://www.opi.mt.gov>

2) Are plans currently being formulated to link, align, or coordinate teacher certification or licensure standards with state content standards for students?

Yes

Description:

Alignment of the Montana K-12 Content and Performance Standards to teacher licensure are included in the review and revision of the Montana PEPPS, the ongoing review of the K-12 content and performance standards, and Educator Licensure Standards, ARM Chapter 57.

Please provide references and web addresses (if any). Those provided are listed below.

Reference: Montana Office of Public Instruction

Web Address: <http://www.opi.mt.gov>

Reference: Montana Board of Public Education

Web Address: <http://www.bpe.montana.edu>

3) Have one or more linkage, alignment, or coordination committees or working groups met, but not yet produced a report or a set of recommendations?

Yes

Description:

The Montana Board of Public Education convened a committee to review and revise the Montana PEPPS. The Review Advisory Committee completed its work in November 2006 and the Montana Board of Public Education adopted the PEPPS into Administrative Rules of Montana in January 2007.

Several committees in ongoing review cycles focus on the alignment of K-12 content standards, general governance and leadership accreditation standards, teacher certification standards, and professional educator standards. Recommendations resulted in the changes to official documents that guide Montana education: Montana Board of Public Education School Accreditation Standards; Professional Educator Preparation Program Standards; Montana Board of Public Education Accreditation Standards, ARM Chapter 57 Educator Licensure; and the MBPE Accreditation Standards, Chapter 55 including general provision, school leadership, educational opportunity, academic requirements.

Please provide references and web addresses (if any). Those provided are listed below. To add, delete or modify them press "Edit List".

Reference: Montana Office of Public Instruction

Web Address: <http://www.opi.mt.gov>

- 4) Has a report or set of recommendations been developed to address linkage, alignment, or coordination between teacher certification or licensure requirements and state content standards for students?**

Yes

Description:

The Montana Certification Standards and Practices Advisory Council (CSPAC) to the Board of Public Education is charged with oversight of the licensure process. This process includes the alignment and coordination of the review process and cycle for both the teacher education program standards and the K-12 content and performance standards.

Please provide references and web addresses (if any). Those provided are listed below.

Reference: Montana Board of Public Education

Web Address: <http://www.bpe.montana.edu>

- 5) Has the state established a policy that links, aligns, or coordinates teacher certification or licensure standards with state content standards for students?**

Yes

Description:

The Montana Board of Public Education through its Statement of Purpose for Standards Development Policy provided direction for the process requiring K-16 educators to develop the K-12 content and performance standards. Also the Commissioner of Higher Education and Superintendent of Public Instruction appointed two K-16 committees to address the alignment of the K-12 content and performance standards in mathematics and writing with the entrance expectations at higher education.

Governor Schweitzer created the Kindergarten to College Workgroup; this workgroup develops the structural framework ensuring seamless educational opportunities for all Montana citizens. Recommendations from the Kindergarten to College Workgroup are presented to the Montana Board of Education.

Please provide references and web addresses (if any). Those provided are listed below.

NA

- 6) Has a date been set by which the recommendations will be implemented?**

Yes

7/1/2007

- 7) Has an implementation group been established?**

Yes

Description:

The Montana Board of Education, made up of the members of the K-12 Board of Public Education and the Board of Regents for Higher Education, provide direction to the Kindergarten to College Workgroup to ensure alignment and smooth transitions throughout the Montana education system.

Web Address:

www.opi.mt.gov

8) Are other steps being taken to develop or implement standards and align teacher preparation, certification or licensure standards with content standards?

Yes

Description:

The Professional Educator Preparation Program Standards, Educator Licensure Standards, and the Montana Content and Performance Standards follow ongoing review and revision cycles.

Please provide references and web addresses (if any). Those provided are listed below.

Reference: Montana Office of Public Instruction

Web Address: <http://www.opi.mt.gov>

Reference: Montana Board of Public Instruction

Web Address: <http://www.bpe.montana.edu>

Number Certified or Licensed

Section III.b

1) Total number of persons receiving initial certification or licensure in the state during this academic year (2005-2006).

1,130

2) Total number of persons receiving initial certification or licensure in the state who completed their teacher preparation program in another state.

379

Type A Certificates

Section 1.a

Class 5 Alternative License

Class 5 Alternative License

1) **Certificate Name:**

Class 5 Alternative License

2) **Is this the initial certificate?**

Not applicable

3) **Is this a permanent certificate?**

No

Please provide any amplifying information below. Include, if not permanent, the duration of the certificate.

3 years

4) **Is this certificate renewable?**

No

Please provide any amplifying information below. Include, if renewable, the number of times the certificate may be renewed.

NA

5) **Is a bachelor's degree required?**

Yes

6) **Is a bachelor's degree *in education* required?**

No

7) **If this certificate is granted at the elementary level, is a bachelor's degree in a subject area or academic content area required?**

No

Please describe which certification areas require a subject-specific academic content degree.

NA

8) **If this certificate is granted at the secondary level, is a bachelor's degree in a subject area or academic content area required?**

No

Please describe which certification areas require a subject-specific academic content degree.

NA

9) Are there other degree requirements?

No

Please describe those other degree requirements.

NA

10) Will transcript analysis (for degrees from non-U.S. postsecondary institutions) be accepted?

Yes

11) Is a state approved teacher education program required?

Yes

12) Are pedagogy or professional knowledge classes required?

Yes

Please describe the required pedagogy or professional knowledge classes.

Pursuant to Administrative Rules of Montana 10.57.424, 425 and 426:

10.57.424 CLASS 5 ALTERNATIVE LICENSE (1) A class 5 alternative license is valid for a term of three years, is not renewable and may not be reinstated.

(2) An applicant for a class 5 alternative license must sign and file with the superintendent of public instruction a plan of professional intent leading to the class 1, 2, 3 or 6 license within three years of the date of the alternative license.

(3) A class 5 alternative license is available with any endorsement normally allowed for class 1, 2, 3 or 6 licenses.

(History: Sec. 20-4-102, MCA; IMP, Sec. 20-4-106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02.)

10.57.425 CLASS 5 ALTERNATIVE LICENSE – ELEMENTARY LEVEL

(1) To obtain a class 5 alternative license with an elementary level endorsement, an applicant must provide verification of:

(a) a bachelor's degree from an accredited college or university;

(b) a minimum of 60 semester credits of academic preparation in language arts and literature, history, government and related social science, mathematics, and any two of the following: art, music, foreign languages, speech, drama, library science or health; and

(c) professional preparation of at least six semester credits to include human growth and development, reading and/or language arts, social studies, and arithmetic. (History: Sec. 20-4-102, MCA; IMP, Sec. 20-4-106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02.)

10.57.426 CLASS 5 ALTERNATIVE LICENSE – SECONDARY LEVEL

(1) To obtain a class 5 alternative license with a secondary level endorsement, an applicant must provide verification of:

- (a) a bachelor's degree from an accredited college or university;
- (b) a minimum of 30 semester credits in an area approved by the board of public education for endorsement; and
- (c) professional educator preparation of at least six semester credits. (History: Sec. 20-4-102, MCA; IMP, Sec. 20-4-106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02.)

13) Is there a credit hour requirement for general and/or professional education coursework?

Yes

Please describe the required coursework.

See question 12

14) Is there a grade point average (GPA) requirement for general and/or professional education coursework?

No

Please describe the GPA requirement.

NA

15) Are tests or assessments required?

No

Please describe the required tests or assessments.

NA

16) Are performance assessments (such as portfolios of assessment center activities) required?

No

Please describe all required performance assessments.

NA

17) Is there a recency of credit requirement?

No

Please explain the timeline and credit and/or coursework requirements.

NA

18) Are teachers accepted based on reciprocal agreements (reciprocity agreements) with other states?

No

Please indicate which states have reciprocity agreements in place. Those selected are listed below.

NA

19) Is passing state prescribed course work and/or written assignments required?

No

Please describe the required course work and assignments. Include GPA requirements, if any.

NA

20) Is completion of preservice teaching (student teaching) under clinical supervision required?

No

Please describe the nature and amount of required student teaching.

NA

21) Is an individual, supervised professional development program (including coursework, mentoring, and clinical supervision of teaching) required?

No

Please describe the course work and/or GPA requirements, mentoring and supervised teaching activity requirements.

NA

22) Of fingerprinting, background check or police record examination, which are required?

FingerPrinting: Yes

Background check: Yes

Police record examination: Not applicable

23) Is United States citizenship required?

Not applicable

24) Please provide any additional comments, exceptions and explanations below.

NA

Type B Certificates

Section 1.b

Class 2 Standard Educator License

Class 2 Standard Educator License

1) **Certificate Name:**

Class 2 Standard Educator License

2) **Is this the initial certificate?**

No

3) **Does the state have a Type A certificate?**

Yes

4) **Is this a permanent certificate?**

No

Please provide any amplifying information below. Include, if not permanent, the duration of the certificate.

Renewable every five years

5) **Is this certificate renewable?**

Yes

Please provide any amplifying information below. Include, if renewable, the number of times the certificate may be renewed.

Indefinite

6) **Is a bachelor's degree required?**

Yes

7) **Is a bachelor's degree *in education* required?**

No

8) **If this certificate is granted at the elementary level, is a bachelor's degree in a subject area or academic content area required?**

No

Please describe which certification areas require a subject-specific academic content degree.

NA

9) **If this certificate is granted at the secondary level, is a bachelor's degree in a subject area or academic content area required?**

Yes

Please describe which certification areas require a subject-specific academic content degree.

NA

10) Is a master's or other post-baccalaureate program or coursework in professional education required?

No

Please describe those other degree requirements.

NA

11) Is a state approved teacher education program required?

Yes

12) Are pedagogy or professional knowledge classes required?

Yes

Please describe the required pedagogy or professional knowledge classes.

NA

13) Is professional employment as a teacher required?

No

Please describe the required terms of employment.

NA

14) Is there a credit hour requirement for general and/or professional education coursework?

Yes

Please describe the required coursework.

10.57.412 CLASS 1 AND 2 ENDORSEMENTS (1) To obtain an elementary endorsement, an applicant must provide verification of completion of an accredited elementary teacher education program to include student teaching or university supervised teaching experience.

(2) To obtain a secondary endorsement the applicant must provide verification of at least:

- (a) 16 semester credits in a professional educator preparation program, including student teaching or an appropriate college waiver; and
 - (b) 30 semester credits in an approved major and 20 semester credits in an approved minor; or
 - (c) 40 semester credits in an extended major.
-

15) Is there a grade point average (GPA) requirement for general and/or professional education coursework?

No

Please describe the GPA requirement.

GPA is set by each IHE

16) Are tests or assessments required?

No

Please describe the required tests or assessments.

Each IHE establishes test or assessment requirements

17) Are performance assessments (such as portfolios of assessment center activities) required?

No

Please describe all required performance assessments.

Each IHE establishes performance requirements

18) Is there a recency of credit requirement?

Yes

Please explain the timeline and credit and/or coursework requirements.

An applicant for an initial Class 2 Standard License must have 8 semester (12 quarter) credits earned within the 5-year period preceding the effective date of license.

19) Are teachers accepted based on reciprocal agreements (reciprocity agreements) with other states?

Yes

Please indicate which states have reciprocity agreements in place. Those selected are listed below.

Alabama
Alaska
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
District of Columbia
Florida
Georgia
Hawaii
Idaho
Illinois
Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine
Maryland
Massachusetts
Michigan
Minnesota

Mississippi
Missouri
Nebraska
Nevada
New Hampshire
New Jersey
New Mexico
New York
North Carolina
North Dakota
Ohio
Oklahoma
Oregon
Pennsylvania
Rhode Island
South Carolina
South Dakota
Tennessee
Texas
Utah
Vermont
Virginia
Washington
West Virginia
Wisconsin
Wyoming

20) Is passing state prescribed course work and/or written assignments required?

Not applicable

Please describe the required course work and assignments. Include GPA requirements, if any.

NA

21) Is completion of preservice teaching (student teaching) under clinical supervision required?

Yes

Please describe the nature and amount of required student teaching.

Each IHE establishes the nature and amount of required student teaching.

22) Is an individual, supervised professional development program (including coursework, mentoring, and clinical supervision of teaching) required?

No

Please describe the course work and/or GPA requirements, mentoring and supervised teaching activity requirements.

NA

23) Of fingerprinting, background check or police record examination, which are required?

FingerPrinting: Yes
Background check: Yes
Police record examination: Not applicable

24) **Is United States citizenship required?**

Not applicable

25) **Please provide any additional comments, exceptions and explanations below.**

NA

Type C Certificates

Section 1.d

Class 1 Professional Educator License

Class 1 Professional Educator License

1) **Certificate Name:**

Class 1 Professional Educator License

2) **Is this the initial certificate?**

No

3) **Does the state have a Type B certificate?**

Yes

4) **Is this a permanent certificate?**

No

Please provide any amplifying information below. Include, if not permanent, the duration of the certificate.

Renewable every five years.

5) **Is this certificate renewable?**

Yes

Please provide any amplifying information below. Include, if renewable, the number of times the certificate may be renewed.

Indefinitely, every five years.

6) Is a bachelor's degree required?

Yes

7) Is a bachelor's degree in education required?

No

8) If this certificate is granted at the elementary level, is a bachelor's degree in a subject area or academic content area required?

No

Please describe which certification areas require a subject-specific academic content degree.

NA

9) If this certificate is granted at the secondary level, is a bachelor's degree in a subject area or academic content area required?

Yes

Please describe which certification areas require a subject-specific academic content degree.

NA

10) Is a master's or other post-baccalaureate program or coursework in professional education required?

Yes

Please describe those other degree requirements.

NA

11) Is a state approved teacher education program required?

Yes

12) Is professional employment as a teacher required?

Yes

Please describe the required terms of employment.

Three years of teaching experience as a licensed member of an instructional staff is required.

13) Is professional development or continuing education experience required?

No

Please describe this requirement.

NA

14) Is passing National Board of Professional Teaching Standards required?

No

15) Are there any other requirements?

No

Please describe the requirements.

NA

16) Please provide any additional comments, exceptions and explanations below.

NA

Alternative Routes

Section VII.a

1) Has the state approved one or more alternative routes to certification? (Descriptions are covered in Section VII.b.)

Yes

Please provide document references and/or web addresses. Those provided are listed below.

Reference: Northern Plains Transition to Teaching

Web Address: <http://www.montana.edu/nptt>

2) Has the state approved alternative routes to certification, but is not currently implementing them?

No

Please provide document references and/or web addresses. Those provided are listed below.

NA

3) Is the state considering or has the state proposed alternative routes to certification?

Yes

Please provide document references and/or web addresses. Those provided are listed below.

Reference: Western States Certification Consortium

Web Address: <http://www.pathway2teach.org>

Reference: MT Educator Preparation Program Units

Web Address: www.opi.mt.gov/accreditation/professionaleducation

Section VII.b

Northern Plains Transition to Teaching

Northern Plains Transition to Teaching

1) Alternative route or program name.

Northern Plains Transition to Teaching

2) What kind of person, with what qualifications, is recruited for this alternative route or program.

The Northern Plains Transition to Teaching is a graduate-level program designed to prepare mature candidates for the teaching profession at the secondary school level. Qualifications include: a baccalaureate degree in a teachable subject area; the ability to do graduate level course work; documented history of responsible engagement in a workplace; evidence of interest and ability to work with learners; evidence of responsible citizenship; and ability to learn via distance technologies.

3) Please describe the selection process.

Admissions screening will be conducted by a panel of faculty and will be based on multiple indicators. For the complete selection process refer to the Northern Plains Transition to Teaching Web site at www.montana.edu/nptt.

4) Describe the program of study.

All participants of the program must qualify to teach in a "teachable major," as outlined by the Teacher Education Preparation Program. www.montana.edu/nptt

5) Is practice teaching required?

No

Total Hours: NA

Description:

NA

6) Are assessments required, other than those required for initial licensure or certification?

No

7) Must alternative route completers take regular state assessments?

No

8) Is this program supported by a private organization (such as Teach for America)?

No

Please Specify

NA

9) Who administers the program (e.g. the state, an institution of higher education, a district, a non-profit organization)?

The College of Education, Health & Human Development, Montana State University Bozeman
 www.montana.edu/nppt

10) Please select those institutions offering this alternative route.

NA

Pass Rates for Alternative Routes

(2005-2006)

*** Updated 2002-2003 alternative route pass rates ***

No information available.

Pass Rates for Alternative Routes

(2002-2003)

No information available.

Temporary & Emergency Certification or Licensure

Section 1.f

1) Please provide descriptions of the different categories or terms your state uses for temporary waivers of state certification or licensure requirements, such as "emergency permit certificate".

Category or Term: Emergency Authorization of Employment

Term:

Web Address: <http://www.opi.mt.gov/cert>

Duration (years): 1

Renewable: No

Times: 0

Renewal Duration (years): 0

Description: Pursuant to MCA 20-4-111 and Administrative Rules of Montana 10.57.107, a school district may request an emergency authorization of employment. The district must provide documentation that the position was advertised and every effort possible was made to hire a licensed teacher. The Emergency Authorization of Employment is an authorization to the specified school district.

not a Montana Educator License as defined in Section 20-4-106 MCA and Administrative Rules of Montana, Chapter 57.

- 2) Please provide information about the extent to which local education authorities are involved in deciding whether an individual shall receive a waiver of certification or licensure requirements. In some states, for instance, schools or school districts must request that an individual be given a waiver before that state authority will consider granting it. (Please include references to applicable regulations or manuals.)

Description:

The local school district must request emergency authorization of employment for an individual. The district must advertise for a licensed teacher and make every reasonable effort possible to hire a licensed teacher.

References and URLs submitted are listed below.

Reference:Administrative Rules of Montana 10.57.107 Emergency Authorization of Employment
 Web Address:<http://www.opi.mt.gov> Educator Licensure

- 3) Waivers may be requested by:

Individual:
 School District: Yes
 State:

Reciprocity/Interstate Agreements

Type A Certificates

State	Class 5 Alternative License
Alabama	
Alaska	
American Samoa	
Arizona	
Arkansas	
California	
Colorado	
Connecticut	
Delaware	
District of Columbia	
Federated States of Micronesia	
Florida	
Georgia	

Guam	
Hawaii	
Idaho	
Illinois	
Indiana	
Iowa	
Kansas	
Kentucky	
Louisiana	
Maine	
Marshall Islands	
Maryland	
Massachusetts	
Michigan	
Minnesota	
Mississippi	
Missouri	
Montana	
Nebraska	
Nevada	
New Hampshire	
New Jersey	
New Mexico	
New York	
North Carolina	
North Dakota	
Northern Marianas	
Ohio	
Oklahoma	
Oregon	
Palau	
Pennsylvania	
Puerto Rico	
Rhode Island	
South Carolina	
South Dakota	
Tennessee	

Texas	
Utah	
Vermont	
Virgin Islands	
Virginia	
Washington	
West Virginia	
Wisconsin	
Wyoming	

Type B Certificates

State	Class 2 Standard Educator License
Alabama	X
Alaska	X
American Samoa	
Arizona	X
Arkansas	X
California	X
Colorado	X
Connecticut	X
Delaware	X
District of Columbia	X
Federated States of Micronesia	
Florida	X
Georgia	X
Guam	
Hawaii	X
Idaho	X
Illinois	X
Indiana	X
Iowa	X
Kansas	X
Kentucky	X
Louisiana	X
Maine	X
Marshall Islands	

Maryland	X
Massachusetts	X
Michigan	X
Minnesota	X
Mississippi	X
Missouri	X
Montana	
Nebraska	X
Nevada	X
New Hampshire	X
New Jersey	X
New Mexico	X
New York	X
North Carolina	X
North Dakota	X
Northern Marianas	
Ohio	X
Oklahoma	X
Oregon	X
Palau	
Pennsylvania	X
Puerto Rico	
Rhode Island	X
South Carolina	X
South Dakota	X
Tennessee	X
Texas	X
Utah	X
Vermont	X
Virgin Islands	
Virginia	X
Washington	X
West Virginia	X
Wisconsin	X
Wyoming	X

Pass Rates

(2005-2006)

*** Updated 2002-2003 pass rates ***

No information available.

Pass Rates

(2002-2003)

No information available.

Assessment Requirements

Section I.e

No information available.

Institutions Requiring Tests

Section I.e

No information available.

Assessment Criteria

Section IV

1) Has the state implemented criteria for assessing teacher preparation program performance?

Yes

Implementation Date: 1/1/2007

List the entities involved in implementation.

- Montana Board of Public Education
- Montana University System
- Montana School Boards Association
- Montana Office of Public Instruction
- Certification Standards and Practices Advisory Council
- Montana Advisory Council for Indian Education
- Montana Professional Educator Organizations and Associations

Montana Council of Deans of Education

Specify any national organizations whose criteria are being used or that are involved in some other way.

National Council for Accreditation of Teacher Education (NCATE)

Describe the criteria.

As required by the Montana Professional Educator Preparation Program Standards, each professional educator unit develops and implements an assessment system to collect and analyze data regarding the applicant qualifications, candidate and graduate performance, and unit operations. The assessment system is designed to evaluate and improve the unit, its programs, and candidate performance.

Please provide references and/or web addresses. Those already provided are listed below.

Reference: Montana Professional Educator Preparation Program Standards

Web Address: <http://www.opi.mt.gov>

2) If state has not implemented criteria, has state proposed implementing criteria for assessing teacher program performance?

Not applicable

List the entities involved in the proposal.

NA

Specify any national organizations whose criteria are being used or that are involved in some other way.

NA

Describe the criteria.

NA

Please provide references and/or web addresses. Those already provided are listed below.

NA

3) Do state criteria include a determination of passing rates on state certification and licensure assessments?

Not applicable

Describe the criteria, including pass rate levels.

As a requirement for state licensure, Montana is a non-testing state.

4) Do state criteria include indicators of teachers' knowledge and skills?

Yes

Describe the criteria below.

Outlined in the document:

Professional Educator Preparation Program Standards and Procedures.

5) **Are there any other criteria?**

Yes

Describe the criteria below.

Outlined in the document:

Professional Educator Preparation Program Standards and Procedures.

Low Performing Programs

Section V

1) **Please provide a description of the procedure your state uses to identify and assist (through the provision of technical assistance) low-performing programs of teacher preparation. (See HEA Title II, Section 208(a).)**

Program approval is based on the professional education unit's ability to provide acceptable professional education programs and to present a program that meets the standards as outlined in the Montana Professional Educator Preparation Program Standards. When a professional education unit is recommended for provisional approval, the visiting team recommends steps the unit must take to be recommended for approval. If the unit is recommended for provisional approval, the professional education unit will be given six school months to resolve the deficiencies. The Montana Board of Public Education has final authority to determine what must be done to advance from provisional approval to regular approval status.

2) **Please provide a list of the criteria your state has defined for classifying teacher preparation programs as "low performing." (See HEA Title II, Section 208(a).)**

A professional education unit not approved by the Montana Board of Public Education is considered a "non-accredited" professional education unit. Such a professional education unit would have two or more program standards rated as met with weakness or not met.

3) **Please provide a list of teacher preparation programs in your state that are currently classified as low performing, or as being at risk of being so classified. (See HEA Title II, Section 208(a).)**

Please give the program name and institution, date so designated, and whether the program is considered at risk or is classified as low-performing. Those programs already provided are listed below.

NA

Waivers

Section VI

Section VI

- 1) Please provide the numbers of teachers with waivers by high-poverty districts, all other districts, and by the core academic subject areas, for the 2005-2006 academic year. You should exclude those teachers participating in alternate routes who meet the criteria for being highly qualified under the No Child Left Behind Act, and those teachers who are short- or long-term substitutes (as defined by the state). The secondary level includes junior high, middle school, and high school.

Category	Total number of teachers	Number of teachers not fully certified (on a waiver)
State Totals	10,471	47
High-poverty districts	1,846	15
All other districts	8,618	30
Arts (all levels)	585	3
Special education (all levels)	851	8
Bilingual/ESL (all levels)	3	0
English (secondary)	600	4
Reading/language arts (elementary)	63	0
Mathematics (secondary)	511	2
Science (secondary)	463	5
Foreign language (secondary)	165	6
Civics and government (secondary)	71	0
Economics (secondary)	2	0
History (secondary)	239	1
Geography (secondary)	34	1
Career/technical education (secondary)	589	11
Elementary	3,670	2
General Social Studies	96	0
Health and Physical Education	506	2
Title I	358	2

Please provide any additional categories. Categories already provided are listed below, and included in the table above.

Elementary

General Social Studies

Health and Physical Education

Title I

Health and Physical Education
Title I

2) Please provide the data collection start and end dates.

Start date: 7/1/2006
End date: 6/30/2007

3) Did you exclude teachers participating in alternate routes who meet the criteria for being highly qualified under the No Child Left Behind Act?

Yes

If those teachers were not excluded, please explain why they were not.

NA

4) Did you exclude teachers who are short- or long-term substitute teachers (as defined by the state)?

Not applicable

If those teachers were not excluded, please explain why they were not.

NA

5) Please provide any other descriptions or comments.

NA

Efforts to Improve Teacher Quality

Section VIII

- 1) Please list and describe any steps taken by the state during the past year to improve teacher quality. Efforts might include: developing standards or criteria for teacher performance; changing requirements for initial teacher certification or licensure; revising required assessments for initial teacher certification or licensure; modifying policies for renewals, certificates or licenses; developing alternative routes to certification; changing the grounds for waivers of teacher certification or licensure.**

The Montana Board of Public Education directed the Certification Standards and Practices Advisory Council (CSPAC) to begin the review process for the Administrative Rules of Montana Educator Licensure, Chapter 57. The current licensure standards were adopted by the Montana Board of Public Education in November 2002. The full text of Educator Licensure is available on the Montana Board of Public Education Web site at www.bpe.montana.edu and the Office of Public Instruction Web site at www.opi.mt.gov/cert.

The CSPAC and the OPI are facilitating the review process.

- 2) Please provide references or documentation. References already provided are listed below.**

Reference: Montana Board of Public Education

Web Address: <http://www.bpe.montana.edu>

Reference: Montana Office of Public Instruction

Web Address: <http://www.opi.mt.gov>

Supplemental

No information available.

Board of Public Education Safety Awareness Meeting

February 13, 2008

1:00 p.m. – 4:00 p.m.

Front Street Learning Center – Board Room West

815 Front Street

Helena, Montana

AGENDA

- Welcome – Angela McLean 1:00- 1:10
- Meeting Purpose – Angela 1:10 – 1:25
 - A group of Montanans attended the NASDTEC Professional Practices Conference in October of 2007 where an issue was raised about national concern for student safety. Those of us who attended thought it would be a good idea to get together and have a conversation to find out where Montana is on items of interest in the area of professional practices to determine if we have a problem.
- Professional Educator Preparation Units – Larry Baker 1:25 – 1:45
 - What do new teachers and administrators currently learn about professional practices? What additional topics do they need to cover? What would be the easiest way for them to access that information?
- Current Law/Process for Teacher Discipline – Elizabeth Keller, Kathleen Magone 1:45 – 2:10
 - OPI will outline MCA and ARM, and describe the current process. Includes suggested changes to Chapter 57.
- BREAK – 2:10 – 2:20
- NASDTEC Clearinghouse – Elizabeth, Kathleen 2:20 – 2:35
 - OPI will outline how and what we report in teacher discipline cases (denial, reprimand, suspension, surrender, revocation), and explain NASDTEC, its purpose, and recent press issues.
- Educational Partners Update – All 2:35 – 3:00
 - What ideas do MTSBA, MREA, MEA-MFT, SAM, OPI, MREA, MSSA, OCHE, PTA, and BPE and others have, and what suggestions are there?
- Determine the Need – All 3:00 – Done
 - Come to consensus: In order to protect Montana's students, how can we best prepare educators on professional practices? How can we work together to determine the information they need, and how can we deliver it?

Highlights of the February 13, 2008 Safety Awareness Meeting

The Board of Public Education Safety Awareness Meeting was called together on February 13, 2008 at the Front Street Learning Center in Helena, MT. Meeting attendees included: Elizabeth Keller, OPI; Kathleen Magone, OPI; Claudette Morton, MSSA; Larry Baker, MSU Bozeman; Lynette Zuroff, Carroll College; Linda Vrooman-Peterson, OPI; Dee Maclean, PTA; Pete Donovan, CSPAC; Steve Meloy, BPE; Larry Nielsen, MEA-MFT; Bob Vogel, MTSBA; Pat Audet, SAM; Chris Utzinger, U of M Missoula. The meeting was chaired by Angela McLean, BPE.

Welcome and Meeting Purpose

Ms. McLean began the meeting by welcoming everyone. She gave a brief history of how this meeting was conceptualized and what she hopes to accomplish with it. She recognized that many groups had already done things to help deter the problems of threshold behaviors in school but felt it would behoove those in education to work together and develop a larger plan incorporating every group.

Professional Educator Preparations Units

Dr. Baker spoke on behalf of the Council of Deans. He described the steps the MSU School of Education takes to ensure teacher education students understand how they should conduct themselves in the classroom. This includes in-class observation time, courses addressing behavior and regulations, applying multiple times to various stages of the program. Dr. Baker felt a course in law should be required for all undergraduate students in the program. He also stated the Administrative Rule language should be added into handbooks given to every student.

Current Law/Process for Teacher Discipline

Along with the help of Ms. Keller, Ms. Magone prepared a document which leads one through the MT process for educator licensure denial, reprimand, suspension, or revocation. The document, which was set up in a road map style, discusses the procedure which must be followed by the teacher, school district, OPI, and the Board when dealing with one of these situations. Ms. Magone mentioned the difficulty she faces being limited to only one year for investigating an educator. This is because her window of opportunity begins when the local Board of Trustees hears about the situation themselves, but they may not inform OPI about it for a while. She also mentioned that if she is informed about an educator from someone other than the Board, the one year limit rule does not apply. Because of the high number of cases she receives she stressed how by doing away with the time restriction she would have more opportunities to effectively complete an investigation and keep wrongdoing educators from renewing their licenses.

NASDTEC Clearinghouse

Ms. Keller explained how the NASDTEC Clearinghouse works and the story behind the release of private information contained in it to the press. She informed the group federal legislation has been developed which, if passed, would require conduct specifics to be included along with other information with each report about an educator added to the Clearinghouse.

Educational Partners Update

Ms. McLean asked that we go around the table and allow each educational organization representative to speak about what their group had done already or any ideas they may have.

MEA-MFT – Mr. Nielsen talked about current professional services opportunities such as the Educator Forum held annually in October. He stated he did not know if enough was being done

and would love to get involved in more efforts. Mr. Nielsen also talked about the value of using mentoring as a means to address these safety issues.

MTSBA - Mr. Vogel stated MTSBA work closely with local school boards and administrations but need to work more to get the message not just to the educators, but to the students and others who work in the school as well.

PTA – Ms. Maclean passed out contracts given to every student in the Hamilton school district outlining what is/isn't appropriate internet conduct on school computers. These contracts are to be signed by the student, teacher, and parent. She also noted the staff handbook did indeed outline digital use and that yearly talks with parents about ethical issues are conducted.

Council of Deans – Dr. Zurrof stated since she was not present for Dr. Baker's presentation she did not want to reiterate what he had already spoken about.

SAM – Mr. Audet stated that as his local school in Whitehall internet filters are placed on all school computers. They also have internet permission forms for parents to sign so that their student's general information can be released on the school's website. He questioned as an administrator if they should be given the power to closely monitor teacher's activity on school computers to keep them from viewing explicit sites or conversing privately with their students.

OPI – Dr. Vrooman-Peterson emphasized the importance of working with their education partners at all levels to establish boundaries.

DERS – The Division of Education Research and Services has just added and emergency management and internet safety division that works with schools districts, students, and parents to inform about internet safety. He stated teaching the parents about the risks is the most important as many are not as technology savvy as their students. He also stated they are currently working with the Attorney General's office to develop a web page addressing internet risks and safety. They are also working with the Department of Education to provide in-service training to inform people about sexual and social misconduct.

BPE – Mr. Meloy stated how close this topic is to the efforts the Distance Learning Task Force is discussing to guarantee a safe learning environment for students over the internet.

MSSA – Dr. Morton suggested the State Library be invited to any possible future Safety Awareness Meeting which gives schools the Gale Data System offering safe and educational access to students and educators on school computers. She mentioned legislation had been worked on in the past to educate anyone who works for long hours with children.

Determine the Need

Ms. McLean felt that after hearing what groups had done and what they would like to do it would be a good idea to meet again. Everyone present agreed to meet but no specific date was selected.

EXECUTIVE SUMMARY

DATE: MARCH 2008

- PRESENTATION:** Progress Report on On-Site Accreditation Visits for Schools with Continuing Serious Accreditation Deviations
- PRESENTER:** Al McMilin
Accreditation Specialist
Office of Public Instruction
- OVERVIEW:** This presentation provides to the Board of Public Education a progress report on on-site Accreditation visits for schools with continuing serious accreditation deviations. The final report, which verifies the current status of those plans following a review of the 2007-2008 Annual Data Collection, will be presented to the BPE at its May 2008 meeting.
- REQUESTED DECISION(S):** Discussion
- OUTLYING ISSUE(S):** The state superintendent of public instruction provides annual recommendations to the Board of Public Education for accreditation status determinations for all Montana accredited schools. The continuing concern is: How does the OPI accreditation staff address continuing deviations fairly, consistently and with intention toward continuous education improvement? The state superintendent follows the process approved by the BPE to address ongoing accreditation deviations. See the attached, "Accreditation Response Options for Continuing Deviations."
- RECOMMENDATION(S):** Discussion



OFFICE OF PUBLIC INSTRUCTION

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Linda McCulloch
Superintendent

**ACCREDITATION RESPONSE OPTIONS
FOR CONTINUING DEVIATIONS**

- I. All Accredited Schools with Continuing Deviations
 - A. For schools with ineffective or missing corrective plans and continuing serious deviations from accreditation standards, the Office of Public Instruction (OPI) will conduct an on-site visit to review and reinforce needed corrective actions.
 - B. For schools completing major building construction projects, the OPI will follow-up in the fall to see if deviations are corrected as a result of the reconfiguration and expansion of the system.
- II. Schools with Continued Use of Non-Licensed Teachers
 - A. First year using non-licensed teacher – Deficiency Status. A letter will be sent from the state superintendent's office emphasizing the serious consequences should the district continue to use non-licensed teacher(s).
 - B. Consecutive years of using non-licensed teacher. The school administrator and the chairperson of the board will be required to appear before the Board of Public Education.
- III. On-site Reviews to Validate Self Reporting of Annual Data Collection (ADC)
 - A. Random selection of schools
 - 1. Any school
 - 2. Schools that have shown continued improvement
 - 3. Schools that have maintained Regular Accreditation Status for five years
 - B. On-site visits to schools
 - 1. Schools that have reported data which contains inaccurate or inconsistent information
 - 2. School districts that have continuing deviations

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Progress Report on Revised 2006-2007 Improvement Plans for Schools with Advice or Deficiency Accreditation Status

PRESENTER: Al McMilin
Accreditation Specialist
Office of Public Instruction

OVERVIEW: This presentation provides to the Board of Public Education a progress report of the improvement plans to correct accreditation deviations. This report provides current information on the action taken by schools to meet the 2006-2007 improvement plans. By August 1, each school receiving Advice or Deficiency Accreditation determinations is required to submit an improvement plan describing its action to correct the deviations.

REQUESTED DECISION(S): None

OUTLYING ISSUE(S): None

RECOMMENDATION(S): Information

EXECUTIVE SUMMARY

DATE: MARCH 2008

- PRESENTATION:** 2007-2008 Final Accreditation Recommendations - All Schools
- PRESENTER:** Al McMilin
Educator Quality Program Specialist
Office of Public Instruction
- OVERVIEW:** This presentation provides to the Board of Public Education for consideration the final 2007-2008 accreditation determinations for all schools as recommended by the state Superintendent Linda McCulloch.
- REQUESTED DECISION(S):** Approve State Superintendent's recommendations.
- OUTLYING ISSUE(S):** None
- RECOMMENDATION(S):** Action

EXECUTIVE SUMMARY

DATE: MARCH 2008

PRESENTATION: Professional Educator Preparation Program Standards (PEPPS)
Request to approve the Master of Educational Leadership proposed
by Rocky Mountain College

PRESENTER: Linda Vrooman Peterson, Administrator
Office of Public Instruction
Barbara Vail, Associate Dean
Rocky Mountain College

OVERVIEW: In September the Office of Public Instruction presented to the Board of Public Education information regarding an initial proposal to develop a Master of Educational Leadership program in the Professional Education Unit at Rocky Mountain College in Billings. Dr. Barbara Vail discussed the continued work of the Professional Education Unit of Rocky Mountain College toward its goal to launch the Master in Educational Leadership program. At the November BPE meeting Barbara Vail, Jo Swain, and Stevie Schmitz provided additional information related to the proposed program including confirmation of final approval by the Rocky faculty to develop the program.

The Office of Public Instruction conducted an off-site review of the proposed Master of Educational Leadership as prepared by Rocky Mountain College. State Superintendent McCulloch reviewed those comments from the off-site team and recommends provisional approval of the Master of Educational Leadership program at Rocky Mountain College.

REQUESTED DECISION(S): Recommend Provisional Approval

OUTLYING ISSUE(S):

RECOMMENDATION(S): New Program – Action

BPE PRESENTATION

Revised 07/11/2007

BOARD OF PUBLIC EDUCATION
ANNUAL AGENDA CALENDAR September 2007 – November 2008
(Proposed Items from OPI are in italics)

SEPTEMBER 13-14, 2007 LAME DEER
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update

NOVEMBER 8-9, 2007 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting
MACIE Update
Youth Risk Behavior Survey Update (Odd Years)

JANUARY 3-4, 2008 HELENA
BOE Determined by Board of Regent's Schedule

5 YCEP Process Update
Exiting Board Member-Last Meeting
Transportation Report
Assessment Update
NCLB Update
MACIE Update
Report on Teacher Education Program

MARCH 6-7, 2008 HELENA

Executive Secretary Performance Evaluation & Contract Extension Discussion
MSDB Superintendent Performance Evaluation & Contract Extension Discussion
Establish Executive Staff Salaries
CSPAC/BPE Joint meeting
Annual CSPAC Report
Annual School Food Services Report
Assessment Update
Accreditation Recommendations
NCLB Update
Alternative Standards Requests & Renewals
MACIE Update
Special Education Report

MAY 8-9, 2008 GREAT FALLS

Distribute Survey Instruments (May 2008)
Student Representative Survey Report
CSPAC Appointments
BASE Aid Payment Schedule
Assessment Update
Alternative Standards Request & Renewals
MACIE Update
NCLB Update

JULY 9-11, 2008 HELENA

Strategic Mtg.–Review Bylaws & Operational Rules
Student Representative Last Meeting
Assessment Update
NCLB Update
MACIE Update
Annual GED Report

SEPTEMBER 11-12, 2008 PABLO
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update
MACIE Update

NOVEMBER 6-7, 2008 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting

Revised 07/11/2007

BOARD OF PUBLIC EDUCATION
ANNUAL AGENDA CALENDAR September 2008 – November 2009
(Proposed Items from OPI are in italics)

SEPTEMBER 11-12, 2008 PABLO
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update
MACIE Update

NOVEMBER 6-7, 2008 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting

JANUARY 8-9, 2009 HELENA
BOE Determined by Board of Regent's Schedule

5 YCEP Process Update
Exiting Board Member-Last Meeting
Transportation Report
Assessment Update
NCLB Update
MACIE Update
Report on Teacher Education Program

MARCH 5-6, 2009 HELENA

Executive Secretary Performance Evaluation & Contract Extension Discussion
MSDB Superintendent Performance Evaluation & Contract Extension Discussion
Establish Executive Staff Salaries
CSPAC/BPE Joint meeting
Annual CSPAC Report
Annual School Food Services Report
Assessment Update
Accreditation Recommendations
NCLB Update
Alternative Standards Requests & Renewals
MACIE Update
Special Education Report

MAY 7-8, 2009 GREAT FALLS

Distribute Survey Instruments (May 2009)
Student Representative Survey Report
CSPAC Appointments
BASE Aid Payment Schedule
Assessment Update
Alternative Standards Request & Renewals
MACIE Update
NCLB Update

JULY 8-10, 2009 HELENA

Strategic Mtg.–Review Bylaws & Operational Rules
Student Representative Last Meeting
Assessment Update
NCLB Update
MACIE Update
Annual GED Report

SEPTEMBER 10-11, 2009 TBD
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update
MACIE Update
Youth Risk Behavior Survey Update (Odd Years)

NOVEMBER 5-6, 2009 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting

Board of Public Education
Committee Assignments
2007 - 2008

STANDING COMMITTEES

Executive Committee

Patty Myers, Chair
Angela McLean, Vice Chair
Steve Meloy, Secretary (ex-officio)

Accreditation Committee

Storrs Bishop, Chair
Katie Wood, Member

Licensure Committee

Angela McLean, Chair

MSDB Committee

Patty Myers, Chair
Cal Gilbert, Member
John Fuller, Member

Government Affairs Committee
(NASBE Delegate)

Kirk Miller, Chair

Legislative Committee

John Fuller, Chair
Katie Wood, Member

ADVISORY GROUP LIAISONS

Angela McLean, CSPAC
Cal Gilbert, MACIE
Patty Myers, MSDB Foundation

TASK FORCE

Quality Schools/ Quality Educators

Kirk Miller, Chair

Indian Education for All

Cal Gilbert, Chair

Distance Learning

Kirk Miller, Chair

Pathways for Learners

Patty Myers, Co-Chair
Angela McLean, Co-Chair

Assessment

Sharon Carroll, Chair

STATE BOARD OF EDUCATION

Kindergarten to College Workgroup

Steve Meloy

**Montana School for the Deaf and the Blind
Board of Public Education Committee Agenda
March 7, 2008 Meeting**

<u>Item</u>	<u>Presenter</u>	<u>Time</u>
1. Student Enrollment/Evaluation	Informational	
2. Human Resources - Personnel Actions - Update on core competencies project and agency move to PP020	Gettel	5 min
3. School Improvement - Update on current year CEP and effectiveness report - Update on strategic planning process - Update on LFC performance measures and LAD performance audit - Update on proposals for the 2011 biennial budget	Gettel	15 min
4. Professional Development Activities - Update on in-service training	Informational	
5. MSDB Foundation Activities - Update projects and grants	Informational	
6. Conferences, Meetings and Contacts	Informational	
7. Budget and Finance - Update on budget - Update on LAD fiscal audit	Sykes	5 min
8. Facilities and Safety - Update on current projects	Sykes	5 min
9. School Calendar of Events	Informational	
10. Student News and School Events	Informational	
11. Public Comment for Non Agenda Items		