

BOARD OF PUBLIC EDUCATION
MEETING AGENDA

November 6-7, 2008

CAPITOL BUILDING
Room 137
Helena, MT

November 6, 2008 - Thursday
8:30 a.m.

CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Statement of Public Participation
- d. Welcome Visitors
- e. Adopt Agenda

PUBLIC COMMENT

CONSENT AGENDA

- a. Items Pulled from Consent Agenda if Requested

INFORMATION ITEMS

❖ **REPORTS – Patty Myers (Items 1 – 2)**

Item 1

CHAIRPERSON'S REPORT

MATH AND SCIENCE INITIATIVE
Patty Myers

BOARD OF PUBLIC EDUCATION APPEARANCES

Item 2

EXECUTIVE SECRETARY'S REPORT

LFD PERFORMANCE MEASURES

LEARNING FIRST ALLIANCE
Steve Meloy

❖ **CSPAC LIAISON - Angela McLean (Item 3)**

Item 3

CSPAC REPORT

CSPAC BYLAWS (Action)

INTERPRETER WORKGROUP
Peter Donovan

❖ **REPORTS – Patty Myers (Items 4 – 8)**

- Item 4 **STATE SUPERINTENDENT’S REPORT**
INDIAN EDUCATION REPORT
State Superintendent Linda McCulloch
- Item 5 **COMMISSIONER OF HIGHER EDUCATION’S REPORT**
Commissioner Sheila Stearns
- Item 6 **GOVERNOR’S OFFICE REPORT**
Jan Lombardi
- Item 7 **STUDENT REPRESENTATIVE’S REPORT**
Katie Wood
- Item 8 **SCHOOL WELLNESS REPORT**
Cathy Kendall, Bob Vogel, and Steve Meloy

❖ **ACCREDITATION COMMITTEE – Storrs Bishop (Items 9 - 13)**

- Item 9 **CHAPTER 57 AMENDMENTS**
Kim Warrick and Peter Donovan
- Item 10 **INITIAL ACCREDITATION PROCESS REPORT – LONE PEAK HIGH SCHOOL, OPHIR, MT**
Al McMilin and Dale Kimmet
- Item 11 **REGIONAL EDUCATION SERVICE AREAS REPORT**
Susan Bailey-Anderson and Al McMilin
- Item 12 **WEB-BASED FIVE-YEAR COMPREHENSIVE EDUCATION PLAN UPDATE**
Willy Schauman, Michael Hall, and Al McMilin

DISCUSSION ITEMS

- Item 13 **STANDARDS/CURRICULUM PROGRESS REPORT**
Michael Hall

❖ **GOVERNMENT AFFAIRS COMMITTEE – Dr. Kirk Miller (Item 14)**

- Item 14 **NO CHILD LEFT BEHIND ACT REPORT**
Nancy Coopersmith
- Item 15 **2008 NASBE ANNUAL CONFERENCE**
Dr. Kirk Miller and Steve Meloy

INFORMATION ITEMS

❖ **MSDB LIAISON – Patty Myers (Item 16)**

- Item 16 **MSDB COMMITTEE MEETING REPORT**
Steve Gettel

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November 7, 2008 – Friday
8:30 a.m.

❖ EXECUTIVE COMMITTEE – Patty Myers (Item 17)

Item 17 TWO-YEAR EDUCATION REPORT: THE NEW TECH PREP – A HIGH SCHOOL/COLLEGE SUCCESS STORY
Mary Sheehy Moe, Bob Runkel, T.J. Eyer, and Brad Eldredge

DISCUSSION ITEMS

❖ ASSESSMENT COMMITTEE- Sharon Carroll (Items 18 - 19)

Item 18 ASSESSMENT SURVEY REPORT
Stanley Rabinowitz

Item 19 NORM-REFERENCE TEST (NRT) DATA ANALYSIS REPORT
Sue Brookhart

❖ DISTANCE LEARNING TASK FORCE – Dr. Kirk Miller (Item 20)

Item 20 PROGRESS ON CLASS 8 IMPLEMENTATION PROCESS
Linda Vrooman Peterson and Peter Donovan

❖ LICENSURE COMMITTEE – Angela McLean (Items 21 - 22)

Item 21 REQUEST FOR NEW PROGRAMS – ROCKY MOUNTAIN COLLEGE PROPOSES ADDING PROGRAMS FOR ENDORSEMENTS IN ENGLISH EDUCATION MINOR AND A READING MINOR
Linda Vrooman Peterson

ACTION ITEMS

PUBLIC COMMENT

The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.

Item 22 CRITICAL QUALITY EDUCATOR SHORTAGES REPORT
Madalyn Quinlan

❖ ACCREDITATION COMMITTEE – Storrs Bishop (Items 23 - 24)

Item 23 ALTERNATIVE TO STANDARD REQUESTS
Al McMilin and Dale Kimmet

Item 24 PROGRESS REPORT AND RECOMMENDATIONS FOR ON-SITE ACCREDITATION VISITS FOR SCHOOLS WITH CONTINUING SERIOUS ACCREDITATION DEVIATIONS
Al McMilin and Dale Kimmet

MEETING WILL BE CLOSED FOR ITEMS 25 – 26

❖ **LICENSURE COMMITTEE – Angela McLean (Items 25 – 26)**

Item 25 PROPOSED FINDINGS – REVOCATION CASE BPE 2008-04
Steve Meloy, Andrew D. Huppert, and Respondent

Item 26 HEARING - DENIAL CASE BPE 2008-08
Steve Meloy and Andrew D. Huppert

❖ **EXECUTIVE COMMITTEE – Patty Myers (Item 27)**

Item 27 REVISE ANNUAL AGENDA CALENDAR
Steve Meloy

PRELIMINARY AGENDA ITEMS

5 YCEP Process Update
Exiting Board Member – Last Meeting
Transportation Report
Assessment Update
NCLB Update
MACIE Annual Report
Report on Teacher Education Program
Chapter 57
Class 8 Licensure

BOARD OF PUBLIC EDUCATION
MEETING AGENDA

September 11-12, 2008

SALISH KOOTENAI COLLEGE
Michel Building
58138 HWY 93
Pablo, MT

September 11, 2008 - Thursday
1:30 p.m.

CALL TO ORDER

Chairperson Patty Myers called the meeting to order at 1:38 p.m. Ms. Angela McLean led the Board in the Pledge of Allegiance. Ms. Carol Will took roll call; a quorum was noted. A welcome was extended to Ms. Pat Chlouber and additional guests. Ms. Patty Myers amended the agenda by moving Item 8 (MACIE Report) before Item 1 (Chairperson's Report). The Montana School for the Deaf and Blind report contained an action item within the information items listed.

CONSENT AGENDA

Items Pulled from Consent Agenda if Requested

MOTION: Ms. Angela McLean moved to approve the agenda as revised and the consent agenda as presented. Mr. Cal Gilbert seconded. Motion carried unanimously.

Those in attendance at the meeting included the following Board members: Chair Ms. Patty Myers, Vice Chair Ms. Angela McLean, Ms. Sharon Carroll, Dr. Kirk Miller, Mr. Storrs Bishop, Mr. Cal Gilbert, Mr. Bernie Olson, and Student Representative Ms. Katie Wood. Staff present at the meeting included: Mr. Steve Meloy, Executive Secretary, Board of Public Education; Mr. Peter Donovan, Administrative Officer, Certification Standards and Practices Advisory Council; and Ms. Carol Will, Administrative Assistant, Board of Public Education. Ex-officio members present at the meeting included: State Superintendent Linda McCulloch, Dr. Mary Moe represented Commissioner Sheila Stearns and Ms. Jan Lombardi represented Governor Schweitzer as ex-officio members. Visitors in attendance at the meeting included Mr. Bud Williams, Deputy Superintendent, OPI; Ms. Nancy Coopersmith, Assistant Superintendent, OPI; Dr. Linda Vrooman Peterson, Accreditation Division Administrator, OPI; Ms. Anna Green, Governor's Office; Mr. Eric Feaver, MEA-MFT; Ms. Norma Bixby, MACIE; Ms. Patricia Chlouber, U.S. Department of Education; Mr. Dale Kimmet, Accreditation Specialist, OPI; Mr. Al McMilin, Educator Quality Program Specialist, OPI; Mr. Bill Sykes, MSDB; Mr. Steve Gettel, Superintendent, MSDB; Ms. Mary Torske, Teacher; Mr. George Shryock, Flathead Valley Community College; Ms. Megan Morris, Attorney, Kaleva Law Office; Mr. Keith Wood, Grandparent; and Ms. Faye Wood, Grandparent.

PUBLIC COMMENT

Mr. Eric Feaver invited everyone to the Education Forum and the MEA-MFT Educators' Conference.

INFORMATION ITEMS

Item 8 MACIE REPORT - Norma Bixby

Ms. Norma Bixby, Chair of the Montana Advisory Council of Indian Education (MACIE), was happy to hear that the Governor is in support of dual credit because it works well for students on Indian reservations. There are many talented American Indian students that can do college-level work and should have the opportunity to participate. Like Mr. Cal Gilbert, Ms. Norma Bixby is concerned that

American Indian children are over represented in special education programs. There is a need for additional data from the Office of Public Instruction to determine why this population is being over represented. Discussion ensued about the use and abuse of Indian Education for All funding and the need to ensure that the funding is being utilized for its intended purpose. The Board of Public Education decided to continue to put the MACIE Report on each agenda to ensure that the Board is kept informed.

Item 1 CHAIRPERSON'S REPORT - Patty Myers

Ms. Patty Myers acknowledged and congratulated Ms. Sally Broughton for being named the 2009 Montana Teacher of the Year, and Ms. Sarah Zook for being named 2008-2009 Economics Teacher of the Year. She noted that the No Child Left Behind Blue Ribbon School is going to be named soon.

- July 30, 2008 BPE Conference Call Meeting
- August 20, 2008 Learning First Alliance Meeting – Helena, MT
- September 2, 2008 MSDB Committee Meeting – Great Falls, MT

LEARNING FIRST ALLIANCE

Ms. Patty Myers reported that the Learning First Alliance is working on its mission statement. The Board continues to listen and has not obligated the Board of Public Education to anything at this point in time. There are many issues that are uncertain and Ms. Patty Myers has grave concerns when representatives from MEA-MFT and MTSBA are not at the table. She stressed that we do not need to replicate anything that is currently in existence.

BOARD OF PUBLIC EDUCATION APPEARANCES

- **Ms. Angela McLean**
July 30, 2008 BPE Conference Call Meeting
- **Dr. Kirk Miller**
July 30, 2008 BPE Conference Call Meeting
- September 4, 2008 K-12 Committee Meeting – Helena, MT
- **Ms. Sharon Carroll**
July 30, 2008 BPE Conference Call Meeting
- **Mr. Cal Gilbert**
July 30, 2008 BPE Conference Call Meeting
- **Mr. Bernie Olson**
July 30, 2008 BPE Conference Call Meeting

Item 2 EXECUTIVE SECRETARY'S REPORT - Steve Meloy

- July 17, 2008 Literacy/Library Media Hearing – Helena, MT
Technology Hearing – Helena, MT
- July 18, 2008 Policy Subcommittee School Counseling Leadership Committee – Helena, MT
- July 21 – 25, 2008 Legislative Auditors in BPE Office – Helena, MT
- July 24, 2008 CSPAC Meeting – Helena, MT
- July 30, 2008 BPE Conference Call Meeting
- July 31, 2008 K-College Workgroup – Helena, MT
- August 1, 2008 OPI's High School Re-design Project – Helena, MT
- August 4, 2008 ACT Meeting – Helena, MT
- August 20, 2008 Learning First Alliance Meeting – Helena, MT
- August 21, 2008 Review September BPE Meeting Topics with OPI – Helena, MT
- August 22, 2008 ACT Meeting – Helena, MT
- August 26, 2008 Distance Learning Rules Hearings – Helena, MT
- August 27, 2008 K-12 Meeting – Helena, MT
- September 2, 2008 MSDB Committee Meeting Conference Call
- September 4, 2008 K-12 Committee Meeting – Helena, MT
- September 5, 2008 Education and Local Government Meeting – Helena, MT

- September 6, 2008 Risk Management Meeting – Helena, MT
Exit Interview with Auditors – Helena, MT
NWREL Meeting – Helena, MT
- September 10, 2008 MSELC Board Meeting – Helena, MT

Mr. Steve Meloy reported that the past few months has seen the culmination of the work of the Distance Learning Task Force and the Board is contemplating members of the Certification Standards Practices Advisory Council (CSPAC) to act as the core of the review committee for the implementation of the new rule and adding core members to the Class 8 Review Committee . The Board of Public Education completed its exit interview with the Legislative Audit Division and noted that most all agencies are receiving the recommendation that the Board implement external procedures for monitoring and testing its internal control procedures. As a result, the Board has initiated a review process relationship with the accounting staff at MSDB. In like manner, the Board will provide internal review support to MSDB to address its recommendation as well.

Item 3 CSPAC REPORT - Peter Donovan

Mr. Pete Donovan provided the Board with the 2008-2009 CSPAC meeting calendar. He also expressed the Council's interest in supporting the implementation of the Class 8 license. In addition, he reviewed the highlights of the CSPAC meeting held on July 24, 2008. Some topics included the possibility of creating an area of permissive special competency for teacher mentors, the revisions to Chapter 57, a presentation from Lewis and Clark County Superintendent on *Teacher Retention & Montana 6E School Districts*, and CSPAC's plan for future conferences. Ms. Angela McLean noted that she continues to converse with Ms. Elizabeth Keller in regard to safety awareness, but will wait to move forward with this work until Chapter 57 is finished.

INTERPRETER WORKGROUP

Mr. Pete Donovan provided the Board with the Special Education Child Count School Year 2007-2008 with the disability categories for deaf (DE) and hearing impaired (HI). Discussion ensued about whether or not there was missing data in the report due to some districts not being represented. Mr. Donovan will follow-up with Tim Harris from OPI and report back to the Board.

Item 4 STATE SUPERINTENDENT'S REPORT - State Superintendent Linda McCulloch

State Superintendent Linda McCulloch recognized the partnership with Ms. Patricia Chlouber, Secretary's Regional Representative, U.S. Department of Education, with a certificate of appreciation. She presented a copy of a Power Point that has been shown around the state of Montana titled *No Child Left Behind Act of 2001 (NCLB) – Adequate yearly Progress (AYP): Montana 2008*. It noted that math proficiency targets increased by 17% and reading proficiency targets increased by 9%. Superintendent McCulloch provided the Board with a news release dated August 22, 2008 titled *Sixth "Adequate Yearly Progress" Report Released on Montana Schools*. This news release stated that the AYP report shows 589 (72% of Montana's 824 public schools currently meeting the requirements of the federal law. 231 (28%) Montana schools are identified as not making the adequate yearly progress required by the law. 286 (68%) of Montana's 421 school districts met the federal AYP requirements. 133 (32%) Montana districts did not meet the federal requirements. Other handouts included:

- NCLB scores come out Friday; don't be alarmed by them – Great Falls Tribune, August 19, 2008
- Revamp No Child Left Behind, but keep accountability – Great Falls Tribune, August 20, 2008
- Montana Student ACT Scores Remain High – Press Release, August 18, 2008
- Montana Student SAT Scores Continue to Beat National Average – Press Release – August 26, 2008
- Superintendent McCulloch's highlights for June, July, and August
 - Terri Knapp appointed as OPI's Communication Director
 - Full Time Kindergarten Conference – Billings, MT – August 12-13, 2008
 - "Read for the Record" – Helena, MT - October 2, 2008
 - Annual Data Collection Opens - September 2, 2008
 - Changing Times for Accreditation Division

- Scholastic review team visits
- Official E-mail from OPI
- Bus driver training requirements – 10 hours per year
- When are OPI payments made?
- “Montana Kindergarten Handbook” now available
- “No Child Left Behind” Hurts Small Schools – Press Release – September 4, 2008
- Are you Ready for Success?

STATE SUPERINTENDENT’S GOALS

- Reading, K-12
- Indian Education
 - American Indian Dropout Prevention
 - Closing the Achievement Gap
 - Indian Education for All – Implement MCA 20-1-501
- Legislative Agenda
 - 2009 Session – Budget and Legislation
 - School Funding
- President Bush’s No Child Left Behind Law
 - Continue working to “Montanaize” NCLB
- Reauthorization of the Elementary and Secondary Education Act (ESEA)
 - Continue Montana Information to Congress and U.S. Senate
- Services and Resources to Schools
 - Yellow School Bus Tour
 - Communication to Schools
 - OPI Webpage – content and design
 - Official E-mail
 - Vision Net
- MontSASE (Montana State Accountability System for Education)
 - AIM (Achievement in Montana)
 - E-Grant System
- Prepare Students for the 21st Century
 - High School Redesign Initiative
 - Increase College Preparation/Rigorous Core

INDIAN EDUCATION REPORT

The following topics were presented: American Indian Heritage Day, September 26, 2008; new textbook for Fall 2008 titled Montana: Stories of the Land; new resources from the Indian Education Division; new grant opportunity for districts to design professional development for implementation of Indian Education for All; and the Montana Indian Education Association (MIEA) Summit, October 5-6, 2008. Mr. Terry Pitts was nominated to the Montana Advisory Council on Indian Education on behalf of the Confederated Salish & Kootenai Tribes.

The Board of Public Education accepts the nomination of Mr. Terry Pitts representing the Confederated Salish & Kootenai Tribes on the Montana Advisory Council on Indian Education (MACIE).

Item 5 COMMISSIONER OF HIGHER EDUCATION’S REPORT - Commissioner Sheila Stearns

Deputy Commissioner of Two-Year Education Dr. Mary Sheehy Moe reported on the current status of the implementation of the Carl D. Perkins Career and Technical Education Improvement Act that has made resources available from this Act and federal funds to update career and technical education services and provide more options for students wishing to pursue postsecondary studies. In implementation of the new Perkins Act, the Montana Office of the Commissioner of Higher Education, and the Montana Office of Public Instruction are collaborating on program development and oversight. The agencies are creating a joint leadership structure to provide ongoing review of state activities and progress in improving CTE

programs. All CTE programs at the high school and postsecondary levels will benefit from upgraded curriculum, high quality technology, and ongoing training to help CTE teachers demonstrate excellence in their knowledge of current industry standards and good teaching practices. Discussion ensued around the collaborative efforts of these agencies and the progress of implementing uniform course numbers throughout the Montana University System.

Item 6 GOVERNOR'S OFFICE REPORT - Jan Lombardi

Ms. Jan Lombardi notified the Board of Public Education with a list of some activities that she, First Lady Nancy Schweitzer, and the Governor participated in during the past couple of months that included the Full Time Kindergarten Conference; Operation Read to Me; launching road signs; and the Forest for Every Classroom. Ms. Lombardi provided information on the Montana Children & Nature 2008 Summit and the September 8, 2008 news release titled *Top State Education Policy Organizations form Expert Advisory Group on International Benchmarking*. Ms. Lombardi thanked the Board of Public Education for the continued support of the Kindergarten to College Workgroup and the work it has done to accomplish the homework assignments.

Item 7 STUDENT REPRESENTATIVE'S REPORT - Katie Wood

In October 2008, Ms. Katie Wood will be attending the Montana Association of Student Councils annual conference in Belgrade, Montana. Ms. Wood continues to work with Mr. Terry Beaubois from Montana State University-Bozeman concerning going to college in Montana.

DISCUSSION ITEMS

Item 9 ASSESSMENT UPDATE - Nancy Coopersmith and Bud Williams

Update on the status of the following statewide assessment recommendations:

1. Analysis of seven years of NRT results – report at November 7, 2008 Board of Public Education Meeting
2. Creating interest and awareness in formative assessment – keynote speaker at January 2009 Assessment Conference, Margaret Heritage, Assistant Director for Professional Development, National Center for Research Evaluation, Standards, and Student Testing (CRESST) at UCLA
3. Form an assessment task force – task force reviews questionnaire draft
4. Survey of school districts to identify needs for state and local assessment

An update of the timeline was provided with the following dates:

- August 15 – 22, 2008 BPE/OPI task force review draft questionnaire
- August 28, 2008 Information and links in JUMP newsletter
- September 15 – 30, 2008 Survey window
- November 6, 2008 BPE presentation

Ms. Nancy Coopersmith and Mr. Bud Williams distributed the *Jump*, August 2008 Newsletter from OPI with information in regard to the MontCAS Montana Comprehensive Assessment System. The Assessment Task Force announced the following members:

Sharon Carroll	scarroll@midrivers.com
Cindy Quade	cquade_98@yahoo.com
Bobbie Barrett	barrettb@wfps.k12.mt.us
Josh Middleton	josh_middleton@laurel.k12.mt.us
Cal Gilbert	cal_gilbert@gfps.k12.mt.us
Gail McGregor	mcmgregor@ruralinstitute.umt.edu
Madalyn Quinlan	mquinlan@mt.gov
Bud Williams	budwilliams@mt.gov
Judy Snow	jsnow@mt.gov

Discussion ensued about the CRT contract expiring, writing assessment for at least two grade levels, and keeping social studies and civic education in the forefront of the task force's thoughts as they proceed in the assessment work.

Item 10 UPDATE OF FEDERAL EDUCATION ISSUES - Patricia Chlouber, Secretary's Regional

Representative, U.S. Department of Education, Region 8

Ms. Pat Chlouber expressed her appreciation concerning her relationship with the Montana Board of Public Education and the Office of Public Instruction during her tenure as the Secretary's Regional Representative for the U.S. Department of Education. She stated that there has been success with No Child Left Behind in having schools and teachers being accountable for student success. Ms. Chlouber is concerned about the over identification of students in Special Education. Even though No Child Left Behind was not reauthorized, she believes that it will become more flexible when it is brought back before Congress. Ms. Chlouber supported the PowerPoint that State Superintendent Linda McCulloch presented during Item 4 of this agenda. The Foundations for Success from the findings and recommendations from the National Mathematics Advisory Panel was distributed to the Board along with the 2008 final report.

Item 11 K-12 SUBCOMMITTEE- Dr. Kirk Miller

Dr. Kirk Miller reviewed the rule changes on the distance learning rule and Class 8 licensure to the K-12 Subcommittee on Thursday, September 4, 2008. The following proposed committee bills (LC)'s were discussed: Administrative efficiencies, LC-555; K-12 performance reporting, LC-2345; and Statewide pay schedule for certain teachers and instructors, LC-2222.

JOINT MEETING OF K-12 & PEPB SUBCOMMITTEES

The next interim Education and Local Government (ELG) configuration was discussed in LC-1234.

EDUCATION AND LOCAL GOVERNMENT INTERIM COMMITTEE

Synopsis, discussion, public comment, vote, and assignment of sponsors were considered on the following proposed committee bills: Special districts, Uniform Act, LC-9208; Special districts, housekeeping legislation, LC – 9209; Approve the Bitterroot Valley Community College, LC-154; Study community college establishment process, LC-151; Statewide pay schedule for certain teachers and instructors, LC-2222; Clarify legislative approval of a community college, LC-153; Dentists' incentives, LC-152; K-12 performance reporting, LC-2345; Higher education performance reporting, LC-3456; and Investigating administrative efficiencies, LC-555.

None of the proposed concepts listed above were considered for submittal as committee bills.

PUBLIC COMMENT

Mr. Eric Feaver announced Ms. Sally Broughton from Monforton Elementary in Bozeman, MT was named 2009 Montana Teacher-of-the-Year.

Item 12 NO CHILD LEFT BEHIND UPDATE - Nancy Coopersmith

This presentation included a summary of the 2008 Final Adequate Yearly Progress (AYP) Determinations for Montana schools and districts. In addition, the Board was provided with available information concerning the Office of Public Instruction E-Grants system for districts to apply for NCLB funding, the latest information of the NCLB Highly Qualified Teacher issues in Montana, and data on the U.S. Congressional actions to begin to appropriate NCLB funding. Ms. Nancy Coopersmith noted a correction on page 3 of the Summary of 2008 Final AYP Determinations as of 8/18/2008 should read School District – level Determinations. Discussion ensued that 72% of Montana schools making AYP is better than any other state in the nation when OPI Googled this information. Many attributed Montana's success to the small schools accountability process. The question arose about the number of schools making it by safe harbor. Some additional issues that were addressed included meeting the federal requirements for highly qualified teachers of special education in the elementary and middle school level and teachers who are teaching with minors needing to look at a multiple measure process. Mr. Bernie Olson is concerned that NCLB can take funds from public schools not making AYP and distribute them to private schools or other sources that do not have the same accountability measures in place. Most districts have applied for the consolidated E-grants which bring \$80 million to our state. Federal appropriations should be made

available by September 30th of each year, but when they are late the state uses continuing resolution. Next year there will be no funding for Reading First, but increased funding for IDEA and Title I.

Item 13 BPE GOAL REVIEW - Steve Meloy

Mr. Steve Meloy presented to the Board the 2008-2013 revised (draft) mission statement and goals for the Board of Public Education. These revisions were based on the potential goal topics that were derived from the 2008 strategic planning session with Ms. Brenda Welburn from NASBE.

Mission Statement (draft)

The Board of Public Education was created by Montana's Constitution and exists to supervise, serve, maintain, and strengthen our free quality public education system in pursuit of high academic achievement for all of Montana's students.

Goals (draft)

1. Work toward assurances that the accreditation standards are contemporary, effective and supported by all school districts in their obligations to meet high quality education for all of Montana's students.
2. Incorporating collaborative leadership strategies, strive toward the advancements of quality teachers and administrators in an era of high school reform and 21st century learning.
3. Promote philosophically and technically sound governing decisions in the Board's lawful role in leading innovations and change.
4. Advocate for strong educational reform policies to ensure that all of our students are prepared for work or college.

Mr. Steve Meloy noted his belief in maintaining the verbiage of "constitution" in the mission statement and his attention to the use of active verbs in the goals. These goals are not represented in any sense of priority. Mr. Meloy did not present any strategies at this time until he receives feedback from the Board and its educational partners.

ACTION ITEMS

PUBLIC COMMENT

The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.

Item 14 SET ANNUAL AGENDA CALENDAR - Steve Meloy

Mr. Steve Meloy presented the Board of Public Education's Annual Agenda Calendar dated September 2008 – November 2009.

MOTION: Dr. Kirk Miller moved to accept the Board of Public Education's Annual Agenda Calendar as presented. Ms. Angela McLean seconded.

Discussion ensued about whether or not the MACIE Report should be on the annual agenda calendar every meeting or every other meeting as discussed in the MACIE Report on this particular agenda and the Board of Regents interest in changing the Board of Education meeting from January to March in their attempt to reduce their number of meetings. The Board felt that the MACIE Report should continue to be on the annual agenda calendar for each Board of Public Education meeting and provide flexibility with MACIE as needed. The Board was concerned about changing the Board of Education meeting from January to March due to the BOE bylaws, changing the joint BPE and CSPAC meeting, financial concerns due to additional travel, and Board members who are practicing teachers being out of the classroom. It was suggested that having the BOE meeting be available via video conference might support the Board of Regents in their plan of moving the BOE meeting to March. The Board of Public Education wanted to continue with its September meeting occurring on one of the Montana reservations.

Mr. Steve Meloy and Ms. Carol Will will work with the Governor's Office and the Board of Regents to determine the location of the September 10-11, 2009 meeting. It was suggested to consider Browning, MT or on a reservation in the northeast corner of the state.

Motion carried unanimously.

Item 15 ELECTION OF BOARD OFFICERS - Steve Meloy

Ms. Patty Myers extended the chairmanship of the meeting to Executive Secretary Steve Meloy. Mr. Meloy opened the meeting for nominations of chairperson. Dr. Kirk Miller nominated Ms. Patty Myers for the Board of Public Chairperson. Mr. Meloy asked for any other nominations. There were none and nominations were closed.

MOTION: Ms. Angela McLean moved to accept the nomination of Ms. Patty Myers as Chairperson to the Montana Board of Public Education. Mr. Storrs Bishop seconded. Motion carried unanimously.

Mr. Steve Meloy extended the chairmanship to Ms. Patty Myers and she opened the meeting for nominations of vice-chairperson.

MOTION: Dr. Kirk Miller nominated Ms. Angela McLean as Vice-Chairperson to the Montana Board of Public Education with a unanimous ballot. Ms. Sharon Carroll seconded. Motion carried unanimously.

Item 16 COMMITTEE APPOINTMENTS - Patty Myers

Ms. Patty Myers recommended appointing Mr. Bernie Olson as the BPE representative to the Kindergarten to College Workgroup as a voting member in addition to the Executive Secretary to the Board of Public Education as documented in the motion at the Board of Education meeting on September 11, 2008. In the event that Mr. Bernie Olson could not attend, Ms. Sharon Carroll or Ms. Angela McLean would be alternates to provide a high school perspective at the workgroup. Mr. Bernie Olson will also remain on the committee assignments representing the Board on the MSDB Foundation until June 2009.

MOTION: Ms. Angela Mclean moved to approve the Board of Public Education's Committee Assignments for 2008-2009 with the addition of Mr. Bernie Olson becoming a voting member to the Kindergarten to College Workgroup and the expiration of his term on the MSDB Foundation in June 2009. Mr. Cal Gilbert seconded. Motion carried unanimously.

Item 17 NASBE BOARD OF DIRECTORS ELECTION - Steve Meloy

The statements of intents and biographical information were included for the following NASBE Board of Directors: President-elect Randy DeHoff, Colorado Board of Education; President-elect Lowell Johnson, West Virginia Board of Education; and President-elect Isis M. Castro, Virginia Board of Education. The statement of interest was included for Mark Cluff from the Utah State Board of Education for Western Area Director on the NASBE Board of Directors. Dr. Kirk Miller knew all of the individuals and their service. He expressed his support for President-elect Lowell Johnson who served as the chair of the Government Affairs Committee at NASBE. Dr. Miller also expressed great respect for President-elects Randy DeHoff and Isis M. Castro. Dr. Miller believed that Mark Cluff from the Utah State Board of Education would represent the western region well as the Western Area Director. Ms. Patty Myers recommended President-elect Lowell Johnson as well.

MOTION: Dr. Kirk Miller moved that the Montana Board of Public Education cast its vote for NASBE's President-elect Lowell Johnson from the West Virginia Board of Education and Mark Cluff from the Utah State Board of Education for Western Area Director on the NASBE Board of Directors. Ms. Angela McLean seconded. Motion carried unanimously.

Item 18 ALTERNATIVE TO STANDARD REQUESTS - Al McMilin and Dale Kimmert

The Board of Public Education considered the Five-Year Renewal Alternative Standard Requests

recommended for approval of Cooke City Elementary, Park County by State Superintendent Linda McCulloch. Mr. Al McMilin and Mr. Dale Kimmet reviewed the proposals for Cooke City Elementary library media and school counseling services and stated that they meet or exceed the current standard.

MOTION: Mr. Storrs Bishop moved to accept the State Superintendent's recommendation to approve the five-year renewal alternative standard request for Cooke City Elementary in Park County. Ms. Sharon Carroll seconded. Motion carried unanimously.

Item 19 FINAL PROGRESS REPORT AND RECOMMENDATIONS FOR ON-SITE ACCREDITATION VISITS FOR SCHOOLS WITH CONTINUING SERIOUS ACCREDITATION DEVIATIONS - Al McMilin and Dale Kimmet

This presentation provided to the Board of Public Education a progress report and recommendations regarding on-site accreditation visits for schools with continuing serious accreditation deviations. Remaining reports included: Frazer Public Schools and Cheyenne Tribal Schools. Attached are copies of the most recent summary of the continuing serious deviations for both Frazer and Cheyenne Tribal Schools. The outlying issue remains that the State Superintendent of Public Instruction provides annual recommendations to the Board of Public Education for accreditation status determinations for all Montana accredited schools. The continuing concern is: How does the Office of Public Instruction's accreditation staff address continuing deviations fairly, consistently, and with intention toward continuous education improvement? The State Superintendent follows the process approved by the Board of Public Education to address ongoing accreditation deviations. These were brought before the Board in January 2008. Mr. Al McMilin and Mr. Dale Kimmet reported the recommended approval of Frazer Public Schools and provided an update only to Northern Cheyenne Tribal School in Busby, MT.

Frazer Public Schools submitted a corrective plan from a former superintendent that was not acceptable. After hiring the new Superintendent Don Johnson, Frazer Public Schools resubmitted another corrective plan that was acceptable and has filled all of the positions with properly licensed teachers with the exception of Science, but is addressing this deficiency in its corrective plan. State Superintendent Linda McCulloch recommended approval of Frazer Public Schools corrective plan and the Office of Public Instruction's Accreditation Division will schedule another visit at the district and report back to the Board of Public Education in March 2009. Mr. Eric Feaver requested a copy of the corrective plan.

The Office of Public Instruction has been working with the Bureau of Indian Education (BIE) to address the continued deviations of the Northern Cheyenne Tribal Schools because they remain in advice and/or deficiency status. State Superintendent Linda McCulloch recommended disapproval of the overall plan. The Office of Public Instruction's Accreditation Division will schedule another visit at the district and report back to the Board of Public Education in March 2009. Discussion ensued around what will happen if they are not able to meet the accreditation requirements. Mr. Al McMilin stressed that the school administrator and the chairperson of the board will be required to appear before the Board of Public Education to be dealt with directly.

MOTION: Mr. Storrs Bishop moved to authorize the Office of Public Instruction's Accreditation Team to continue with the compliance of the Frazer School District as indicated in this report. Dr. Kirk Miller seconded. Motion carried unanimously.

Item 20 FINAL ACTION IN THE MATTER OF THE PROPOSED ADOPTION OF (NEW RULE I) ARM 10.57.437 CLASS 8 DUAL CREDIT-ONLY POSTSECONDARY FACULTY LICENSE AND AMENDMENT OF ARM 10.57.102 DEFINITIONS "FACULTY"; ARM 10.57.201 GENERAL PROVISIONS TO ISSUE LICENSES RELATING TO CLASS 8 LICENSURE; AND PROPOSED AMENDMENT OF ARM 10.55.907(3) AND (3)(a) RELATING TO DISTANCE LEARNING - Steve Meloy

The Montana Distance Learning Task Force (DLTF), appointed by the Board of Public Education (BPE) September 2006, began its work on December 4, 2006. Dr. Kirk Miller, BPE, and Mr. Bud Williams, OPI, served as the task force co-chairs. The Board of Public Education established the task force to review and revise Administrative Rules of Montana (ARM) 10.55.907 Distance, Online, and Technology

Delivered Learning as needed to align the standard with current best practices. Distance, online, and technology delivered education must serve the learning needs of Montana student for today and tomorrow by providing flexibility and ensuring quality. The Distance Learning Task Force, as charged, provided to the BPE recommendations for amendment to ARM 10.55.907 Distance, Online, and Technology Delivered Learning. Recommended amendments to the ARM comply with MAPA rules for public hearing. The BPE adopted ARM 10.55.907 as amended on May 11, 2007.

In October 2007 the DLTF reconvened to consider other related issues including teacher licensure associated with distance, online, and technology delivered learning and New Class 8 postsecondary faculty license for K-12 students earning dual credit (simultaneously earning high school and college credit).

In July 2008, the Board of Public Education approved the Notice of Public Hearing for amendment to the ARM 10.55.907(3) and (3)(a) relating to Distance, Online, and Technology Delivered Learning; ARM 10.57.437 Class 8 Dual Credit-Only Postsecondary Faculty License; ARM 10.57.102 Definitions "Faculty"; and ARM 10.57.210 General Provisions to Issue Licenses. The Board of Public Education conducted public hearings for these amendments on August 26, 2008.

MOTION: Dr. Kirk Miller moved to adopt New Rule I ARM 10.57.437 Class 8 Dual Credit-only Postsecondary Faculty License and amend ARM 10.57.102 Definitions "Faculty"; ARM 10.57.201 General Provisions to Issue Licenses relating to Class 8 Licensure; and ARM 10.55.907(3) and (3)(a) relating to Distance Learning. Beginning fall semester 2009, all postsecondary instructors of dual-credit courses will be required to hold an active teaching license – Class 1, Class 2, Class 4, or Class 8 license. The Office of Public Instruction will provide guidance and technical assistance to interested postsecondary faculty on the application and approval process to implement Class 8. Ms. Angela McLean seconded.

Discussion ensued around the capacity and flexibility to ensure that higher education faculty can obtain the Class 8 license and not effect current programming. The act of teaching with a license and endorsement is being supported by the Board of Public Education and its partners. "This is a valuable compromise that will last," stated Mr. Eric Feaver. State Superintendent Linda McCulloch stressed that this license will meet the definition of highly qualified teachers according to No Child Left Behind at the federal level. Mr. George Shryock, Flathead Valley Community College claimed that many higher education faculty will choose not to apply for the license and expressed his concerns with the license. Dr. Mary Sheehy Moe commended the work of the task force even though she remains concerned about the "tsunami wave" of licensing higher education, but will extend her support to the Board of Public Education.

Motion carried unanimously.

Ms. Jan Lombardi said that she is looking forward to calling Governor Schweitzer with this news.

INFORMATION ITEMS

Item 21 MSDB COMMITTEE MEETING REPORT - Steve Gettel

1. Student Enrollment/Evaluation
2. Human Resources
 - Personnel actions – Mr. Steve Gettel presented the recommended amendments to Personal Conduct 5223 with the legal reference MCA §20-1-201. The following changes were noted: An MSDB employee ~~may~~ shall, prior to acting in a manner which may impinge on any fiduciary duty, disclose to school administration the nature of the private interest which creates a conflict. Failure to disclose a personal relationship that creates a conflict of interest in carrying out an employee's fiduciary duties will result in disciplinary action, up to and including termination. Care should be taken to avoid using, or avoid the

appearance of using, official positions and confidential information for personal advantage or gain.

Motion: Mr. Storrs Bishop moved to accept the amendments to the personal conduct 5223 as referenced in MCA §20-1-201 as recommended. Mr. Bernie Olson seconded. Motion carried unanimously.

3. School Improvement
 - 2008-09 SIP
 - Update on Strategic Plan
4. 2009 Legislative Action
5. Professional Development Activities
 - Update on in-service training
 - Fall conferences
6. MSDB Foundation Activities
7. Conferences, meetings, and contacts
8. Budget and Finance
 - Update on budget
 - Update on LFD audits
 - Update on maintenance projects
9. Facilities and Safety
 - Update on current projects
10. School Calendar of Events
11. Student News
12. Public Comment for Non Agenda Items

MEETING WAS CLOSED FOR ITEMS 22 – 24

Closed meeting at 12:45 p.m. and opened meeting at 1:27 p.m. for the following information and actions.

Item 22 SURRENDER OF EDUCATOR LICENSE – Bud Williams

Mr. Bud Williams reported to the Board of Public Education the surrender of Educator License Folio No. 50599.

ACTION ITEMS

Item 23 HEARING – MATERIAL AND NON-PERFORMANCE CASE NO. 2008-06 - Steve Meloy and Elizabeth A. Kaleva

MOTION: Having determined that the respondent in case #2008-06 BPE has satisfied the “good cause” argument of the Board rule 10.57.611(2) relating to substantial and material non-performance, Ms. Angela McLean moved not to impose a sanction on the license of the teacher in case #2008-06. Ms. Sharon Carroll seconded.

Mr. Storrs Bishop and Mr. Bernie Olson believe the motion should be reconsidered to be sensitive to the burden that a material and non-performance case puts on a school district. The contract has been breached and there should be more emphasis placed on a contract when a teacher agrees to the conditions. A letter of reprimand would serve as a notice to future employers. There may have been other circumstances, but a letter of reprimand is a minimal sanction and states that the Board of Public Education does not treat these issues lightly. Discussion ensued around the “good cause” of this particular case. Dr. Kirk Miller believes that if the conditions are outlined in the contract then it becomes the responsibility of the school board. The Board of Public Education needs to place some of the control and supervision on the school board. Nonetheless in this particular case, Dr. Miller believes that this

teacher has demonstrated “good cause” and he agrees with the motion.

Motion carried with a 5-2 vote.

Item 24 HEARING – DENIAL CASE NO. 2008-07 - Steve Meloy and Bud Williams

MOTION: Ms. Angela McLean moved to uphold the State Superintendent’s denial of a request by petition 2008-07 to extend a Montana Class 5 Alternative Educator License endorsed Business Education for three years. Mr. Cal Gilbert seconded.

Discussion ensued around the school district in which the petitioner works being in deficiency. The following substitute motion was provided:

Mr. Bernie Olson moved to put the Denial Case No. 2008-07 under advisement until 2009 due to extenuating circumstances.

Several Board Members stated that the Board needs to support licensure and there will be a growing number of similar cases if it does not uphold the State Superintendent’s recommendation. Concern remained whether or not the petitioner would lose the teaching job and if the accreditation rules are getting in the way of properly licensing teachers. The Board believes that it does need to strictly enforce licensure, but some members felt there were extenuating circumstances in this particular case.

Mr. Bernie Olson withdrew the substitute motion.

Discussion continued about emergency authorization and if the district applied. Mr. Bud Williams stated that the school district did not apply for emergency authorization. Ms. Patty Myers noted that there was no second to Mr. Bernie Olson’s substitute motion; therefore the original motion remained as written.

Motion carried unanimously.

PRELIMINARY AGENDA ITEMS

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting
Proposed Findings Case 2008-04
Chapter 57
Class 8 Implementation
Denial Case No. 2008-08

MOTION: Ms. Angela McLean moved to adjourn the Board of Public Education meeting. Mr. Cal Gilbert seconded. Motion carried unanimously.

Meeting adjourned at 2:04 p.m.

REPORT ID: MTGL0106-0
 BUS. UNIT: 51010 Board of Public Education
 FOR THE FY PERIOD: SEPTEMBER 2009

STATE OF KENTUCKY
 ORGANIZATION DETAIL REPORT
 ORG: 1 - BOARD OF PUBLIC EDUCATION
 MGR NAME: MELOY, STEVE

PAGE NO. 1
 RUN DATE: 10/01/2008
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ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	ELAPSED TIME YTD: 25%
			CURR+PRIOR	PRIOR YEAR	
PART-A ACTUAL EXPENSE ACCOUNT SUMMARY					
61101 Regular	01100	9,337.96	25,212.50		25,212.50
61401 FICA	01100	687.46	1,869.50		1,869.50
61402 Retirement - Other	01100	152.94	412.93		412.93
61403 Group Insurance	01100	1,121.04	2,802.59		2,802.59
61404 Workers Compensation Insur	01100	132.20	356.94		356.94
61410 State Unemployment Tax	01100	51.36	138.67		138.67
61411 Teachers Retirement	01100	678.44	1,831.78		1,831.78
TOTAL 61400 Employee Benefits		2,823.44	7,412.41		7,412.41
TOTAL 61000 Personal Services		12,161.40	32,624.91		32,624.91
62102 Consult & Prof Services	01100		3.50		3.50
62104 Insurance & Bonds	01100		325.50		325.50
62108 Legal Fees & Court Costs	01100	67.20	361.20		361.20
62113 Warrant Writing Services	01100	3.12	12.17		12.17
62114 Payroll Service Fees	01100		19.00		19.00
62148 SABRS Administrative Costs	01100	15.00	480.88		480.88
62174 Data Network Serv/D Of A	01100		30.00		30.00
62191 Printing/Other Provider	01100	250.00	96.55		96.55
62199 General	01100	335.32	550.00		550.00
TOTAL 62100 Other Services		1,178.80	1,878.80		1,878.80
62236 Ofc Supplies/Central Stores	01100		236.86		236.86
62241 Office Sup/Minor Equip-NonStat	01100	121.74	444.06		444.06
62280 Program Expense	01100	9.46	28.49		28.49
TOTAL 62200 Supplies & Materials		131.20	709.41		709.41
62304 Postage & Mailing	01100	60.36	163.34		163.34
62309 Advertising - Non Recruiting	01100	9.50	19.00		19.00
62319 Cellular Phones	01100	58.56	175.66		175.66
62370 Telephone Equip Chrg/D Of A	01100	75.00	150.00		150.00
62385 Long Distance Chrg/D Of A	01100	5.97	109.48		109.48
TOTAL 62300 Communications		209.39	617.48		617.48
62408 In-State Lodging	01100	443.58	443.58		443.58
62410 In-State Meals Overnight	01100	120.00	120.00		120.00
62412 Out-Of-State Commercial Trans	01100		678.00		678.00
62489 Non-Employee In State Mileage	01100	2,258.44	3,946.82		3,946.82
62490 Non-Employee In State Meals	01100	373.00	824.00		824.00
62497 Non-Employee In-State Lodging	01100	1,091.87	2,492.50		2,492.50
TOTAL 62400 Travel		4,286.89	8,504.90		8,504.90
62512 Storage	01100		32.50		32.50
62528 Rent-Non Dept of Admin	01100	544.39	1,633.17		1,633.17
TOTAL 62500 Rent		544.39	1,665.67		1,665.67
62801 Dues	01100		10,679.50		10,679.50
62802 Subscriptions	01100		150.85		150.85
62817 Meetings/Conference Costs	01100	695.00	1,390.00		1,390.00
62888 Statewide Indirect Costs	01100		883.50		883.50
TOTAL 62800 Other Expenses		695.00	13,103.85		13,103.85

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD:	CURR+PRIOR	
TOTAL	62000	Operating Expenses	26,480.11			26,480.11		
TOTAL FUND 01100 General Fund	18,363.59	59,105.02	59,105.02			59,105.02		
TOTAL PART-A ACTUAL EXPENSE ACCOUNT SUMMARY	18,363.59	59,105.02	59,105.02			59,105.02		
PART-B BUDGET REVENUE ACCOUNT SUMMARY								
ACCOUNT	FUND	PROG	ESTIMATE	RECOGNIZED	BALANCE			
512030 Accommodations Tax	01100	2009	200.00	200.00	200.00			
TOTAL FUND 01100 General Fund			200.00	200.00	200.00			
TOTAL PROGRAM 2009			200.00	200.00	200.00			
TOTAL PART-B BUDGET REVENUE ACCOUNT SUMMARY			200.00	200.00	200.00			
PART-B BUDGET EXPENSE ACCOUNT SUMMARY	FUND	PROG	SUB-CLS	BUDGET	ENCUMBERED	EXPENDED	BALANCE	
62000 Operating Expenses	01100	2008	235H1	137,879.00	2,159.28-	2,159.28	105,273.48	
TOTAL SUB-CLS 235H1 ADMINISTRATION				1,970.17	2,159.28-	2,159.28	1,950.78	
TOTAL FUND 01100 General Fund				140,201.06	2,159.28-	2,159.28	107,576.15	
TOTAL PROGRAM 2008				81,400.00	26,730.11	54,669.89	33	
61000 Personal Services	01100	2009	235H1	219,279.00	59,335.63	159,943.37	27	
61000 Personal Services	02122	2009	235H1	1,970.17	19.39	1,950.78	1	
61000 Personal Services	02122	2009	235H8	221,249.17	53.89	161,894.15	27	
TOTAL 61000 Personal Services				298.00	32,624.91	107,576.15	23	
TOTAL PROGRAM 2009				298.00	59,355.02	162,246.04	27	
TOTAL SUB-CLS 235H1 ADMINISTRATION				53.89	61,514.30	162,246.04	27	
TOTAL SUB-CLS 235H8 .6 DISCRETIONARY ALLOC (BIEN)				351.89				
TOTAL FUND 02122 Advisory Council				221,601.06	59,355.02	162,246.04	27	
TOTAL PROGRAM 2009				221,601.06	2,159.28-	162,246.04	27	
TOTAL PART-B BUDGET EXPENSE ACCOUNT SUMMARY				221,601.06	2,159.28-	162,246.04	27	
PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS	ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
61101	PAY1740545	09/09/2008	000013	PPE	8/29/08 HRI ON-CYCLE	4,666.22		
61101	PAY1740545	09/09/2008	000019	PPE	8/29/08 HRI ON-CYCLE	2.76		
61101	PAY1745958	09/23/2008	000013	PPE	9/12/08 HSI ON-CYCLE	4,666.22		
61101	PAY1745958	09/23/2008	000019	PPE	9/12/08 HSI ON-CYCLE	2.76		
TOTAL	61101	Regular				9,337.96		
61401	PAY1740545	09/09/2008	000001	PPE	8/29/08 HRI ON-CYCLE	343.52		

ELAPSED TIME YTD: 25%

ACCNT	CURR	MONTH	DETAIL	EXPENSE	TRANSACTIONS	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
TOTAL	61401	FICA								687.46		
61402	PAY1740545	09/09/2008	000006	PPE	8/29/08	HR1	ON-CYCLE			0.05		
61402	PAY1740545	09/09/2008	000021	PPE	8/29/08	HR1	ON-CYCLE			76.42		
61402	PAY1745958	09/23/2008	000005	PPE	9/12/08	HS1	ON-CYCLE			0.05		
61402	PAY1745958	09/23/2008	000021	PPE	9/12/08	HS1	ON-CYCLE			76.42		
TOTAL	61402	Retirement - Other								152.94		
61403	PAY1740545	09/09/2008	000015	PPE	8/29/08	HR1	ON-CYCLE			0.35		
61403	PAY1740545	09/09/2008	000022	PPE	8/29/08	HR1	ON-CYCLE			560.17		
61403	PAY1745958	09/23/2008	000015	PPE	9/12/08	HS1	ON-CYCLE			0.35		
61403	PAY1745958	09/23/2008	000022	PPE	9/12/08	HS1	ON-CYCLE			560.17		
TOTAL	61403	Group Insurance								1,121.04		
61404	PAY1740545	09/09/2008	000002	PPE	8/29/08	HR1	ON-CYCLE			66.06		
61404	PAY1740545	09/09/2008	000003	PPE	8/29/08	HR1	ON-CYCLE			0.04		
61404	PAY1745958	09/23/2008	000002	PPE	9/12/08	HS1	ON-CYCLE			66.06		
61404	PAY1745958	09/23/2008	000003	PPE	9/12/08	HS1	ON-CYCLE			0.04		
TOTAL	61404	Workers Compensation Insur								132.20		
61410	PAY1740545	09/09/2008	000010	PPE	8/29/08	HR1	ON-CYCLE			0.02		
61410	PAY1740545	09/09/2008	000020	PPE	8/29/08	HR1	ON-CYCLE			25.66		
61410	PAY1745958	09/23/2008	000007	PPE	9/12/08	HS1	ON-CYCLE			0.02		
61410	PAY1745958	09/23/2008	000020	PPE	9/12/08	HS1	ON-CYCLE			25.66		
TOTAL	61410	State Unemployment Tax								51.36		
61411	PAY1740545	09/09/2008	000011	PPE	8/29/08	HR1	ON-CYCLE			339.03		
61411	PAY1740545	09/09/2008	000017	PPE	8/29/08	HR1	ON-CYCLE			0.19		
61411	PAY1745958	09/23/2008	000008	PPE	9/12/08	HS1	ON-CYCLE			339.03		
61411	PAY1745958	09/23/2008	000016	PPE	9/12/08	HS1	ON-CYCLE			0.19		
TOTAL	61411	Teachers Retirement								678.44		
62108	0001743608	09/16/2008	000001	Legal Fees & Court Costs						67.20		
62113	0001740048	09/08/2008	000001	Warrant Writing Services						3.12		
62174	0001743613	09/16/2008	000001	Data Network Serv/D Of A						15.00		
62199	0001731132	09/01/2008	000001	General						250.00		
62241	ACC1743868	09/16/2008	000032	Meals, mailings, supplies						19.99	00001986	STEVE MELOY
62241	ACC1745819	09/22/2008	000007	NASBE, Postage						100.00	00001989	STEVE MELOY
62241	ACC1745819	09/22/2008	000008	Magnet						1.75	00001990	HELENA STAMP WORKS & ENGRAVING LLC
TOTAL	62241	Office Sup/Minor Equip-NonStat								121.74		
62280	0001743516	09/16/2008	000004	Program Expense						9.46		
62304	ACC1743868	09/16/2008	000033	Meals, Mailing						5.32	00001984	CAROL WILL

ELAPSED TIME YTD: 25%

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS							
62304	ACC1743868	09/16/2008	000034	Meals, mailings, supplies	44.40	00001986	STEVE MELOY
62304	ACC1745819	09/22/2008	000009	NASBE, Postage	10.64	00001989	STEVE MELOY
TOTAL	62304	Postage & Mailing			60.36		
62309	0001743613	09/16/2008	000002	Advertising - Non Recruiting	9.50		
62319	ACC1743868	09/16/2008	000035	Cell Phone	58.56	00001978	VERIZON WIRELESS SERVICES LLC
62370	0001743613	09/16/2008	000003	Telephone Equip Chrg/D Of A	75.00		
62385	0001743613	09/16/2008	000004	Long Distance Chrg/D Of A	5.97		
62408	PRO1748134	09/22/2008	000003	BEST WESTERN KWATAQNUK	147.86		
62408	PRO1748134	09/22/2008	000009	BEST WESTERN KWATAQNUK	147.86		
62408	PRO1748134	09/22/2008	000011	BEST WESTERN KWATAQNUK	147.86		
TOTAL	62408	In-State Lodging			443.58		
62410	ACC1743868	09/16/2008	000036	Meals, Mailing	40.00	00001984	CAROL WILL
62410	ACC1743868	09/16/2008	000037	Meals	40.00	00001985	PETER DONOVAN
62410	ACC1743868	09/16/2008	000038	Meals, mailings, supplies	40.00	00001986	STEVE MELOY
TOTAL	62410	In-State Meals Overnight			120.00		
62489	ACC1743868	09/16/2008	000039	Mileage, Lodging, Meals	405.02	00001979	SHARON CARROLL
62489	ACC1743868	09/16/2008	000040	Mileage, Lodging, Meals	283.82	00001980	KIRK MILLER
62489	ACC1743868	09/16/2008	000041	Mileage, Lodging, Meals	239.38	00001982	CAL GILBERT
62489	ACC1743868	09/16/2008	000042	Mileage, Lodging, Meals	400.98	00001983	KATIE WOOD
62489	ACC1743868	09/16/2008	000043	Mileage, Lodging, Meals	330.28	00001987	BERNIE OLSON
62489	ACC1743868	09/16/2008	000044	Mileage, Lodging, Meals	269.68	00001988	STORRS BISHOP
62489	ACC1745819	09/22/2008	000010	Mileage, Lodging, Meals	329.28	00001991	PATTY MYERS
TOTAL	62489	Non-Employee In State Mileage			2,258.44		
62490	ACC1743868	09/16/2008	000045	Mileage, Lodging, Meals	69.00	00001979	SHARON CARROLL
62490	ACC1743868	09/16/2008	000046	Mileage, Lodging, Meals	52.00	00001980	KIRK MILLER
62490	ACC1743868	09/16/2008	000047	Lodging, Meals	40.00	00001981	ANGELA MCLEAN
62490	ACC1743868	09/16/2008	000048	Mileage, Lodging, Meals	51.00	00001982	CAL GILBERT
62490	ACC1743868	09/16/2008	000049	Mileage, Lodging, Meals	46.00	00001983	KATIE WOOD
62490	ACC1743868	09/16/2008	000050	Mileage, Lodging, Meals	41.00	00001987	BERNIE OLSON
62490	ACC1743868	09/16/2008	000051	Mileage, Lodging, Meals	28.00	00001988	STORRS BISHOP
62490	ACC1745819	09/22/2008	000011	Mileage, Lodging, Meals	46.00	00001991	PATTY MYERS
TOTAL	62490	Non-Employee In State Meals			373.00		
62497	ACC1743868	09/16/2008	000052	Mileage, Lodging, Meals	205.64	00001979	SHARON CARROLL
62497	ACC1743868	09/16/2008	000053	Mileage, Lodging, Meals	147.86	00001980	KIRK MILLER
62497	ACC1743868	09/16/2008	000054	Lodging, Meals	147.86	00001981	ANGELA MCLEAN
62497	ACC1743868	09/16/2008	000055	Mileage, Lodging, Meals	147.86	00001982	CAL GILBERT
62497	ACC1743868	09/16/2008	000056	Mileage, Lodging, Meals	147.86	00001983	KATIE WOOD
62497	ACC1743868	09/16/2008	000057	Mileage, Lodging, Meals	73.00	00001987	BERNIE OLSON
62497	ACC1743868	09/16/2008	000058	Mileage, Lodging, Meals	73.93	00001988	STORRS BISHOP
62497	ACC1745819	09/22/2008	000012	Mileage, Lodging, Meals	147.86	00001991	PATTY MYERS
TOTAL	62497	Non-Employee In-State Lodging			1,091.87		

STATE OF MONTANA

REPORT ID: MTGL0106-0
BUS. UNIT: 51010 Board of Public Education
FOR THE FY PERIOD: SEPTEMBER 2009

ORGANIZATION DETAIL REPORT
ORG: 1 - BOARD OF PUBLIC EDUCATION
MGR NAME: MELOY, STEVE

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ELAPSED TIME YTD: 25%

PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS
ACCNT JRNLI-ACCNT DATE JRNLI-ACCNT DESCRIPTION VENDOR NAME

62528 0001738017 09/02/2008 000004 Rent-Non Dept of Admin 544.39

62817 PRO1748134 09/22/2008 000001 NASBE 695.00

TOTAL PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS 18,363.59

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD:
62493	Non-Employee Out State Lodging		409.92			25%
TOTAL	FUND 08116 Montana Commission on Teaching		409.92			CURR+PRIOR
TOTAL	PART-A ACTUAL EXPENSE ACCOUNT SUMMARY		409.92			409.92

REPORT ID: MTGL0106-C
 BUS. UNIT: 51010 Board of Public Education
 FOR THE FY PERIOD: SEPTEMBER 2009

STATE OF MONTANA
 ORGANIZATION DETAIL REPORT
 ORG: 3 - ADVISORY COUNCIL
 MGR NAME: MELQY, STEVE

PAGE NO. 1
 RUN DATE: 10/01/2008
 RUN TIME: 01:20:53

ELAPSED TIME YTD: 25%
 CURR+PRIOR

CM PRIOR YR

CURRENT YEAR

CURRENT MONTH

PART-A ACTUAL EXPENSE ACCOUNT SUMMARY

ACCOUNT	FUND	CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	BALANCE
61101 Regular	02122	342.40-				200.00
61401 FICA	02122	26.20-				200.00
61402 Retirement - Other	02122	24.09-				
61403 Group Insurance	02122	489.70-				
61404 Workers Compensation Insur	02122	6.12-				
61410 State Unemployment Tax	02122	1.89-				
TOTAL 61400 Employee Benefits		548.00-				
TOTAL 61000 Personal Services		890.40-				
TOTAL FUND 02122 Advisory Council		890.40-				
TOTAL PART-A ACTUAL EXPENSE ACCOUNT SUMMARY		890.40-				
PART-B BUDGET REVENUE ACCOUNT SUMMARY						
ACCOUNT	FUND	PROG	ESTIMATE	RECOGNIZED		
512030 Accommodations Tax	01100	2009	200.00			
TOTAL FUND 01100 General Fund			200.00			
TOTAL PROGRAM 2009			200.00			
TOTAL PART-B BUDGET REVENUE ACCOUNT SUMMARY			200.00			

PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
61101	0001740754	09/09/2008	000002	Regular	1.85-		
61101	0001740754	09/09/2008	000011	Regular	340.55-		
TOTAL	61101	Regular			342.40-		
61401	0001740754	09/09/2008	000001	FICA	26.06-		
61401	0001740754	09/09/2008	000009	FICA	0.14-		
TOTAL	61401	FICA			26.20-		
61402	0001740754	09/09/2008	000005	Retirement - Other	0.13-		
61402	0001740754	09/09/2008	000008	Retirement - Other	23.96-		
TOTAL	61402	Retirement - Other			24.09-		
61403	0001740754	09/09/2008	000004	Group Insurance	1.69-		
61403	0001740754	09/09/2008	000006	Group Insurance	470.31-		
61403	0001740754	09/09/2008	000013	Group Insurance	0.01-		
61403	0001740754	09/09/2008	000014	Group Insurance	17.69-		
TOTAL	61403	Group Insurance			489.70-		
61404	0001740754	09/09/2008	000003	Workers Compensation Insur	0.03-		
61404	0001740754	09/09/2008	000010	Workers Compensation Insur	6.09-		
TOTAL	61404	Workers Compensation Insur			6.12-		
61410	0001740754	09/09/2008	000007	State Unemployment Tax	1.88-		
61410	0001740754	09/09/2008	000012	State Unemployment Tax	0.01-		
TOTAL	61410	State Unemployment Tax			1.89-		

REPORT ID: MTGL0106-O
BUS. UNIT: 51010 Board of Public Education
FOR THE FY PERIOD: SEPTEMBER 2009

ORGANIZATION DETAIL REPORT
ORG: 3 - ADVISORY COUNCIL
MGR NAME: MELOY, STEVE

PAGE NO. 2
RUN DATE: 10/01/2008
RUN TIME: 01:20:53

PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS
ACCNT JRNL-ID DATE JRNL-LN DESCRIPTION
TOTAL PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS

AMOUNT 890.40-
VCHR-ID
VENDOR NAME
ELAPSED TIME YTD: 25*

PART-A ACTUAL EXPENSE ACCOUNT SUMMARY				CURRENT MONTH	CURRENT YEAR	CM PRIOR YR	PRIOR YEAR	ELAPSED TIME YTD: 25%
ACCOUNT	FUND	FUND	PROG	MONTH	YEAR	YEAR	YEAR	CURR+PRIOR
61101 Regular	02122	02122		7,069.32	18,162.67			18,162.67
61301 Per Diem	01100	01100		250.00	600.00			600.00
61401 FICA	02122	02122		528.53	1,362.42			1,362.42
61402 Retirement - Other	02122	02122		161.51	371.04			371.04
61403 Group Insurance	02122	02122		1,728.66	3,097.41			3,097.41
61404 Workers Compensation Insur	02122	02122		126.38	324.71			324.71
61410 State Unemployment Tax	02122	02122		38.89	99.93			99.93
61411 Teachers Retirement	02122	02122		452.06	1,220.56			1,220.56
TOTAL 61400 Employee Benefits				3,036.03	6,476.07			6,476.07
TOTAL 61000 Personal Services				10,355.35	25,238.74			25,238.74
TOTAL FUND 01100 General Fund				250.00	600.00			600.00
TOTAL FUND 02122 Advisory Council				10,105.35	24,638.74			24,638.74
TOTAL PART-A ACTUAL EXPENSE ACCOUNT SUMMARY				10,355.35	25,238.74			25,238.74

PART-B BUDGET EXPENSE ACCOUNT SUMMARY				FUND	PROG	SUB-CLS	BUDGET	ENCUMBERED	EXPENDED	BALANCE	%
ACCOUNT	FUND	PROG	SUB-CLS	MONTH	YEAR	YEAR	YEAR	YEAR	YEAR	YEAR	YEAR
61000 Personal Services	01100	2009	235H3				3,075.00		600.00	2,475.00	20
61000 Personal Services	02122	2009	235H1				103,692.00		24,591.85	79,100.15	24
61000 Personal Services	02122	2009	235H8				1,507.00		46.89	1,460.11	3
TOTAL 61000 Personal Services							108,274.00		25,238.74	83,035.26	23
TOTAL SUB-CLS 235H3 ADVISORY CNCL REIMB INC							3,075.00		600.00	2,475.00	20
TOTAL FUND 01100 General Fund							3,075.00		600.00	2,475.00	20
TOTAL SUB-CLS 235H1 ADMINISTRATION							103,692.00		24,591.85	79,100.15	24
TOTAL SUB-CLS 235H8 .6 DISCRETIONARY ALLOC (BIEN)							1,507.00		46.89	1,460.11	3
TOTAL FUND 02122 Advisory Council							105,199.00		24,638.74	80,560.26	23
TOTAL PROGRAM 2009							108,274.00		25,238.74	83,035.26	23
TOTAL PART-B BUDGET EXPENSE ACCOUNT SUMMARY							108,274.00		25,238.74	83,035.26	23

PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS				AMOUNT	VCHR-ID	VENDOR NAME
ACCNT	JRNL-ID	DATE	JRNL-LN DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
61101	PAY1740544	09/09/2008	000010 PPE 8/29/08 HRI ON-CYCLE	3,236.76		
61101	PAY1740544	09/09/2008	000012 PPE 8/29/08 HRI ON-CYCLE	6.00		
61101	PAY1740545	09/09/2008	000014 PPE 8/29/08 HRI ON-CYCLE	120.70		
61101	PAY1745957	09/23/2008	000011 PPE 9/12/08 HSI ON-CYCLE	3,236.76		
61101	PAY1745957	09/23/2008	000014 PPE 9/12/08 HSI ON-CYCLE	6.00		
61101	PAY1745958	09/23/2008	000014 PPE 9/12/08 HSI ON-CYCLE	120.70		
61101	0001740754	09/09/2008	000016 Regular	1.85		
61101	0001740754	09/09/2008	000025 Regular	340.55		
TOTAL 61101 Regular				7,069.32		
61301 ACC1743868	09/16/2008	000030	Per Diem	150.00	00001987	BERNIE OLSON
61301 ACC1743868	09/16/2008	000031	Per Diem	100.00	00001988	STORRS BISHOP
TOTAL 61301 Per Diem				250.00		

ACCNT	CURR	MONTH	DETAIL	EXPENSE	TRANSACTIONS	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	HR1	ON-CYCLE	AMOUNT	VCHR-ID	VENDOR NAME
61401	PAY1740544	09/09/2008	000005	PPE	8/29/08	HR1	ON-CYCLE					241.94		
61401	PAY1740544	09/09/2008	000013	PPE	8/29/08	HR1	ON-CYCLE					0.46		
61401	PAY1740545	09/09/2008	000008	PPE	8/29/08	HR1	ON-CYCLE					8.76		
61401	PAY1745957	09/23/2008	000007	PPE	9/12/08	HS1	ON-CYCLE					241.95		
61401	PAY1745957	09/23/2008	000012	PPE	9/12/08	HS1	ON-CYCLE					0.46		
61401	PAY1745958	09/23/2008	000010	PPE	9/12/08	HS1	ON-CYCLE					8.76		
61401	0001740754	09/09/2008	000015	FICA								26.06		
61401	0001740754	09/09/2008	000023	FICA								0.14		
TOTAL	61401	FICA										528.53		
61402	PAY1740544	09/09/2008	000007	PPE	8/29/08	HR1	ON-CYCLE					0.32		
61402	PAY1740544	09/09/2008	000015	PPE	8/29/08	HR1	ON-CYCLE					59.90		
61402	PAY1740545	09/09/2008	000016	PPE	8/29/08	HR1	ON-CYCLE					8.49		
61402	PAY1745957	09/23/2008	000008	PPE	9/12/08	HS1	ON-CYCLE					0.32		
61402	PAY1745957	09/23/2008	000015	PPE	9/12/08	HS1	ON-CYCLE					59.90		
61402	PAY1745958	09/23/2008	000017	PPE	9/12/08	HS1	ON-CYCLE					8.49		
61402	0001740754	09/09/2008	000019	Retirement - Other								0.13		
61402	0001740754	09/09/2008	000022	Retirement - Other								23.96		
TOTAL	61402	Retirement - Other										161.51		
61403	PAY1740544	09/09/2008	000001	PPE	8/29/08	HR1	ON-CYCLE					1.76		
61403	PAY1740544	09/09/2008	000004	PPE	8/29/08	HR1	ON-CYCLE					588.24		
61403	PAY1740545	09/09/2008	000007	PPE	8/29/08	HR1	ON-CYCLE					29.48		
61403	PAY1745957	09/23/2008	000003	PPE	9/12/08	HS1	ON-CYCLE					1.76		
61403	PAY1745957	09/23/2008	000006	PPE	9/12/08	HS1	ON-CYCLE					588.24		
61403	PAY1745958	09/23/2008	000009	PPE	9/12/08	HS1	ON-CYCLE					29.48		
61403	0001740754	09/09/2008	000018	Group Insurance								1.69		
61403	0001740754	09/09/2008	000020	Group Insurance								470.31		
61403	0001740754	09/09/2008	000027	Group Insurance								0.01		
61403	0001740754	09/09/2008	000030	Group Insurance								17.69		
TOTAL	61403	Group Insurance										1,728.66		
61404	PAY1740544	09/09/2008	000002	PPE	8/29/08	HR1	ON-CYCLE					57.87		
61404	PAY1740544	09/09/2008	000014	PPE	8/29/08	HR1	ON-CYCLE					0.10		
61404	PAY1740545	09/09/2008	000005	PPE	8/29/08	HR1	ON-CYCLE					2.16		
61404	PAY1745957	09/23/2008	000001	PPE	9/12/08	HS1	ON-CYCLE					57.87		
61404	PAY1745957	09/23/2008	000013	PPE	9/12/08	HS1	ON-CYCLE					0.10		
61404	PAY1745958	09/23/2008	000004	PPE	9/12/08	HS1	ON-CYCLE					2.16		
61404	0001740754	09/09/2008	000017	Workers Compensation Insur								0.03		
61404	0001740754	09/09/2008	000024	Workers Compensation Insur								6.09		
TOTAL	61404	Workers Compensation Insur										126.38		
61410	PAY1740544	09/09/2008	000006	PPE	8/29/08	HR1	ON-CYCLE					17.80		
61410	PAY1740544	09/09/2008	000011	PPE	8/29/08	HR1	ON-CYCLE					0.04		
61410	PAY1740545	09/09/2008	000009	PPE	8/29/08	HR1	ON-CYCLE					0.66		
61410	PAY1745957	09/23/2008	000004	PPE	9/12/08	HS1	ON-CYCLE					17.80		
61410	PAY1745957	09/23/2008	000010	PPE	9/12/08	HS1	ON-CYCLE					0.04		
61410	PAY1745958	09/23/2008	000011	PPE	9/12/08	HS1	ON-CYCLE					0.66		
61410	0001740754	09/09/2008	000021	State Unemployment Tax								1.88		
61410	0001740754	09/09/2008	000026	State Unemployment Tax								0.01		
TOTAL	61410	State Unemployment Tax										38.89		

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME	ELAPSED TIME YTD:
PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS								
61411	PAY1740544	09/09/2008	000008	PPE 8/29/08 HRL ON-CYCLE	225.90			25%
61411	PAY1740544	09/09/2008	000016	PPE 8/29/08 HRL ON-CYCLE	0.13			
61411	PAY1745957	09/23/2008	000005	PPE 9/12/08 HSL ON-CYCLE	225.90			
61411	PAY1745957	09/23/2008	000016	PPE 9/12/08 HSL ON-CYCLE	0.13			
TOTAL	61411	Teachers Retirement			452.06			

TOTAL PART-C CURR MONTH DETAIL EXPENSE TRANSACTIONS 10,355.35

ACCOUNT	FUND	PROG	SUB-CLS	BUDGET	ENCUMBERED	EXPENDED	ELAPSED TIME YTD:	25%
TOTAL 61000	Personal Services			34,152.55		34,152.55	BALANCE	%
62000	Operating Expenses	02219	2009 235H5	45,854.00		7,223.97	38,630.03	16
TOTAL SUB-CLS 235F3	FY2007 CARRYFORWARD			6.55			6.55	
TOTAL SUB-CLS 235H5	RESEARCH			80,000.00		7,223.97	72,776.03	9
TOTAL FUND 02219	Research Fund			80,006.55		7,223.97	72,782.58	9
TOTAL PROGRAM 2009				80,006.55		7,223.97	72,782.58	9
TOTAL PART-B	BUDGET EXPENSE ACCOUNT SUMMARY			80,006.55	210.90-	7,434.87	72,782.58	9

ACCNT	JRNL-ID	DATE	JRNL-LN	DESCRIPTION	AMOUNT	VCHR-ID	VENDOR NAME
62113	0001740048	09/08/2008	000002	Warrant Writing Services	3.11		
62174	0001743613	09/16/2008	000005	Data Network Serv/D Of A	15.00		
62236	0001740051	09/08/2008	000001	Ofc Supplies/Central Stores	107.57		
62280	0001743516	09/16/2008	000005	Program Expense	9.45		
62309	0001743613	09/16/2008	000006	Advertising - Non Recruiting	9.50		
62370	0001743613	09/16/2008	000007	Telephone Equip Chrg/D Of A	75.00		
62385	0001743613	09/16/2008	000008	Long Distance Chrg/D Of A	3.36		
62485	PRO1748134	09/22/2008	000005	NWA AIR	402.50		
62485	PRO1748134	09/22/2008	000007	AGENT FEE	44.00		
TOTAL	62485	NonEmployOutStateCommerc/Trans			446.50		
62528	0001738017	09/02/2008	000005	Rent-Non Dept of Admin	544.38		
62817	ACCI740357	09/08/2008	000002	Registration	35.00	00001977	MEA MFT

ACCOUNT	TOTAL	AMOUNT	ENCUMBERED	EXPENDED	ELAPSED TIME YTD:	25%
TOTAL PART-C	CURR MONTH DETAIL EXPENSE TRANSACTIONS	1,248.87				

OFFICE OF THE GOVERNOR
STATE OF MONTANA

BRIAN SCHWEITZER
GOVERNOR

JOHN BOHLINGER
LT. GOVERNOR



September 3, 2008

RECEIVED

SEP 05 2008

COPY

Peter Donovan
1805 Paradise Drive
Helena, Montana 59601

BOARD OF PUBLIC EDUCATION

Dear Peter:

Congratulations! You will join an elite group of state employees who have been selected to receive the 2008 Governor's Award for Excellence in Performance. Thank you for your service to the people of Montana. I commend you for your commitment and professionalism.

We will honor you and the other award recipients on Monday, November 17, 2008. The ceremony will be held at the Great Northern Hotel in Helena. Opening remarks begin at 2:00 p.m. The ceremony should last approximately an hour and a half, and a photographer will be on hand to take pictures. Please feel free to invite one or two guests of family members, friends, or coworkers. Refreshments will be provided for you and your guests.

Please check in with the awards staff before the ceremony at the Great Northern no later than 1:30 p.m., November 17, 2008. Attached are some instructions that will also be shared at the ceremony. If you are unable to attend the ceremony, or have any questions, or need an accommodation for a disability, please contact awards committee member Helen Betts at 444-3985.

The Great Northern Hotel is located at 835 Great Northern Boulevard in Helena. I've enclosed a directional map to assist you in locating the hotel. From Highway 12 (which changes to Lyndale Avenue) turn onto Getchell Street across from Carroll College, then east on West 14 Street, and south on Great Northern Boulevard. Parking is available to the east of the hotel, off of Front Street, and parking vouchers are available. Please do not park in front of the hotel except to unload. You may call 444-3985 if you need more information.

On behalf of the people of Montana, thank you for your hard work and dedication. I look forward to seeing you at the ceremony on November 17.

Sincerely,

A handwritten signature in blue ink, appearing to be "B" followed by a stylized flourish.

Brian Schweitzer
Governor

cc: Steve Meloy, Board of Public Education

Attachments:

- Program Information
- Directional map to hotel
- Hotel parking Information

RECEIVED

SEP 05 2008

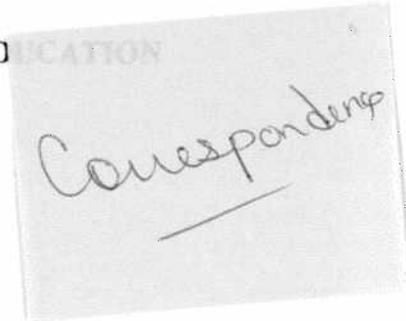
Montana University System

BOARD OF PUBLIC EDUCATION

PRESS RELEASE
September 15, 2008

FOR IMMEDIATE RELEASE

Contact: Steve Meloy
smeloy@montana.edu
444-6576



**BOARD OF PUBLIC EDUCATION ANNOUNCES ADOPTION OF LICENSURE
OF DUAL-CREDIT INSTRUCTORS**

9/15/2008 - Helena, MT: Friday, September 12, 2008 the Board of Public Education unanimously adopted a significant new avenue for licensure for dual-credit instructors. Under the recommendation students will have greater access to dual-credit courses.

"This is an historic moment. Montana has created a practical means that ensures flexibility and preserves quality," asserted board member Dr. Kirk Miller. Over a two-year period a 25-member task force ironed out solutions to complex dual-credit issues.

Said Steve Meloy, "The Board of Public Education appreciates the statewide attention this issue has drawn, and thanks the collaborative effort among its partners to arrive at this unanimous and national precedent setting rule. I am proud of the work this group has done on the behalf of all Montanans."

Beginning fall semester 2009, all postsecondary instructors of dual-credit courses will be required to hold an active K-12 teaching license. The Montana Office of Public Instruction will provide guidance and technical assistance to postsecondary faculty on the application and approval process for the new "Class 8" K-12 license.

For more information, please contact Steve Meloy, Executive Secretary Board of Public Education. Email: smeloy@montana.edu 406-444-6576



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-8576
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS: September 17, 2008

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Sarah Zook
Great Falls Central Catholic High School
P.O. Box 1399
Great Falls, MT 59403

Dear Sarah,

On behalf of the Board of Public Education, I would like to congratulate you on being named this year's Economics Teacher of the Year by the Montana Council on Economic Education. Your continued commitment to the Great Falls community is very much appreciated.

Thank you for your dedication to education and to the students of your school.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers
Chairwoman



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

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APPOINTED MEMBERS:

September 17, 2008

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Great Falls

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Anaconda

Kirk Miller, Ed.D.
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Katie Wood, Student Rep.
Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Sally Broughton
Monforton Elementary
601 Monforton School Rd
Bozeman, MT 59718

Dear Sally,

On behalf of the Board of Public Education, I would like to congratulate you on being named the 2009 Montana Teacher of the Year. The efforts you have made to ensure Montana and America a new generation of informed and active citizens are greatly appreciated.

Thank you for your dedication to education, the students of your school and the people of your community.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers
Chairwoman



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

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Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

September 18, 2008

Linda McCulloch, State Superintendent
Office of Public Instruction
1227 11th Ave
Helena, MT 59620-2501

Dear Superintendent McCulloch:

I am pleased to provide this letter of support for the Montana Office of Public Instruction's (OPI) application for the establishment of a data warehouse. Please add us to the list of educational organizations that will be grateful to the Institute of Education Sciences of the U.S. Department of Education if they will provide a grant for this important foundation for a longitudinal data system.

We believe that Montana's grant request will provide necessary resources for the state education agency to involve Montana school districts, and its partners in P-20 education, in the development of an education decision support system. The system will eventually reduce the time burden on school districts, while enabling better policy decisions through the exchange of accurate and timely educational information among school districts and the educational community.

The establishment of a data warehouse will incorporate the legacy databases now required for many different programs at OPI. This will allow decision makers at OPI, here at the Board of Public Education, and in local school districts to have access to accurate and timely information. It will permit federal reporting to implement the National Governors' Association graduation rate, which is not now possible in Montana due to the lack of a longitudinal system.

Perhaps even more important for the long term, this will lay the foundation for a system to link numerous public service agencies that are part of the P-20 educational system in Montana. Data-driven decision making can only occur when there is accurate and timely data on which to base those decisions.

The Montana Board of Public Education endorses the efforts of the Office of Public Instruction in seeking resources to improve Montana's education policymaking tools.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Chairperson, Board of Public Education



Board of Public Education

PO Box 200001
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
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Storrs Bishop
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Laurel

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Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

September 22, 2008

Joe McDonald, President
Salish Kootenai College
P. O. Box 70
Pablo, MT 59885

Dear Dr. McDonald,

On behalf of the Montana Board of Public Education thank you for the hospitality and special accommodations you and your staff provided during the Board of Education and Board of Public Education meetings on September 11-12, 2008 at Salish Kootenai College. The college campus was beautiful, your staff was helpful, and the facilities were very conducive to successful meetings.

The presentations from the tribal colleges in regard to the progress each has made in producing a wealth of tribal history materials provided a meaningful showcase. The completed work will be rich with tribal history told by American Indian voices.

The Board of Public Education was thrilled to hear the reports of success the Salish Kootenai College of Education is having in graduating K-12 educators and retaining these teachers in the state of Montana. The Board will continue to look for more outstanding progress Salish Kootenai College exhibits in educating students of Montana.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers, Chair
Board of Public Education



Board of Public Education

PO Box 100601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

September 22, 2008

Kelly Maki, Principal
Meadow Lark Elementary School
2204 Fox Farm Road
Great Falls, MT 59404

Dear Kelly and friends,

On behalf of the Board of Public Education, I would like to commend the efforts of Meadow Lark Elementary School to achieve the 2008 Montana award of No Child Left Behind Blue Ribbon School. This prestigious award honors public and private K-12 schools that are either academically superior in their state or that demonstrate dramatic gains in student achievement. Meadow Lark Elementary School was nominated by Montana's State Superintendent because it meets either of two assessment criteria. The Blue Ribbon Schools Program recognizes schools with at least 40 percent of their student performance in accordance with state assessment systems; and it also rewards schools that score in the top 10 percent on state assessments.

The dedication the Meadow Lark school community has made to education is the type of dedication all schools should make to ensure the most prepared students will be leading America in the future. Again, the Board of Public Education congratulates Meadow Lark Elementary School for this award and looks forward to the continued success of your students.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers, Chairperson
Board of Public Education



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-3575
www.bpe.mt.gov

September 23, 2008

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Ms. Joanne Berry
Moore School
509 Highland Ave
Moore, MT 59464

Dear Ms. Berry:

On behalf of the Board of Public Education, we want to congratulate you on your recent selection as Montana's 19th Statehood Centennial Bell Award for being the state's history teacher of the year. Your continued work at Moore School is very much appreciated.

Thank you for your dedication to education and to the students of your school.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers
Chairwoman



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-6576
www.bpe.mt.gov

September 23, 2008

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Vickie Donisthorpe, Principal
Lewis and Clark Elementary
3800 1st Avenue South
Great Falls, MT 59405

Dear Vickie,

On behalf of the Board of Public Education, I would like to congratulate you on your selection as the Montana Parent Teacher Association Educator of the Year. Your time spent as an educator has left a positive impact on both the students and fellow educators you have met along the way. They say moving fast is not the same as going somewhere-this couldn't be truer for you. Although you are constantly moving, your daily journey through the school strengthens the relationship between you and Lewis and Clark Elementary.

The state of Montana is truly blessed to have an educator like you to lead our children in the right direction. Although you are a humble person by nature, I think you should be extremely proud of your accomplishments. Once again congratulations, and may your future years as an educator be just as rewarding!

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers, Chairperson
Board of Public Education

Will, Carol

From: Mary Whittinghill [mwhitt@montax.org]
Sent: Sunday, September 28, 2008 4:42 PM
To: Will, Carol
Subject: RE: Distance Learning Work

Hello Carol

Thank you so much for the information. Tell Steve it will be in our upcoming newsletter.

Congratulations to a great conclusion.

mary

From: Will, Carol [mailto:cwill@montana.edu]
Sent: Tuesday, September 16, 2008 3:28 PM
To: mwhitt@montax.org
Cc: Meloy, Steve
Subject: Distance Learning Work

Dear Mary,

Please find attached the press release which announces the culmination of two years of Board work surrounding the credentialing of post-secondary faculty and will enable them to teach dual-credit courses to K-12 students. This important work began September 14, 2006 as a result of the Board examining its on-line learning rules. Twenty members and five alternates were appointed to a state-wide task force to consider many aspects of on-line learning in a transparent and collaborative process. Over the course of the two years, twenty-seven meetings including Board work and public hearings were held. Rarely has a Board project received so much interest and state-wide attention, not only from educators but from the media as well. The resulting rule which will become effective later this month and implemented prior to the beginning of school beginning in 2009 defines the methods of on-line learning as well as addressing routes in which a teacher of dual-credit may be licensed. In addition, the Board will require local boards of trustees to adopt policies addressing distance learning and provide reports to the Office of Public Instruction if a majority of coursework is taken on-line. The delay in implementing the rule will allow a task-force to create a process to verify the level of education and expertise appropriate to teach coursework to K-12 students. This work will be accomplished by the development of a rubric to evaluate each applicant by a committee appointed by the Board of Public Education. It is anticipated that every campus in the state's university system will provide faculty for consideration for licensure. The same process will be utilized for post-secondary faculty from other states. In addition, the new on-line rules allow K-12 licensure reciprocity with other K-12 jurisdictions worldwide. The Board feels that its rule goes a long ways toward providing enhanced learning opportunities for all Montana students, and at the same time maintaining quality.

I hope there is enough information for your newsletter. If you need further information, please contact me. Thanks very much for your interest.

Steve

Carol Will
Administrative Assistant
Board of Public Education
P.O. Box 20060



Board of Public Education

PO Box 200601
Helena, Montana 59620-0601
(406) 444-3675
www.bpe.mt.gov

BOARD MEMBERS

September 30, 2008

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Anna Green
State Capitol
P.O. Box 200801
Helena, MT 59620-0801

Dear Ms. Green,

During the Board of Education meeting on September 11, 2008 Dr. Kirk Miller amended the motion to re-adopt the Kindergarten to College Workgroup for two more years to add the Executive Secretary to the Board of Public Education as a voting member. Since the amended motion passed unanimously this enables the Board of Public Education to appoint another representative as an additional voting member to the Kindergarten to College Workgroup. During the amended motion Dr. Miller expressed that this would provide parity in the Workgroup's voting members.

The Board of Public Education took action to appoint Mr. Bernie Olson to represent the Board on the Kindergarten to College Workgroup at its September 12, 2008 meeting. The alternates are Ms. Angela McLean or Ms. Sharon Carroll if Mr. Olson is unable to attend a Workgroup meeting. Please include Mr. Bernie Olson in any notices related to upcoming K-College Workgroup meetings.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers, Chair
Board of Public Education

Cc: Governor Brian Schweitzer
Jan Lombardi, Governor's Education Policy Advisor
Erin Williams, Chair of K-College Workgroup



Board of Public Education

PO Box 200501
Helena, Montana 59620-0501
(406) 444-6975
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS: October 6, 2008

Patty Myers -- Chair
Great Falls

Angela McLean -- Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

Roxanne Small Not Afraid
Hardin Intermediate School
631 W 5th Street
Hardin, MT 59034

Dear Ms. Small Not Afraid,

On behalf of the Board of Public Education, I would like to congratulate you on your selection as the National Indian Education Association's "Teacher of the Year." Your continued commitment to the Hardin community is very much appreciated.

Thank you for your dedication to education and to the students of your school.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers
Chairwoman



Board of Public Education

PO Box 201705
Helena, Montana 59620-1705
(406) 444-6373
www.bpe.mt.gov

BOARD MEMBERS

APPOINTED MEMBERS:

Patty Myers – Chair
Great Falls

Angela McLean – Vice Chair
Anaconda

Kirk Miller, Ed.D.
Bozeman

Storrs Bishop
Ennis

Cal Gilbert
Great Falls

Sharon Carroll
Ekalaka

Bernie Olson
Lakeside

Katie Wood, Student Rep.
Laurel

EX OFFICIO MEMBERS:

Sheila Stearns, Ed.D.
Commissioner of
Higher Education

Linda McCulloch,
Superintendent of
Public Instruction

Brian Schweitzer, Governor

EXECUTIVE SECRETARY:

Steve Meloy

September 18, 2008

Tori Hunthausen, CPA
Legislative Auditor
Legislative Audit Division
P.O. Box 201705
Helena, MT 59620-1705

Dear Ms. Hunthausen:

The purpose of this letter is to provide comments by the Board of Public Education (BPE) concerning the Legislative Audit Division's financial compliance audit. We thank the Legislative Audit Division and specifically Chris Darragh and David Brammer for their hard work and professionalism during this audit. The following is our response to the recommendations in the financial compliance audit.

Recommendation #1

We recommend that the board:

- A. Record expenditures related to rent and payroll in the proper year according to state accounting law and policy.**
- B. Develop and implement controls to properly record expenditures at fiscal year-end.**

BPE's Response: We concur.

A. The Board of Public Education did not pay rental disbursements directly to a vendor, but rather relied upon the Office of the Commissioner of Higher Education (OCHE) to pass costs on to the Board office. The OCHE did not bill the Board on a monthly basis in fiscal year 2007. After fiscal year-end the Board was billed, which contributed to the inappropriate assignment of rent expense in fiscal years 2007 and 2008. The Board will mitigate this accounting variability in the future by accepting billing statements for its space directly from the vendor on a monthly basis.

B. The Board, with significant statewide scope and effect responsibilities, relies upon only two staff persons to accomplish all state prescribed functions just the same as large agencies. We appreciate the recognition of the need for third party review of internal control processes on a timely and consistent basis. The Board has contacted the financial officer for the Montana School for the Deaf and Blind (MSDB) to create a symbiotic relationship to review its internal controls. It is anticipated that the MSDB financial officer will review on-site the Board's internal financial processes on a regular basis and specifically at fiscal year-end.

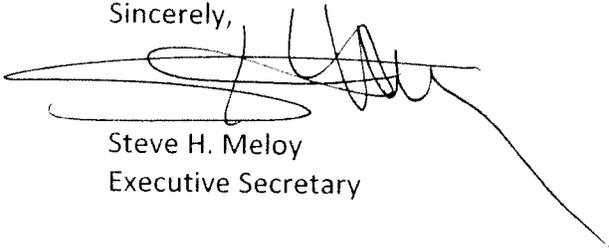
Recommendation #2

We recommend the board implement procedures for monitoring and testing its internal control procedures.

BPE's Response: We concur. The Board has developed a comprehensive set of internal controls which are documented. The Board's staff recognizes the wisdom of having a third party review of all its procedures for monitoring internal controls and has initiated a review process relationship with the accounting staff at the MSDB. The staff feels confident that the expertise granted from MSDB will compliment the newly gained experience of the Board's Administrative Assistant. In like manner, the Board will provide internal review support to MSDB.

Thank you for the opportunity to comment on the financial audit. We look forward to implementing these recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve H. Meloy', with a long horizontal flourish extending to the right.

Steve H. Meloy
Executive Secretary

LEGISLATIVE AUDIT DIVISION

Tori Hunthausen, Legislative Auditor
Monica Huyg, Legal Counsel



Deputy Legislative Auditors:
James Gillett
Angie Grove

October 17, 2008
RECEIVED

OCT 20 2008

Steve Meloy
Executive Secretary
Board of Public Education
46 North Last Chance Gulch
Helena, MT 59620-0601

BOARD OF PUBLIC EDUCATION

Dear Steve:

Enclosed is a copy of the final report resulting from the recent financial-compliance audit of Board of Public Education.

This report is provided for your convenience in preparing for the Legislative Audit Committee meeting. Please do not release this report to anyone outside your agency.

The Legislative Audit Committee strongly believes that the public hearing on the audit reports and interaction between audit staff, the audited entity and the Legislative Audit Committee is a critical part of the audit process. For this reason, members of the audit staff and members of the Legislative Audit Committee will not issue press releases or comments to the press about audit reports released prior to the public hearing of the Legislative Audit Committee. The Legislative Audit Committee strongly suggests that your comments be likewise offered during the public hearing so that a fair, objective and comprehensive presentation of the facts can be provided.

We have scheduled this report for discussion at the next committee meeting, November 6 and 7. A meeting agenda providing the specific day and time the Legislative Audit Committee will address this report will be provided as soon as available. The audit report will be available on our website at <http://leg.mt.gov/audit.htm> shortly after the committee meeting.

Sincerely,

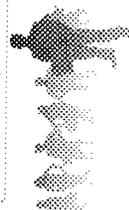
A handwritten signature in black ink that reads "Jim Gillett for Jim Gillett".

Jim Gillett, Deputy Legislative Auditor
Financial-Compliance Audits

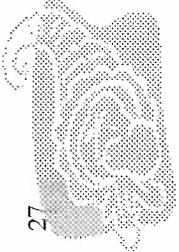
S:\Admin_Restricted\DAILY\cd_smeloy printed rpt to BPE-ltr.doc/ah
Enc.

cc w/enc.: Office of Budget and Program Planning
Kris Wilkinson, Legislative Fiscal Division
Janet R. Kelly, Department of Administration
Susan Byorth Fox, Legislative Services Division

September 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Notes:	1 Labor Day 	2 MSDB Committee Mtg - Great Falls - Patty/Steve Class 8 Implementation 2:30 Pete	3 4 K-12 Committee - Helena - Kirk/Steve	5 Education and Local Government Meeting - Steve	6	
7 Risk Management Mtg. BPE Staff 1:00 9/7/08	8 Exit Interview-Auditors Steve/Carol 3:00 2008 MT Education Needs Forum (NWREL) 10:00 - Steve	9 10 MSELC Board Mtg 10:30 - 2:00 at MTSBA - Steve	11 BPE/BOE Meeting - Pablo	12 BPE Meeting - Pablo	13	
14	15 MSDB Foundation - Great Falls Bernie	16 17 Chapter 57 Working Meeting Pete/Steve 10:00 - 12:00	18	19	20	
21	22	23 BOR Meeting - Butte Montana Tech of University of Montana	24 BOR Meeting - Butte Montana Tech of University of Montana	25 Angela will attend at 8:30 a.m.	26 Educator's Forum Red Lion Colonial Inn - Helena - Pete/Angela/Kirk	27
28	29 Montana Learning First Alliance - 10:00 Steve/Pete	Notes:				

November 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Notes:						1
2	3	4	5	6	7	8
			10-12 Learning First Alliance Pete/Steve @SAM	BPE Meeting - Helena		
9	10	11	12	13	14	15
			K-College Workgroup 1:00 - 4:00 Bernie/Steve			
16	18	19	20	21	22	29
	Governor's Award for Excellence - Great Northern Pete		BOR Meeting - Missoula University of Missoula			Bobcat vs. Griz 108th meeting
23	24	25	26	27	28	
						
30	Notes:					



The University of
Montana

Office of the President
The University of Montana
Missoula, MT 59812-3324

Office: (406) 243-2311
FAX: (406) 243-2797

15 August 2008

TO: A. Apostle, Superintendent, Missoula County Public Schools
L. Baker, Dean, College of Education, Health and Human Development, Montana State University
R. Billstein, Professor of Mathematical Sciences, The University of Montana
C. Brewer, Associate Dean, College of Arts and Sciences, The University of Montana
M. Burke, Professor of Mathematical Sciences, Montana State University
I. Davidson, Chairman of the Board, D.A. Davidson
D. Dooley, Provost, Montana State University
R. Engstrom, Provost and Vice President for Academic Affairs, The University of Montana
R. Evans, Dean, School of Education, The University of Montana
M. Ferro, designee, MEA/MFT
J. Kirkley, Professor of Environmental Studies, The University of Montana Western
L. Knight, CEO, First Interstate Bank
J. Lombardi, Policy Advisor for Education, Governor's Office
D. McWhinney, CEO, Washington Foundation
L. Melton, Executive Director, Montana School Boards Association
S. Moore, Deputy Commissioner of Higher Education
A. Mike, President, Montana Science Teachers Association
D. Puyear, Executive Director, Montana Rural Education Association
D. Rud, Executive Director, School Administrators of Montana
R. Thompson, CEO, Semi-Tool
L. Wood, President, Montana Council of Teachers of Mathematics

FROM: G. M. Dennison, President, The University of Montana
G. Gamble, President, Montana State University
S. M. Stearns, Commissioner of Higher Education
L. McCulloch, Superintendent of Public Instruction

SUBJECT: Science and Mathematics Teacher Commitment in Montana

The National Association of State Universities and Land-Grant Colleges (NASULGC) has proposed a collaborative of member institutions to increase the number, diversity, and quality of science and mathematics teachers prepared annually to meet needs as the nation and the states strive to sustain the desired quality of life and global competitiveness. While no one knows the number for certain, the National Academies in a report issued two years ago estimated that the country will need 10,000 new science and mathematics teachers annually over the next few

years. We do not know the precise number for Montana, but we know that Montana shares in this pressing need. To help address that challenge, we invite you to join us as a member of a planning group to develop more information and outline the plan for a responsive project for Montana. We believe the time has come for action because the need will become more challenging with every passing year. We seek your help to meet this challenge by joining us as a member of the planning group.

For your information, we have attached a copy of the NASULGC position paper describing the national challenge. While the paper requests a commitment to participate, and also suggests some specific strategies, it nonetheless recognizes that one size does not fit all and that each state must decide for itself how to proceed. We in Montana can decide for ourselves the critical issues and actions we deem appropriate. However, we should not, cannot, and will not allow the challenge to go unanswered.

First, we must inform ourselves about the actual and developing need in the State. Together, we can find and analyze the necessary data. Second, we need a straightforward plan of action to address the identified need. We know that such a plan will involve many stakeholders and players, will require great care in execution, and will not come cheaply. However, we also know that failure to address the challenge will prove even more costly.

Any plan this far-reaching in impact will lead to other considerations and concerns as implemented. We will need to find ways to ensure retention of current and future teachers for long-term success. We will have to develop innovative pedagogies and materials to enhance any success we might achieve. We must stand ready and eager to address these and other issues as well.

We intend to schedule a meeting in the next couple of weeks to begin the discussion. Please let us know as soon as possible if you will join us in this critical undertaking by calling Cathleen Collins at (406) 243-2311. Ms. Collins will then find a date and time that works, and we will identify a suitable and convenient place for the meeting.

Thank you very much in advance for your willingness to take on this challenge.

GMD/kc
Denmem2421

Attachment

Executive Secretary's Report

Thursday, November 6, 2008

By: Steve Meloy/ Executive Secretary

The Board action to adopt the work of the Distance Learning Task Force Phase II amendments to Chapter 55 and Chapter 57 has launched the work to be done to implement the rules. Work is contemplated for the implementation of the rule and we still may designate members of CSPAC as the core of the review committee. Work continues with legislative oversight committees specifically to our strategic planning and combining efforts with the five-year planning process and the filing of a strategic planning document for information technology for the next biennium. The Legislative Auditor has completed the Board's biennial financial audit and we will report out their findings and our responses. We continue our response to the Legislative Finance Committee which invited the Board to its October interim committee to discuss the proposed goals and performance measures to be evaluated on an ongoing basis between now and the '09 session. The subcommittee with which we work consists of only one legislator, Senator Wanzenreid. I reported out to the Senator and advised him of the difficulties that we face to unilaterally guarantee 100% compliance of our standards each year. If you recall, our goals included our work around setting standards by rule. A specific request of the committee chair is for the Board to demonstrate the status of those schools in deficiency accreditation status in the 06-07 school year and whether or not the deficiency has been corrected. The Education and Local Government Committee remains engaged in a process with our partners at OCHE about college preparedness and how to reduce remediation rates on campus and envision that a paper be prepared to articulate shared goals in this regard. The paper is to be prepared at the end of the 09 legislative session. This work spills over into the "leaky pipeline" and post-secondary readiness work of the K-College Workgroup. We are coordinating the efforts of the implementation of Phase II of the Distance Learning Task Force's work which continues to be challenging given the busy schedules of the many participants. Work continues in the coordination with OPI on an assessment working group to continue identifying appropriate and meaningful assessments for all of our students. OPI has delivered to the Board recommendations in this regard and the Chair of our Assessment Committee and is waiting on the analysis of the record and minutes from the various focus groups from their spring assessment conference and an assessment task force has been appointed. The new curriculum specialists will be involved with assessment and that should be helpful even though recruiting for these positions have been difficult. The CSPAC crew continues their work with the licensure folk at OPI to continue the important review and modification process tied with Chapter 57 which will be before the Board as an information item this meeting. We continue the work with the Legislative Fiscal Division on goals and objectives for the Board as well as the Interim Committee on Education and Local Government. We continue to work with our attorney and outside legal counsel in the processing of revocations and appeals of license denials brought before the Board. We have continually advised the OBPP office of our need for increased appropriation for the next biennium. We intend to convene a second statewide meeting regarding information surrounding "threshold" behaviors of educators which

may constitute a breach of safety for public school students and the next meeting will be after the major work surrounding Chapter 57 has been completed. Kirk and I attended the 50th NASBE national meeting in Washington DC and feel that our continued involvement with NASBE is paying dividends to the Board and the state of education in Montana. I will serve as president of the National Executive's group from 2009 through 2011.

Board work continues to include but is not limited to: Implementation of the new rule for post-secondary faculty and the development of an intake document for licensure; strategic planning meeting; school safety issues; wrap-up the Distance Learning Phase II Task Force; work with the Interim Committee on Legislative Finance; designing performance measures to the satisfaction of the LFD; planning for the BPE's five year planning process; the future of the NRT as well as future assessments to inform instruction; total review of Chapter 57; the K-College Workgroup; the dual enrollment/credit work; the counselling initiative; the assessment alignment work; MSDB coordination and oversight; MSDB strategic planning; the previous Interim Committee work follow-up and monitoring the MQEC and their efforts; CSPAC Assessment Study Group; Pilot (Praxis II) testing efforts; NCLB implications and future reauthorization of ESEA; the work of the Montana E-Learning Consortium and its future; meetings of the Ed Forums; the Special Purpose Schools Task Force; Chapter 55 review process; the PEPPS Review Advisory Panel; involvement with planning for NASBE's annual meeting; the monitoring of the writing assessment consortia project; the writing implementation committee work; monitoring the Indian Education For All efforts; the High School Improvement Initiative; results of the Legislative Audit Committee on high school drop-out rate in Montana and data alignment between OCHE and OPI; performance-based budgeting proposals and preparation of a template for the 2009 session; worked on project to implement the teacher loan repayment plan found in SB 2; work on issues revolving around "alternative to our standards" requests; ongoing questions related to the bullying issue; financial education curricular concerns; school nutrition and physical education; civic education; site planning for the BPE in the next biennium; NASBE grant follow-up on student leadership; special meetings of the BPE; strategy development for the 2009 Legislative session; license discipline processes particularly related to suspensions and revocations; and the fielding of an increasing number of calls from the public regarding various and current issues before the Board.

Most of the other issues with which I have dealt have been brought to your attention by way of phone and e-mail correspondence, however I have highlighted the following:

- Continued work with LFD on fiscal responsibility processes for SB 152
- Attended October 10th meeting of the implementation committee
- Attended a meeting of the LFD sub-committee
- Worked with auditors on finalizing our internal audit
- Completed a "draft" mission and goals statement(s) for next five years
- Met with Montana Association of School Nurses
- Continued work with OPI and OCHE on coordinating assessment efforts
- Met with CSPAC on October 24, 2008
- Attended Council of Deans meeting on October 23, 2008

- Attended joint meeting of Council of Deans and CSPAC
- Attended reception hosted by U of M School of Education
- Attended meeting of the Learning First Alliance
- Briefed LFD on Budget request for BPE in '11 biennium
- Met twice with Class 8 Implementation Committee
- Drafted press release for Class 8 Board action
- Attended NASBE meeting in DC
- Attended National Executive's meeting in DC

The work before the Board continues with a high level of importance including finalizing our work on dual enrollment/credit with emphasis on the implementation phase. Other areas include assessment, strategic planning, and relation building with the Board of Regents, the Legislature, OCHE, and the K-College Workgroup.

Board of Public Education Program Goal	Agency/Program #: 5101-01-G1
	Division: Administration
	Program:
Agency Name:	Board of Public Education
Agency Contact:	Steve Meloy, Executive Secretary 444-6576
LFC Contact:	Senator Wanzenried, Senator Schmidt
LFD Liaison:	Kris Wilkinson 444-5834
OBPP Liaison:	Nancy Hall 444-4899

Program or Project Description:
 Board of Public Education's statutory and constitutional obligations to set standards and the accreditation status of every public K-12 school in Montana.

Fund Name:	Appropriation, Expenditure and Source				Approp & Expenditure numbers are as of August 29, 2008
	2008		2009		
	Approp.	Expended	Approp.	Expended	
General Fund	209,772	205,319	221,601	40,991	
State Special	181,542	154,354	188,281	20,858	
Federal Funds					
Total:	\$391,314	\$359,673	\$409,882	\$61,850	

Legislative Goal(s):
 Set standards for a quality education as defined by law.

Legislative Performance Measures:

1. Revise and monitor standards in the following areas:
 - a. • Mathematics, Library Media, and Technology Content and Performance Standards - Amendment to be completed in FY 2008. 100 percent of schools will be in compliance by July 1, 2010 as measured by the Annual Accreditation Process; Appendix E-1 of the Montana School Accreditation Standards and Procedures Manual in collaboration with the Office of Public Instruction
 - b. • Distance Learning – Complete Phase II of the Distance, Online Learning work by July 1, 2009. 100 percent of schools will be in compliance by July 1, 2011 as measured by the Annual Accreditation Process; Appendix E-1 and E-13 of the Montana School Accreditation Standards and Procedures Manual.
 - c. • Teacher Licensure – Complete amendments to Chapter 57 (Licensure Standards) by July 1, 2009. 100 percent of schools will be in compliance by July 1, 2011 as measured by the Annual Accreditation Process; Appendix E-1 of the Montana School Accreditation Standards and Procedures Manual.
2. Monitor All Content and Performance Standards – 100 percent of schools will be in compliance by the Board of Public Education's March meeting each year as measured by the Annual Accreditation Process; Appendix E-1 of the Montana School Accreditation Standards and Procedures Manual.

	2009 Biennium Significant Milestones:	Completion Dates	
		Target	Actual
1	Work with OPI to encourage school districts to demonstrate progress towards improvement of those schools in advice status.	10%	11.30%
2	Work with OPI to encourage school districts to demonstrate progress towards improvement of those schools in deficiency status.	5%	15.40%
3			
4			
5			

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Agency Performance Report:

1a. Information Literacy/Library Media and Technology Content Standard and Performance Descriptor Rules were adopted by the Board of Public Education on July 30, 2008. August 15, 2008 is the effective date of the rules.

1b. The Board of Public Education conducted a hearing on August 26, 2008 of the proposed amendment of ARM 10.55.907 relating to distance learning and another hearing of the proposed adoption of NEW RULE I and amendment of ARM 10.57.102 and 10.57.201 relating to Class 8 licensure. The Board will review and act on the proposed adoption notice at the BPE meeting on September 12, 2008.

1c. The Board of Public Education will review the proposed amendments of Chapter 57 during its November meeting. The Notice of Proposed Amendments and the Proposed Timeline of Chapter 57 will be reviewed by the Board as a discussion item on January 8, 2009. The same documents will be acted on by the Board of Public Education on January 9, 2009. A hearing will be conducted. The Notice of Amendment will be before the Board as an action item during the March 12-13, 2009 meeting if the process progresses as anticipated. The amended rules could be in effect by the end of March 2009. The dates cannot be identified more specifically because the Secretary of State has not listed the filing dates for 2009 at the time this document was prepared.

2. The Office of Public Instruction provided the following data summary for Dr. Kirk Miller's questions on accreditation status of Montana public schools dated June 20, 2008:

Question 1 - In each category - Regular, Regular with Deviation, Advice and Deficiency what is the number of students in public schools under that category.

Question 2 - In each category - Regular, Regular with Deviation, Advice and Deficiency what is the percentage of students in public schools under that category. (See data page for Table 1)

Question 3 - A request to review the variance to standards (alternative standards) to quantify the most frequently requested variances and illustration of how those standards are meeting or exceeding the standard. This question was answered in general at the May 8-9, 2008 BPE meeting under Item 24. It was stated that the State Superintendent follows the process approved by the Board of Public Education to address ongoing accreditation deviations.

In addition to the above information for #2 the following was provided as another possible data set which takes a look at the number of "classes" impacted by misassigned and non-licensed teachers. (See data page for Table 2)

LFD Narrative:

LFD ASSESSMENT: Progress Report Needed

DATA RELEVANCE: Yes

APPROPRIATION STATUS: Appropriation and expenditure data were provided.

COMMENTS/ISSUES: The agency appears to be on track with the performance measures for revising and monitoring standards in Math, Library Media, Technology, Distance Learning, and Teacher Licensure. However, additional work needs to be completed for the accreditation standards. Some of the data requested by Dr. Kirk Miller is included in this performance report. This data shows that slightly more than one-half of the public school students were served by schools with some level of accreditation issues in 2007-08 (Regular w/Deviations, Advice, or Deficiency). What is not addressed by this performance report is the strategy that the Board of Public Education will employ or recommends be employed to reduce accreditation issues and work towards its goal of 100 percent compliance. The LFC may wish to request a follow up report from the agency that addresses ongoing accreditation issues and how these issues can best be resolved.

OPTIONS:

- Upgrade the rating
- No further review or Progress Report Requested
- Request Additional Information



Version	Date	Author
	9/23/2008	Joehier

Change Description
Add LFD narrative



THE MAUREEN AND MIKE
MANSFIELD
C E N T E R

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The Confucius Institute

The Mansfield Center at the University of Montana in Missoula has been designated one of about 200 Confucius Institutes in over 50 countries and regions around the world by the Office of Chinese Language Council, PRC. The Language Council provides limited funding to Confucius Institutes to enable them to develop programs for K – 12 educational systems in Chinese language, culture and history.

The Confucius Institute at the Mansfield Center will offer a pilot program in the Chinese language in the Missoula School System which will be taught by a visiting professor from our partner institution, Southwest University of Politics and Law in Chongqing.

The Confucius Institute will also create a course in the Chinese language and culture which will be offered on-line, hopefully, at the beginning of the 2009 – 2010 school year. As many as five native Chinese speakers may be available to provide supplementary on-site instruction in the schools.

In addition, the Institute will create and provide Chinese instructional materials, on a limited basis, to Montana school districts. It will also provide expenses for twelve selected Montana teachers to attend a special seminar on Chinese history and culture, offered over several weekends, and co-taught by Mansfield Center Director Dr. Terry Weidner and Associate Director, Dr. Steve Levine. Attending teachers will be tasked with creating a significant module on China to be included in a course they teach on a regular basis.

In the future, the Confucius Institute will provide lectures and cultural programs to interested schools, and develop a website to include information on Chinese language, history, culture, holidays and current events which will be updated on a regular basis. We are beginning to assemble a lending library of videos about China that will be available to schools for minimal cost.

We will also explore creating a program to credential teachers of Chinese in Montana. If you have any further questions, please feel free to e-mail us at Mansfield.center@mso.umt.edu.

**MONTANA BOARD OF PUBLIC EDUCATION
CERTIFICATION STANDARDS AND PRACTICES ADVISORY
COUNCIL**

B Y L A W S

DRAFT

ARTICLE I. NAME

The name of the organization shall be the Montana Certification Standards and Practices Advisory Council.

ARTICLE II. PURPOSE

The Montana Certification Standards and Practices Advisory Council, hereinafter referred to as the Council, has been formed in accordance with 2-15-1522 MCA, **pursuant to 2-15-122(10) MCA, the Council shall exist and be extended by the Board of Public Education on an interval period not to exceed two years**, and shall have as its purposes:

- A. To study and make recommendations to the Board of Public Education in the following areas:
1. Teacher certification standards, including, but not limited to, precertification training and education requirements and certification renewal requirements and procedures;
 2. Administrator certification standards, including, but not limited to, precertification training and education requirements and certification renewal requirements and procedures;
 3. Specialist certification standards, including, but not limited to, precertification training and education requirements and certification renewal requirements and procedures;
 4. Feasibility of establishing standards of professional practices and ethical conduct;
 5. The status and efficacy of approved teacher education programs in Montana; and
 6. Policies related to the denial, suspension, and revocation of teaching certification and the appeals process. For the purpose of preparing recommendations in this area, the Council is authorized to review the individual cases and files that have been submitted to the Board of Public Education.

- B. To submit a written report with its recommendations annual and at other appropriate times to the Board of Public Education.

ARTICLE III. MEMBERSHIP

- A. **Membership.** The Council shall consist of seven members appointed by a majority vote of the Board of Public Education. The membership must include:
1. Three teachers engaged in classroom teaching, including:
 - a. one who teaches within kindergarten through grade 8;
 - b. one who teaches within grade 9 through 12; and
 - c. one additional teacher from any category in subsection (2) (a) or (2) (b) of 2-15-1522 MCA.
 2. one person employed as a specialist or K-12 specialist;
 3. one faculty member from an approved teacher education program offered by an accredited teacher education institution;
 4. one person employed as an administrator, with the certification required in 20-4-106 (1) (c); and
 5. one school district trustee.
- B. **Tenure.**
1. The term of office of an appointed member is three years. If a vacancy occurs on the Council, the Board of Public Education shall appoint a person from the category of membership in which the vacancy occurred to serve the unexpired term. Regular appointments shall begin June 1 and end May 31 of the third year of the term.
 2. Any member desiring to resign from the Council shall submit his/her resignation in writing to the Council and to the Board of Public Education.
- C. **Compensation.** Council members are entitled to travel expenses incurred for each day of attendance at Council meetings or in the performance of any duty or service as a Council member in accordance with 2-18-501 through 2-18-503 MCA. Eligible Council members are also entitled to per diem for each day of attendance at Council meetings, not to exceed eight days per year, in accordance with 2-15-122 MCA.
- D. In order to receive reimbursement or compensation for out-of-state activities, the Council member must obtain the approval of the Council Chairperson and the

Council Administrator in advance of undertaking the activity.

ARTICLE IV. MEETINGS

- A. **Meetings.** The Council shall meet quarterly and at other times as may be required for the proper conduct of the business of the Council at the call of the chairperson. Such business may include, but not be limited to:
1. Information, discussion, and action on matters related to the purposes of the Council described in Article II;
 2. Election of officers and appointments to committees as described in Article V;
 3. Apprising the Board of Public Education of budgetary needs of the Council and making recommendations on a preliminary budget;
 4. Reviewing Council Budget on an ongoing basis for further recommendations to the Board.
- B. **Quorum.** A quorum for a meeting shall be not less than four Council members.
- C. **Notice.** Each member of the Council shall be given written notice stating the place, day, and hour of any regularly scheduled meeting at least 10 calendar days prior to the meeting. It shall be delivered by mail to the last known address of each member.
- D. **Absence.** Recognizing the value of his/her contribution to the business of the Council, each Council member shall be responsible to notify the chairperson in advance of any anticipated absence from a scheduled meeting. If a member is absent from three consecutive scheduled meetings, his/her membership shall be subject to review by the Board of Public Education to determine if the member's office shall be deemed vacant. If deemed vacant, the vacancy shall be filled in accordance with Article III, Section B.
- E. **Special Meetings.** Special meetings may be called by the Chairperson of the Council or by a request in writing of two regular appointed members. When necessary the Council may hold meetings for resolution of specific agenda items either by a meeting in person, by conference call or by a combination of both. In the case of a special meeting, the administrative officer shall notify each regular member either by mail or by telephone sufficiently in advance of the meeting to allow all council members to travel to the meeting site from their principal Montana residence.
- In the case of a conference call, forty-eight hours prior to the meeting shall be deemed sufficient notice.
- F. **Meeting Procedure.**

1. Meetings of the Council shall be governed by the following rules:

- a. The chair or vice-chair shall preside at all meetings. In their absence, a temporary presiding officer shall be selected by the membership.
- b. The presiding officer shall neither introduce nor second a motion.
- c. A motion shall require a simple majority of those present to pass.
- d. Any motion shall be in order as long as no previous motion is on the floor.
- e. Minutes shall be taken at all open sessions of the Council. The minutes shall be made available for public inspection by the Board of Public Education, subject to reasonable regulation in the time and manner of inspection.
- f. The current edition of Robert's Rules of Order shall prevail on questions of parliamentary procedure.

2. The regular order of business shall be as follows:

1. Call to order
2. Roll Call
3. Approval of the minutes of the preceding meeting
4. Agenda adoption
5. Agenda
6. Date and place of next meeting
7. Adjournment

3. An agenda shall set the structure for meetings of the Council.

- a. A tentative agenda shall be prepared as the last item of business by the Council at each regularly scheduled meeting.
- b. The tentative agenda may be modified by the membership through written notice at least 20 days prior to the meeting, at which time the tentative agenda, as modified, becomes the proposed agenda.
- c. The proposed agenda shall be included with the written notice of meeting required in Section C of this article.

- d. Persons or organizations desiring to address the Council may be placed on the proposed agenda by making a written request to a member. The Council member will present the request to the chair to be considered at the time of approval of the proposed agenda.
- e. The proposed agenda becomes the approved agenda by a majority vote of Council members at the beginning of the meeting.
- f. Whenever possible, support materials for the agenda shall be in graphic and/or written form and readily available to the membership.

ARTICLE V. ORGANIZATION

Section A. Officers.

- 1. The Council shall select, by majority vote, a chair and vice-chair from its appointed members annually during the spring meeting of each year.
- 2. The term of elective office shall be for one year and an officer may not serve more than two consecutive years.
- 3. The chair shall be the presiding officer and shall preside over all regular, special, and public meetings of the Council. The vice-chair shall perform the functions of the chair in the absence of the chair.

Section B. Committees.

- 1. At the beginning of the chair's term, and as vacancies occur, the chair shall, with concurrence of a majority of the Council, appoint the committee chairs.
 - a. The Pre-Professional Preparation and Development Committee will initiate studies and recommendations on precertification training and education requirements for teachers, administrators and specialists.
 - b. The Licensure and Endorsement Committee will initiate studies and recommendations on types and alignments of certification and endorsements.
 - c. The Montana Commission on Teaching will address issues critical to Montana's teaching profession in accordance with the Montana partnership agreement between the CSPAC and the National

Commission on Teaching America's Future. The Board of Public Education will administer funds allocated to the Montana Commission on Teaching.

2. The chair of the Montana Commission on Teaching must be a CSPAC member.
3. The Chair may appoint Special Committees as needed that will allow in-depth study of issues that are the responsibility of the standing committees.
4. The Executive Committee shall consist of the chair and vice-chair. The Executive Committee shall be responsible for presenting budgeting proposals to the Council and to the Board of Public Education. The Executive Committee shall be responsible for performing other duties as assigned by the chair or Council.
5. The committees will meet at times agreed upon by the majority of the committee. The Council Chair and Executive Secretary of the Board of Public Education shall be informed of the purpose, time and place of all committee meetings.

ARTICLE VI. ASSISTANCE

The Council may request research, administrative, and clerical staff assistance from the Board of Public Education.

ARTICLE VII. COMMUNICATIONS

These bylaws may be added to or amended by a two-thirds majority vote of the entire Certification Standards and Practices Advisory Council provided that the proposed amendment is sent in writing to all members of the Certification Standards and Practices Advisory Council at least seven days in advance.

Montana Code Annotated - 2007

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2-15-122. Creation of advisory councils. (1) (a) A department head or the governor may create advisory councils.

(b) An agency or an official of the executive branch of state government other than a department head or the governor, including the superintendents of the state's institutions and the presidents of the units of the state's university system, may also create advisory councils but only if federal law or regulation requires that the official or agency create the advisory council as a condition to the receipt of federal funds.

(c) The board of public education, the board of regents of higher education, the state board of education, the attorney general, the state auditor, the secretary of state, and the superintendent of public instruction may create advisory councils, which shall serve at their pleasure, without the approval of the governor. The creating authority shall file a record of each council created by it in the office of the governor and the office of the secretary of state in accordance with subsection (9).

(2) Each advisory council created under this section must be known as the "... advisory council".

(3) The creating authority shall:

(a) prescribe the composition and advisory functions of each advisory council created;

(b) appoint its members, who shall serve at the pleasure of the creating authority; and

(c) specify a date when the existence of each advisory council ends.

(4) Advisory councils may be created only for the purpose of acting in an advisory capacity, as defined in [2-15-102](#).

(5) (a) Unless an advisory council member is a full-time salaried officer or employee of this state or of any political subdivision of this state, the member is entitled to be paid in an amount to be determined by the department head, not to exceed \$50 for each day in which the member is actually and necessarily engaged in the performance of council duties and to be reimbursed for travel expenses, as provided for in [2-18-501](#) through [2-18-503](#), incurred while in the performance of council duties. The maximum daily pay rate must be adjusted for inflation annually using the formula provided in [15-6-134\(2\)\(b\)\(ii\)](#) and (2)(b)(iii), except that the base income level and appropriate dollar amount must be \$50 a day.

(b) Members who are full-time salaried officers or employees of this state or of any political subdivision of this state are not entitled to be compensated for their service as members but are entitled to be reimbursed for travel expenses, as provided for in [2-18-501](#) through [2-18-503](#).

(6) Unless otherwise specified by the creating authority, at its first meeting in each year, an advisory council shall elect a presiding officer and other officers that it considers necessary.

(7) Unless otherwise specified by the creating authority, an advisory council shall meet at least annually and shall also meet on the call of the creating authority or the governor and may meet at other times on the call of the presiding officer or a majority of its members. An advisory council may not meet outside the city of Helena without the express prior authorization of the creating authority.

(8) A majority of the membership of an advisory council constitutes a quorum to do business.

(9) Except as provided in subsection (1)(c), an advisory council may not be created or appointed by a department head or any other official without the approval of the governor. In order for the creation or approval of the creation of an advisory council to be effective, the governor shall file in the governor's office and in the office of the secretary of state a record of the council created showing:

(a) the council's name, in accordance with subsection (2);

(b) the council's composition;

(c) the appointed members, including names and addresses;

(d) the council's purpose; and

(e) the council's term of existence, in accordance with subsection (10).

(10) An advisory council may not be created to remain in existence longer than 2 years after the date of its creation or beyond the period required to receive federal or private funds, whichever occurs later, unless extended by the appointing authority in the manner set forth in subsection (1). If the existence of an advisory council is extended, the appointing authority shall specify a new date, not more than 2 years later, when the existence of the advisory council ends and file a record of the order in the office of the governor and the office of the secretary of state. The existence of any advisory council may be extended as many times as necessary.

History: En. 82A-110 by Sec. 1, Ch. 272, L. 1971; amd. Sec. 10, Ch. 358, L. 1973; amd. Sec. 3, Ch. 51, L. 1974; amd. Sec. 56, Ch. 439, L. 1975; R.C.M. 1947, 82A-110; amd. Sec. 3, Ch. 83, L. 1989; amd. Sec. 4, Ch. 509, L. 1989; amd. Sec. 1, Ch. 119, L. 1991; amd. Sec. 72, Ch. 61, L. 2007; amd. Sec. 1, Ch. 66, L. 2007.

Provided by Montana Legislative Services

Highlights of the October 8, 2008 Sign Language Interpreters Standards Workgroup Meeting

The Certification Standards and Practices Advisory Council, along with the Office of Public Instruction, called together the Sign Language Interpreters' Working Group Meeting on October 8, 2008 at the OPI Certification Building Conference Room, 1201 11th Avenue in Helena, MT. Meeting attendees included: Douglas Reisig, Superintendent of Hellgate Public Schools and CSPAC Chairman; Bonnie Christensen, Vice President, Montana Registry of Interpreters for the Deaf; Char Harasymczuk, President, Montana Association for the Deaf; Steve Gettel, Superintendent, Montana School for the Deaf and Blind; Vern Beffert, Director, Park County Cooperative; Pete Donovan, Administrative Officer to CSPAC; Tim Harris, Director of Special Education for OPI; Missy Grinnell and Sheryl Lute, interpreters from MRID; and Anneliese Warhank, CSPAC Administrative Assistant. Mary Morrison, Associate Director, PEPNet-West U of M, joined the meeting via conference call from 10:30 a.m. to 11:00 a.m.

Overview of Agenda Material – Mr. Pete Donovan and Ms. Mary Morrison

The group decided to hold off on looking at the material Ms. Morrison provided until she could join them via conference call. The group talked about the number of Montana residents that have taken the Educational Interpreter Performance Assessment (EIPA) over the past 12 years. They were interested in how an individual can improve their score in a 2-3 year span. Northern Colorado University offers a distance learning program at a rate of ~\$7000/3 year program. OPI has helped people pay for the costs in the past and there are options of working for three years for tuition reimbursement. The program requires a score of 2.0 on the EIPA, but they offer tutoring for those who miss the minimum requirement initially. Mr. Gettel thought it might be a good idea to have a program specific for the handful of interpreters that come from Montana every year.

Additional Material Discussion – Mr. Pete Donovan

Mr. Donovan explained that before placing the language into Administrative Rules of Montana (ARM) format, the group would have to review the rules, discuss the proficiency on the EIPA, and look at the potential access to training. The group moved onto review each of the purposed rules Dr. Reisig wrote out into 7 components prior to the meeting.

1) The different levels an interpreter can be certified at (elementary, secondary...) were brought up and the group decided although there are different levels, the knowledge and skills of an interpreter needs to be the same regardless of grade level of interest. Because of this, the group chose to keep the language the same. Mr. Harris mentioned that Ms. Maralyn Pearson suggested changing the language to say an individual needed to score a 3.5 *or higher* on the EIPA. Ms. Christensen brought up the issue of substitutes. Dr. Reisig said he could add language to place time limits on substitutes since there have been cases in the past where a school will hire a substitute for the maximum amount of days, let them go for a day, then rehire them. Although this was seen as an issue, Video Remote Interpreters is an excellent alternative to a substitute

who is not proficient at an interpreter. VRI transmits a video of an interpreter for a hearing impaired student. The only concern for VRI would be the cost since the interpreter is in Seattle.

2) Some were concerned about how a school district would prove an interpreter was actively working to improve their EIPA score. Mr. Harris said it should be much like a teacher working on an endorsement and therefore should be reported in the same way.

3) Although 3.5 is not the desired score the group would like interpreters in Montana to earn, it is a good starting point considering the scores interpreters in the state are getting at the moment (only about half of the 59 Montana's who have taken the EIPA in the past 12 years have a 3.5 or higher). Ms. Christensen said we should look at a 3.5 like a provisional teaching certificate, meaning they should work to improve in order to have all the qualifications. OPI and the schools, along with interaction with the deaf community, should all encourage the interpreter to improve. Interpreters also have access to training material from MRID. Mr. Gettel said these resources should be made well know to interpreters. Mr. Donovan suggested specifying what license was being referred to in the statement "four (4) years from the date that the individual has been initially licensed." Dr. Reisig also said should add "demonstrate competency" and "refer to section one" to avoid confusion with "evidence of improvement."

4) The two year requirement was seen as an acceptable time span for improvement. It was suggested however, to set a time limit for those who hadn't reached minimum requirements to begin with. "Instructor" was removed in the statement "sign language interpreter instructor services." "Educational" was added to "in need of educational sign language interpreter."

5) It was made clear that both MAD and MRID have no authority to certify anyone. Ms. Christensen suggested the Registry of Interpreters of the Deaf, stating they have a list of interpreters working in the state. RID would be the right organization to go to for a nationally certified interpreter. It was also suggested to remove special education teachers from the rule since they, as well as teachers of the deaf, don't need to know sign language. It was decided to take out "Montana Association of the Deaf, and/or the Montana Registry of Interpreters for the Deaf, and/or similar organization" and replace with "nationally certified." After much discussion, including a vote to remove all of #5, the group voted to combine #4 with #5.

6) After much discussion, it was decided to state an interpreter needs at least 16-20 hours of professional hours as part of proof they are continuing their education to remain eligible.

7) The group decided to strike the term "in conjunction with the Montana Registry of Interpreters for the Deaf."

Discussion of Next Steps

Dr. Reisig said he will revise the proposed rules with the changes suggested at the day's meeting. He will then email the revised document to the rest of the group for review.

Set Date for Next Meeting

The next meeting date has been set for Friday, November 14th, from 10 a.m. to 3 p.m. at the OPI Licensure Office, 1201 11th Ave.

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

PRESENTATION: School Wellness Report

PRESENTER: Cathy Kendall
Health Enhancement Division
Office of Public Instruction

OVERVIEW: For several years the OPI has collaborated with the MTSBA and BPE through the Healthy Schools Network to support health and wellness initiatives. During 2007 and 2008 we have been involved with the Montana Team Asthma project to inform and provide technical assistance to school districts to encourage creation of asthma-friendly environments. The verbal report will describe the completed activities and the plans for the next 12-18 months. The second topic will address indoor air quality and the potential for providing technical assistance and resources to schools through partnership with the Children's Environmental Health Network, Department of Environmental Quality and the federal Environmental Protection Agency. This information will be presented by the Healthy Schools Network: Bob Vogel, Steve Meloy and Cathy Kendall.

REQUESTED DECISION(S): none

OUTSTANDING ISSUE(S): n/a

RECOMMENDATION(S): Informational

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

- PRESENTATION:** Administrative Rules of Montana
Chapter 57: Educator Licensure
Five-Year Review
- PRESENTER:** Kim Warrick, OPI/CSPAC
Peter Donovan, BPE/CSPAC
Office of Public Instruction
- OVERVIEW:** Every five years, per Administrative Rule 10.57.101, the Board of Public Education is required to undertake a comprehensive review of the Rules governing Educator Licensure. The document presented represents the work of a team of people from every aspect of education.
- REQUESTED DECISION(S):** Information Item Only
- OUTLYING ISSUE(S):** None
- RECOMMENDATION(S):** Thoughtful Adoption of Requested Changes

Administrative Rules of Montana Education Chapter 57, Educator Licensure Comprehensive Review August 2006 through October 2008



Steering Committee:

Kim Warrick, Chair of Licensure CSPAC, OPI
Peter Donovan, Administrative Officer, CSPAC, BPE
Elizabeth Keller, Educator Licensure Manager, OPI

Contributors

MT Association of School Psychologists: Ann Verploegen	Carroll College: Lynette Zuroff, Jonathan Matthews
MEA/MFT: Eric Feaver, Marco Ferro, Erik Burke	Montana State University: Larry Baker, Joanne Erickson, Rich Shaffer
MT Rural Education Association: Dave Puyear	Montana State University-Billings: Mary Susan Fishbaugh, Bonnie Jones-Graham
MT Small Schools Alliance: Claudette Morton	Montana State University-Northern: Jim Longin Mark Allen
MT School Boards Association: Lance Melton, Bob Vogel, Joe ??	Rocky Mountain College: Barbara Vail
School Administrators of Montana: Darrell Rud	Salish-Kootenai College: Cindy O'Dell
Board of Public Education: Steve Meloy, Anneliese Warhank, Carol Will	University of Great Falls: Angel Turoski, Amy Gillespie
Office of Public Instruction: Linda McCulloch, State Superintendent of Schools; Bud Williams, Kathleen Magone, Linda Peterson, David Huff, TJ Eyer, Brad King, Don Michalsky, Renee Harris, Diana Fiedler, Megan Anderson, Lorri Weiss, Bekki Flanagan	University of Montana: Roberta Evans, William McCaw, Brenda Hanson, Kristine Murphy, Margaret Beebe-Frankenberger, Greg Macheck University of Montana-Western: Karl Ulrich, Mike Miller, Tracy Grazley

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Existing Rule	Comment
<p>101 Review</p> <p>(1) By authority of Article X of the Montana Constitution the board of public education exercises general supervision over the public school system and such other public educational institutions as may be assigned by law. By authority of 20-4-102, MCA the board of public education adopts policies for the issuance of teacher licenses.</p> <p>(2) The board regularly shall consider recommendations for revision of the policies at any time it deems necessary. Notwithstanding any changes made in any five-year period, every five years the board shall have made a comprehensive review of licensure policies to insure that such policies are meeting the needs of the state.</p>	<p>With this review cycle complete in March of 2009, the next review will most likely begin Fall of 2013.</p>

Existing Rule	Proposed Language	Comment
<p>The following definitions apply to this chapter.</p> <p>(1) "Acceptable evidence" means current official transcripts, portfolio and such other data as may be deemed necessary by the board of public education and/or the superintendent of public instruction.</p>	<p>(1) "Acceptable evidence" means current official transcripts, portfolio and such other data as may be deemed necessary by the board of public education and/or the superintendent of public instruction.</p>	
<p>(2) "Accredited" refers to approval (accreditation) by the national council for the accreditation of teacher education (NCATE) and/or approval by a state board of education.</p>	<p>(2) "Accredited" refers to approval (accreditation) by the national council for the accreditation of teacher education (NCATE) and/or approval by a state board of education.</p>	
<p>(3) "Accredited professional educator preparation program" means a program for teacher preparation accredited by NCATE and/or a state board of education. Those persons who enrolled in a regionally accredited teacher preparation program or master's degree program prior to January 1, 2003 will be allowed to receive licensure based on a degree from such program.</p>	<p>(3) "Accredited professional educator preparation program" means: (a) an educator preparation program accredited by NCATE; or (b) an educator preparation program approved (accredited) by a state board of education or a state agency. In circumstances where the accrediting body is a state board of education or a state agency, the Montana Board of Public Education has the discretion to determine whether such accreditation ensures that the standards are substantially equivalent or greater than the standards required in Montana.</p>	<p>No conceptual change.</p>
<p>(4) "Accredited specialist program" means a program for the preparation of specialists accredited by a national professional accrediting body and/or approval by a state board of education or an equivalent.</p>	<p>(4) "Accredited specialist program" means: (a) a program for the preparation of specialists accredited by a national professional accrediting body; or (b) a program for the preparation of specialists approved by a state board of public education or a state agency. In circumstances where the accrediting body is a state board of education or a state agency, the Montana Board of Public Education has the discretion to determine whether such accreditation ensures that the standards are substantially equivalent or greater than the standards required in Montana.</p>	<p>No conceptual change.</p>
<p>(5) "Appropriate endorsements" are those subject fields such as English, mathematics, science, social studies, etc. identified by the board of public education.</p>		
<p>(6) "Appropriate grade level(s)" means elementary, secondary or other levels as defined by the board of public education.</p>		
<p>(7) "Appropriate official" means the superintendent of public instruction, the dean of the school of education or another official designated by them.</p>		

Existing Rule	Proposed Language	Co.
<p>(8) "Certification" means licensure of an educator/ specialist, as issued by the state of Montana, based on completion of a teacher, administrator or specialist program of an accredited college/university. Certification includes grade level(s), endorsement(s) and classification.</p>		Important definition because Montana Code Annotated uses the term "certification".
<p>(9) "College credit" means credit received for completion of a course from an accredited college. College credits are counted as one quarter credit being equal to 10 clock hours, or one semester credit being equal to 15 clock hours. One semester credit is equivalent to one and one-half quarter credits and one quarter credit is equivalent to two-thirds semester credit.</p>		
<p>(10) "Dual credit-only postsecondary faculty" means: (a) Qualified faculty employed by a regionally accredited postsecondary institution who: (i) meet all qualifications for faculty set forth by the Montana Board of Regents or the regional accreditation organization, and the employing institution; and (ii) have entered into a contractual employment relationship with the employing institution to assume formal teaching responsibilities for the course offered for dual credit. (b) The regionally accredited postsecondary institution shall have hired the applicant through a process that includes all of the following: (i) reference checks; (ii) verification of the educational attainment level and experience appropriate and required for the discipline and the institution; and (iii) compliance with the prevailing institution, system, and state policies, regulations, and laws. (c) In addition to any postsecondary teaching assignments, an individual licensed as a dual credit-only postsecondary faculty pursuant to ARM 10.57.437 is limited to teaching dual credit courses in their endorsed area to Montana high school students.</p>		
<p>(11) "Elementary endorsement" means the holder is authorized to teach in grades kindergarten through eight.</p>		
<p>(12) "Endorsement" means an official indication on a license of the subject area(s) and/or specialized program area(s) for which the holder of the license is authorized to practice in Montana accredited schools.</p>		

Existing Rule	Proposed Language	Comment
<p>(13) "Lapsed license" means that a license is considered lapsed if:</p> <p>(a) the holder has not earned the required number of renewal units during the term of the license (units earned through August 31 immediately following the expiration date of a license also shall be considered for renewal); or</p> <p>(b) the holder has earned the required number of renewal units during the term of the license but has not renewed the license by June 30 following the year of expiration.</p>		
<p>(14) "License" or "licensure" means a certificate issued or applied for under 20-4-101, et seq., MCA.</p> <p>(15) "Minimal education licensure requirements" means:</p> <p>(a) a baccalaureate degree from a regionally accredited institution of higher education;</p> <p>(b) six semester credits in any coursework under a department of education from an accredited education preparation program either in Montana or elsewhere; and</p> <p>(c) verification of student teaching or one year of teaching experience in an elementary and/or secondary school or school district either in Montana or elsewhere</p>	<p>15) "Minimal education licensure requirements" means:</p> <p>(a) a baccalaureate degree from a regionally accredited institution of higher education;</p> <p>(b) six semester credits in any coursework under a department of education from an accredited education preparation program either in Montana or elsewhere; and</p> <p>(c) verification of student teaching or one year of teaching experience in an elementary and/or secondary school or school district either in Montana or elsewhere or eligibility for a Class 5 alternative license to complete this requirement.</p>	<p>We license "educators" not "education".</p> <p>Added last "or eligibility..." to allow those Class 5 applicants needing to complete a program to be eligible for licensure (i.e. NPTT participants).</p>
<p>(16) "Regional accrediting agency" means one of the following accrediting associations:</p> <p>(a) middle states association of schools and colleges;</p> <p>(b) New England association of schools and colleges;</p> <p>(c) north central association of schools and colleges;</p> <p>(d) northwest commission on colleges and universities;</p> <p>(e) southern association of schools and colleges; and</p> <p>(f) western association of schools and colleges.</p>		
<p>(17) "Regionally accredited institution" means an institution of higher education accredited by one of the regional accrediting agencies specified in (16).</p>		
<p>(18) "Secondary level endorsement" means the holder is authorized to teach in grades 5-12 specifically in the subject field endorsement. Those applicants who have completed a secondary level teacher preparation program shall be granted a 5-12 level license.</p>		

Existing Rule	Proposed Language	Comments
	<p>(19) "Supervised teaching experience" means teaching experience while under the supervision of an accredited professional educator preparation program and is identified on a university transcript as field experience, internship, practicum or student teaching.</p>	<p>Added to clarify what Montana means by "student teaching"—it must be supervised. Some alternative programs do not include a supervised experience on the documentation of their program.</p>
<p>(19) "Year of administrative experience" means employment during a school fiscal year as a licensed member of a supervisory or administrative staff.</p>	<p>(1920) "Year of administrative experience" means employment in an accredited school during a school fiscal year as a licensed member of a supervisory or administrative staff. The experience required must be obtained in a school organization consistent with Montana's K-12 pattern. Experience gained prior to basic eligibility for initial licensure is not considered. Any individual wishing to have their experience as a County Superintendent considered as "administrative" experience must provide evidence of the following: (a) they possessed a Class 3 Administrative License for the time as County Superintendent that they are requesting to be considered for administrative experience; and (b) the school(s) they are claiming to hold or have held supervisory responsibilities over have noted there is no superintendent or principal by having the School Board Chair sign the school's Annual Data Collection report.</p>	<p>Adding experience as a County Superintendent to meet "administrative experience" requirement.</p>
<p>(20) "Year of teaching experience" means employment during a school fiscal year as a licensed member of an instructional staff.</p>	<p>(2021) "Year of teaching experience" means employment in an accredited school during a school fiscal year as a licensed member of an instructional staff. The experience required must be obtained in a school organization consistent with Montana's K-12 pattern. Experience gained prior to basic eligibility for initial licensure is not considered.</p>	<p>2nd sentence is moved from 10.57.204</p>
<p>(21) "Year of validity" means the full year of a teaching license. All licenses are validated July 1 through June 30.</p>	<p>(2122) "Year of validity" means the full year of a teaching license. All licenses are validated July 1 through June 30.</p>	

104 Student Teaching	Existing Rule	Suggested Change	Comment
	<p>(1) Persons seeking initial licensure must successfully complete a supervised teaching experience either as part of an accredited professional educator preparation program or successfully complete one year of teaching experience in a state accredited elementary and/or secondary school or school district either in Montana or elsewhere.</p>		<p>Moved to 201, General Provisions</p>
107 Emergency Authorizations	<p>(1) In accordance with 20-4-111, MCA, school administrators who have exhausted all possibilities for obtaining a licensed teacher may request that the superintendent of public instruction issue an emergency authorization of employment to the district to employ a person to teach in the emergency situation. The requirements and standards set forth below must be met to assure consideration of a request for an emergency authorization of employment:</p> <p>(a) The request for emergency authorization of employment must originate with the school district.</p> <p>(b) The position must have been advertised through the teacher placement offices of the Montana job service and the Montana university system far enough in advance to reasonably enable qualified applicants to submit applications and credentials and to be interviewed.</p> <p>(c) The individual for whom the emergency authorization is being sought:</p> <p>(i) shall have previously held a valid teacher or specialist license;</p> <p>(ii) shall hold a bachelor's degree related to the area for which the emergency authorization of employment is being sought; or</p> <p>(iii) shall provide acceptable evidence of cultural expertise related to the area for which the emergency authorization of employment is being sought.</p> <p>(d) The individual for whom the emergency authorization is being sought shall not have held a valid class 5 license within the year preceding the year for which emergency authorization of employment is being sought.</p> <p>(2) An emergency authorization of employment is valid for one year.</p>		

Existing Rule	Suggested Change	Comment
<p>109 Unusual Cases</p> <p>(1) The board of public education is aware that policy cannot cover all the special circumstances that can arise. Therefore, the superintendent of public instruction is authorized to exercise judgment in unusual cases and report any such actions to the board of public education on a regular basis.</p>		<p>Moved to 413, Endorsements on Class 1 and 2 Licenses.</p>
<p>110 Permissive Special Competency</p> <p>(1) A holder of a Montana teaching license may apply for a statement of specialized competency to appear on the license. A license holder may qualify for a statement of specialized competency by the completion of a minimum of 20-semester college credit hours or equivalency in a specific academic area as approved by the board of public education. Accredited areas of permissive specialized competency are early childhood education and gifted and talented education.</p>		
<p>112 Exchange Teachers</p> <p>(1) A class 5 license may be issued for one year to a teacher, administrator or specialist who is on an exchange program with a school district.</p>	<p>(1) A class 5 license may be issued for one year to a teacher, administrator or specialist who is on an exchange program with a school district or university, when the university-employed exchange teacher is assigned in the role of a Class 8 Dual Credit-Only Postsecondary Faculty.</p>	<p>Added the university piece to accommodate faculty exchange programs (e.g. Fulbright Scholars) who may teach dual credit courses.</p>

201 General Provisions To Issue All Licenses

Existing Rule	Suggested Change	Comment
<p>(1) Teacher, specialist, or administrator licenses are issued by the superintendent of public instruction to applicants who submit acceptable evidence of successful completion of a professional educator preparation program accredited by NCATE and/or a state board of education.</p> <p>(2) Applicants for initial licensure who meet the following qualifications to practice shall be licensed class 1, 2, 3, or 6 as appropriate:</p> <p>(a) individuals who have a current professional – not provisional or alternative - teacher, specialist, or administrator license from another state in an area that can be licensed in Montana. This section applies only to individuals who have completed an applicable accredited professional educator preparation program in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p> <p>(b) individuals who have graduated within the last five years from an accredited teacher, specialist, or administrator professional educator preparation program in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p>	<p>(1) Teacher, specialist, or administrator licenses are issued by the superintendent of public instruction to applicants who submit acceptable evidence of successful completion of an accredited professional educator preparation program accredited by NCATE and/or a state board of education.</p> <p>(a) individuals who have a current professional – not provisional or alternative - teacher, specialist, or administrator license from another state in an area that can be licensed in Montana. This section applies only to individuals who have completed an applicable accredited professional educator preparation program in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p> <p>(b) individuals who have graduated within the last five years from an accredited teacher, specialist, or administrator professional educator preparation program in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p> <p>(i) An applicant for initial class 1, 2, or 3 licensure whose degree is more than five years old and who does not have current out-of-state licensure must have earned six semester credits within the five-year period preceding the effective date of the license.</p> <p>(ii) An applicant for an initial class 6 license whose degree is more than five years old and who does not have current out-of-state licensure must have earned six graduate semester credits within the five-year period preceding the effective date of the license.</p>	<p>(i) and (ii) are moved from 220 (Recent Credit)</p> <p>Change in "recent credit" requirements changed to 6 semester credits from 8 to better align with semester calendar system. This change will also accommodate applicants from out of state for the Class 3 Administrator license who must take 3 semester credits each in Montana School Law and Montana School Finance (new requirement in subchapters 414 through 417.</p>
<p>(c) individuals who hold a current license from the national board for professional teaching standards in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p> <p>(d) individuals who currently hold a class 5 alternative license who meet one or more of the above three qualifications and have satisfied minimal education licensure requirements as defined in ARM 10.57.102.</p>	<p>individuals who hold a current license from the national board for professional teaching standards in an area that can be licensed in Montana and have satisfied minimal education licensure requirements as defined in ARM 10.57.102;</p> <p>(d) individuals who currently hold a class 5 alternative license who meet one or more of the above three qualifications and have satisfied minimal education licensure requirements as defined in ARM 10.57.102.</p>	

Existing Rule	Suggested Change	Comment
	<p>(e) individuals seeking initial class 1 or 2 licensure must verify completion of a supervised teaching experience either as part of an accredited professional educator preparation program or successfully complete one year of supervised internship in a state accredited elementary and/or secondary school or school district either in Montana or elsewhere.</p>	Moved from subchapter 104.
<p>(3) Applicants for initial class 4 licensure who have a current career and vocational/technical license from another state in an area that can be endorsed in Montana shall be licensed as class 4A, 4B, or 4C depending on the level of education and extent of training.</p>	<p>(3) Applicants for initial class 4 licensure who have a current career and vocational/technical license from another state in an area that can be endorsed in Montana shall be licensed as class 4A, 4B, or 4C depending on the level of education and extent of training.</p>	
	<p>(4) Applicants for initial Class 5 Alternative Licensure who meet the requirements ARM 10.57.424 and the appropriate section(s) of 10.57.425 through 10.57.432, may be licensed as appropriate.</p>	
	<p>(5) Applicants for initial Class 7 native American language and culture licensure shall meet requirements of Admin. R. Mont. 10.57.436.</p>	
	<p>(4) is now (6)</p>	
<p>(4) Applicants for initial Class 8 dual credit-only postsecondary faculty licensure shall meet requirements of ARM 10.57.437.</p>		
<p>(5) Applicants must meet all other nonacademic requirements for licensure in Montana.</p>	<p>(5) is now (7)</p>	

Existing Rule	Suggested Change	Comment
<p>(1) The National Child Protection Act of 1993, as amended, (codified at 42 United States Code sections 5119a and 5119c) (the "Act") authorizes a state and national criminal history background check to determine the fitness of an employee, volunteer, or other person with unsupervised access to children, the elderly, or individuals with disabilities. The background check contemplated herein shall be made pursuant to and with the support of the Act. The purpose of this rule is to support the superintendent of public instruction's duty to evaluate a provider's moral and professional character and to determine whether a provider, as defined herein and in the Act, has been convicted of a crime that bears upon the provider's fitness to have responsibility for the safety and well being of children.</p> <p>(2) As applied to the Act and used in this rule, the following definitions shall apply:</p> <p>(a) "authorized agency" means the Montana office of public instruction;</p> <p>(b) "identification document" means a document made or issued by or under the authority of the United States government, a state, political subdivision of a state, a foreign government, political subdivision of a foreign government, an international governmental or an international quasigovernmental organization which, when completed with information concerning a particular individual, is of a type intended or commonly accepted for the purpose of identification of individuals;</p> <p>(c) "national criminal history background check" means a report generated from the criminal history record system maintained by the United States federal bureau of investigation based on fingerprint identification or any other method of positive identification;</p> <p>(d) "provider" means those persons seeking educator licensure in Montana and listed in (3);</p> <p>(e) "qualified entity" means the superintendent of public instruction.</p> <p>(3) Except as otherwise provided for herein, each of the following persons (the "applicant") shall provide to the superintendent of public instruction information and material sufficient to obtain a fingerprint-based national criminal history background check (a "background check"):</p> <p>(a) any applicant for initial Montana educator licensure;</p> <p>(b) any person seeking emergency authorization of employment pursuant to 20-4-110, MCA and ARM 10.57.107; and</p> <p>(c) any applicant seeking to reinstate a lapsed, revoked, or suspended educator license.</p> <p>(4) The applicant shall bear the costs of the background check.</p>		
		<p>Changed to allow a school district or university to cover the cost if necessary.</p>

201A Background Check

Existing Rule

Suggested Change

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(5) The superintendent of public instruction shall not issue to an applicant a Montana educator license pursuant to 20-4-101, et seq., MCA, until the background check has been completed and the results of the background check have been delivered to and reviewed by the superintendent of public instruction.

(6) The superintendent of public instruction may accept the results of a background check conducted for the Montana university system or a private college or university in Montana of a student, provided the background check was completed no more than two years before the applicant submits a license application to the superintendent of public instruction

(6) The superintendent of public instruction may accept the results of a background check conducted for field experiences required by a professional educator preparation unit of the Montana university system or a private college or university in Montana of a student for employment in a public school or school district, provided the background check was completed no more than two years before the applicant submits a license application to the superintendent of public instruction

This change is to align Administrative Rule with an opinion concurred by the Montana Attorney General's Office and OPI Chief Legal Counsel detailed in a memo dated January 13, 2003, at time of implementation of the fingerprinting requirement.

(7) The superintendent of public instruction shall not request a background check of a provider hereunder unless the provider first provides a set of fingerprints and completes and signs a statement that:

- (a) contains the name, address, and date of birth appearing on a valid identification document of the provider;
- (b) the provider has not been convicted of a crime and, if the provider has been convicted of a crime, contains a description of the crime and the particulars of the conviction;
- (c) notifies the provider that the entity may request a background check hereunder;
- (d) notifies the provider of the provider's rights under (8); and
- (e) notifies the provider that prior to the completion of the background check the qualified entity may choose to deny the provider unsupervised access to a person to whom the qualified entity provides care.

(8) Each provider who is the subject of a background check is entitled to:

- (a) obtain a copy of any background check report; and
- (b) challenge the accuracy and completeness of any information contained in any such report and obtain a prompt determination as to the validity of such challenge before a final determination is made by the authorized agency.

(8) Each provider who is the subject of a background check is entitled to (a) obtain a copy of any background check report; and (b) challenge the accuracy and completeness of any information contained in any such report and obtain a prompt determination as to the validity of such challenge before a final determination is made by the authorized agency.

This change is to align with FBI rules. Individuals may obtain a copy of the report ONLY when denied employment due to the background check result.

201A	Existing Rule	Suggested Change	Comment
	<p>(9) The authorized agency shall:</p> <p>(a) upon receipt of a background check report lacking disposition data, conduct research in whatever state and local record keeping systems are available in order to obtain complete data; and</p> <p>(b) make a determination whether the provider has been convicted of, or is under pending indictment for, a crime that bears upon the provider's fitness to have responsibility for the safety and well being of children, the elderly, or individuals with disabilities and shall convey that determination to the qualified entity.</p> <p>(10) Conviction, including conviction following a plea of nolo contendere, a conviction in which the sentence is suspended or deferred, or any other adjudication treated by the court as a conviction, may be considered by the superintendent of public instruction in the certification process if the conviction was for a sexual offense, a crime involving violence, the sale of drugs, or theft, or any other crime meeting the criteria of Title 37, chapter 1, part 2, MCA.</p>	<p>(10) Conviction, including conviction following a plea of nolo contendere, a conviction in which the sentence is suspended or deferred, or any other adjudication treated by the court as a conviction, may be considered by the superintendent of public instruction in the certification-licensure process if the conviction was for a sexual offense, a crime involving violence, the sale of drugs, or theft, or any other crime meeting the criteria of Title 37, chapter 1, part 2, MCA.</p>	
	<p>(11) This rule shall be effective for persons applying for licensure on or after January 1, 2003.</p>		

Existing Rule	Suggested Change	Comment
<p>204 Experience Verification</p> <p>(1) The determination of appropriate educational experience shall be made by the superintendent of public instruction.</p> <p>(2) When teaching experience is required for a new license or endorsement, the majority of the experience required must be obtained in a school organization consistent with Montana's K-12 pattern.</p> <p>(3) When experience is required for a new license or endorsement, experience gained prior to basic eligibility for initial licensure is not considered.</p>		<p>Also added to Definitions, 102 (21)</p>
<p>209 Military Service Extension</p> <p>(1) The unexpired term of a valid teaching license held by a person engaged in teaching at the time that person is called into active military service shall be extended in proportion to the length of active military service. Official notification of the beginning and termination dates of active military service must be submitted on release from active duty to the superintendent of public instruction to secure such extension of licensure.</p> <p>(2) The unexpired term of a valid teaching license shall be extended one year for each year of active military service not to exceed five years. In calculating the unexpired term of a license for military extension purposes, an expired license year shall be any year in which a teacher has taught more than one-half of the school year.</p> <p>(3) The extension period of the unexpired term of any license becomes automatically effective on the previous July 1 of the year of termination of active military service. On expiration of this extension period, renewal requirements must be met for further licensure.</p>		

Existing Rule	Suggested Change	Comment
<p>(1) Requirements for renewal of Montana educator licenses are as follows:</p>		
<p>(a) Class 1, 3, and 7 licenses require 60 renewal units;</p>	<p>(a) Class 1 and 3, and 7 licenses require 60 renewal units;</p>	
<p>(b) Class 2 licenses require college credit and renewal units as follows:</p>		
<p>(i) three semester credits and 15 renewal units;</p>		
<p>(ii) four semester credits;</p>		
<p>(iii) four quarter credits and 20 renewal units;</p>		
<p>(iv) five quarter credits and 10 renewal units; or</p>		
<p>(v) six quarter credits;</p>		
<p>(c) Class 4 licenses require 60 renewal units. The requirements specific to each type of license are set forth in ARM 10.57.421, 10.57.422 and 10.57.423;</p>		
<p>(d) Class 6 licenses require college credit or renewal units as follows:</p>		
<p>(i) four graduate semester credits;</p>		
<p>(ii) six graduate quarter credits; or</p>		
<p>(iii) 60 renewal units.</p>		
	<p>(e) Class 7 licenses require 60 renewal units as verified by the tribe and as set forth in ARM 10.57.436.</p>	
	<p>(f) Class 8 licenses require 60 renewal units.</p>	
<p>(2) Participation in renewal activities is equivalent to the following renewal units:</p>		
<p>(a) one hour of attendance at a workshop = one renewal unit;</p>		
<p>(b) one quarter college credit = 10 renewal units;</p>		
<p>(c) one semester college credit = 15 renewal units.</p>		
<p>(3) Renewal activities used to renew all licenses must be:</p>	<p>(3) Renewal activities used to renew all licenses must be:</p>	<p>OPI receives direct requests and multiple inquiries requesting approval or appropriateness of courses for renewal. When the request might not be appropriate for the educator's license and endorsement, the existing definition is difficult to apply to deny an inappropriate request.</p>
<p>(a) a planned and structured experience;</p>	<p>(a) For activities other than (b) or (c) below:</p>	
<p>(b) of benefit to the license holder's professional development; and</p>	<p>(i) a planned and structured experience;</p>	
<p>(c) an exposure to a new idea or skill or an extension of an existing idea or skill; or</p>	<p>(ii) of benefit to the license holder's professional development as defined in 10.55.714; and</p>	
	<p>(iii) an exposure to a new idea or skill or an extension of an existing idea or skill;</p>	
	<p>(iv) comply with (6) and (7) below; or</p>	
<p>(d) the instruction of a relevant higher education course, based upon the academic credit of the course, by a Montana license holder who has achieved a graduate degree in an endorsed field of specialization; or</p>	<p>(d) is now (b)</p>	

215 Renewal Requirements

Existing Rule	Suggested Change	Col
<p>(e) the completion of the assessment process for national board licensure, or renewal of national board licensure, through the national board for professional teaching standards. Verification of completion of the national board assessment shall result in 60 renewal units. Renewal units earned may apply to renewal of an expiring license. Class 2 license holders may use national board renewal units in lieu of college course credits as required in (1). This process may also be used in lieu of any credits required to reinstate a lapsed license.</p>	<p>(e) is now (c)</p>	
<p>(4) All renewal units must be earned during the valid term of the license.</p>	<p>(4) All renewal units must be earned during the valid term of the license. Renewal units earned through August 31 immediately following the expiration date of a license shall also be considered for renewal.</p>	<p>Reiterated from Definitions, 102 (13).</p>
<p>(5) The license holder shall be solely responsible for retaining the renewal unit verification to be used in the application for license renewal.</p>		
<p>(6) Educators licensed in Montana who are living out of state and participate in another states' validated professional development activities other than college/university credit may use these renewal unit activities when the intent and structure of the process assures the meeting or exceeding of Montana renewal unit requirements for licensure.</p>		
<p>(7) Educators licensed in Montana who are living in state and who wish to participate in professional development activities offered by providers who have not been approved as a renewal unit provider pursuant to ARM 10.57.216 may apply to the state superintendent for approval prior to beginning the program.</p>		

216 Approved Renewal Activity	Existing Rule	Suggested Change	Rationale/Discussion/Comment
	<p>(1) Providers of professional development activities which verify acceptable renewal unit activities for license renewal are:</p> <ul style="list-style-type: none"> (a) state, regional or national accredited college and university programs, for which no application or prior approval is required; (b) accredited school districts, upon submission and approval of an application for status as a provider of professional development renewal unit credit; and (c) professional education organizations and government agencies (federal, state, tribal, county, city), upon submission and approval of an application for status as a provider of professional development renewal unit credit. <p>(2) Those school districts approved as providers of professional development may identify programs at locations other than their site of operation for renewal unit verification to be awarded by them. This may include out-of-state programs and conferences.</p>	<p>(1) Organizations wishing to offer professional development activities for the award of renewal units may apply for annual provider status to the superintendent of public instruction. Approval must be granted and completed prior to the award of renewal units by the provider and must be renewed July 1 of each year.</p> <p>(2) Organizations which may be approved for status as a provider of professional development for renewal unit credit, upon submission and approval of an application for status as a provider of professional development renewal unit credit, may include:</p> <ul style="list-style-type: none"> (a) regionally accredited college and university programs offering activities for units other than college credit; (b): <ul style="list-style-type: none"> (i) public school districts, or (ii) schools accredited by the board of public education not part of a public school district which is an OPI-approved renewal unit provider; and (c) government agencies (federal, state, tribal, county, city); and (d) other organizations providing professional development appropriate for educators in Montana's accredited K-12 schools. 	<p>The Superintendent receives requests from a wide variety of organizations. This is now "who" can be a provider.</p>

Existing Rule	Suggested Change	Rationale/Disc	Comment
<p>(3) Those entities approved by the superintendent of public instruction as providers of professional development programs are those applicants who agree to maintain a process in compliance with ARM 10.57.215 and this rule.</p> <p>(a) Approved providers must agree to report the activities undertaken as professional development for renewal unit awards annually to the superintendent of public instruction.</p> <p>(b) Approved providers must agree to submit to an audit of records conducted by the superintendent of public instruction. Records which must be maintained by the provider include:</p> <p>(i) the activity title and brief description;</p> <p>(ii) date(s) and location of program;</p> <p>(iii) program schedule and number of participants.</p> <p>(c) For all programs designated as professional development for the purpose of issuing renewal units to license holders, the provider shall prepare and issue completed renewal unit registration forms to eligible participants. This form shall be provided by the superintendent of public instruction and this form, or an approved facsimile, must be utilized for all renewal unit awards.</p>	<p>(3) Approved providers of professional development for the award of renewal units must agree to:</p> <p>(a) Provide activities deemed appropriate for educator license renewal in compliance with ARM 10.57.215 and 10.55.714;</p> <p>(b) Prepare and issue completed renewal unit registration forms to eligible participants. This form shall be provided by the superintendent of public instruction and this form, or an approved facsimile, must be utilized for all renewal unit awards.</p> <p>(c) Report the activities undertaken as professional development for renewal unit awards to the superintendent of public instruction. Annual provider status shall be continued upon complete reporting of all activities for the period of July 1 through June 30 of each year.</p> <p>(d) Submit to an audit of records conducted by the superintendent of public instruction. Records which must be maintained by the provider include:</p> <p>(i) the activity title and brief description,</p> <p>(ii) date(s) and location of program,</p> <p>(iii) program schedule and number of participants.</p> <p>(e) Maintain records of all professional development activities for which renewal unit awards are made for one year following the date of completion of the annual reporting requirement.</p>	<p>(3) is now what you must do if you are an annual provider.</p>	
<p>(4) Upon receipt of a complete and accurate annual report of professional development activities by the superintendent of public instruction on or before the deadline for submission, the provider status shall be continued.</p>		<p>Added in (3) (c).</p>	
<p>(5) The superintendent of public instruction shall annually provide a report to the board of public education, which shall include, at a minimum, a list of providers.</p>	<p>(5) is now (4)</p>		
<p>(6) Providers will be responsible for maintenance of records of all professional development activities for which renewal unit awards are made for one year following the date of completion of the annual reporting requirement.</p>		<p>Added in (3) (e).</p>	

Existing Rule		Comment
217 Appeal Process for Renewal Activity	(1) Decisions of the superintendent on matters of renewal unit activity or provider status may be appealed to the board of public education.	
218 Renewal Unit Verification	<p>(1) Applications to the superintendent of public instruction for license renewal shall include a listing of the activities completed for renewal as required by ARM 10.57.215. The educator is responsible for maintaining official documentation verifying completion of renewal activities during the term of the license.</p> <p>(2) The superintendent of public instruction may conduct an audit of any renewal applications submitted. Those persons selected for audit will be required to submit verification of meeting the professional development requirements through official documentation (official transcripts, original grade reports or original renewal unit certificates).</p> <p>(3) If an educator is unable to produce verification of renewal unit activities within 60 days from the date of the audit letter, the educator's license may be suspended or revoked by the board of public education.</p>	As of the 2008/2009 renewal, all licensees renewing are audited. This practice will continue indefinitely. A random audit 3 years ago revealed much misunderstanding and non-compliance with renewal requirements.

Existing Rule		Comment
220 Recent Credit	<p>(1) An applicant for initial class 1, 2, or 3 licensure whose degree is more than five years old and who does not have current out-of-state licensure must have earned eight semester credits within the five-year period preceding the effective date of the license.</p> <p>(2) An applicant for an initial class 6 license whose degree is more than five years old and who does not have current out-of-state licensure must have earned eight graduate semester credits within the five-year period preceding the effective date of the license.</p>	Moved to 201, General Provisions.

Existing Rule	Comment
<p>(1) The only endorsements on Montana teaching, administrative or specialist licenses are those approved by the board of public education. A major or a minor or the equivalent in the endorsement area is required.</p>	
<p>(2) Licenses are endorsed by the superintendent of public instruction for the appropriate level(s) and area(s) of preparation based on the college program completed.</p>	
<p>(3) Appropriate teaching areas acceptable for license endorsement include: agriculture, art, K-12, biology, business education, career and vocational/technical education endorsements as determined by the superintendent of public instruction, chemistry, computer science K-12, drama, earth science, economics, elementary education, English, French as a second language K-12, family and consumer sciences, French K-12, geography, German K-12, school counseling K-12, health, history, history-political science, industrial arts, journalism, Latin K-12, library K-12, marketing, mathematics, music K-12, other language K-12, physical education and health K-12, physical science, physics, political science, psychology, reading K-12, Russian K-12, science (broadfield), social studies (broadfield), sociology, Spanish K-12, special education P-12, speech communication, speech-drama, technology education, trade and industry, and traffic education K-12.</p>	<p>Moved to 412, to better describe endorsements available on Class 1 and 2 licenses.</p>
<p>(4) Appropriate career and vocational/technical education areas acceptable for endorsement on the class 4 license include but are not limited to: automotive technology, welding, auto body, industrial mechanics, small engines, heavy equipment operations, electronics, horticulture, agriculture mechanics, building trades, building maintenance, culinary arts, metals, drafting, computer information systems, graphic arts, aviation, health occupations, machining, and diesel mechanics.</p>	<p>Moved to 420 to better describe endorsements available on Class 4 licenses.</p>
<p>(5) Appropriate administrative areas acceptable for license endorsement include: elementary principal, secondary principal, K-12 principal, K-12 superintendent and supervisor.</p>	<p>Moved to 413 to better describe endorsements available on Class 3 licenses.</p>
<p>(6) Appropriate specialist areas acceptable for license endorsement are school psychologist and school counselor.</p>	<p>Moved to 433 to better describe endorsements available on Class 6 licenses.</p>
<p>(7) Both elementary and secondary preparation, including student teaching or university supervised teaching experience are required for endorsement in any approved K-12 endorsement area. The K-12 endorsement areas outlined in (3) may also be endorsed at the elementary or secondary level depending on the verified level of preparation.</p> <p>(a) A class 1 or 2 license may be endorsed in special education P-12 with program preparation at the elementary or secondary levels, or a balanced K-12 program of comparable preparation.</p> <p>(b) The balanced K-12 license level option is available through Montana board of public education approved special education programs for those individuals with:</p> <p>(i) a minimum of bachelor's degree completed, and</p> <p>(ii) verified completion of an out-of-state state approved special education program which includes student teaching or university supervised teaching experience.</p> <p>(c) completion of an accredited professional educator preparation program in any disability area shall result in a special education endorsement.</p> <p>(8) Applicants with graduate degrees in an endorsable field of specialization may use experience instructing in relevant higher education courses as credit in that endorsement area for licensure.</p>	<p>Moved to 412 to better describe endorsements available on Class 1 and 2 licenses.</p>
<p>(9) An endorsement may be dropped from a teaching license at the end of the valid term of the license if minimum licensure requirements (major and minor or extended major) are met without that endorsement.</p>	<p>(9) is now (3)</p>

Existing Rule	Suggested Change	Comment
<p>(1) A class 2 standard teacher's license shall be valid for a term of five years.</p> <p>(2) To obtain a class 2 standard teacher's license an applicant must have a bachelor's degree and have completed an accredited professional educator preparation program.</p>	<p>(2) To obtain a class 2 standard teacher's license an applicant must submit verification of all of the following:</p> <p>(a) meeting or exceeding the minimum educator licensure requirements in ARM 10.57.102 (14);</p> <p>(b) completion of an accredited professional educator preparation program; and</p> <p>(c) qualification for one or more endorsements as outlined in 10.57.412.</p>	
<p>(3) A class 2 standard teacher's license shall be renewable pursuant to the requirements of ARM 10.57.215.</p> <p>(4) A lapsed class 2 standard teacher's license may be reinstated by showing verification of:</p> <p>(a) 60 renewal units, 40 of which must be earned by college credit, earned during the five-year period preceding the validation date of the new license; or</p> <p>(b) 120 renewal units, 80 of which must be earned by college credit, earned during the nine-year period preceding the validation date of the new license.</p>	<p>(4) A lapsed class 2 standard teacher's license may be reinstated by showing verification of: (a) 60 renewal units, 40 of which must be earned by college credit, earned during the five-year period preceding the validation date of the new license; or (b) 120 renewal units, 80 of which must be earned by college credit, earned during the nine-year period preceding the validation date of the new license.</p>	<p>The Review Team agreed to remove the 9-year option for reinstatement from all classes of license.</p>
<p>(1) A class 1 professional teacher's license shall be valid for a period of five years.</p> <p>(2) To obtain a class 1 professional teacher's license an applicant must have:</p> <p>(a) a master's degree or one year of study consisting of at least 30 graduate semester credits beyond the bachelor's degree in professional education or an endorvable teaching area(s) from an accredited college or university; and</p> <p>(b) verification of three years of successful teaching experience or the equivalent.</p>	<p>(2) To obtain a class 1 professional teacher's license an applicant must submit verification of all of the following:</p> <p>(a) eligibility for the class 2 standard teacher's license as set forth in 10.57.410;</p> <p>(b) a master's degree in professional education or an endorvable teaching area(s) from an accredited college or university; and</p> <p>(c) three years of successful teaching experience as defined by 10.57.102(20).</p>	<p>Existing language did not clearly say an applicant must be eligible for a Class 2 license.</p>
<p>(3) A class 1 professional teacher's license shall be renewable pursuant to the requirements of ARM 10.57.215.</p> <p>(4) A lapsed class 1 professional teacher's license may be reinstated by showing verification of:</p> <p>(a) 60 renewal units earned during the five-year period preceding the validation date of the new license; or</p> <p>(b) 120 renewal units earned during the nine-year period preceding the validation date of the new license.</p>	<p>(4) A lapsed class 1 professional teacher's license may be reinstated by showing verification of: (a) 60 renewal units earned during the five-year period preceding the validation date of the new license; or (b) 120 renewal units earned during the nine-year period preceding the validation date of the new license.</p>	<p>The Review Team agreed to remove the 9-year option for reinstatement from all classes of license.</p>

410 Class 2 Standard License

411 Class 1 Professional License

Existing Rule	Suggested Change	Comment
	<p>(1) Subject field endorsement must be in areas approved for endorsement by the board of public education.</p> <p>(2) Areas approved for endorsement on class 1 and 2 licenses include the following: agriculture, art K-12, biology, business education, chemistry, computer science K-12, drama, earth science, economics, elementary education, English, English as a second language K-12, family and consumer sciences, geography, school counseling K-12, health, history, history-political science, industrial arts, journalism, library K-12, marketing, mathematics, music K-12, physical education and health K-12, physical science, physics, political science, psychology, reading K-12, science (broadfield), social studies (broadfield), sociology, special education P-12, speech-communication, speech-drama, technology education, trade and industry, traffic education K-12 and world languages.</p> <p>(3) A license holder may qualify for a statement of specialized competency by the completion of a minimum of 20 semester college credit hours or equivalency in a specific academic area as approved by the board of public education. Approved areas of permissive specialized competency are early childhood education, gifted and talented education and technology in education.</p>	<p>Pieces of section 301, describing endorsements available on Class 1, 2 and 5 teaching licenses, are moved here. The only addition adds "World Languages" and removes each foreign language, to better align with ARM Chapter 55, Accreditation.</p>
	<p>(1) is now (4)</p> <p>(2) is now (5).</p>	
<p>(1) To obtain an elementary endorsement, an applicant must provide verification of completion of an accredited elementary teacher education program to include student teaching or university supervised teaching experience.</p> <p>(2) To obtain a secondary endorsement the applicant must provide verification of at least:</p> <p>(a) 16 semester credits in a professional educator preparation program, including student teaching or an appropriate college waiver; and</p> <p>(b) 30 semester credits in an approved major and 20 semester credits in an approved minor; or</p> <p>(c) 40 semester credits in an extended major.</p>		
<p>412 Class 1 and 2 Endorsements</p>		

Existing Rule	Suggested Change	Comment
<p>(3) To obtain a K-12 endorsement, the applicant must provide verification of training in both elementary and secondary curriculum:</p>	<p>(6) Both elementary and secondary preparation, including student teaching or university supervised teaching experience, are required for endorsement in any approved K-12 endorsement area. The K-12 endorsement areas outlined in (2) may also be endorsed at the elementary or secondary level depending on the verified level of preparation.</p> <p>(a) A class 1 or 2 license may be endorsed in special education P-12 with program preparation at the elementary or secondary levels, or a balanced K-12 program of comparable preparation.</p> <p>(b) The balanced K-12 license level option is available through Montana board of public education-approved special education programs for those individuals with:</p> <p>(i) a minimum of bachelor's degree completed, and</p> <p>(ii) verified completion of an out-of-state state approved special education program which includes student teaching or university supervised teaching experience.</p> <p>(c) completion of an accredited professional educator preparation program in any disability area shall result in a special education endorsement.</p>	<p>Moved from 301 (7).</p>
<p>(4) Subject field endorsement must be in areas approved for endorsement by the board of public education:</p>	<p>(7) Applicants with graduate degrees in an endorsable field of specialization may use experience instructing in relevant higher education courses as credit in that endorsement area for licensure.</p>	<p>Moved from 301 (8).</p>
		<p>Now (1) of this subchapter.</p>

Existing Rule	Suggested Change	Comment
<p>(1) A class 3 administrative license shall be valid for a period of five years.</p>	<p>(2) Appropriate administrative areas acceptable for license endorsement are the following: elementary principal, secondary principal, K-12 principal, K-12 superintendent, and supervisor.</p>	
<p>(2) To obtain a class 3 administrative license an applicant must provide verification of a master's degree in an accredited school administration program or the equivalent and must qualify for one of the endorsements set forth in ARM 10.57.414 through 10.57.419.</p>	<p>(3) To obtain a class 3 administrative license an applicant must hold at least the appropriate master's degree and qualify for one of the endorsements set forth in ARM 10.57.414 through 10.57.419.</p>	
<p>(3) A class 3 administrative license shall be renewed upon verification of 60 renewal units earned during the valid term of the license.</p>	<p>(34) A class 3 administrative license shall be renewed upon verification of 60 renewal units earned during the valid term of the license.</p>	
<p>(4) A lapsed class 3 administrative license may be reinstated by showing verification of:</p> <p>(a) 60 renewal units earned during the five-year period preceding the validation date of the new license; or</p> <p>(b) 120 renewal units earned during the nine-year period preceding the validation date of the new license.</p>	<p>(5) A lapsed class 3 administrative license may be reinstated by showing verification of (a) 60 renewal units earned during the five-year period preceding the validation date of the new license; or (b) 120 renewal units earned during the nine-year period preceding the validation date of the new license.</p>	<p>The Review Team agreed to remove the 9-year option for reinstatement from all classes of license.</p>

Existing Rule	Suggested Change	Comment
<p>414 Superintendent Endorsement</p> <p>(1) To obtain a superintendent endorsement an applicant must provide verification of:</p> <p>(a) an education specialist degree or doctoral degree in education leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3) and one year of administrative experience as an appropriately licensed principal or one year of a supervised board of public education approved administrative internship as a superintendent;</p> <p>or</p> <p>(b) a master's degree in education leadership or equivalent from an accredited professional educator preparation program as determined by the university system to include:</p> <p>(i) licensure/endorsement as a principal;</p> <p>(ii) one year of administrative experience as an appropriately licensed principal or one year of a supervised board of public education approved administrative internship as superintendent;</p> <p>and</p> <p>(iii) a minimum of 18 semester graduate credits, of which 12 must be beyond the master's degree, in the following content areas:</p> <p>(A) organizational leadership;</p> <p>(B) instructional leadership;</p> <p>(C) management to include finance, facilities, law and policy;</p> <p>(D) personnel and labor relations; and</p> <p>(E) community and board relations.</p>	<p>(1) To obtain a superintendent endorsement an applicant must provide verification of all of the following:</p> <p>(a) a minimum of 3 years of successful teaching experience as an appropriately assigned and licensed Class 1 or 2 teacher or Class 6 school counselor; and</p> <p>(b) a minimum of 18 semester graduate credits in a school administrator preparation program, of which 12 must be beyond the master's degree, in each of the following content areas:</p> <p>(i) organizational leadership;</p> <p>(ii) instructional leadership</p> <p>(iii) facilities planning and policy</p> <p>(iv) personnel and labor relations;</p> <p>(v) community and board relations; and</p> <p>(vi) policy development; and</p> <p>(c) successful completion of 3 semester credits of college coursework in Montana school law and 3 semester credits of college coursework in Montana school finance.</p> <p>(2) In addition to the requirements detailed in (1) above, every applicant must provide verification of either:</p> <p>(a) an education specialist degree or doctoral degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3); and</p> <p>(b) a minimum of one year of administrative experience as an appropriately licensed principal or one year of a supervised Board of Public Education approved administrative internship as a superintendent; or</p> <p>(c) a master's degree in educational leadership from an accredited school administrator preparation program or a master's degree in education from an accredited program; and</p> <p>(d) licensure and endorsement as a K-12 principal; and</p> <p>(e) a minimum of one year of superintendent administrative experience as defined in ARM 10.57.102 (20) or a minimum of one year of a supervised board of public education approved administrative internship as superintendent.</p>	<p>Please note 2 key additions to this section:</p> <p>Class 6 school counselors can now be eligible to become superintendents; and</p> <p>All superintendents will be required to take coursework in Montana School Law and Montana School Finance.</p> <p>Those coming from out of state will be eligible for a Class 5 Alternative license, giving them three years to complete those courses to meet eligibility for full licensure.</p>

Existing Rule	Suggested Change	Comment
<p>415 Elementary Principal</p> <p>(1) To obtain an elementary principal endorsement an applicant must provide verification of:</p> <p>(a) a minimum of three years of successful experience as an appropriately licensed and assigned teacher at the elementary level; and</p> <p>(b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102 (3); or</p> <p>(c) a master's degree from any accredited professional educator preparation program and a minimum of 24 graduate semester credits in the following content areas:</p> <p>(i) school leadership;</p> <p>(ii) instructional leadership to include supervision and elementary curriculum;</p> <p>(iii) management to include finance and law; and</p> <p>(iv) school and community relations.</p>	<p>(1) To obtain an elementary principal endorsement an applicant must provide verification of:</p> <p>(a) a minimum of three years of successful experience as an appropriately Class 1 or 2 licensed and assigned teacher or Class 6 school counselor at the elementary level; and</p> <p>(b) a master's degree in educational leadership from an accredited school administrator preparation program as defined in ARM 10.57.102 (3); or</p> <p>(c) a master's degree from an accredited professional educator preparation program and a minimum of 24 graduate semester credits from a school administration preparation program in the following content areas</p> <p>(i) school leadership;</p> <p>(ii) instructional leadership to include supervision and elementary curriculum;</p> <p>(iii) successful completion of 3 semester credits of college coursework in Montana school law and 3 semester credits of college coursework in Montana school finance; and</p> <p>(iv) school and community relations.</p>	<p>Please note 2 key additions to this section:</p> <p>Class 6 school counselors can now be eligible to become superintendents; and</p> <p>All superintendents will be required to take coursework in Montana School Law and Montana School Finance.</p> <p>Those coming from out of state will be eligible for a Class 5 Alternative license, giving them three years to complete those courses to meet eligibility for full licensure.</p>
<p>416 Secondary Principal</p> <p>(1) To obtain a secondary principal endorsement an applicant must provide verification of:</p> <p>(a) a minimum of three years of successful experience as an appropriately licensed and assigned teacher at the secondary level; and</p> <p>(b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3); or</p> <p>(c) a master's degree from any accredited professional educator preparation program and a minimum of 24 graduate semester credits in the following content areas:</p> <p>(i) school leadership</p> <p>(ii) instructional leadership to include supervision and secondary curriculum;</p> <p>(iii) successful completion of 3 semester credits of college coursework in Montana school law and 3 semester credits of college coursework in Montana school finance; and</p> <p>(iv) school and community relations.</p>	<p>(1) To obtain a secondary principal endorsement an applicant must provide verification of:</p> <p>(a) a minimum of three years of successful experience as an appropriately Class 1 or 2 licensed and assigned teacher or Class 6 school counselor at the secondary level; and</p> <p>(b) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3); or</p> <p>(c) a master's degree from any accredited professional educator preparation program and a minimum of 24 graduate semester credits in the following content areas:</p> <p>(i) school leadership</p> <p>(ii) instructional leadership to include supervision and secondary curriculum;</p> <p>(iii) successful completion of 3 semester credits of college coursework in Montana school law and 3 semester credits of college coursework in Montana school finance; and</p> <p>(iv) school and community relations.</p>	<p>Please note 2 key additions to this section:</p> <p>Class 6 school counselors can now be eligible to become superintendents; and</p> <p>All superintendents will be required to take coursework in Montana School Law and Montana School Finance.</p> <p>Applicants from out of state will be eligible for a Class 5 Alternative license, giving them three years to complete those courses to meet eligibility for full licensure.</p>

Existing Rule	Suggested Change	Comment
<p>417 K-12 Principal</p> <p>(1) To obtain a K-12 principal endorsement an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3);</p> <p>(b) full eligibility for an elementary or a secondary principal endorsement or current endorsement as a Montana elementary or secondary principal;</p> <p>(c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 School Counselor at any level within K-12; and</p> <p>(d) at least six graduate semester credits in educational leadership and curriculum at the elementary level, if eligible at the secondary level, or at least six graduate credits in educational leadership and curriculum at the secondary level, if eligible at the elementary level.</p>	<p>(1) To obtain a K-12 principal endorsement an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program as defined in ARM 10.57.102(3);</p> <p>(b) full eligibility for an elementary or a secondary principal endorsement or current endorsement as a Montana elementary or secondary principal;</p> <p>(c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 School Counselor at any level within K-12; and</p> <p>(d) at least six graduate semester credits in educational leadership and curriculum at the elementary level, if eligible at the secondary level, or at least six graduate credits in educational leadership and curriculum at the secondary level, if eligible at the elementary level.</p>	

Existing Rule	
<p>418 Supervisor</p> <p>(1) This administrative endorsement is issued in specific fields such as math, music, and school counseling, or in general areas such as elementary education, secondary education and curriculum development. This endorsement may be issued to applicants who submit verification:</p> <p>(a) of successful completion, at an accredited college or university, of a master's degree in the area requested for endorsement;</p> <p>(b) that the applicant meets eligibility requirements for a class 1 or class 2 teaching license endorsed in the field of specialization;</p> <p>(c) of three years of successful experience as an appropriately licensed and assigned teacher;</p> <p>(d) of at least 14 graduate semester credits in education or the equivalent to include:</p> <p>(i) general school administration;</p> <p>(ii) administration in the specific area to be endorsed;</p> <p>(iii) supervision of instruction;</p> <p>(iv) basic school finance; and</p> <p>(v) school law; and</p> <p>(e) of a supervised practicum/internship (minimum of four semester credits or appropriate waiver). The recommendation of the appropriate official(s) is required.</p>	

<p>419 Special Education Supervisor</p> <p>(1) This administrative endorsement is issued in the specific field of special education. This endorsement may be issued to applicants who submit verification of:</p> <p>(a) successful completion, at an accredited college or university, of a master's degree in special education or a master's degree in a special education related service field, i.e., school psychologist, speech-language pathologist, audiologist, physical therapist, occupational therapist, registered nurse, clinical social worker, or clinical professional counselor;</p> <p>(b) full licensure in the field of specialization;</p> <p>(c) three years of successful experience in an accredited school setting as an appropriately licensed and assigned teacher, or five years of successful experience in an accredited school setting as a fully licensed and assigned related services provider;</p> <p>(d) at least 14 graduate semester credits in education or the equivalent to include:</p> <p>(i) general school administration;</p> <p>(ii) administration in the specific area to be endorsed;</p> <p>(iii) supervision of instruction;</p> <p>(iv) basic school finance; and</p> <p>(v) school law; and</p> <p>(e) a supervised practicum/internship (minimum of four semester credits or appropriate waiver). The recommendation of the appropriate official(s) is required.</p>	
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Existing Rule	Suggested Change	Comment
<p>(1) A class 4 license is specific to career and vocational/technical education. There are three types of class 4 licenses—class 4A, 4B and 4C.</p> <p>(2) A class 4 license shall be valid for a period of five years.</p>	<p>(1) A class 4 license is specific to career and technical education and shall be valid for a period of five years.</p> <p>(2) There are three types of class 4 licenses:</p> <p>(a) A class 4A license shall be issued to individuals holding a valid Montana secondary level teaching license, but without an appropriate career and technical education endorsement;</p> <p>(b) A class 4B license shall be issued to individuals with at least a bachelor's degree, but who do not hold a valid Montana secondary level teaching license with the appropriate career and technical education endorsement.</p> <p>(c) A class 4C license shall be issued to individuals who hold at least a high school diploma or GED and meet the minimum requirements for endorsement.</p> <p>(3) A class 4 license shall be renewable pursuant to the requirements of ARM 10.57.215 and the requirements specific to each type of class 4 license:</p> <p>(a) Class 4A licenses (with a bachelor's degree) shall be renewable by earning 60 renewal units, 40 of which must be earned through college credit. Endorsement related technical studies may be accepted with prior approval. The first renewal must show evidence of renewal units earned in the following content areas:</p> <ul style="list-style-type: none"> (i) principles and/or philosophy of career and technical education; and (ii) safety and teacher liability. <p>(b) Class 4A licenses (with a master's degree) shall be renewable by earning 60 renewal units. The first renewal must show evidence of renewal units earned in the following content areas:</p> <ul style="list-style-type: none"> (i) principles and/or philosophy of career and technical education; and (ii) safety and teacher liability. <p>(c) Class 4B or 4C licenses shall be renewable by earning 60 renewal units, 40 of which must be earned through college credit. Appropriate coursework to renew a Class 4B or 4C license includes the following:</p> <ul style="list-style-type: none"> (i) principles and/or philosophy of career and technical education; (ii) curriculum and instruction in career and technical education; (iii) learning styles/teaching styles; including serving students with special needs; (iv) safety and teacher liability; (v) classroom management; (vi) teaching methods; (vii) career guidance in career and technical education; and (viii) endorsement related technical studies, with prior approval. 	<p>The title of this subchapter is changed to "Career and Technical Education". The word "Vocational" is deleted throughout the subchapter.</p> <p>For both renewing and reinstating the Class 4B and 4C licenses, the Review Team and the OPI CTAE Division believe in the value of coursework in pedagogy, enhanced where appropriate with technical studies. These licensees have not completed an accredited professional educator preparation program. The substantive change here requires those 4B and 4C licensees to present coursework in pedagogy at EVERY renewal.</p>

Existing Rule	Suggested Change	Comment
<p>(4) Recognized occupations eligible for a class 4 license shall be evaluated on an annual basis by the superintendent of public instruction. Current appropriate class 4 career and vocational/technical occupational areas are set forth in ARM 10.57.304(4). Endorsements not on the list of recognized occupations may be retained as long as the holder continues to renew the license.</p> <p>(5) A lapsed class 4 license may be reinstated by showing verification of:</p> <p>(a) 60 renewal units, 40 of which must be earned by college credit and/or technical studies if the licensee does not have a master's degree, earned during the five-year period preceding the validation date of the new license;</p> <p>(b) 120 renewal units, 80 of which must be earned by college credit and/or technical studies if the licensee does not have a master's degree, earned during the nine-year period preceding the validation date of the new license;</p> <p>(c) 60 renewal units earned during the five-year period preceding the validation date of the new license if the licensee has a master's degree; or</p> <p>(d) 120 renewal units earned during the nine-year period preceding the validation date of the new license if the licensee has a master's degree.</p>	<p>(4) A lapsed class 4 license may be reinstated by showing verification of the following:</p> <p>(a) for class 4A licenses:</p> <p>(i) if the licensee does not have a master's degree 60 renewal units, 40 of which must be earned by college credit or prior approved endorsement related technical studies, earned during the five-year period preceding the validation date of the new license; or</p> <p>(ii) if the licensee has a master's degree, 60 renewal units earned during the five-year period preceding the validation date of the new license.</p> <p>(b) for class 4B and 4C licenses, the licensee must verify completion of 4 semester credits of coursework in the following areas</p> <p>(i) principles and/or philosophy of career and technical education;</p> <p>(ii) curriculum and instruction in career and technical education;</p> <p>(iii) learning styles/teaching styles; including serving students with special needs;</p> <p>(iv) safety and teacher liability;</p> <p>(v) classroom management;</p> <p>(vi) teaching methods;</p> <p>(vii) career guidance in career and technical education;</p> <p>(viii) endorsement related technical studies, with prior approval.</p>	<p>Moved to 421.</p>

Existing Rule	Suggested Change	Comment
<p>New Language</p>	<p>(1) Recognized occupations eligible for a class 4 license shall be evaluated on an annual basis by the superintendent of public instruction. Appropriate career and technical education areas acceptable for endorsement on the class 4 license include but are not limited to the following: automotive technology, welding, auto body, industrial mechanics, small engines, heavy equipment operations, electronics, horticulture, agriculture mechanics, building trades, building maintenance, culinary arts, metals, drafting, computer information systems, graphic arts, aviation, health occupations, machining, diesel mechanics, videography, and theater arts. Endorsements not on the list of recognized occupations may be retained as long as the holder continues to renew the license.</p> <p>(2) To obtain an endorsement on a class 4 license, an applicant must provide the following:</p> <p>(a) verification of a minimum of 10,000 hours of documented work experience which may include apprenticeship training, documenting the knowledge and skills required in the specific trade in which they are to teach. Acceptable documentation is determined by the superintendent and may include, but is not limited to:</p> <ul style="list-style-type: none"> (i) work experience completed and verified by previous employers, to include a detailed description of the duties performed during employment; (ii) for self-employed individuals, examples of projects completed, letters of verification from clients or customers, profit and loss statements demonstrating the viability of the business or self employment; (iii) verification of teaching experience in the area requested for endorsement, accompanied by verification of substantial work experience in the area requested for endorsement; (iv) certificates of completion of appropriate technical programs or related college degrees and coursework, and industry certification (e.g. ASE, AWS); (b) for health occupations or computer information systems, an alternative to the above requirement of 10,000 hours work experience may be substituted, as approved by the superintendent of public instruction as follows: <ul style="list-style-type: none"> (i) for health occupations: <ul style="list-style-type: none"> (A) hold a Class 1 or 2 license with an endorsement in health or any of the science areas; (B) verification of participation in or completion of an approved internship program in a medical setting; and (C) successful completion of coursework in human biology and anatomy and physiology; OR (D) hold a current professional license or certificate in a related health occupation field. (ii) for computer information systems an individual may provide verification of completion of an approved technical program in a recognized training institution and hold a professional license or recognized industry standard certificate. <p>(3) A Class 4A, 4B or 4C career and vocational education license may be approved to teach traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the state superintendent.</p>	<p>Endorsement requirements are moved here with the license requirement language.</p> <p>KEY ADDITION: Class 4 licensees may hold the Traffic Education endorsement (see number 3).</p> <p>This "how" to get an endorsement on a Class 4 license. Existing rule is similar, but is broken down by 4A, 4B and 4C when the requirement is the same for all three.</p> <p>(2) (a) (i-iv) lists documentation acceptable to demonstrate the meeting or exceeding the 10,000 hour work experience requirement and clarifies teaching experience as acceptable IF enough work experience is also documented.</p> <p>Notable change: For those health or science teachers with a Class 1 or 2 license, we propose adding a route to the Class 4A license to give them to teach a health occupations course for vocational credit. See (2) (b) (i) (A-C).</p>

Existing Rule	Comment
<p>421 Class 4A</p> <p>(1) A class 4A license shall be issued to individuals holding a valid Montana secondary level teaching license, but without an appropriate career and vocational/technical education endorsement, and who meet the following minimum requirements:</p> <ul style="list-style-type: none"> (a) 10,000 hours of documented work experience or apprenticeship training equal to 10,000 hours in the specific trade in which they are to teach; (b) for computer information systems or health occupations, an alternative to the above requirement of 10,000 hours work experience may be substituted, as approved by the superintendent of public instruction as follows: <ul style="list-style-type: none"> (i) for health occupations an individual may hold a related health or science education endorsement, have completed an approved internship program in a recognized medical setting of a minimum of 200 hours (five weeks), and hold a current professional license or certificate; (ii) for computer information systems an individual may provide verification of completion of an approved technical program in a recognized training institution and hold a professional license or recognized industry standard certificate. (2) Class 4A licenses (with a master's degree) shall be renewable by earning 60 renewal units. The first renewal must show evidence of renewal units earned in the following content areas: <ul style="list-style-type: none"> (a) principles and/or philosophy of career and vocational/technical education; and (b) safety and teacher liability. <p>(3) Class 4A licenses (with a bachelor's degree) shall be renewable by earning 60 renewal units, 40 of which must be earned through college credit and/or technical studies. The first renewal must show evidence of renewal units earned in the following content areas:</p> <ul style="list-style-type: none"> (a) principles and/or philosophy of career and vocational/technical education; and (b) safety and teacher liability. 	<p>Language now embedded in 420 and 421.</p>

Existing R

Comment

- 422: Class 4B
- (1) A class 4B license shall be issued to individuals with a bachelor's degree, but who do not hold a valid Montana secondary level teaching license with the appropriate career and vocational/technical education endorsement.
 - (2) To obtain a class 4B license an individual must meet the following minimum requirements:
 - (a) 10,000 hours of documented work experience or apprenticeship training equal to 10,000 hours in the specific trade in which they are to teach, or
 - (b) for emerging occupations such as computer information systems (e.g., CISCO) or health occupations, an alternative to the above requirement of 10,000 hours work experience may be substituted as approved by the superintendent of public instruction as follows:
 - (i) verification of recognized industry standard certification or a professional license; and
 - (ii) 4,000 hours of documented work experience or apprenticeship training equal to 4,000 hours.
 - (3) Class 4B licenses (with a bachelor's degree) shall be renewable by earning 60 renewal units, 40 of which must be earned through college credit and/or technical studies. The first renewal must show evidence of renewal units earned in the following content areas:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles, including students with special needs; and
 - (d) safety and teacher liability.
 - (4) Class 4B licenses (with a master's degree) shall be renewable by earning 60 renewal units. The first renewal must show evidence of renewal units earned in the following content areas:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles, including students with special needs; and
 - (d) safety and teacher liability.
 - (5) A class 4B license shall be issued to individuals with a bachelor's degree, but who do not hold a valid Montana secondary level teaching license with the appropriate career and vocational/technical education endorsement:
 - (1) To obtain a class 4B license an individual must meet the following minimum requirements:
 - (a) 10,000 hours of documented work experience or apprenticeship training equal to 10,000 hours in the specific trade in which they are to teach, or
 - (b) for emerging occupations such as computer information systems (e.g., CISCO) or health occupations, an alternative to the above requirement of 10,000 hours work experience may be substituted as approved by the superintendent of public instruction as follows:
 - (i) verification of recognized industry standard certification or a professional license; and
 - (ii) 4,000 hours of documented work experience or apprenticeship training equal to 4,000 hours.
 - (2) Class 4B licenses (with a bachelor's degree) shall be renewable by earning 60 renewal units, 40 of which must be earned through college credit and/or technical studies. The first renewal must show evidence of renewal units earned in the following content areas:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles, including students with special needs; and
 - (d) safety and teacher liability.
 - (3) Class 4B licenses (with a master's degree) shall be renewable by earning 60 renewal units. The first renewal must show evidence of renewal units earned in the following content areas:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles, including students with special needs; and
 - (d) safety and teacher liability.

Existing Rule

Comment

- 423: Class 4C
- (1) A class 4C license shall be issued to individuals who hold at least a high school diploma or GED and meet the following minimum requirements:
 - (a) 10,000 hours of documented work experience or apprenticeship training equal to 10,000 hours in the specific trade in which they are to teach;
 - (2) The class 4C license shall be renewable by completing 60 renewal units, 40 of which must be earned through college credit and/or technical studies. Appropriate content areas shall include but not be limited to the following:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles; including serving students with special needs;
 - (d) safety and teacher liability;
 - (e) classroom management;
 - (f) teaching methods;
 - (g) career guidance in career and vocational/technical education.
 - (1) A class 4C license shall be issued to individuals who hold at least a high school diploma or GED and meet the following minimum requirements:
 - (a) 10,000 hours of documented work experience or apprenticeship training equal to 10,000 hours in the specific trade in which they are to teach;
 - (2) The class 4C license shall be renewable by completing 60 renewal units, 40 of which must be earned through college credit and/or technical studies. Appropriate content areas shall include but not be limited to the following:
 - (a) principles and/or philosophy of career and vocational/technical education;
 - (b) curriculum and instruction in career and vocational/technical education;
 - (c) learning styles/teaching styles; including serving students with special needs;
 - (d) safety and teacher liability;
 - (e) classroom management;
 - (f) teaching methods;
 - (g) career guidance in career and vocational/technical education.

424 Class 5 Alternative License	Existing Rule	Suggested Change	Comment
425 Class 5 Elementary Level	<p>(1) To obtain a class 5 alternative license with an elementary level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from an accredited college or university;</p> <p>(b) a minimum of 60 semester credits of academic preparation in language arts and literature, history, government and related social science, mathematics, and any two of the following: art, music, foreign languages, speech, drama, library science or health; and</p> <p>(c) professional preparation of at least six semester credits to include human growth and development, reading and/or language arts, social studies, and arithmetic.</p>	<p>(a) meeting or exceeding the minimal educator licensure requirements set forth in ARM 10.57.102(14);</p> <p>(b) and (c) remain;</p> <p>(d) for those licensees who have not completed an accredited professional educator preparation program, a plan of study from an accredited professional educator preparation program.</p>	<p>Requiring the Class 5 Licensee to submit a plan of study should ensure a Class 5 Licensee will complete qualifications for full licensure at the end of 3 years.</p> <p>There have been instances of licensees losing teaching positions because they did not understand this requirement.</p>
426 Class 5 Secondary Level	<p>(1) To obtain a class 5 alternative license with a secondary level endorsement, an applicant must provide verification of:</p> <p>(a) a bachelor's degree from an accredited college or university;</p> <p>(b) a minimum of 30 semester credits in an area approved by the board of public education for endorsement; and</p> <p>(c) professional educator preparation of at least six semester credits.</p>	<p>(a) meeting or exceeding the minimal educator licensure requirements set forth in ARM 10.57.102(14);</p> <p>(b) and (c) remain;</p> <p>(d) for those licensees who have not completed an accredited professional educator preparation program, a plan of study from an accredited professional educator preparation program.</p>	<p>Requiring the Class 5 Licensee to submit a plan of study should ensure a Class 5 Licensee will complete qualifications for full licensure at the end of 3 years.</p>

Existing Rule	Suggested Change	Comment
<p>427 Class 5 Superintendent</p> <p>(1) To obtain a class 5 alternative license with a superintendent endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree in education leadership from an accredited professional educator preparation program or equivalent;</p> <p>(b) eligibility for a class 1, 2, or 5 teaching license at the appropriate of three years of appropriately licensed and assigned teaching experience; and</p> <p>(d) verification of level;</p> <p>(c) verification one year of appropriately licensed experience as a principal or one year of a supervised board of public education approved administration internship as superintendent.</p>	<p>(1) To obtain a class 5 alternative license with a superintendent endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree in educational leadership from an accredited professional educator preparation program or equivalent;</p> <p>(b) eligibility for a class 1, 2, 5 or 6 license at the appropriate level;</p> <p>(c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 school counselor at any level; and</p> <p>(d) one year of appropriately licensed experience as a principal or one year of a supervised Board of Public Education approved administration internship as superintendent.</p> <p>(e) Licensees more than six (6) semester credits from meeting requirements for full licensure must submit written evidence of either:</p> <p>(i) enrollment in an accredited professional educator preparation program leading to the superintendent endorsement and enrollment in the board of public education approved internship program as outlined in ARM 10.55.703, or</p> <p>(ii) enrollment in an accredited professional educator preparation program leading to the superintendent endorsement and an equivalent accredited university-provided professional educator intern program which must include or provide:</p> <p>(A) supervision of the licensee by university personnel;</p> <p>(B) annual on-site visitations by the university supervisor; and</p> <p>(C) progress toward completion of requirements for the superintendent endorsement.</p>	
<p>428 Class 5 Elementary Principal</p> <p>(1) To obtain a class 5 alternative license with an elementary endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration;</p> <p>(b) eligibility for a class 1, 2, 5 or 6 license at the elementary level;</p> <p>(c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 school counselor at the elementary level; and</p> <p>(d) Licensees more than six (6) semester credits from meeting requirements for full licensure must submit written evidence of either:</p> <p>(i) enrollment in an accredited professional educator preparation program leading to the elementary principal endorsement and enrollment in the board of public education approved internship program as outlined in ARM 10.55.703, or</p> <p>(ii) enrollment in an accredited professional educator preparation program leading to the elementary principal endorsement and an equivalent accredited university-provided professional educator intern program which must include or provide:</p> <p>(A) supervision of the licensee by university personnel;</p> <p>(B) annual on-site visitations by the university supervisor; and</p> <p>(C) progress toward completion of requirements for the superintendent endorsement.</p>	<p>(1) To obtain a class 5 alternative license with an elementary principal endorsement, an applicant must provide verification of:</p> <p>(a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration;</p> <p>(b) eligibility for a class 1, 2, 5 or 6 license at the elementary level;</p> <p>(c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 school counselor at the elementary level; and</p> <p>(d) Licensees more than six (6) semester credits from meeting requirements for full licensure must submit written evidence of either:</p> <p>(i) enrollment in an accredited professional educator preparation program leading to the elementary principal endorsement and enrollment in the board of public education approved internship program as outlined in ARM 10.55.703, or</p> <p>(ii) enrollment in an accredited professional educator preparation program leading to the elementary principal endorsement and an equivalent accredited university-provided professional educator intern program which must include or provide:</p> <p>(A) supervision of the licensee by university personnel;</p> <p>(B) annual on-site visitations by the university supervisor; and</p> <p>(C) progress toward completion of requirements for the superintendent endorsement.</p>	

Existing Rule	Suggested Change	Comment
<p>429 Class 5 Secondary Principal</p> <p>(1) To obtain a class 5 alternative license with a secondary principal endorsement, an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration; (b) eligibility for a class 1, 2, or 5 teaching license at the secondary level; and (c) verification of three years of successful teaching experience as an appropriately licensed and assigned teacher at the secondary level. 	<p>(1) To obtain a class 5 alternative license with an secondary principal endorsement, an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration; (b) eligibility for a class 1, 2, 5 or 6 license at the secondary level; (c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 school counselor at the secondary level; and (d) Licensees more than six (6) semester credits from meeting requirements for full licensure must submit written evidence of either: <ul style="list-style-type: none"> (i) enrollment in an accredited professional educator preparation program leading to the secondary principal endorsement and enrollment in the board of public education approved internship program as outlined in ARM 10.55.703, or (ii) enrollment in an accredited professional educator preparation program leading to the secondary principal endorsement and an equivalent accredited university-provided professional educator intern program which must include or provide: <ul style="list-style-type: none"> (A) supervision of the licensee by university personnel; (B) annual on-site visitations by the university supervisor; and (C) progress toward completion of requirements for the superintendent endorsement. 	
<p>430 Class 5 K-12 Principal</p> <p>(1) To obtain a class 5 alternative license with a K-12 principal endorsement, an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration; (b) eligibility for a class 1, 2, or 5 teaching license at any level within K-12; and (c) verification of three years of successful teaching experience as an appropriately licensed and assigned teacher at any level within K-12. 	<p>(1) To obtain a class 5 alternative license with a K-12 principal endorsement, an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree from any accredited professional educator preparation program and nine graduate semester credits in school administration; (b) eligibility for a class 1, 2, 5 or 6 license at any level within K-12; and (c) a minimum of three years of successful experience as an appropriately licensed and assigned Class 1 or 2 teacher or Class 6 school counselor at any level within K-12. (d) Licensees more than six (6) semester credits from meeting requirements for full licensure must submit written evidence of either: <ul style="list-style-type: none"> (i) enrollment in an accredited professional educator preparation program leading to the K-12 principal endorsement and enrollment in the board of public education approved internship program as outlined in ARM 10.55.703, or (ii) enrollment in an accredited professional educator preparation program leading to the K-12 principal endorsement and an equivalent accredited university-provided professional educator intern program which must include or provide: <ul style="list-style-type: none"> (A) supervision of the licensee by university personnel; (B) annual on-site visitations by the university supervisor; and (C) progress toward completion of requirements for the superintendent endorsement. 	

Existing Rule

Comment

431 Class 5
Supervisor

(1) To obtain a class 5 alternative license with a supervisor endorsement an applicant must provide verification of:
(a) a master's degree from an accredited college or university in the area requested for supervisory endorsement; and
(b) verification of three years of appropriately licensed experience as a teacher in the area requested for supervisory endorsement or verification of five years of experience in a school setting as a fully licensed and appropriately assigned related services provider.

Existing Rule	Suggested Change	Comment
<p>432 Class 5 Specialists</p> <p>(1) To obtain a class 5 alternative license with a specialist endorsement in school psychology an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree; (b) completion of at least 12 of the following 16 requirements: <ul style="list-style-type: none"> (i) undergraduate or graduate general education/psychology course work/content to include: <ul style="list-style-type: none"> (A) careers; (B) human growth and development; (C) general psychology; (D) abnormal psychology; and (E) learning theory; (ii) undergraduate or graduate general education course work/content to include: <ul style="list-style-type: none"> (A) exceptional children (must include special education); (B) curriculum development; (C) diagnosis and remediation of reading; and (D) educational evaluation; and (iii) graduate psychological methods and techniques course work/content to include: <ul style="list-style-type: none"> (A) individual intelligence testing; (B) child psychopathology and achievement testing; (C) personality assessment; (D) interviewing and counseling; (E) behavior interventions; (F) school psychology practicum/internship; and (G) administration, role and function of school psychology; and (c) specific completion of the individual intelligence testing requirement. <p>(2) To obtain a class 5 alternative license with a specialist endorsement in school counseling an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree; and (b) institutional verification of being within four course deficiencies of completing full requirements as outlined in ARM 10.57.435. 	<p>(1) To obtain a class 5 alternative license with a specialist endorsement in school psychology an applicant must provide verification of:</p> <ul style="list-style-type: none"> (a) a master's degree or great in school psychology or related field from an accredited school psychologist professional educator preparation program; and (b) recommendation from the Montana Association of School Psychologists Competency Review Board. 	<p>Removing coursework listing from ARM to avoid "self" evaluation by applicants without appropriate university review.</p>

433 Class 6 Specialist	Existing Rule	Suggested Change	Comment
	<p>(1) A class 6 specialist license is valid for a period of five years.</p> <p>(2) Class 6 specialist licenses may be issued with the following endorsements: (a) school psychologist; or (b) school counselor.</p> <p>(3) Class 6 specialist licenses may be renewed pursuant to the requirements of ARM 10.57.215.</p>		
	<p>(4) A lapsed class 6 specialist license may be reinstated by showing verification of:</p> <p>(a) four graduate semester credits or equivalent renewal units earned during the five-year period preceding the validation date of the new license; or</p> <p>(b) eight graduate semester credits or equivalent renewal units earned during the nine year period preceding the validation date of the new license.</p>	<p>(4) A lapsed class 6 specialist license may be reinstated by showing verification of (a) four graduate semester credits or equivalent renewal units earned during the five-year period preceding the validation date of the new license; or (b) eight graduate semester credits or equivalent renewal units earned during the nine year period preceding the validation date of the new license.</p>	<p>Removing the 9-year option to reinstate, consistent with all other classes of license.</p>

Existing Rule	Suggested Change	Comments
<p>(1) To obtain a class 6 specialist license with a school psychologist endorsement an applicant must provide verification of:</p> <p>(a) current credentials as a nationally certified school psychologist (NCSP) from the national association of school psychologists (NASP); or</p> <p>(b) a master's degree in school psychology or a master's degree which includes the following minimums:</p> <p>(i) 10 semester credits in general education/psychology (graduate or undergraduate) training to include:</p> <p>(A) new careers or transitions;</p> <p>(B) human growth and development;</p> <p>(C) general psychology;</p> <p>(D) educational psychology; and</p> <p>(E) abnormal psychology;</p> <p>(ii) completion of the following course work is required at either the undergraduate or graduate level, provided the applicant has a master's degree from an accredited program:</p> <p>(A) exceptional children (must include special education);</p> <p>(B) curriculum development;</p> <p>(C) diagnosis and remediation of reading; and</p> <p>(D) educational evaluation; and</p> <p>(iii) completion of the following specific course work in psychological methods and techniques is required at the graduate level:</p> <p>(A) individual intelligence testing;</p> <p>(B) child psychopathology;</p> <p>(C) personality assessment;</p> <p>(D) interviewing and counseling;</p> <p>(E) behavioral interventions;</p> <p>(F) school psychology practicum/internship (a minimum of four semester hours of graduate credit or appropriate waiver); and</p> <p>(G) administration, role and function of school psychology.</p>	<p>(1) To obtain a class 6 specialist license with a school psychologist endorsement an applicant must provide verification of:</p> <p>(a) current credentials as a nationally certified school psychologist (NCSP) from the national association of school psychologists (NASP); or</p> <p>(b) a master's degree in school psychology or an education specialist degree in a related field from an accredited institution; and</p> <p>(c) recommendation from the Montana Association of School Psychologists Competency Review Board after completion of an oral examination.</p>	<p>We request removing of coursework requirements from Chapter 57 wherever possible. Lists of courses encourage an applicant to evaluate and recommend themselves for licensure, rather than obtaining an appropriate evaluation and recommendation from an accredited program.</p> <p>The Montana Association of School Psychologists is committed to providing two opportunities each calendar year for candidates to present their academic background to the Competency Review Board. The Chair of the School Psychology Department at the University of Montana sits on the Review Board and is approved as the "signatory" on Recommendation. The process is intended to create more opportunity for evaluation of credentials for those wishing to serve in the School Psychologist role. Currently, the only opportunity for review is through the University of Montana.</p>
<p>(1) To obtain a class 6 specialist license with a school counselor endorsement an applicant must provide verification of:</p> <p>(a) a master's degree in school counseling (K-12); or</p> <p>(b) a master's degree with equivalent graduate level school counseling content; and</p> <p>(c) a supervised internship of at least 600 hours in a school or school related setting.</p>	<p>(2) A class 6 Specialist endorsed in school counseling may be approved to teach traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the state superintendent.</p>	<p>Notable Change: Adding Traffic Education to those Class 6 School Counselors.</p>

Existing Rule	Suggested Change	Comment
<p>(1) A class 7 American Indian language and culture specialist license shall be valid for a period of five years.</p>		
<p>(2) The superintendent of public instruction shall issue a class 7 license based upon verification by the American Indian tribe for which the language and culture licensure is desired that the individual has met tribal standards for competency and fluency as a requisite for teaching that language and culture. Candidates for class 7 licensure must meet all non-academic requirements for licensure in Montana.</p>		
<p>(3) The board will accept and place on file the criteria developed by each tribe for qualifying an individual as competent to be a specialist in its language and culture.</p>		
<p>(4) Sixty units of renewal activities authorized and verified by the tribe will be required for renewal of a class 7 license.</p>	<p>(4) A class 7 American Indian language and culture specialist license may be approved to teach traffic education if the licensee meets the requirements of ARM 10.13.310 and is approved by the state superintendent.</p>	<p>Notable change: Allows a Class 7 American Indian Language and Culture Specialist to teach Traffic Education with appropriate approval.</p>
<p>(5) A school district may assign an individual licensed under this rule to only specialist services within the field of American Indian language and culture under such supervision as the district may deem appropriate. No teaching license or endorsement is required for duties within this prescribed field.</p>	<p>(4) becomes (5) (5) becomes (6)</p>	

436 Class 7 American Indian Language And Culture

Existing Rule

435 Class 8 Dual Credit-Only Postsecondary Faculty License	<p>(1) A faculty member of a postsecondary institution is required to hold a Class 8 dual credit license, unless already licensed Class 1, 2, or 4 and properly endorsed, whenever a faculty member is teaching a course for which one or more students will earn both high school and college credit.</p> <p>(2) The license is valid for five years:</p> <ul style="list-style-type: none"> (a) as long as the license holder is a faculty member of a regionally accredited postsecondary institution; (b) only for the delivery of courses that fall within an endorsable major or minor, or the equivalent, held by the faculty member; and (c) only when teaching dual credit courses within the role and scope of their duties assigned by the employing postsecondary institution. <p>(3) To obtain a Class 8 dual credit-only postsecondary faculty license, an applicant shall provide the following:</p> <ul style="list-style-type: none"> (a) Verification of faculty employment from the Chief Academic Officer or an appropriate official of the employing regionally accredited postsecondary institution that the Class 8 licensure applicant meets the definition in ARM 10.57.102(10) in their role of teaching a dual credit course at a regionally accredited postsecondary institution; and (b) Recommendation from the appropriate official from a Montana or NCATE accredited professional educator preparation program stating all of the following: <ul style="list-style-type: none"> (i) Applicant has earned a major or minor or the equivalent in one of the endorsable teaching areas as set forth in ARM 10.57.301; and (ii) Applicant is competent, pursuant to ARM 10.58.501, as demonstrate by the applicant's satisfaction of criteria set forth in a rubric developed and published by the Superintendent of Public Instruction in consultation with K-12 education and higher education; and (c) Compliance with all other nonacademic requirements for licensure as required by 20-4-104, MCA, ARM 10.57.201(4), and 10.57.201A. (4) A Class 8 dual credit-only postsecondary faculty license shall be renewed pursuant to the requirements of ARM 10.57.215. (5) A Class 8 license shall not be valid unless e licensee is in an employment relationship with a regionally accredited postsecondary institution. (6) This rule shall be applied beginning with the fall semester of 2009
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Existing Rule

501 Social Workers, Nurses And Speech And Hearing	<p>(1) Professionals such as social workers, nurses and speech and hearing therapists who are teaching in a classroom must have a teaching license appropriate for the level(s) and area(s) taught.</p> <p>(2) Speech and hearing therapists engaged in school services in the public schools of Montana who issued grades or credits in the pupil's school program must be licensed under the regularly established teacher licensure requirements in speech and hearing association. For related school services which do not involve credits or promotion, the superintendent of public instruction shall recognize speech and hearing therapists licensed by the American speech and hearing association on the basis of professional association standards on file with the superintendent of public instruction.</p>
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Existing Rule

Comment

- (1) Pursuant to 20-4-110(2), MCA, requests to issue a letter of reprimand or to suspend or revoke a teacher, specialist or administrator license shall be brought before the board of public education by only:
- (a) an official action of the board of trustees of a local district for any teacher, specialist or administrator currently employed by that district or under contract or otherwise employed by that district at any time during the 12 months prior to the receipt by the board of public education of the request to issue a letter of reprimand or to suspend or revoke; or
 - (b) the superintendent of public instruction.
- (2) Requests shall specify whether a letter of reprimand, revocation or suspension is sought and shall include:
- (a) the specific charge(s) against the teacher, specialist or administrator;
 - (b) the subsection of 20-4-110, MCA, under which the charge(s) is brought;
 - (c) an outline of the facts and evidence related to the charge(s); and
 - (d) a copy of the minutes documenting the trustees' decision to request a letter of reprimand or revocation or suspension of a license, if the request is made by the board of trustees.

Existing Rule	Suggested Change	Comment
<p>(1) "Immoral conduct" related to the teaching profession, under 20-4-110(1)(f), MCA, includes, but is not limited to:</p> <p>(a) sexual contact, as defined in 45-2-101(66), MCA, or sexual intercourse as defined in 45-2-101(67), MCA, between a teacher, specialist or administrator and a person the teacher, specialist or administrator knows or reasonably should know is a student at a public or private elementary or secondary school;</p> <p>(b) conduct, whether resulting in the filing of criminal charges or not, which would constitute an offense under any of the following statutes of this state:</p> <p>(i) 45-5-502, MCA, (sexual assault);</p> <p>(ii) 45-5-503, MCA, (sexual intercourse without consent);</p> <p>(iii) 45-5-504, MCA, (indecent exposure);</p> <p>(iv) 45-5-505, MCA, (deviate sexual conduct), if the conduct either was non-consensual or involved a person the teacher, specialist or administrator knows or reasonably should know is a student at a public or private elementary or secondary school;</p> <p>(v) 45-5-507, MCA, (incest);</p> <p>(vi) 45-5-601, 45-5-602, or 45-5-603, MCA, (offenses involving prostitution);</p> <p>(vii) 45-5-622(2), MCA, (endangering the welfare of children);</p> <p>(viii) 45-5-623, MCA, (unlawful transactions with children);</p> <p>(ix) 45-5-625, MCA, (sexual abuse of children);</p> <p>(x) 45-8-201, MCA, (obscenity);</p> <p>(xi) 45-5-627, MCA, (ritual abuse of minor);</p> <p>(xii) any statute in Title 45, chapter 9, part 1, MCA, (dangerous drugs), provided that a first offense under 45-9-102(2), MCA, shall not fall within this definition;</p> <p>(xiii) 45-5-220, MCA, (stalking);</p> <p>(xiv) 45-5-223, MCA, (surreptitious visual observation or recordation);</p> <p>(xv) 45-10-103, MCA, (criminal possession of drug paraphernalia);</p> <p>(xvi) 45-10-105, MCA, (delivery of drug paraphernalia to a minor);</p> <p>(xvii) 45-8-334, MCA, (possession of a destructive device);</p> <p>(xviii) 45-8-361, MCA, (possession or allowing possession of weapon in school building);</p> <p>(xix) 45-8-403, MCA, (use of threat to coerce gang membership);</p> <p>(xx) 45-8-406, MCA, (supplying of firearms to criminal street gang);</p> <p>(c) repeated convictions for violations of any one or more of the criminal laws of this state, which violations are not otherwise grounds for suspension or revocation, if the repeated convictions, taken together, demonstrate that the teacher, specialist or administrator is unwilling to conform their conduct to the requirements of law;</p> <p>(d) occurrences related to ARM 24.9.1003(3), (sexual harassment), defined as "unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature" when:</p> <p>(i) submission to the conduct is explicitly or implicitly made a term or condition of education;</p> <p>(ii) submission to or rejection of the conduct is used as the basis for an educational decision affecting the individual; and/or</p> <p>(iii) the conduct has the purpose or effect of unreasonably interfering with school performance or creating an intimidating, hostile or offensive learning environment; or</p>	<p>(a) ...45-2-101(667) MCA... 45-2-101(678) MCA</p> <p>(xxi) 45-5-622 (3) MCA (Endangering welfare of children)</p> <p>(e) Falsifying, intentionally misrepresenting, willfully omitting or being negligent in reporting information submitted to federal, state, and other governmental agencies such as professional qualifications, criminal history and information submitted in the course of an official inquiry or investigation, college or professional development credit and/or degrees, academic awards, and employment history when applying for employment and/or licensure, or when recommending an individual for employment, promotion or licensure.</p>	<p>(a) Statute reference changed.</p> <p>(xxi) 45-5-622 (2) refers to giving alcohol to minors. (3) adds meth.</p> <p>(e) adds a reason to revoke or suspend for using courses earned from a diploma mill or other non-accredited entity for licensure or employment.</p>

601B Investigation	Existing Rule	Comment
	<p>(1) Upon receipt of a request made pursuant to 20-4-110(2), MCA and ARM 10.57.601, the board of public education shall implement an investigation to determine whether or not a substantial reason exists to hold a hearing for the issuance of a letter of reprimand or the suspension or revocation of the teacher, specialist or administrator license. This investigation shall include notifying the affected teacher, specialist or administrator of the charges against him/her by certified mail and allowing him/her 10 days to respond to those charges. After receiving a response, the board may request further information to ensure the preliminary investigation properly reflects the facts and position of each party.</p>	
602 Notice And Opportunity For Hearing Upon Determination That Substantial Reason Exists To Hold A Hearing	<p>(1) On the basis of the preliminary investigation conducted pursuant to ARM 10.57.601B, the board of public education shall determine whether or not a substantial reason exists to hold a hearing to issue a letter of reprimand or to suspend or revoke the teacher, specialist or administrator license.</p> <p>(a) If the board determines that no substantial reason exists to hold such a hearing, the matter is ended.</p> <p>(b) If the board determines that there is substantial reason to hold such a hearing, the board shall provide notice of the pending action to the teacher, specialist or administrator, by certified mail not less than 30 days prior to the date of the hearing. Such notice shall include:</p> <p>(i) a statement of the time, place and nature of the hearing;</p> <p>(ii) a statement of the legal authority and jurisdiction under which the hearing is to be held;</p> <p>(iii) a reference to the particular sections of the statutes and rules involved;</p> <p>(iv) a statement of the matters asserted;</p> <p>(v) a designation of who will hear the allegation;</p> <p>(vi) a provision advising parties of their right to be represented by counsel at the hearing.</p> <p>(c) The notice shall advise the teacher, specialist or administrator that he/she has the right to contest the proposed action of the board, and that he/she may do so by appearing at the hearing either personally or through counsel, or by requesting the board to consider the matter on the basis of the available evidence without an appearance by the teacher, specialist or administrator.</p> <p>(d) The board shall enclose with the notice an election form on which the teacher, specialist or administrator shall be asked to indicate whether he/she intends to appear at the hearing and contest the board's proposed action, contest the board's proposed action without appearing at the hearing, or accept the proposed letter of reprimand, suspension or revocation without contesting it. The notice shall require the teacher, specialist or administrator to return the election form within 20 days of the date on which the notice was mailed, and shall inform the teacher, specialist or administrator that failure to return the form in a timely manner shall result in a letter of reprimand or the suspension or revocation of the license by default.</p> <p>(e) If the teacher, specialist or administrator does not return the completed election form within 20 days or elects to accept the proposed letter, suspension or revocation without contesting it, the board, at its next meeting, shall suspend or revoke the teacher, specialist or administrator license or shall direct the chair to issue a letter of reprimand.</p> <p>(f) If the teacher, specialist or administrator elects to contest the proposed letter, suspension or revocation and complies with (1)(d), the board shall conduct a hearing.</p>	
603 Hearing In Contested Cases	<p>(1) The board shall select one of the following methods for providing a hearing:</p> <p>(a) a hearing before the board of public education at a special or regular meeting of the board;</p> <p>(b) a hearing before a committee of the board that shall report to the board proposed findings of fact, proposed conclusions of law and a proposed order; or</p> <p>(c) a hearing before a hearing examiner appointed by the board of public education who shall report to the board proposed findings of fact, proposed conclusions of law and a proposed order.</p> <p>(2) At the time and place set in the notice to the teacher, specialist or administrator, the chairperson of the board of public education, the designated committee, or an appointed hearing examiner shall conduct the hearing in accordance with Rules 9 through 21 of the attorney general's model rules for hearing contested cases, as found in the Administrative Rules of Montana.</p>	

604 Post Hearing Procedure	<p>er the hearing the board shall, as provided herein:</p> <ol style="list-style-type: none"> (a) adopt findings of fact, conclusions of law and an order issuing a letter of reprimand or suspending or revoking the teacher, specialist or administrator license; or (b) dismiss the request for letter of reprimand, revocation or suspension. <p>(2) The board shall enter its decision on its minutes and shall serve a copy by certified mail on the teacher, specialist or administrator and on any other involved party.</p>
605 Surrender Of A Teacher, Specialist Or Administrator License	<p>(1) A teacher, specialist or administrator may surrender his/her license to the superintendent of public instruction. The superintendent of public instruction, upon review, may accept or reject the license surrender.</p> <p>(2) Surrender of a license to the superintendent of public instruction does not relieve the reporting requirements set forth in 20-4-110, MCA.</p> <p>(3) The superintendent of public instruction may investigate further following the surrender of a teacher, specialist or administrator's license and shall maintain a record of the circumstances surrounding the surrender of any license. The contents of that record shall be available for review by the licensing authority from any other jurisdiction in which the teacher, specialist or administrator seeks licensure.</p> <p>(4) Surrender of a license may prejudice the ability of teacher, specialist or administrator to successfully seek relicensure in Montana in the same or any other educational endorsement.</p> <p>(5) The superintendent of public instruction shall provide notice to the board of public education of each surrender of a license and of the circumstances surrounding the surrender.</p>
606 Reporting Of The Surrender, Denial, Revocation Or Suspension Of A License	<p>(1) The superintendent of public instruction shall maintain membership in the national association of state directors of teacher education and certification (NASDTEC) and shall report information to the NASDTEC clearinghouse concerning licensure as provided herein and as required by NASDTEC membership.</p> <p>(2) Upon receipt of a license surrendered pursuant to ARM 10.57.605, the superintendent of public instruction shall report to the NASDTEC clearinghouse that the superintendent accepted the surrender of a license held by the teacher, specialist or administrator.</p> <p>(3) As provided herein, the superintendent of public instruction shall report to the NASDTEC clearinghouse the denial of licensure for cause. A denial "for cause" is defined as circumstances which:</p> <ol style="list-style-type: none"> (a) resulted in a determination by the superintendent that the applicant lacked the requisite moral and professional character; or (b) would, in the case of a licensed Montana educator, be grounds for suspension or revocation. <p>(4) The superintendent shall not report to NASDTEC under (3) until either:</p> <ol style="list-style-type: none"> (a) the period for appeal of denial as provided in ARM 10.57.607 has expired; or (b) the board of public education affirms the denial. <p>(5) The superintendent of public instruction shall report to the NASDTEC clearinghouse the suspension or revocation of a license held by a teacher, specialist or administrator.</p> <p>(6) The superintendent of public instruction shall maintain, pursuant to the superintendent's record retention policies, a record of the circumstances surrounding the surrender, denial, revocation, suspension, or reprimand involving a teacher, specialist or administrator's license. The contents of that record shall be available for review by the certifying authority from any other jurisdiction in which the teacher, specialist or administrator seeks licensure.</p>
607 Appeal From Denial	<p>(1) Appeal from the decision of the superintendent of public instruction to deny issuance or renewal of a teacher, specialist or administrator license shall be brought before the board of public education by written request from the applicant to the board received within 30 days of the notice to deny.</p> <p>(2) The written request must be in a form which:</p> <ol style="list-style-type: none"> (a) summarizes the appellant's responses to the superintendent's denial of licensure; (b) states that the appellant meets the minimum qualifications for issuance of a license established by law; and (c) if applicable, shows that the appeal satisfies the requirements of ARM 10.57.608.

<p>608 Considerations Governing Acceptance Of Appeal</p>	<p>(1) The board of public education shall not consider an appeal from a denial by the superintendent of public instruction based on 20-4-104, MCA, if the appellant has made an appeal to the board from the denial of a teacher, specialist or administrator license within three years prior to the application which is at issue, and that appeal was denied by the board following a hearing, unless the appellant can show substantial changes in circumstances relating to the appellant's eligibility for a license.</p>
<p>609 Hearing On Appeal</p>	<p>(1) The board of public education shall conduct the hearing as provided in ARM 10.57.603 and in compliance with Title 2, chapter 4, part 6, MCA. (2) On appeal the burden is on the appellant to establish by a preponderance of the evidence that the appellant satisfies the statutory criteria for issuance of a teacher, specialist or administrator license. (3) In cases in which the superintendent of public instruction has denied issuance or renewal of a teacher, specialist or administrator license under 20-4-104, MCA, the board of public education may require the appellant to undergo a mental or physical examination by a physician or health professional designated by the board. In cases in which the superintendent of public instruction has denied issuance of a new license, the examination shall be at the appellant's expense. In cases in which the superintendent of public instruction has denied issuance of a renewal license, the examination shall be at the superintendent of public instruction's expense. The report of examination shall be admissible evidence in the appeal proceedings before the board, subject to the appellant's right to cross-examine the maker of the report.</p>
<p>611 Substantial And Material Non-Performance</p>	<p>(1) A licensed staff member commits a violation of 20-4-110, MCA, if, after signing a binding contract of employment with a Montana school district, the licensed staff member substantially and materially breaches such contract without good cause. (2) "Good cause" shall be determined by the board on a case-by-case basis. The following are examples of good cause: (a) substantial hardship to the licensed staff member's family due to a change in employment of the spouse of the licensed staff member that necessitates a move; (b) illness of a family member of the licensed staff member that necessitates a move for purposes of providing for, caring for, or tending to the ill family member; or (c) intolerable working conditions, judged on the same basis as constructive discharge under Montana law. (3) Licensed staff members violating 20-4-110(1)(g), MCA shall be penalized according to the following guidelines: (a) a first violation committed not more than 30 calendar days prior to the beginning of the school year may result in a sanction not to exceed placement of a letter of reprimand in the licensed staff member's public record certification file; (b) a first violation committed on or after school starts shall result in a sanction ranging from placement of a letter of reprimand in the licensed staff member's public record licensure file to temporary suspension of the licensed staff member's license for not more than 30 days; and (c) a second or subsequent violation shall result in a sanction ranging from a temporary suspension of the licensed staff member's license to revocation of the license. (4) In considering the sanction, if any, to impose for a violation, the board will consider the following: (a) the length of prior notice, if any, provided to the employing board by the licensed staff member; (b) the arrangements made and resources provided by the licensed staff member to ensure continuing instruction to pupils; (c) the difficulties faced by the employing district in recruiting a suitable replacement; (d) the impact of the licensed staff member's breach of contract on the district's compliance with accreditation standards; and (e) other hardships suffered by the employing district as a result of the licensed staff member's breach of contract. (5) This rule provides guidelines only and shall not be construed to either require or to prohibit the board from exercising its discretion in overseeing discipline of license holders.</p>

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

PRESENTATION: Initial Accreditation Process Report - Lone Peak High School - Ophir, Montana

PRESENTER: Al Mc Milin, Accreditation Unit Manager
Dale Kimmet, Accreditation Specialist
Office of Public Instruction

OVERVIEW: This presentation provides to the Board of Public Education an update on the initial accreditation process underway for the new high school at Ophir, Montana. The Ophir community has been working since 2004 to accomplish their vision of having a high school located in Ophir (Big Sky) south of Bozeman. The legislature approved the request to establish a high school district at Ophir during the 2007 session. The new high school is scheduled to open in the fall of 2009. The Office of Public Instruction Accreditation Division has been providing technical assistance to the Ophir District since the fall of 2007. A copy of the accreditation process timeline is attached. The accreditation team that will oversee this process and provide the Board with a final recommendation has been assembled and has made its first visit. This report will be a brief overview of the process to date and the status of the project.

REQUESTED DECISION(S): Discussion

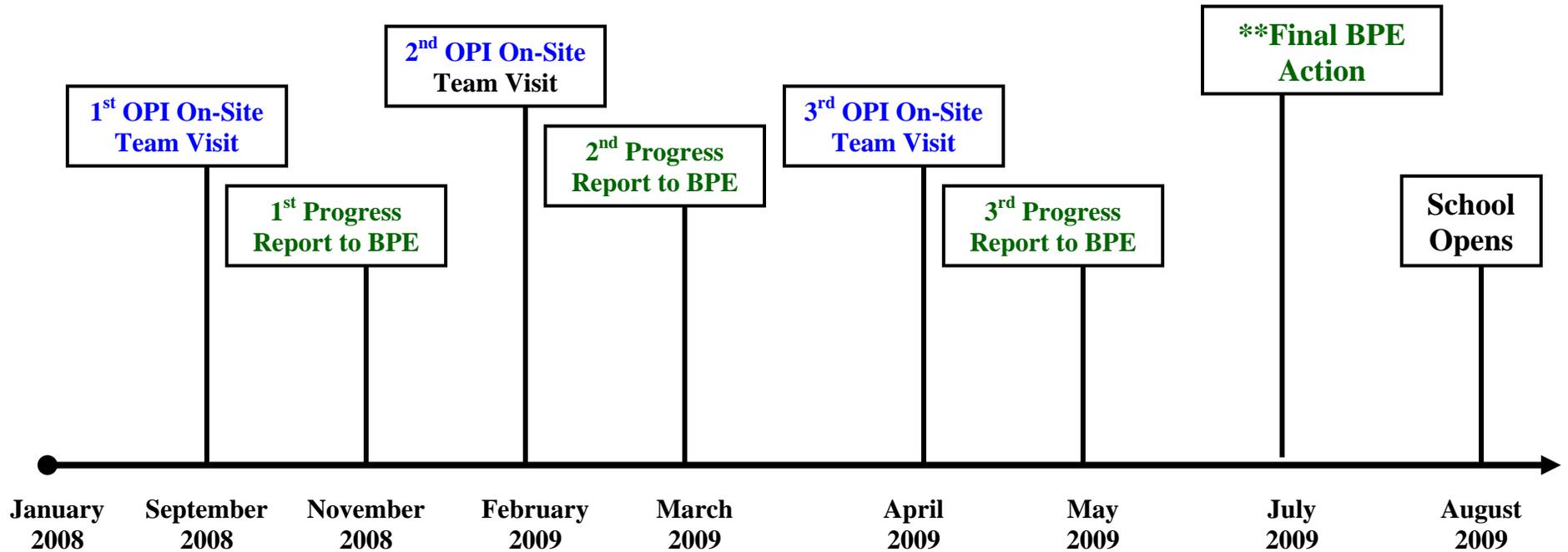
LYING ISSUE(S): None

RECOMMENDATION(S): None

Proposed Time Line for Initial Accreditation Process

Lone Peak High School for the Arts and Sciences

Ophir, MT



**** Final BPE action cannot be taken unless and until all accreditation standards have been met.**

Additional Notes:

- ✓ On- going support and consultation with OPI liaison and other applicable OPI staff will be provided as needed
- ✓ Beginning in January – 2008 OPI liaison will visit and consult with district planning team bi-monthly or more frequently as may be needed

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

- PRESENTATION:** Regional Education Service Areas Report
- PRESENTER:** Al Mc Milin, Accreditation Unit Manager
Susan Bailey-Anderson, Unit Manager - Special Ed Professional Development
Office of Public Instruction
- OVERVIEW:** This presentation provides to the Board of Public Education an update on the development of regional education service areas for Montana. This ongoing project has been supporting the development of five regional educational service areas in Montana that will address the challenges and limitations that are presented by the geographic size and rural nature of Montana to the effective and efficient delivery of these high-quality professional development opportunities. Each area represents a partnership between major professional development providers. These partnerships include institutions of higher education, non-profit educational professional organizations, curriculum consortiums, collaboratives organized under special education's Comprehensive System of Personnel Development, and major school districts. To date, three such regional service areas are operational.
- REQUESTED DECISION(S):** Discussion
- LYING ISSUE(S):** None
- RECOMMENDATION(S):** None

EXECUTIVE SUMMARY
DATE: NOVEMBER 2008

PRESENTATION: Web-Based Five-Year Comprehensive Education Plan Update

PRESENTER: Willy Schauman, Accreditation Accountability
Michael Hall, Curriculum and Instruction Unit Manager
Al McMilin, Accreditation Unit Manager
Office of Public Instruction

OVERVIEW: The Office of Public Instruction (OPI) provides to the Board of Public Education (BPE) a demonstration of the Web-based Five-Year Comprehensive Education Plan (5YCEP). The development, testing, production, and evaluation of this new format continue to gain momentum. The OPI anticipates the launch of the Web-based 5YCEP early in 2009. With support and guidance from the OPI, Montana districts and schools will complete the Web-based 5YCEP by December 31, 2009.

The 5YCEP process helps to ensure "continuous education improvement" in every school district across Montana. First and foremost the process relies on relevant data for districts and schools to set and measure clear goals to improve achievement of all students.

The ultimate goal of the 5YCEP will be reached when districts and schools develop, implement, and evaluate a single, comprehensive education improvement plan that includes state and federal programs. The OPI and the BPE continue to work toward this goal: A district and school focused, single, comprehensive education improvement plan that improves teaching and learning for all.

Next steps for the OPI:

- Finalize the Web-based 5YCEP
- Test – OPI staff
- Test – Volunteer school district personnel
- Conduct "How to" workshops using face-to-face, videoconferencing, video streaming, Adobe Connect
- Launch Web-based 5YCEP
- Develop and deliver technical assistance to support the completion of the 5YCEP by December 31, 2009
- Provide ongoing support

REQUESTED DECISION(S): None

OUTLYING ISSUE(S):

RECOMMENDATION(S): Information

BPE PRESENTATION

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

- PRESENTATION:** Standards/Curriculum Progress Report
- PRESENTER:** Michael Hall
Curriculum and Instruction Unit Manager
Office of Public Instruction
- OVERVIEW:** The curriculum specialists in the Curriculum and Instruction Unit are actively working with standards, model curriculum and professional development. A few examples of their work include: providing leadership and facilitating the process to revise the Montana K-12 content standards and performance descriptors; providing the professional development implementation levels for the standards; and the development of the Essential Learning Expectations. See attachments.
- REQUESTED DECISION(S):** None
- OUTLYING ISSUE(S):**
- RECOMMENDATION(S):** Information

Standards Review Schedule 2005-2010

In March 2005, the Board approved the Standards Review Schedule (ARM 10.54.2503) to begin July 2005. The Office of Public Instruction (OPI) presents the schedule below.

Standards Review Schedule (modified 10/2007)		
Cycle I	Science	July 2005 – November 2006
Cycle II	Library Media Technology Mathematics (Proposed)	2007-2008
Cycle III	Communication Arts Social Studies Arts Career and Technology Education Workplace Competencies	Proposed 2008-2009
Cycle IV	School Counseling World Languages Health Enhancement	Proposed 2009-2010

Rationale

In 2008, the state Science Criterion-Referenced Test (CRT) will be administered to all Montana students in grades 4, 8, and 10. Because Montana worked with Measured Progress to prepare the Montana CRT in Science, the timing was right for the 2005 review and revision of the K-12 Science Content and Performance Standards. The review ensured that the Science CRT aligned to the most up-to-date Montana standards. In addition, the review process generated not only the Montana K-12 Content Standards and Performance Descriptors for Science, but also produced model K-12 grade-level expectations for science.

Process

- Announce the Standards Review Schedule through official e-mail, MASS Notes, post information on the OPI Web page, and networks of professional education associations;
- Call for nominations from the Montana Pre-K- postsecondary education community and public to participate in the process;
- Conduct focus group discussions to gather information related to K-12 content standards;
- Identify writing team membership and dates for work sessions; and
- Establish inclusive communication plan and public comment process.

MONTANA STANDARDS-BASED EDUCATION TO IMPROVE LEARNING AND TEACHING

K-12 CONTENT STANDARDS

What all Montana students will know, understand and be able to do when they graduate from high school, ready for work and postsecondary education.

BENCHMARKS

Check points along the K-12 continuum to assess student progress toward meeting standards.

End of Grade 4

End of Grade 8

Upon Graduation

PERFORMANCE DESCRIPTORS

How well students apply knowledge, skills and abilities.

Novice			Nearing Proficiency			Proficient			Advanced		
Grade 4	Grade 8	Grade 12	Grade 4	Grade 8	Grade 12	Grade 4	Grade 8	Grade 12	Grade 4	Grade 8	Grade 12

ESSENTIAL LEARNING EXPECTATIONS

The necessary content, context and thinking/reasoning skills students must comprehend and apply along the learning continuum.

K	1	2	3	4	5	6	7	8	9	10	11	12
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STANDARDS-BASED EDUCATION IMPLEMENTATION

Professional Development and Technical Assistance

Ongoing opportunities using statewide, regional and local delivery venues.

Model Curriculum

Research-Based
Instructional Strategies

Model Classroom
Assessment

EDUCATOR PREPARATION PROGRAMS

Initial and advanced educator preparation programs and professional development.

CHART KEY

Blue – Approved in Administrative Rules of Montana by the Montana Board of Public Education

Aqua – Approved by the Superintendent of Public Instruction

Lavender – Guidance and Regional Ongoing Professional Development

Green – Professional Educator Preparation Program Standards (PEPPS) and On-Site Review Process

**Montana Board of Public Education
November 6-7, 2008**

Montana Office of Public Instruction, Curriculum and Instruction Unit Report:

Specialists

Primary Work Focus

Colet Bartow, Library Media/Information Literacy	*Essential Learning Expectations (ELEs) for Library Media/Information Literacy standards- revisions to the draft are expected to be completed by December 2008
Katie Burke, Science	*ELEs for Science K-12-revisions to the draft are expected to be completed by December 2008 *Level 1 workshop training of trainers is being done regionally
Michael Hall, Technology	*ELEs for the Technology standards- revisions to the draft are expected to be completed by December 2008 *Gifted Education services through the Response to Intervention (RtI) is under development
Jean Howard, Mathematics	*Focus groups have been completed and nominations are currently being selected for the writers in the revision process for the Mathematics Content Standards *Work on the revisions will begin in November 14, 2008
Julie Ferro, Consultant Communication Arts	*Communication Arts Standards revisions are beginning in November by holding focus groups and with the recruitment of writers *Anticipate beginning work on the revisions in January 2009
Kim Warrick, Middle School/At-Risk	* Middle grades publication is currently being disseminated *Middle grades though high school RtI is underway *Working with the National Association of Middle Schools to bring middle grades specific professional development to Montana teachers

Other Activities:

Completed draft of the Montana Full-Time Kindergarten Model Curriculum; Distributed draft model curriculum at the Second Annual Full-Time Kindergarten Conference in August 2008.

Recruitment continues for the Early Childhood Education and Communication Arts Specialist. As applications are reviewed, interviews are conducted as appropriate.



Linda McCulloch, Superintendent
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EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

PRESENTATION: No Child Left Behind Act Update

PRESENTER: Nancy Coopersmith
Assistant Superintendent
Office of Public Instruction

OVERVIEW: The report will include the findings of the U.S. Department of Education April 2008 on-site review of the Office of Public Instruction (OPI) ESEA Title II, Part A program and the OPI response to the findings.

REQUESTED DECISION(S): None

OUTLYING ISSUE(S): None

RECOMMENDATION(S): None

**Montana School for the Deaf and the Blind
Board of Public Education Committee Agenda
November 6, 2008 Meeting**

<u>Item</u>	<u>Presenter</u>	<u>Time</u>
1. Student Enrollment/Evaluation	Gettel	3 min
2. Human Resources - Personnel actions	Gettel	3 min
3. School Improvement - Update on strategic planning process - Update on other program issues	Gettel	10 min
4. Professional Development Activities - Update on in-service training	Informational	
5. MSDB Foundation Activities - Update on activities	Informational	
6. Conferences, meetings and contacts	Informational	
7. Budget and Finance - Update on budget	Sykes	3 min
8. Facilities and Safety - Update on maintenance projects	Sykes	3 min
9. School Calendar of Events	Informational	
10. Student News	Informational	
11. Public Comment for Non Agenda Items		

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

PRESENTATION: Assessment Update

PRESENTER: Judy Snow
State Assessment Director
Office of Public Instruction

OVERVIEW: Reports on the following statewide assessment projects

1. Results of the statewide survey of educators to identify needs for state and local assessment
2. Analysis of seven years of NRT (Iowa Tests) data

REQUESTED DECISION(S): Information

OUTLYING ISSUE(S): None

RECOMMENDATION(S): None

EXECUTIVE SUMMARY
DATE: NOVEMBER 2008

PRESENTATION: Progress on Class 8 Implementation Process

PRESENTER: Pete Donovan, Certification Standards and Practices Advisory Board
Linda Vrooman Peterson, Office of Public Instruction

OVERVIEW: At its September meeting, the Board of Public Education (BPE) adopted into Administrative Rules of Montana the Class 8 Dual Credit-Only Postsecondary Faculty License. This presentation provides to the BPE information relating to the implementation of this new rule. The Office of Public Instruction (OPI) established the Class 8 Implementation Advisory Committee. Deputy Superintendent of Public Instruction Bud Williams serves as chairman of the Advisory Committee. The Class 8 Implementation Advisory Committee will provide advice to the OPI about the process for implementing and administering the Class 8 License.

Requested Decision(s): None

Outlying Issue(s): The Montana K-20 education community works collaboratively to expand dual-credit opportunities for Montana students by providing flexibility and ensuring quality.

Recommendation(s): Information

Office of Public Instruction

Class 8 Implementation Advisory Committee

October 10, 2008

Purpose

To advise the Office of Public Instruction on the process for implementing and administering the Class 8 Dual Credit-Only Postsecondary Faculty License

Guiding Principle

To ensure postsecondary instructors of dual-credit courses meet the provisions of Admin. R. Mont. 10.57.437, No Child Left Behind and MCA 20-4-101 allowing Montana's kids more opportunity to access dual-credit courses

Charge

Advise OPI on a process for issuing the Class 8 License; implement the process in a timely manner to create availability of Class 8 licensed instructors by fall semester 2009

Advisory Committee Chair

Bud Williams – Office of Public Instruction

Staff

Board of Public Education

Steve Meloy

Peter Donovan

Office of Public Instruction

Linda Peterson

Elizabeth Keller

Nancy Coopersmith

Implementation Advisory Committee Members

Larry Baker	Montana Council of Deans of Education
Lynette Zuroff	Montana Council of Deans of Education
Jane Karas	Flathead Valley Community College
Tom Gibson	Office of the Commissioner of Higher Education
Darrell Rud	School Administrators of Montana
Janet Thomson	Montana Association for Supervision and Curriculum Development
Dan Zorn	School Administrators of Montana
Dave Puyear	Montana Rural Education Association
Marco Ferro	MEA-MFT
Lance Melton	Montana School Boards Association
Bob Vogel	Montana School Boards Association
Kirk Miller	Board of Public Education

EXECUTIVE SUMMARY
DATE: NOVEMBER 2008

PRESENTATION: Request for New Programs - Rocky Mountain College
English Education Minor and Reading Minor

PRESENTER: Linda Vrooman Peterson, Administrator
Office of Public Instruction

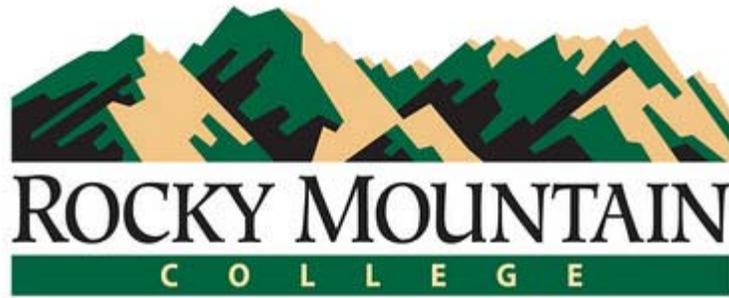
OVERVIEW: The Office of Public Instruction introduces to the Board of Public Education a proposal from Rocky Mountain College to add an English education minor and a reading minor to its education curriculum. A letter received October 15, 2008, from Barbara J. Vail, Ph.D., Director of Education and Associate Academic Vice President, outlines the Rocky Mountain College proposal.

At the Board of Public Education meeting in January 2009, Dr. Vail will present the descriptions of the proposed programs including minor requirements, course syllabi, and a completed institutional report relating to the specific standards of Chapter 58 – Professional Educator Preparation Program Standards: ARM 10.58.509 English; ARM 10.58.521 Reading Specialist; and ARM 10.58.802 Standards for Approval.

REQUESTED DECISION(S): None

OUTLYING ISSUE(S): None

RECOMMENDATION(S): Information



Dr. Linda Vrooman Peterson
Office of Public Instruction
P.O. Box 202501
Helena MT 59620-2501

Dear Dr. Peterson:

Rocky Mountain College is formally requesting that the Montana Board of Public Education consider a proposal to add an English education minor and a reading minor to its education curriculum. The education faculty believes that the addition of these minors will improve our program, better prepare our teacher candidates, and create more opportunities for earning teaching endorsements.

The reading minor consists of seven courses and one internship experience for a total of 23 credits, and includes such courses as Emergent Literacy, Reading and Writing in the Content Areas, and a Reading Clinic Internship. Successfully completing this minor will allow a K-12 education major to apply for the State of Montana Reading Specialists K-12 endorsement. The purpose of the reading minor is to provide teacher candidates with the knowledge, understanding, and application of reading and writing pedagogy. Courses will focus on understanding the nature of the learner and learning processes with specific application to reading.

Although we have in place an English education major, an English education minor will provide another opportunity for secondary or K-12 education majors to earn an English teaching endorsement. This minor will consist of 27 credits including such courses as Introduction to Native American Literature, Mass Media, Studies in Shakespeare, and Methods and Materials of Teaching English in the Secondary School.

I will soon be sending detailed information concerning these proposed minors to your office for consideration by the Montana Board of Public Education. Proposed minor requirements, course syllabi and a completed institutional report will be included in these packets. Thank you for your time and effort in reviewing this information, and please don't hesitate to contact me if you have any concerns or questions about these proposed minors.

Cordially,

Barbara J. Vail, Ph.D.
Director of Education
Associate Academic Vice President

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

PRESENTATION: Critical Quality Educator Shortages

PRESENTER: Madalyn Quinlan
Chief of Staff
Office of Public Instruction

OVERVIEW: In 2007, the Montana Legislature approved the creation of a Quality Educator Loan Assistance Program. The program was implemented for the first time in the 2007-2008 school year. As part of the ongoing implementation of the program, Section 20-4-503, MCA directs the Board of Public Education, in consultation with the Office of Public Instruction, to identify:

- (a) specific schools that are impacted by critical quality educator shortages; and,
- (b) within the schools identified in (a), the specific quality educator licensure or endorsement areas that are impacted by critical quality educator shortages.

Quality educators working in schools that are identified as impacted schools and teaching in licensure or endorsement areas that are impacted by critical quality educator shortages are eligible for loan repayment assistance.

The Board of Public Education is required to publish an annual report listing the schools and the licensure or endorsement areas identified as impacted by critical quality educator shortages, explaining the reasons that specific schools and licensure or endorsement areas have been identified and providing information regarding any success in retention.

This agenda item will include a summary of the program implementation for the 2007-2008 school year and an updated annual listing for the 2008-2009 school year.

REQUESTED DECISION(S): Approval of the annual listing of the schools and licensure or endorsement areas impacted by critical quality educator shortages.

OUTLYING ISSUE(S): The Office of Public Instruction has requested a bill to be drafted for the 2009 legislative session to define "quality educator" as a full-time equivalent educator, as reported to the superintendent of public instruction for accreditation purposes in the CURRENT year. (LC 0375)

RECOMMENDATION(S): Approval of the report

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

- PRESENTATION:** Alternative Standard Requests - Recommendations
- PRESENTER:** Al Mc Milin, Accreditation Unit Manager
Dale Kimmet, Accreditation Specialist
Office of Public Instruction
- OVERVIEW:** This presentation provides to the Board of Public Education for consideration of Initial Alternative Standard and/or Five-Year Renewal Alternative Standard Requests recommended either for approval or for disapproval by state Superintendent Linda McCulloch. The report is attached.
- REQUESTED DECISION(S):** Approve state superintendent's recommendations.
- OUTLYING ISSUE(S):** None
- RECOMMENDATION(S):** Action



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Linda McCulloch
Superintendent

MEMORANDUM

To: Linda McCulloch, State Superintendent

Cc: Linda Peterson, Accreditation Division Administrator

From: Al Mc Milin, Accreditation Unit Manager

Date: October 20, 2008

Re: Initial and Five-Year Renewal Alternative Standard Requests – Recommendations

I. Review of Montana Small Schools Alliance (MSSA) Plan for Alternative Standard Collaboration.

- Small rural member districts will contract with MSSA for the services provided under this model to meet one or both of two accreditation standards: ARM 10.55.709 – Library Media Services; and ARM 10.55.710 – Counseling Services.
- The model consists of workshops for rural teachers each year to address the applicable content and performance standards in Library Media and the program area standards in Counseling.
- MSSA licensed and endorsed staff will provide workshops and serve as consultants to teachers and programs during the school year. One librarian and one counselor will serve the eastern part of the state with the workshop to be held in Miles City in August and one librarian and one counselor will serve the western part of the state with the workshop to be held in Helena in September.
- Each year the workshop will deal with one of the four library media content and performance standards and corresponding benchmarks. In the counseling area, the emphasis will be on academics, careers and personal social development utilizing the MSSA guidance curriculum. In addition, for the counseling area, the workshop will also deal with the health enhancement curriculum standard five (critical thinking), standard six (interpersonal relationships) and standard seven (group skills). Assessment instruments are provided for each area covered.
- MSSA staff will be available five times throughout the year to respond to questions concerning the implementation of the standards and workshop goals.

II. Initial Alternative Standard Application

The following initial alternative standard application representing **one** district and **eleven** schools has been received and evaluated in accordance with ARM 10.55.604.

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

Lewis & Clark County

Helena Public Schools

Broadwater School	K-5	Current Enrollment:	260
Bryant School	K-5	Current Enrollment:	259
Central School	K-5	Current Enrollment:	295
Four Georgians	K-5	Current Enrollment:	512
Hawthorne School	K-5	Current Enrollment:	246
Jefferson School	K-5	Current Enrollment:	234
Jim Darcy School	K-5	Current Enrollment:	270
Kessler School	K-5	Current Enrollment:	221
Rossiter School	K-5	Current Enrollment:	459
Smith School	K-5	Current Enrollment:	305
Warren School	K-5	Current Enrollment:	260

Standard: 10.55.710 – School Counseling Services

1. The district has a mission statement for their proposed alternative standard.
2. The school's counseling program addresses the School Counseling Program Area Standards. The developmental component is accomplished through the use of Second Step, bullying and other safety programs during classroom instruction by the counselors. Group and individual counseling and the use of outreach programs are utilized for crisis intervention. Good lines of communication enhance collaboration between staff and counselors.
3. The schools utilize a combination of psychologists, school counselors, and social workers (all carry the title of social service coordinator) in their areas of expertise to provide a more comprehensive approach to support students in the K-5 setting. The service coordinators indicated that 80% of their time is spent on counseling and 20% of their time is spent on psychology or social worker duties depending on the individual. The district indicated that this split will continue.
4. Social workers bring a deep knowledge of family systems, root and effect of poverty and skills and strategies for integration in the larger community. The psychologists combine their assessment background with a strong grounding in positive behavior supports and have a working knowledge of the elementary classroom curriculum. The social service coordinators provide individual, group, or classroom lessons that focus on topics such as bullying, social skills, respect for others, problem solving, life skills, and drug and alcohol abuse prevention.
5. The program utilizes AWARE (Anaconda Work And Residential Enterprises Inc.) and Intermountain for sustained therapeutic and mental health counseling.
6. Many of the schools have high school students who tutor and some of the schools make use of Big Brothers/Sisters program.
7. New social service coordinators are paired with a mentor for extensive orientation to the social services coordinator model. A concerted effort is to hire new social service coordinators who hold both the psychology and the counseling endorsements.
8. The Montana Behavioral Initiative is a strong component of the program. All paraprofessionals and other support staff receive training.
9. We believe the district needs to develop a comprehensive process to assess and evaluate the program. They have agreed to do so and we will review this component as part of the required on-site visit during the second year (2009-2010) of this initial application process.
10. Please refer to the chart that illustrates the FTE summary for the Helena Elementary Counseling Program. – Attachment A

The proposal meets or exceeds current standard. Recommend approval of alternative standard request.

III. Five-Year Renewal Alternative Standard Application

The following five-year renewal alternative standard application represents **one** district and **six** schools has been received and evaluated in accordance with ARM 10.55.604.

Gallatin County

Bozeman Public Schools

Emily Dickinson	K-5	Current Enrollment:	504
Hawthorne	K-5	Current Enrollment:	314
Irving	K-5	Current Enrollment:	299
Longfellow	K-5	Current Enrollment:	324
Morning Star	K-5	Current Enrollment:	532
Whittier	K-5	Current Enrollment:	310

1. The Bozeman Elementary counseling model continues to be a comprehensive and multi-faceted approach to providing the necessary components of an elementary counseling program.
2. The district's K-5 guidance curriculum adequately addresses the components of the School Counseling Program Delivery Standards. Components:
 - a. Academic Development – embedded throughout the curricular and library media areas
 - b. Career Development – embedded throughout the curricular areas
 - c. Personal/Social Development – embedded in curricular areas; Second Step Program (Grades 1-2), Steps to Respect (Grades 3-4), DARE (Grades 3 and 5), Bullyproofing Your School (Grades K-5)
3. The delivery model addresses the delivery standards' components dealing with individual and group counseling, crisis and intervention counseling, and consultation services for staff.
4. Major Components of the delivery model itself includes:
 - a. The psychologist/counselor positions in each building provide a wide variety of services for students and staff. The psychologists/counselors indicated they spend approximately 50% of their time on psychologist (testing and special education) and 50% of their time on general counseling duties.
 - b. Through a contract with Thrive, Inc., a local organization that "encourages healthy family and child development through community awareness, parent education and support to children and families ensuring positive outcomes for children," the students have access to Child Advancement Project (CAP) mentors and each building has an active Parent Liaison Program in operation. In 2006-07 over 300 children K-5 were placed with CAP mentors. In 2006-07 the district noted that with a half time coordinator assigned to each school there were over 1300 parent contacts made to help build a partnership between school and home.
 - c. The district provides for a general Prevention Education Program with 2.0 staff to address programs and services dealing with helping students make healthy lifestyle choices.
 - d. Each building has a Student Assistance Team to provide students with as much support as possible in order to be successful in school. Students are referred by teachers and parents for evaluation and intervention plans are developed where needed.
 - e. The district participates in the Montana Behavioral Initiative (MBI) and has moved to the next level of MBI implementation – the Foundations program. This program helps schools and staffs develop and implement effective behavior management, motivation practices and behavior supports for all students. Data is gathered yearly through a School Climate Survey.

5. The review team did identify three areas for recommendations and follow-up:
 - a. It was not clear how the district was assessing the overall effectiveness of the program. The central office did have data for individual schools in a variety of areas but no process to pull it together to look at the program in total. The district needs to develop a comprehensive process to assess and evaluate the program.
 - b. The assignment of staff with counseling duties should reflect the "need" in a given school not just the enrollment numbers. Whittier was one example. Based on the demographics of the school and the comments from the principal and staff regarding need, the team believes that the school was "underserved."
 - c. There needs to be continuing emphasis with staff on the referral process itself. The impression from discussions with some teachers was that they had concluded services were stretched to the limit; therefore, there was no point in referring a student. This meant that the counseling support system might be unaware of the need for more staffing and services.

The district is addressing each of these recommendations. The team further recommends that a follow-up visit is made in the spring of 2010 to review progress being made in each of these areas.

6. In general, teachers and administrators supported the program and believe it to be an effective one.
7. Please note the chart that illustrates the FTE summary for the Bozeman Counseling Program – Attachment B.

The proposal meets or exceeds current standard. Recommend approval of alternative standard request.

EXECUTIVE SUMMARY

DATE: NOVEMBER 2008

- PRESENTATION:** Final Progress Report and Recommendations on On-Site Accreditation Visits for Schools with Continuing Serious Accreditation Deviations
- PRESENTER:** Al Mc Milin, Accreditation Unit Manager
Dale Kimmet, Accreditation Specialist
Office of Public Instruction
- OVERVIEW:** This presentation provides to the Board of Public Education (BPE) a progress report and recommendations regarding on-site Accreditation visits for schools with continuing serious accreditation deviations. Remaining report: Cheyenne Tribal Schools. Attached is a copy of the completed improvement plan being recommended for approval. In addition, the Accreditation Division will be reviewing the Annual Data Collection reports for all schools in this category just prior to the Board's meeting to assess the progress each of the schools identified under this category and the progress each is making toward accomplishing its respective improvement plan. These schools include: Valier (all schools), Frazer (all schools), Mount Ellis Academy, Lustre Christian High School, and Cheyenne Tribal Schools.
- REQUESTED DECISION(S):** Approve state superintendent's recommendations.
- LYING ISSUE(S):** The state superintendent of public instruction provides annual recommendations to the Board of Public Education for accreditation status determinations for all Montana accredited schools. The continuing concern is: How does the OPI accreditation staff address continuing deviations fairly, consistently and with intention toward continuous education improvement? The state superintendent follows the process approved by the BPE to address ongoing accreditation deviations. See the attached, "Accreditation Response Options for Continuing Deviations."
- RECOMMENDATION(S):** Action

2007/2008 FY

Deficiency	Status	Documentation
Present Status		
<p>Wanda Belgarde</p>	<p>No superintendent license *** OPI Comment – Ms. Belgarde is licensed as a principal – Class 3. As a private school Cheyenne Tribal Schools does not have to have an administrator licensed as a superintendent.</p>	<p>Submitted transcripts and superintendent internship completion verification to OPI Previously sent transcripts regarding completion of a finance course from University of North Dakota Dr. Becky Salvesson (University of Mary) previously completed a recommendation for superintendence licensure Private school does not require one to be licensed as a superintendent</p>
<p>Burt Medicine Bull</p>	<p>Received Class 3 Administrator credential</p>	<p>Certificate enclosed</p>
<p>Dr. James Broome</p>	<p>Received Class 3 Administrator credential</p>	<p>Certificate enclosed</p>
<p>Hilda Broome</p>	<p>Received Teaching License</p>	<p>No longer teaching but license is enclosed</p>
<p>Rosalita Roach</p>	<p>Received Teaching License</p>	<p>license is enclosed</p>
<p>Stephanie Hall</p>	<p>Received Teaching License</p>	<p>license is enclosed</p>
<p>Debra Glass</p>	<p>Received teaching and class 3 credential</p>	<p>Both enclosed</p>
<p>Music program</p>	<p>Offered</p>	<p>Music is offered in 7th and 8th grade by Dr. Robert Smith who has credentials in music. Licensure enclosed (K-12 Music endorsement) Folio # 46644</p>
<p>Business Education</p>	<p>Offered</p>	<p>Business classes are offered by Dr. Frost who has credentials in business education. Licensure enclosed (Business endorsement) Folio # 79252</p>



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Linda McCulloch
Superintendent

August – 2007

ACCREDITATION RESPONSE OPTIONS FOR CONTINUING DEVIATIONS

I. All Accredited Schools with Continuing Deviations

- A. For schools with ineffective or missing corrective plans and continuing serious deviations from accreditation standards, the Office of Public Instruction (OPI) will conduct an on-site visit to review and reinforce needed corrective actions.
- B. For schools completing a major building construction project, OPI will follow-up in the fall to see if deviations are corrected as a result of the reconfiguration and expansion of the system.
- C. Schools with Continued Use of Non-Licensed Teachers

II. First year using non-licensed teacher –Deficiency Status. A letter will be sent from the state superintendent's office emphasizing the serious consequences should the district continue to use non-licensed teachers(s).

III. Consecutive years of using non-licensed teacher. The school administrator and the chairperson of the board will be required to appear before the Board of Public Education.

ON-SITE REVIEWS TO VALIDATE SELF REPORTING OF ANNUAL DATA COLLECTION

I. Random selection of schools

- A. Any school
- B. Schools that have shown continued improvement
- C. Schools that have maintained Regular Accreditation Status for five years

II. On-Site visits to schools

- A. Schools that have reported data which contains inaccurate or inconsistent information
- B. School districts that have continuing deviations

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

DRAFT

Revised 10/20/2008

BOARD OF PUBLIC EDUCATION
ANNUAL AGENDA CALENDAR September 2008 – November 2009
(Proposed Items from OPI are in italics)

SEPTEMBER 11-12, 2008 PABLO
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update
MACIE Update

NOVEMBER 6-7, 2008 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting
Extend CSPAC (Odd Years)

JANUARY 8-9, 2009 HELENA
BOE Determined by Board of Regent's Schedule

5 YCEP Process Update
Exiting Board Member-Last Meeting
Transportation Report
Assessment Update
NCLB Update
MACIE Update
Report on Teacher Education Program

MARCH 12-13, 2009 HELENA

Executive Secretary Performance Evaluation & Contract Extension Discussion
MSDB Superintendent Performance Evaluation & Contract Extension Discussion
Establish Executive Staff Salaries
CSPAC/BPE Joint meeting
Annual CSPAC Report
Annual School Food Services Report
Assessment Update
Accreditation Recommendations
NCLB Update
Alternative Standards Requests & Renewals
MACIE Update

MAY 7-8, 2009 GREAT FALLS

Student Representative Survey Report
CSPAC Appointments
BASE Aid Payment Schedule
Assessment Update
Alternative Standards Request & Renewals
MACIE Update
NCLB Update

JULY 15-17, 2009 HELENA

Strategic Mtg.–Review Bylaws & Operational Rules
Student Representative Last Meeting
Assessment Update
NCLB Update
MACIE Update
Annual GED Report
Special Education Report

SEPTEMBER 10-11, 2009 TBD
BOE Determined by Board of Public Education's Schedule

Set Annual Agenda Calendar
Election of Board Officers
Committee Appointments
Superintendent Goals
BPE Goal Review
Assessment Update
NCLB Update
MACIE Update
Youth Risk Behavior Survey Update (Odd Years)

NOVEMBER 5-6, 2009 HELENA

Assessment Update
NCLB Update
Alternative Standards Request
MACIE Annual Report
Joint MACIE/BPE/OPI Meeting