

**Lincoln Center, Board Room  
415 N 30<sup>th</sup> St  
Billings, MT**

**September 12-13<sup>th</sup>, 2013**

***BOARD OF PUBLIC EDUCATION***

# AGENDA

**BOARD OF PUBLIC EDUCATION**  
**MEETING AGENDA**

September 12-13<sup>th</sup>, 2013  
Lincoln Center Board Room  
415 N 30<sup>th</sup> Street  
Billings, Montana

**Thursday September 12, 2013**  
**8:30 AM**

**CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Statement of Public Participation
- D. Welcome Visitors

**PUBLIC COMMENT**

**CONSENT AGENDA**

*(Items may be pulled from Consent Agenda upon request)*

- A. Correspondence
- B. July 17<sup>th</sup>, 2013 Minutes
- C. Financials

**ADOPT AGENDA**

**INFORMATION ITEMS**

❖ **REPORTS – Patty Myers (Items 1-6)**

**Item 1**                      **CHAIRPERSON'S REPORT**  
Patty Myers

**ACTION**

**PUBLIC COMMENT**

***The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.***

- Approve Changes to Board By-Laws
- Approve Changes to Board Goals
- Set 2014 Annual Agenda Calendar
- Set 2014 BPE Meeting Calendar

**Item 2**                      **EXECUTIVE DIRECTOR'S REPORT**  
Pete Donovan

Item 3 STATE SUPERINTENDENT'S REPORT  
State Superintendent Denise Juneau

**ACTION**

**PUBLIC COMMENT**

*The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.*

- MACIE Appointments
  - Norma Bixby
  - Dr. Richard Littlebear

Item 4 COMMISSIONER OF HIGHER EDUCATION'S REPORT  
Commissioner Clayton Christian

Item 5 GOVERNOR'S OFFICE REPORT  
Shannon O'Brien

Item 6 STUDENT REPRESENTATIVE'S REPORT  
Charity Ratliff

**DISCUSSION ITEMS**

❖ MACIE LIAISON – (Item 7)

Item 7 MACIE REPORT  
Sandra Boham

❖ EXECUTIVE COMMITTEE – Patty Myers (Items 8-10)

Item 8 FEDERAL UPDATE  
Nancy Coopersmith, Scott Furois

Item 9 CRITERION REFERENCED TEST (CRT) RESULTS FOR 2012-13 SCHOOL  
YEAR  
Scott Furois

Item 10 THE STATE MODEL FOR THE EVALUATION OF TEACHERS AND  
PRINCIPALS  
Dr. Linda Peterson

**ACTION**

**PUBLIC COMMENT**

*The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.*

❖ **LICENSURE COMMITTEE – Sharon Carroll (Items 11-13)**

**TIME CERTAIN AT 1:00**

**Item 11                    HEARING BPE CASE #2013-01  
Katherine Orr**

**DISCUSSION ITEMS**

**Item 12                    REPORT ON THE SURRENDER OF TEACHER LICENSES  
Ann Gilkey**

**Item 13                    PRESENTATION OF THE REJOINDER FROM THE PHYLLIS J.  
WASHINGTON (PJW) COLLEGE OF EDUCATION AND HEALTH AND  
HUMAN SERVICES AT THE UNIVERSITY OF MONTANA IN RESPONSE TO  
THE STATE EXIT REPORT OF THE APRIL 14-16, 2013, JOINT  
NCATE/CAEP/STATE ACCREDITATION REVIEW  
Dr. Linda Peterson**

**ACTION**

**PUBLIC COMMENT**

*The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.*

❖ **ACCREDITATION COMMITTEE – Bernie Olson (Items 14-15)**

**TIME CERTAIN AT 3:00 PM**

**Item 14                    ACTION ON THE STATE SUPERINTENDENT’S RECOMMENDATIONS OF  
THE VARIANCE TO STANDARDS APPLICATIONS  
Dennis Parman**

**Item 15                    ACTION ON THE STATE SUPERINTENDENT’S REPORT ON THE 2012-13  
ACCREDITATION CORRECTIVE ACTION PLANS  
Teri Wing**

**DISCUSSION ITEMS**

❖ **MSDB LIAISON - Lila Taylor (Item 16)**

**Item 16                    MSDB REPORT  
Lila Taylor**

**Item 17                    ELECTION OF BOARD OFFICERS  
Pete Donovan**

**Item 18                    COMMITTEE ASSIGNMENTS  
Patty Myers**

## **FUTURE AGENDA ITEMS November 14-15<sup>th</sup>, 2013**

*MACIE Annual Report*

*Assessment Update*

*Federal Update*

*Alternative to Standards Requests*

*Accreditation Report*

*Annual Renewal Unit Providers (List) - C*

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*The Montana Board of Public Education is a Renewal Unit Provider. Attending a Board of Public Education Meeting may qualify you to receive renewal units. One hour of contact time = 1 renewal unit up to 8 renewal units per day. Please complete the necessary information on the sign-in sheet if you are applying for renewal units.*

*Agenda items are handled in the order listed on the approved agenda. Items may be rearranged unless listed "time certain". Action may be taken by the Board on any item listed on the agenda. Public comment is welcome on all items. The Board of Public Education will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate in the meeting. Individuals who require such accommodations should make requests to the Board of Public Education as soon as possible prior to the meeting start date. You may write to: Kris Stockton, PO Box 200601, Helena MT, 59620, email at: [kmstockton@mt.gov](mailto:kmstockton@mt.gov) or phone at 444-0302.*

## **CALL TO ORDER**

- A. Pledge of Allegiance**
- B. Roll Call**
- C. Statement of Public Participation**
- D. Welcome Visitors**

## **CONSENT AGENDA**

Items may be pulled from Consent Agenda if  
requested

- A. Correspondence**
- B. July 17th, 2013 Minutes**
- C. Financials**

# CORRESPONDENCE



**MONTANA SECRETARY OF STATE**

**LINDA McCULLOCH**

July 12, 2013

Ms. Patty Myers  
Board of Public Education  
PO Box 200601  
Helena, MT 59620

Dear Ms. Myers:

As the Secretary of State it is my official responsibility to distribute resolutions passed by the Montana Legislature to those entities referred to in the resolutions. Therefore, on behalf of the President of the Montana State Senate, The Speaker of the Montana House of Representatives and all of the members of Montana's 63<sup>rd</sup> Legislature, I have enclosed a copy of the following resolution:

<u>Bill #</u>	<u>Short Title</u>
HJ 14	Recommend financial literacy course in high schools

Thank you for your consideration of this resolution.

Best Wishes,

A handwritten signature in black ink that reads "Linda McCulloch".

Linda McCulloch  
Secretary of State

Enclosure





A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA URGING THE BOARD OF PUBLIC EDUCATION TO INCLUDE THE SUCCESSFUL COMPLETION OF A FINANCIAL LITERACY COURSE AS A REQUIREMENT FOR GRADUATION.

WHEREAS, without knowledge and understanding of financial matters, people are incapable of managing their personal finances effectively and making sound decisions regarding matters like purchasing, saving, investing, and borrowing; and

WHEREAS, becoming financially literate and learning these necessary skills at an early age encourages greater economic self-sufficiency, higher levels of successful home ownership, and enhanced retirement security; and

WHEREAS, the informed use of credit and other financial products and services benefits individual consumers and promotes economic growth; and

WHEREAS, the past decade has seen declining personal savings rates, increased bankruptcy rates, increased home foreclosures, and rising percentages of household income devoted to servicing household debt; and

WHEREAS, a lack of financial literacy can be especially damaging to students and families during hard economic times; and

WHEREAS, many students in Montana's public schools do not receive sufficient financial education in their homes; and

WHEREAS, personal financial education and money management skills are crucial to ensure that our young people and adults are prepared to manage credit and debt, build savings, and become responsible workers, heads of households, investors, entrepreneurs, business leaders, and productive citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA:

- (1) That the Board of Public Education be strongly urged to require students to demonstrate proficiency

I hereby certify that the within joint resolution,  
HJ 0014, originated in the House.



Chief Clerk of the House



Speaker of the House

Signed this 11<sup>th</sup> day  
of April, 2013.



President of the Senate

Signed this 12 day  
of April, 2013.



# Board of Public Education

PO Box 200601  
Helena, Montana 59620-0601  
(406) 444-6576  
www.bpe.mt.gov

## BOARD MEMBERS

## APPOINTED MEMBERS:

Patty Myers - Chair  
Great Falls

Sharon Carroll - Vice Chair  
Ekalaka

Erin Williams  
Missoula

Lila Taylor  
Busby

Bernie Olson  
Lakeside

John Edwards  
Billings

Paul Andersen  
Bozeman

Charity Ratliff, Student Rep.  
Hardin

## EX OFFICIO MEMBERS:

Clayton Christian  
Commissioner of  
Higher Education

Denise Juneau,  
Superintendent of  
Public Instruction

Steve Bullock, Governor

## EXECUTIVE DIRECTOR:

Pete Donovan

July 22, 2013

Ms. Callie Langohr  
375 Wolfpack Way  
Kalispell, MT 59901

Dear Callie,

On behalf of the Board of Public Education, I would like to congratulate you on receiving the 2012-13 AA Principal of the Year award. I also congratulate you and your staff for the recognition bestowed upon Glacier High School in the US and World Report as well as the College Board. Your service to your students, staff, and school are greatly admired, and this award is well deserved.

Thank you for setting such a positive example through your dedication to education, the students of your school, and the people of your community.

Sincerely,

A handwritten signature in cursive script that reads "Patty Myers".

Patty Myers  
Chair

The following letter was also sent out to the following individuals and cc's to Patty Myers:

Timothy Zumbrun  
Kern Wilson  
Christine West  
Coleene Togerson  
Kathy Sulser  
Tracy Somerfeld  
Lynnette Sheldon  
Gary Overton  
Brandon O'Halloran  
Diane Muller  
Susan McQuillan  
Brenda McNeil  
Scott McKenzie  
Christopher Mason  
Donna Loomis  
David Keith  
Rhonda Horner  
Glenn Herman  
Laurie Ginn  
Diane Gilbreath  
Mark Garber  
Pamela Fryberger  
Linda Briggeman  
Todd Breitenfeldt  
Nathan Beckwith



Public Schools, Public Service

August 1, 2013

TIMOTHY ZUMBRUN  
106 S WEAST AVE  
ABSAROKEE , MT 59001-6001

Dear Timothy:

In partnership with MEA-MFT and other public education advocates, the Office of Public Instruction has created a model evaluation system.

The model, Montana Educator Performance Appraisal System (Montana-EPAS), emerged from amendments the Montana Board of Public Education adopted last fall in Standards of Accreditation Chapter 55.

The Board intends these changes to provide an opportunity and common framework for school districts to enhance school, educator, and student performance across Montana.

This month, August 2013, OPI will be asking all Montana school districts to either participate in the pilot of the state model evaluation system or begin the process of updating and aligning their existing local evaluation systems to meet the expectations of the revised standard, ARM 10.55.701 (4)(a).

**10.55.710 (4) The local board of trustees shall have written policies and procedures for regular and periodic evaluation of all regularly employed personnel. The individual evaluated shall have access to a copy of the evaluation instrument, the opportunity to respond in writing to the completed evaluation, and access to his or her files. Personnel files shall be confidential.**

- (a) The evaluation system used by a school district for licensed staff shall, at a minimum:
  - (i) be conducted on at least an annual basis with regard to nontenure staff and according to a regular schedule adopted by the district for all tenure staff;
  - (ii) be aligned with applicable district goals, standards of the Board of Public Education, and the district's mentorship and induction program required under ARM 10.55.701(5)(b);
  - (iii) identify what skill sets are to be evaluated;
  - (iv) include both formative and summative elements; and
  - (v) include an assessment of the educator's effectiveness in supporting every student in meeting rigorous learning goals through the performance of the educator's duties.

The first meeting of the pilot school districts is:

**Tuesday, August 13, 2013**

**8 a.m. to 5 p.m.**

**Helena Colonial Hotel – Red Lion**

**2301 Colonial Drive Helena, MT 59601**

Your school district is included in the list of participants.

- Public Schools ■ Higher Education
- State & County Employees
- Head Start ■ Health Care

Working for Montana's Future

1232 East Sixth Ave., Helena, MT 59601 ■

TEL 406/442-4250 or 800/398-0826 FAX 406/443-5081 www.mea-mft.org

Since evaluation is a mandatory subject of bargaining, MEA-MFT has throughout the consideration and adoption of the Board's accreditation standards insisted that OPI encourage school districts to bring teams of school district administrators and teachers to this meeting. At this point some districts are including teachers . . . but some are not.

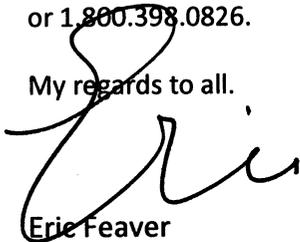
We firmly believe the only way changes in evaluation will be successful is if labor and management work together on design and implementation.

We further believe evaluation systems or changes in such systems are a mandatory subject of bargaining. Where we have organized bargaining teacher affiliates, school districts cannot by law unilaterally impose a new or amended evaluation system.

If you have not been contacted by your administration to participate in this meeting I urge you to speak with your superintendent and ask to be included. Why would your superintendent not agree?

If you have further question regarding the pilot program and/or the Montana-EPAS, please contact: Marco Ferro, MEA-MFT Director of Public Policy and Professional Development at [mferro@mea-mft.org](mailto:mferro@mea-mft.org) or 1.800.398.0826.

My regards to all.



Eric Feaver

President

[efeaver@mea-mft.org](mailto:efeaver@mea-mft.org)

cc: Denise Juneau, Superintendent of Public Instruction  
Patty Meyers, Chair of the Board of Public Ed

# MINUTES

**BOARD OF PUBLIC EDUCATION**  
**MEETING MINUTES**

July 17, 2013  
Capitol Building, Room 152  
Helena, MT

**Wednesday July 17<sup>th</sup>, 2013**  
**8:00 AM** \*\*\*\*\*time changed\*\*\*

**CALL TO ORDER**

The Board of Public Education meeting was called to order at 8:03 AM.

Members present included: Ms. Patty Myers, Chair; Ms. Sharon Carroll, Vice-Chair; Ms. Erin Williams; Ms. Lila Taylor; Mr. John Edwards; Mr. Paul Andersen; Ms. Denise Juneau, Superintendent of Public Instruction; Ms. Shannon O'Brien, Governor's Office. Staff present included Mr. Pete Donovan, Executive Director; Ms. Kris Stockton, Administrative Assistant. Guests attending included: Ms. Nancy Coopersmith, OPI; Ms. Patty Muir, OPI; Ms. Ann Gilkey, OPI; Mr. Bob Vogel, MTSBA; Mr. Kevin O'Brien, Florence MT; Mr. Mike Ward, Florence MT; Mr. Rob Miller, Legislative Fiscal Division; Ms. Denise Ulberg, MASBO; Mr. Marco Ferro, MEA-MFT; Mr. Frank Podobnik, OPI; Mr. Ross Johnson, Legislative Audit Division; Ms. Madalyn Quinlan, OPI; Ms. Teri Wing, OPI; Mr. Scott Furois, OPI.

**PUBLIC COMMENT**

**CONSENT AGENDA**

The Consent Agenda was approved as presented.

**ADOPT AGENDA**

Ms. Myers noted the time certain items at 2:00 and 4:00.

**Ms. Sharon Carroll moved to adopt the agenda as presented. Mr. John Edwards seconded the motion.**

**\*\*ITEMS ARE LISTED IN THE ORDER IN WHICH THEY ARE PRESENTED\*\***

**INFORMATION ITEMS**

❖ **REPORTS – Patty Myers (Items 1-6)**

**Item 1**

**CHAIRPERSON'S REPORT**

**Patty Myers**

- **BPE member appointment to MACIE**
- **Executive Director Salary**

Ms. Myers noted to the Board the amount of the 3% pay increase Mr. Donovan is eligible for per HB13. Ms. Carroll reviewed with the Board her attendance at the Main Street Montana meeting in Miles City in June.

**Item 2**

**EXECUTIVE DIRECTOR REPORT**

**Pete Donovan**

Mr. Donovan thanked Chair Myers and Vice Chair Carroll for their attendance at the CSPAC meeting on July 15th. Mr. Donovan also thanked Ms. O'Brien and Superintendent Juneau for their efforts in the set

up and planning for the Board of Education meeting and looking forward to the next Board of Education meeting. Mr. Donovan noted he will be attending the upcoming Administrator's Institute the week of August 7<sup>th</sup> that he will be attending hosted by the School Administrators of Montana. Ms. Myers also noted Mr. Donovan's attendance at the Evening of Excellence on behalf of the Board.

**Item 3 STATE SUPERINTENDENT'S REPORT  
State Superintendent Denise Juneau**

Superintendent Juneau updated the Board on a new grant received by OPI to work with Schools of Promise dealing in children's mental health and providing support systems for them. Superintendent Juneau also updated the Board with the results of the 2013 Youth Risk Survey Report, Summer 6 Reading Challenge, ACT participation, Civics Education Summit Aug 5-6<sup>th</sup>, and other activities at the Office of Public Instruction.

**Item 4 COMMISSIONER OF HIGHER EDUCATION'S REPORT  
Commissioner Clayton Christian**

No one was present to report.

**Item 5 GOVERNOR'S OFFICE REPORT  
Shannon O'Brien**

Dr. O'Brien extended a thank you from the Governor to the Board for the work they do. Dr. O'Brien updated the Board on areas of interest the Governor is looking at including Early Childhood programs, school readiness, Main Street Montana, his interest in the Graduation Matters Montana program, helping with the implementation of the new Montana Content Standards, and how he can help teachers and administrators. Other items the office is watching include the review of the PEPPS standards, Dual Enrollment, Higher Education, and education opportunities for veterans and military families.

**Item 6 STUDENT REPRESENTATIVE'S REPORT  
Patty Myers**

Ms. Myers gave the Student Representative update in Ms. Ratliff's absence. Ms. Myers highlighted some of the activities Ms. Ratliff has been involved in throughout the year.

**DISCUSSION ITEMS**

❖ **EXECUTIVE COMMITTEE – Patty Myers (Items 7-11)**

**Item 7 FEDERAL UPDATE  
Nancy Coopersmith**

Ms. Coopersmith updated the Board on education related bills before Congress and how those may affect Montana. Ms. Coopersmith also reviewed the new teacher and administrator evaluation process and new reporting requirements that would occur if the Harkin bill is passed in Congress. Ms. Coopersmith also updated the Board on AYP and the status of some schools. Ms. Coopersmith reported that final data will not come out until the following week, so final determinations will not be available until the September meeting.

**Item 8 SPECIAL EDUCATION REPORT  
Frank Podobnik**

Mr. Podobnik from the Office of Public Instruction presented the Special Education Report to the Board. Mr. Podobnik highlighted a few areas from the report including Higher Education Consortium, Federal Funding for Special Education, an increase in the number of students with Special Education needs, sequestration cuts, and a new scoring matrix from the Federal government in which Montana scored 20/20. Ms. Myers noted that MSDB would like to meet with Mr. Podobnik regarding some of the needs of the school.



**Ms. Erin Williams moved to approve the recommendation of the report on the 2012-13 Accreditation Corrective Plans. Motion seconded by Mr. Paul Andersen.**

***No discussion. Motion passed unanimously.***

❖ **EXECUTIVE COMMITTEE – Patty Myers (Item 18)**

**Item 18                      RECOMMENDATION OF APPROVAL OF THE AMENDED BASE AID PAYMENT SCHEDULE  
Kathleen Wanner**

Ms. Wanner addressed the Board and explained that as a result of SB 175, the distribution of the BASE Aid has been revised. Ms. Wanner asked for the Board's approval of the revised schedule.

**Ms. Lila Taylor moved to approve the Modified K-12 Schools Payment Schedule for Fiscal Year 2013-14. Motion seconded by Ms. Erin Williams.**

***No discussion. Motion passed unanimously.***

❖ **ASSESSMENT COMMITTEE – Sharon Carroll (Item 19)**

**Item 19                      RECOMMENDATION OF APPROVAL OF THE APPROPRIATE TEST CENTER FEE FOR THE NEW HIGH SCHOOL EQUIVALENCY TEST  
Margaret Bowles**

Ms. Bowles thanked the Board for their adoption of the HiSET at the March meeting. Montana was the first state to make the decision to move from GED to HiSET. Ms. Bowles explained one issue with the implementation that has come up and that was the issue of test center fees. Ms. Bowles explained the process behind how the \$15 test fee and \$6 retake fee was recommended.

**Ms. Sharon Carroll moved to approve the High School Equivalency Test Fee of \$15. Motion seconded by Ms. Lila Taylor.**

***No discussion. Motion passed unanimously.***

**DISCUSSION**

**Item 16                      THE STATE MODEL FOR THE EVALUATION OF TEACHERS AND PRINCIPALS  
Dr. Linda Peterson**

Dr. Peterson updated the Board on the state model for the evaluation of teachers and principals. Dr. Peterson noted that Mr. Donovan has been involved in this process since its inception as well. Model teacher and principal evaluations are being worked on and will be rolled out first. A pilot program is being conducted during the upcoming year.

❖ **LICENSURE COMMITTEE – Sharon Carroll (Item 15)**

**Item 15                      STATE EXIT REPORT OF THE APRIL 14-16, 2013, JOINT NCATE/CAEP/STATE ACCREDITATION REVIEW OF THE PHYLLIS J. WASHINGTON (PJW) COLLEGE OF EDUCATION AND HEALTH AND HUMAN SERVICES AT THE UNIVERSITY OF MONTANA  
Dr. Linda Peterson, Mary Susan Fishbaugh, Review Team Chairperson, Susan Harper-Whalen, Associate Dean, PJW College of Education**



**FUTURE AGENDA ITEMS September 12-13<sup>th</sup>, 2013**

*Set Annual Agenda Calendar – C*

*Election of Board Officers*

*Committee Appointments – C*

*BPE Goal Review – C*

*MACIE Update*

*Superintendent Goals*

*Assessment Update*

*Federal Update*

*Youth Risk Behavior Survey Update*

*Accreditation Report*

Board Member Carroll requested an update from OPI regarding the Smarter Balanced Assessment.

The September Board of Public Education Meeting will be held in Billings.

**ADJOURN**

The meeting adjourned at 4:42 PM.

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# FINANCIALS

## 51010 Board of Public Education ORG Budget Summary by OBPP Prog, Fund, Subclass

Data Selected for Month/FY: 01 (Jul)/2014 through 02 (Aug)/2014

This report compares ORG Budgets (ORG\_BD) to Actuals expended amounts

Business Unit	(All)
Program Year	(All)
FY_BudPer	(All)
Month	(All)
Source of Auth	(All)
Fund Type	(All)
Account	(All)
Acct Lvl 2	(All)
Account Type	E
Project	(All)
Ledger	(All)

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OBPP Program	Fund	Subclass	Org	Acct Lvl 1	ORG Budget	Actuals Amt	A Accrual Amt	ORG Bud Balance
<b>01 K-12 EDUCATION</b>					<b>387,948.00</b>	<b>36,320.91</b>	<b>0.00</b>	<b>351,627.09</b>
	<b>01100 General Fund</b>				<b>215,764.00</b>	<b>19,647.76</b>	<b>0.00</b>	<b>196,116.24</b>
		<b>235H1 ADMINISTRATION</b>			<b>199,346.00</b>	<b>19,647.76</b>	<b>0.00</b>	<b>179,698.24</b>
			<b>1 BOARD OF PUBLIC EDUCATION</b>		<b>199,346.00</b>	<b>19,647.76</b>	<b>0.00</b>	<b>179,698.24</b>
				61000 Personal Services	174,709.00	12,980.71	0.00	161,728.29
				62000 Operating Expenses	22,855.00	6,667.05	0.00	16,187.95
				69000 Debt Service	1,782.00	0.00	0.00	1,782.00
		<b>235H2 AUDIT (RST/BIEN)</b>			<b>16,418.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,418.00</b>
			<b>1 BOARD OF PUBLIC EDUCATION</b>		<b>16,418.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,418.00</b>
				62000 Operating Expenses	16,418.00	0.00	0.00	16,418.00
	<b>02122 Advisory Council</b>				<b>117,184.00</b>	<b>11,756.46</b>	<b>0.00</b>	<b>105,427.54</b>
		<b>235H1 ADMINISTRATION</b>			<b>117,184.00</b>	<b>11,756.46</b>	<b>0.00</b>	<b>105,427.54</b>
			<b>30 Advisory Council Program 01</b>		<b>117,184.00</b>	<b>11,756.46</b>	<b>0.00</b>	<b>105,427.54</b>
				61000 Personal Services	117,184.00	11,756.46	0.00	105,427.54
	<b>02219 Research Fund</b>				<b>55,000.00</b>	<b>4,916.69</b>	<b>0.00</b>	<b>50,083.31</b>
		<b>235H1 ADMINISTRATION</b>			<b>55,000.00</b>	<b>4,916.69</b>	<b>0.00</b>	<b>50,083.31</b>
			<b>50 Research Program 01</b>		<b>55,000.00</b>	<b>4,916.69</b>	<b>0.00</b>	<b>50,083.31</b>
				61000 Personal Services	0.00	0.00	0.00	0.00
				62000 Operating Expenses	55,000.00	4,916.69	0.00	50,083.31
				69000 Debt Service	0.00	0.00	0.00	0.00
<b>Grand Total</b>					<b>387,948.00</b>	<b>36,320.91</b>	<b>0.00</b>	<b>351,627.09</b>

# CALENDARS

# July 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 	5	6
7	8	9	10	11	12	13
14	15 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">CSPAC Meeting</div>	16 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">Board of Education Mtg</div> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">Joint BPE/CSPAC Mtg</div> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">BPE Strategic Planning</div>	17 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">Board of Public Education Meeting - Helena</div>	18	19	20
21	22	23	24	25	26	27
28	29	30	31: <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">MSDB Meeting-Pete, Patty, Sharon, Lila</div>	Notes:		

# August 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Notes: 8/16/2013 - Pete call with Pad McCracken re: ELG Committee				1 OPI Leadership Team prep for Alt To Standards Aug 6th Mtg - Pete	2	3
4	5 SAM Institute - Pete	6 Variances To Standards Review Board - Pete	7 SAM Institute - Pete	8 Conf call - Pete, Patty, Sharon	9 TLLC Evaluation Workgroup Mtg - Pete	10
11	12	13 EPAS Training - Pete	14 Recommendations from Variances to Standards Review Board Mtg - Pete & Patty	15 School Staffing Leadership Mtg - Pete	16 Conf call - Pete, Patty, Sharon Call w/ Madeline Quinlan and Judy Snow - Sharon	17
18	19 Faculty & Staff Welcome at MSDB - Patty	20 K-20 Data Governance Council Conf Call - Sharon	21	22	23	24
25	26	27	28 MSDB Committe Mtg-Pete Patty, Sharon, Lila, Bernie	29 Mtg to discuss HJ14/TLLC Workgroup - Pete Lunch w/Gov Bullock @ GF schools - Patty	30 Accreditation Rules Adoption Process Mtg - Pete	31

# September 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day 	3	4 TLLC Workgroup - Pete	5	6	7
8	9	10	11 MACIE Meeting - Patty	12 Board of Public Education Meeting - Billings	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Notes:			

## **INFORMATION**

### **❖ REPORTS - Patty Myers (Item 1)**

#### **ITEM 1**

#### **CHAIRPERSON'S REPORT**

**Patty Myers**

- **Approve Changes to Board By-Laws**
  - **Approve Changes to Board Goals**
  - **Set 2014 BPE Meeting Calendar**
  - **Set 2014 Annual Agenda Calendar**

STATE OF MONTANA  
BOARD OF PUBLIC EDUCATION  
BYLAWS

Article I. Name

The legal name of the Board is the Board of Public Education.

Article II. Objective

The objective of the Board is to carry out its constitutional and statutory responsibility to exercise general supervision, in cooperation with the Superintendent of Public Instruction, over the public school system and other such public educational institutions as may be assigned by law.

Article III. Membership

The Board consists of seven members appointed by the Governor and confirmed by the Senate. Not more than four may be from each of the two commission districts per MCA 5-1-102 (2) (a) (b), and not more than four may be affiliated with the same political party. The Governor, Superintendent of Public Instruction and Commissioner of Higher Education are ex officio, non-voting members of the Board. There is also a non-voting student member. The terms of members appointed to the Board shall be seven years. When a vacancy occurs, the Governor shall appoint a member for the remainder of the term of the incumbent. Members appointed to the Board, before discharging their duties, shall take and subscribe to the constitutional oath of office.

Article IV. Officers

The officers of the Board shall consist of a Chairperson and Vice Chairperson. The Chairperson and Vice Chairperson shall be elected among the appointed membership for the period of one year; annual reelection is permissible. Election of the Chairperson and Vice Chairperson shall be conducted by voice vote. The Chairperson and Vice Chairperson elect shall assume their respective office at the beginning of the next regularly scheduled meeting. If the office of the Chairperson or Vice Chairperson is vacated prior to the expiration of the term, the Board will hold an election to fill the vacated office; the newly elected officer will serve for the remainder of the unexpired term and assume the gavel immediately. The duties of the Chairperson shall include presiding at meetings, participation in the construction of meeting agendas and appointing all committees. The Chairperson shall vote on all matters. In the absence of the

Chairperson, the Vice Chairperson shall preside and shall perform such duties as are prescribed for the Chairperson.

#### Article V. Executive Secretary Director

The Board shall appoint, prescribe the term and duties, and establish the salary of the Executive Secretary Director. The Executive Secretary Director shall serve as administrator to the Board and also as liaison between the Board and the Superintendent of Public Instruction, the Commissioner of Higher Education, the Legislature and the Governor's office.

#### Article VI. Meetings

According to law, the Board shall meet at least quarterly. Special meetings may be called by the Governor, the chairperson of the Board, the Executive Secretary Director, or a request in writing of four regular appointed members. When necessary, the Board may hold meetings for resolution of specific agenda items either by a meeting in person, by conference call or by a combination of both. In the case of a special meeting, the Executive Secretary Director shall notify each regular and ex officio member either by e-mail, mail, or by telephone sufficiently in advance of the meeting to allow all Board members to travel to the meeting site from their principal Montana residence.

In case of a conference call, twenty-four hours prior to the meeting shall be deemed adequate notice.

The Board of Public Education and the Board of Regents shall meet at least twice yearly as the State Board of Education per MCA 20-2-101.

#### Article VII. Quorum

A majority of the appointed members shall constitute a quorum for the transaction of business.

#### Article VIII. Committees

Standing committees shall be as follows:

1. An Executive Committee: composed of the Chairperson, Vice Chairperson and the Executive Secretary Director;
2. An Accreditation Committee;
3. A Licensure Committee;
4. A School for the Deaf and Blind Committee;

5. ~~A Government Affairs Committee~~

6. A Legislative Committee.

Special committees may be appointed by the Chairperson of the Board as the Board shall deem necessary to carry out the responsibilities of the Board.

Duties of the committees shall be to review, report on and make recommendations concerning any item referred to them and to alert the Board Chairperson and Executive ~~Secretary~~ Director on any matters which should be placed on the agenda for Board discussion action. The Chairperson and the Executive ~~Secretary~~ Director shall serve as ex officio, non-voting members of all committees.

The Board shall establish a School for the Deaf and Blind Committee. The committee is responsible for the general supervision and control over the school, subject to the powers of the Board set forth by this by-law. The committee shall meet at the school on a regular basis, not less than six times annually. The Chairperson of the committee shall report on the activities of the committee to the full Board of Public Education at each regular Board meeting. The Board retains the power to overrule or amend any decision of the committee by majority vote of the Board at a duly convened Board meeting. Any member of the Board may by motion bring before the Board any matter on which the committee has acted.

One Board of Public Education member will be appointed by the Chairperson and approved by the entire Board to serve on the School for the Deaf and Blind Foundation. Other members of the Foundation Board are ~~selected by the Foundation and confirmed by the Board of Public Education, all this being in compliance with a contract between the Board of Public Education and the Foundation~~ appointed by the MSDB Board of Directors.

#### Article IX. Sessions

All committee meetings, telephone conference calls, and regular sessions of the Board shall be open to the public. The Chairperson may close the meeting to the public if he or she determines:

- a. That the demand of individual privacy clearly exceeds the merits of public disclosure, or
- b. That an open meeting would have a detrimental effect on the bargaining or the litigating position of the Board.

This action will be taken by a decision of the Chairperson or a vote of the Board. The Chairperson shall read for the minutes the reason for the closing, or the minutes will show that the person in question requested a closed session. A

record will be made of business conducted during a closed session and will be kept in a sealed file subject to opening only by a court order.

Telephone, video conference action, or a combination of the two, providing a quorum is participating in the call, shall be legitimate for transaction of business necessary in between meetings. The minutes of all telephone conference meetings shall be approved at the next regular meeting of the Board.

#### Article X. Order of Business

The regular order of business shall be as follows:

1. Call to Order
2. Roll Call
3. Statement of Public Participation
4. Agenda Adoption
5. Consent Agenda
6. Items Pulled from Consent Agenda
7. Agenda
8. Date and Place of Next Meeting
9. Adjournment

#### Article XI. Communications

All official communications should come to the attention of the Board through the Executive Secretary Director of the Board.

#### Article XII. Parliamentary Procedure

The current edition of ***Robert's Rules of Order*** shall prevail on questions of parliamentary procedure.

#### Article XIII. Amendments

These bylaws may be added to or amended by a majority vote at any meeting of the Board of Public Education provided that a quorum is present and provided that the proposed amendment is sent in writing to members of the Board of Public Education at least seven days in advance.

# BPE MISSION STATEMENT AND GOALS

Mission Statement: The Montana Constitution created and empowered the Board of Public Education to supervise, serve, maintain, and strengthen Montana's system of free quality public elementary and secondary schools.

## GOALS:

Goal 1: Promote a safe learning environment.

Goal 2: Evaluate the ~~Board's~~ Boards accreditation standards to ensure they are contemporary and effective to improve quality education for all Montana students.

Goal 3: Provoke quality teaching and administration in an era of change in 21<sup>st</sup> century learning.

Goal 4: Prepare all Montana student's for work, post-secondary education, and civic life.

Goal 5: Exercise the ~~Board's~~ Boards constitutional and statutory authority to improve schools.

Goal 6: Recognize and fulfill the ~~Board's~~ Boards statutory obligation to the School for the Deaf and Blind.

Items highlighted in yellow may need to be updated.

Draft 8/02/2013

**BOARD OF PUBLIC EDUCATION**  
**ANNUAL AGENDA CALENDAR January 2014 – November 2014**  
(Proposed Items from OPI are in italics – C symbolizes Consent Agenda)

---

**JANUARY 16-17, 2014**

**HELENA**

Exiting Board Member-Last Meeting  
*Transportation Report*  
MACIE Update  
*Annual School Food Services Report*  
*Assessment Update*  
*Federal Update*  
*Accreditation Report*  
*5 YCEP Process Update*  
*Educator Preparation Program Report*

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**MARCH 13-14, 2014**

**HELENA**

**CSPAC Appointments**  
*BASE Aid Payment Schedule*  
*Assessment Update*  
*Alternative Standards Request & Renewals*  
MACIE Update  
*Federal Update*  
*Accreditation Report*  
*Annual School Food Services Report*

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**MAY 8-9, 2014**

**GREAT FALLS**

**CSPAC Appointments**  
Student Representative Last Meeting  
*BASE Aid Payment Schedule – C*  
*Assessment Update*  
*Alternative Standards Request & Renewals*  
MACIE Update  
*Federal Update*

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**Executive Director Performance Evaluation**  
**MSDB Superintendent Performance Evaluation & Contract Extension Discussion**  
**Establish Executive Staff Salaries**

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**JULY 16-18, 2014**

**HELENA**

Strategic Mtg.–Review Bylaws & Operational Rules  
CSPAC/BPE Joint meeting  
Annual CSPAC Report  
MACIE Update  
*Annual GED Report*  
*Special Education Report*  
*Assessment Update*  
*Federal Update*  
*Accreditation Report*

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**SEPTEMBER 11-12, 2014**

**TBD**

Set Annual Agenda Calendar - **C**  
Election of Board Officers  
Committee Appointments - **C**  
BPE Goal Review - **C**  
MACIE Update  
*Superintendent Goals*  
*Assessment Update*  
*Federal Update*  
*MACIE Renewal (Even Years) - C*  
*Youth Risk Behavior Survey Update (Odd Years)*  
*School Climate*  
*Accreditation Report*

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**NOVEMBER 13-14, 2014**

**HELENA**

MACIE Annual Report  
Joint MACIE/BPE/OPI Meeting  
*Assessment Update*  
*Federal Update*  
*Alternative Standards Request*  
*Accreditation Report*  
*Exiting Board Member Recognition*  
*Annual Renewal Unit Providers (List) - C*

## 2013-2014 SCHEDULE

### 2013

January 17-18, 2013 (1 day conference call)	Helena, MT
March 14-15, 2013	Helena, MT
May 9-10, 2013	Great Falls, MT
July 17-19, 2013	Helena, MT
September 12-13, 2013	TBD
November 14-15, 2013 (1 day?)	Helena, MT

### 2014

January 16-17 <sup>th</sup> , 2014 (1 day conference call)	Helena, MT
March 13-14, 2014	Helena, MT
May 8-9 <sup>th</sup> , 2014	Great Falls, MT
July 16-18, 2014	Helena, MT
September 11-12, 2014	TBD
November 13-14 <sup>th</sup> , 2014	Helena, MT

**ITEM 2**

**EXECUTIVE DIRECTOR REPORT**

**Peter Donovan**

**Meetings Attended by Peter Donovan**  
**07/29/2013 to 09/11/13**

**July**

1. TLLC Evaluation Work Group Planning Meeting 07/29/2013
2. MSDB Committee Meeting 07/31/2013

**August**

3. Leadership Team/Variations to Standard Meeting 08/01/2013
4. OPI meeting/Senate Joint Resolution 14 08/05/2013
5. School Administrators of Montana, New Leaders Institute 08/05/2013
6. Variations to Standards Review Board Meeting 08/06/2013
7. School Administrators of Montana Institute 08/07/2013
8. Conference call w/Patty and Sharon 08/08/2013
9. TLLC Evaluation Workgroup 08/09/2013
10. Educator Performance Appraisal System Training 08/13/2013
11. Meeting on Recommendations of Variations to Standards Board 08/14/2013
12. School Staffing Leadership Meeting 08/15/2013
13. Conference call w/Patty and Sharon 08/16/2013
14. Meeting with Pad McCracken, Legislative Services Division 08/16/2013
15. Celebration of Accomplishments from 2013 Legislative Session 08/17/2013
16. MSDB Committee Meeting 08/28/2013
17. TLLC Workgroup Planning Meeting 08/29/2013
18. Conference Call to Discuss HJ 14 08/29/2013
19. Accreditation Rules Adoption Process 08/30/2013

**September**

20. TLLC Workgroup Meeting 09/04/2013

❖ **REPORTS (Items 3-6)**

**ITEM 3**

**STATE SUPERINTENDENT'S REPORT**

**State Superintendent Denise Juneau**

**MACIE Appointments**

- **Norma Bixby**
- **Dr. Richard Littlebear**



Montana  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

[opi.mt.gov](http://opi.mt.gov)

**Office of Public Instruction**  
P.O. Box 202501  
Helena, MT, 59620-2501  
(406) 444-3095  
(888) 231-9393  
(406) 444-0169 (TTY)  
[opi.mt.gov](http://opi.mt.gov)

## MEMO

**TO:** Montana Board of Public Education

**FROM:** Denise Juneau   
Superintendent of Public Instruction

**DATE:** August 7, 2013

**SUBJECT:** Nominee for the Montana Advisory Council on Indian Education (MACIE)

---

The Bylaws of the Montana Advisory Council on Indian Education (MACIE) state the following in Article 1, Membership: "The membership shall be selected in consultation with Indian tribes, Indian organizations, major education organizations in which Indians participate and schools where Indian students and adults attend. The Board of Public Education and the Superintendent of Public Instruction will jointly make appointments to MACIE."

**Norma Bixby** has been nominated by the **Northern Cheyenne Tribe**. I concur with the recommendation to accept her as a MACIE member and ask the Board of Public Education to consider and approve her as a member of MACIE.

Thank you.



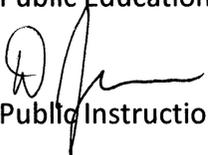
Montana  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

[opi.mt.gov](http://opi.mt.gov)

**Office of Public Instruction**  
P.O. Box 202501  
Helena, MT, 59620-2501  
(406) 444-3095  
(888) 231-9393  
(406) 444-0169 (TTY)  
[opi.mt.gov](http://opi.mt.gov)

## MEMO

**TO:** Montana Board of Public Education

**FROM:** Denise Juneau   
Superintendent of Public Instruction

**DATE:** August 27, 2013

**SUBJECT:** Nominee for the Montana Advisory Council on Indian Education (MACIE)

---

The Bylaws of the Montana Advisory Council on Indian Education (MACIE) state the following in Article 1, Membership: "The membership shall be selected in consultation with Indian tribes, Indian organizations, major education organizations in which Indians participate and schools where Indian students and adults attend. The Board of Public Education and the Superintendent of Public Instruction will jointly make appointments to MACIE."

**Dr. Richard Littlebear** has been nominated by the **Montana Tribal College Presidents**. I concur with the recommendation to accept her as a MACIE member and ask the Board of Public Education to consider and approve her as a member of MACIE.

Thank you.

Please fill out this form and return to:

Billie LeDeau  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620-2501

I wish to appoint the person listed below as our representative to the Montana Advisory Council on Indian Education.

Name: Dr. Richard Littlebear  
Address: Chief Dull Knife College Box 98  
City, ZIP: Lame Deer MT 59043  
Phone/Fax: 406-477-6215  
Email: rlbear@~~cdkc~~cdkc.edu

I have contacted our nominee and he/she has agreed to represent our organization.

Organization: MT Tribal College Presidents

Signature: Florence M. Garcia

Date: 8/15/13

**ITEM 4**

**COMMISSIONER OF HIGHER  
EDUCATION'S REPORT**

**Commissioner Clayton Christian**

**ITEM 5**

**GOVERNOR'S OFFICE REPORT**

**Shannon O'Brien**

**ITEM 6**

**STUDENT REPRESENTATIVE REPORT**

**Charity Ratliff**

## DISCUSSION

- ❖ MACIE LIAISON  
(Item 7)  
Patty Myers

### ITEM 7

## MACIE REPORT

**Sandra Boham**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

- PRESENTATION:** Montana Advisory Council on Indian Education Report
- PRESENTER:** Sandra Boham  
MACIE Chair  
Office of Public Instruction
- OVERVIEW:** Report will cover the previous two MACIE meetings. Topics include implementation of changes in MACIE membership, input on Office of Public Instruction publications, support for native language programs, Indian student achievement, special education, and digital academy.
- REQUESTED DECISION(S):** None, informational item only.
- OUTLYING ISSUE(S):**
- RECOMMENDATION(S):** none

❖ **EXECUTIVE COMMITTEE (Items 8-10)**

**ITEM 8**

**FEDERAL UPDATE**

**Nancy Coopersmith  
Scott Furois**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

**PRESENTATION:** Federal Update

**PRESENTER:** Nancy Coopersmith  
Assistant Superintendent

Scott Furois  
Research Analyst

Office of Public Instruction

**OVERVIEW:** This presentation will include information about ESEA Reauthorization and the Adequate Yearly Progress (AYP) process and results for the 2012-13 school year.

**REQUESTED DECISION(S):** There are no requested decisions. This is an informational presentation.

**OUTLYING ISSUE(S):** None

**RECOMMENDATION(S):** None

*From the desk of*  
*Denise Juneau*



**FOR IMMEDIATE RELEASE**

August 2, 2013

**Contact:** Allyson Hagen, (406) 444-3160, [ahagen2@mt.gov](mailto:ahagen2@mt.gov)

**Juneau Releases Federal NCLB Report, Looks Ahead to a State-Based Accountability System**

HELENA - Superintendent of Public Instruction Denise Juneau today released the eleventh annual Adequate Yearly Progress report (AYP) to comply with the federal No Child Left Behind Act of 2001 (NCLB). The current testing goals require that 94.8 percent of students score proficient or above in Reading and 90 percent of students score proficient or above in Math. Last year's testing goals or "Annual Measurable Objectives" (AMOs) for were 89.6 percent in Reading and 80 percent in Math. In 2014, NCLB mandates that 100 percent of students in Montana schools score proficient or above in Reading and Math on the state test.

Schools are currently required to meet 41 benchmarks on the state test to meet AYP under the federal NCLB law. A school's Adequate Yearly Progress is calculated based on test participation, academic achievement, the graduation rate and student attendance. The AYP graduation rate goal is currently 85 percent.

Superintendent Juneau stated, "No Child Left Behind is a broken system that has been overdue for reauthorization by Congress for six years." She continued, "We need an accountability system that provides meaningful information to educators, parents, students and communities about the educational outcomes in Montana's public schools. It's time for us to work together as Montanans to decide which measures will help us truly analyze the quality of public education in our state and use those measures to develop a new, state-based accountability system."

Montana continues to outperform the nation on measurements of student achievement. According to the 2011 'Nation's Report Card', only one state scored higher than Montana eighth graders in math and no states scored higher in reading. In grade four math, only seven states scored higher than Montana, and in grade four reading only five states scored higher. In the latest science report card, Montana's eighth graders shared the highest score in the nation with just three other states and our fourth graders ranked second-highest.

During the 2011-2012 school year, Montana's graduation rate increased from 82.2 percent to 83.9 percent. The national graduation rate is 78.2 percent. Montana students consistently outpace the national average on the ACT and SAT college entrance exams.

Continued Juneau, "Parents want to know that Montana's public education system is preparing their children to be successful adults. While we should review how student performance grows over time on the state exam, there are additional measures that demonstrate the quality of education in our state."

Superintendent Juneau suggested the following measures should be considered when analyzing the quality of Montana's education system:

- Improving graduation rates,
- Decreasing college remediation rates,
- Increasing college-going rates,
- Reducing achievement gaps,
- Assisting struggling schools,
- Providing high-quality instruction,
- Providing flexibility and promoting innovation, and
- Supporting student health and safety.

"We continue to celebrate our great educational outcomes in Montana as well as confront our challenges," said Juneau. "Montana educators continue to strive to improve our education system and graduate students who are prepared for life after high school. Communities and families deserve an accountability system that provides them with a complete picture of the educational experience and results of their local public school."

Information on the above measures and the efforts underway to make Montana's great public education system even better can be found here: <http://opi.mt.gov/pdf/ayp/2013/2013-AYP-Additional-Measures.pdf>.

The "Adequate Yearly Progress" status of each Montana school and district is summarized on the Office of Public Instruction's Web site at: <http://opi.mt.gov/AYP>.

# ADEQUATE YEARLY PROGRESS THE NUMBERS

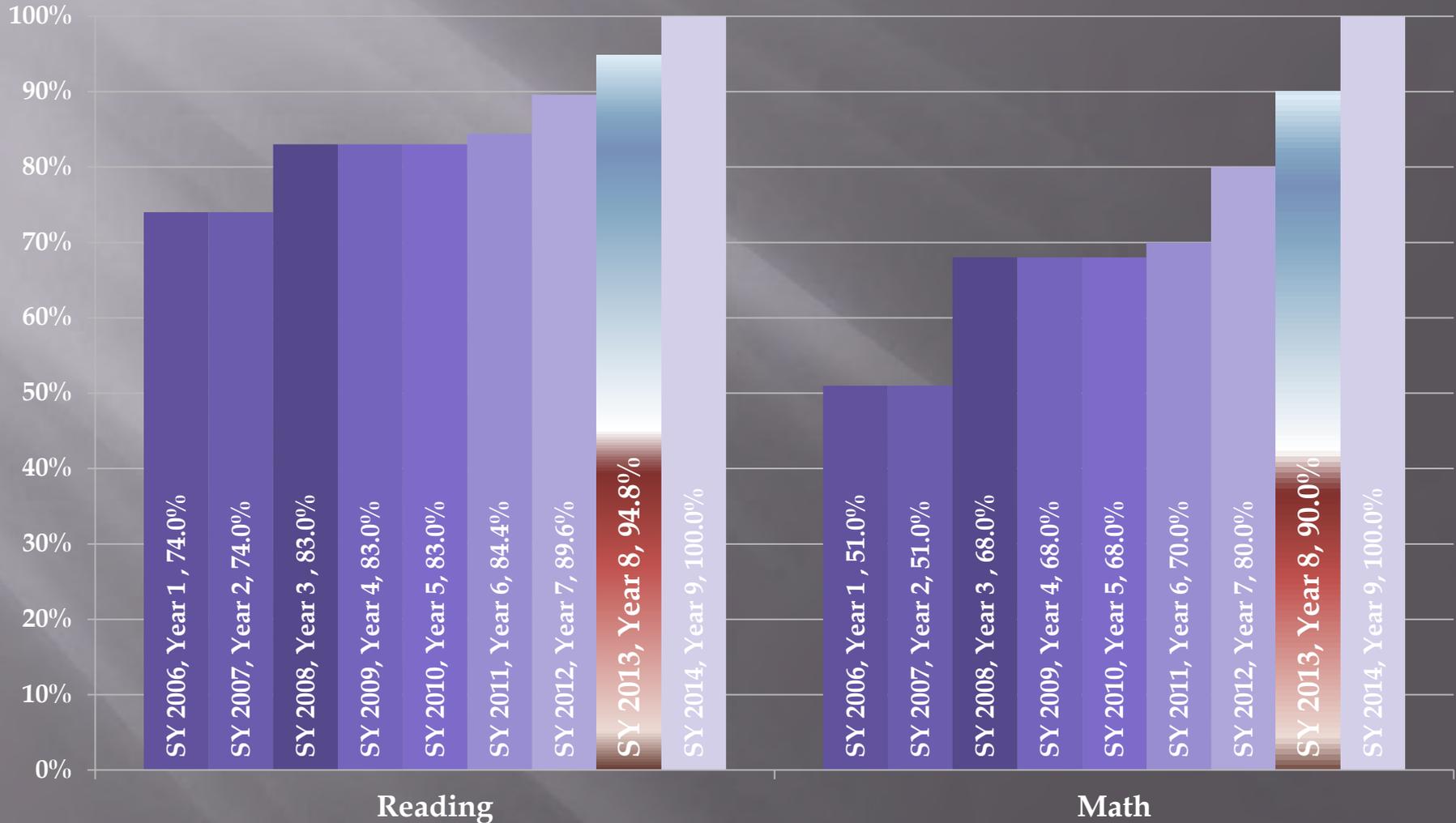
Scott Furois

Office of Public Instruction

July 2013

# Progression of MT AMO targets

Annual Measurable Objective (AMO) progression, 2006-2014



# Montana Adequate Yearly Progress

- ▣ Schools making AYP
  - In 2008, 71.8% of Montana schools made AYP
  - In 2009, 73.6% of Montana schools made AYP
  - In 2010, 72.6% of Montana schools made AYP
  - In 2011, 72.2% of Montana schools made AYP
  - In 2012, 74.1% of Montana schools made AYP
  - **In 2013, 46.6% of Montana schools made AYP**

# MT AYP by Process

- ▣ SSAP: 362 schools evaluated (including 6 schools originally evaluated through calculated process): 310 Made AYP.
- ▣ Calculated Process: 440 Schools evaluated (doesn't include the 6 schools above): 70 made AYP.
  - 46 made through "Safe Harbor" process
- ▣ Feeder School process: 16 schools, 1 made AYP

# CRT Student Achievement

Until this year, “all student” CRT achievement results had increased for every year in both reading and math since 2004.

<b>School Year</b>	<b>Reading Proficient %</b>	<b>Math Proficient %</b>
2004	62%	57%
2005	68%	59%
2006	78%	61%
2007	81%	63%
2008	81%	63%
2009	82%	64%
2010	84%	67%
2011	85%	68%
2012	86%	68%
2013	84%	66%

# Conclusions

- ▣ AMO targets have risen to a very high mark
  - 94.8% proficient in Reading
  - 90% proficient in Math
- ▣ CRT statewide results decreased slightly this year
  - 2 percentage points in both reading and math
- ▣ These two facts combine to result in a large number of schools not making AYP

**ITEM 9**

**CRITERION REFERENCED TEST (CRT)**  
**RESULTS FOR 2012-13 SCHOOL YEAR**

**Scott Furois**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

**PRESENTATION:** Assessment Update

**PRESENTER:** Scott Furois  
Data Analyst  
Office of Public Instruction

**OVERVIEW:** Summary of the proficiency levels for the 2013 Criterion Referenced Test administered in Reading and Math, grades 3-8 and 10 and Science, grades 4, 8, and 10.

**REQUESTED DECISION(S):** Information Item

**OUTLYING ISSUE(S):** None

**RECOMMENDATION(S):** None

# Montana Comprehensive Assessment System



1

2013 CRITERION-REFERENCED TEST RESULTS  
JUDY SNOW  
STATE ASSESSMENT DIRECTOR  
DATA PREPARED BY SCOTT FUROIS  
OPI DATA ANALYST

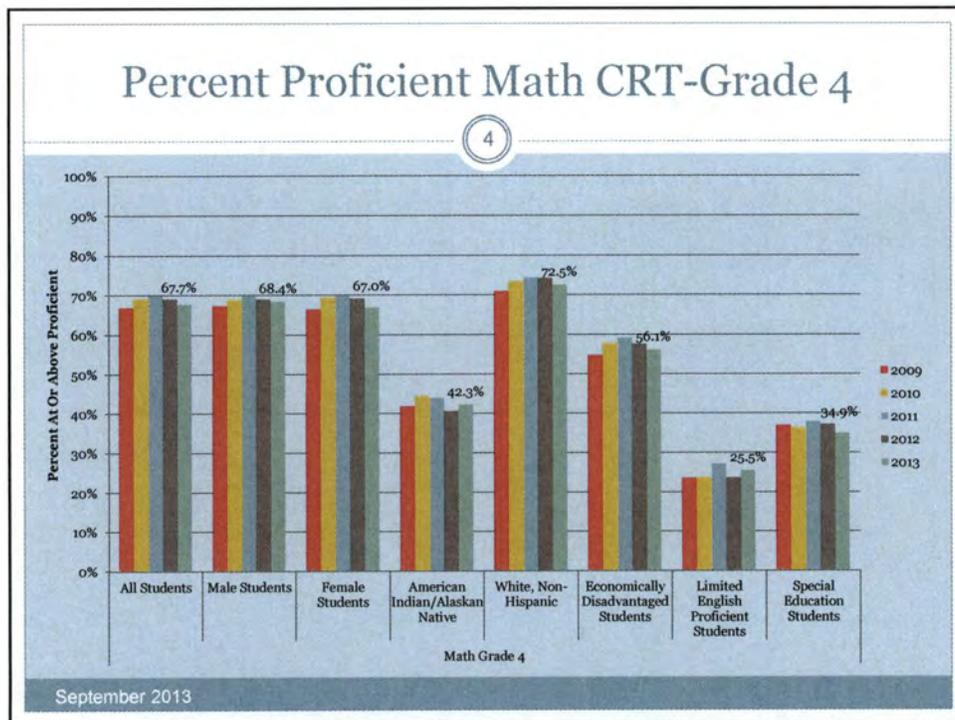
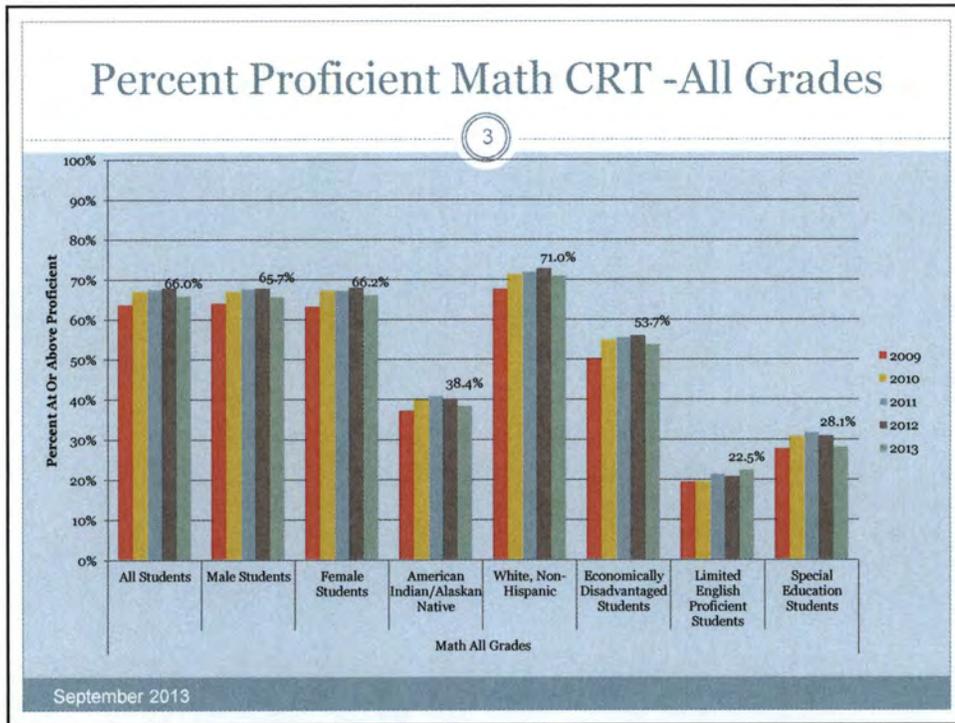
September 2013

## MontCAS Criterion Referenced Tests

2

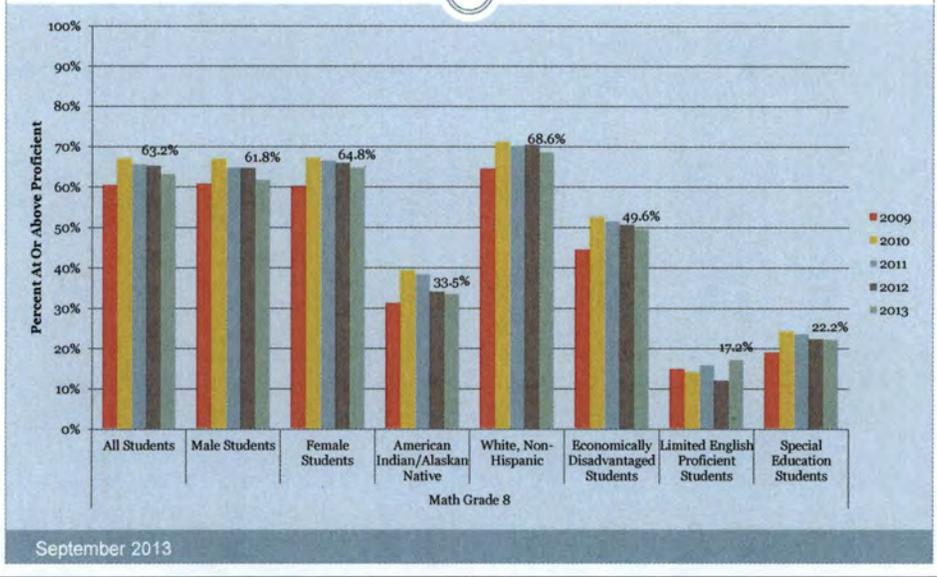
- Reading and Math: Grades 3-8 and 10
- Science: Grades 4, 8, and 10

September 2013



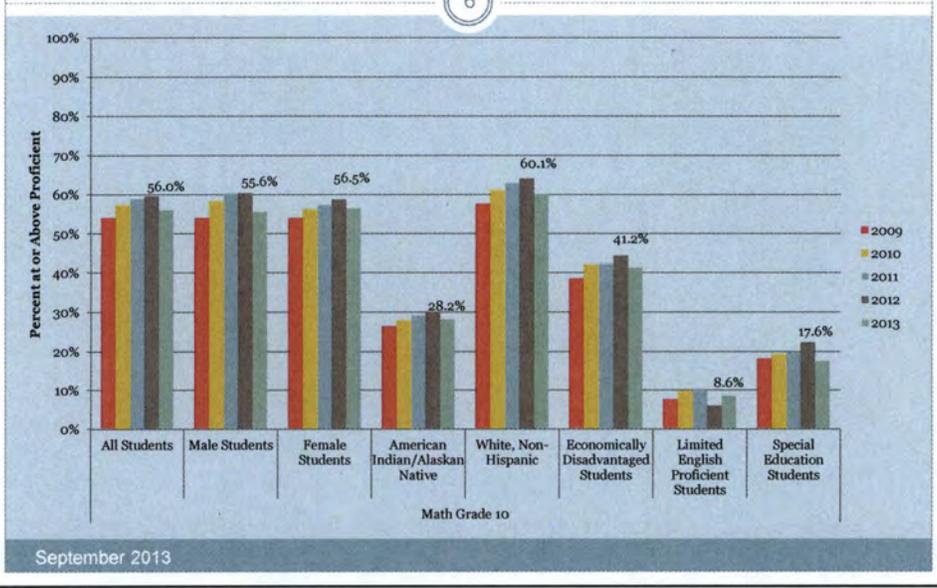
## Percent Proficient Math CRT-Grade 8

5



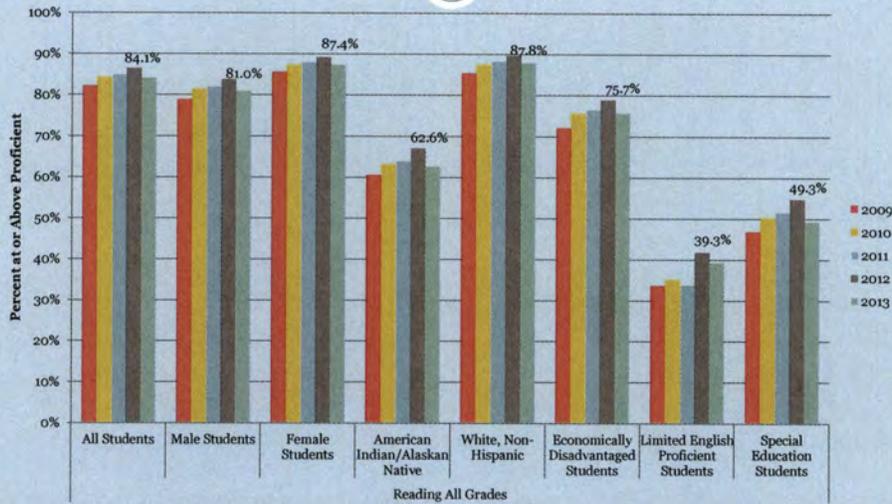
## Percent Proficient Math CRT-Grade 10

6



## Percent Proficient Reading CRT-All Grades

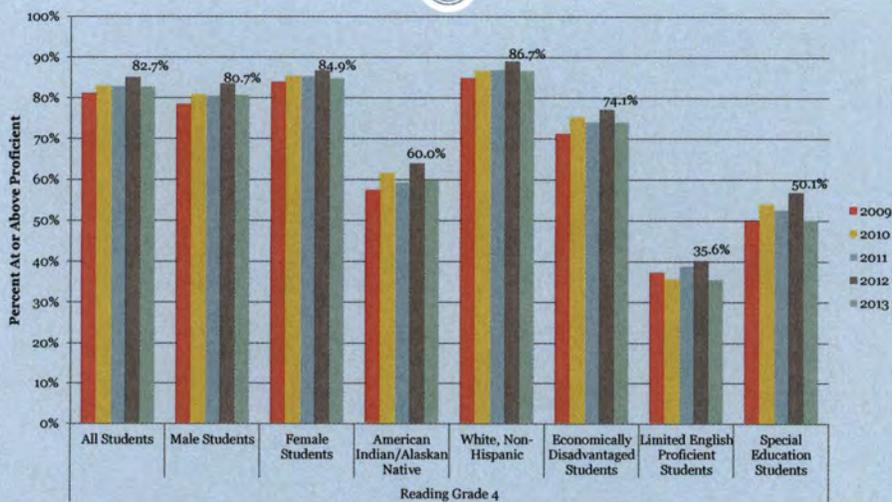
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September 2013

## Percent Proficient CRT Reading-Grade 4

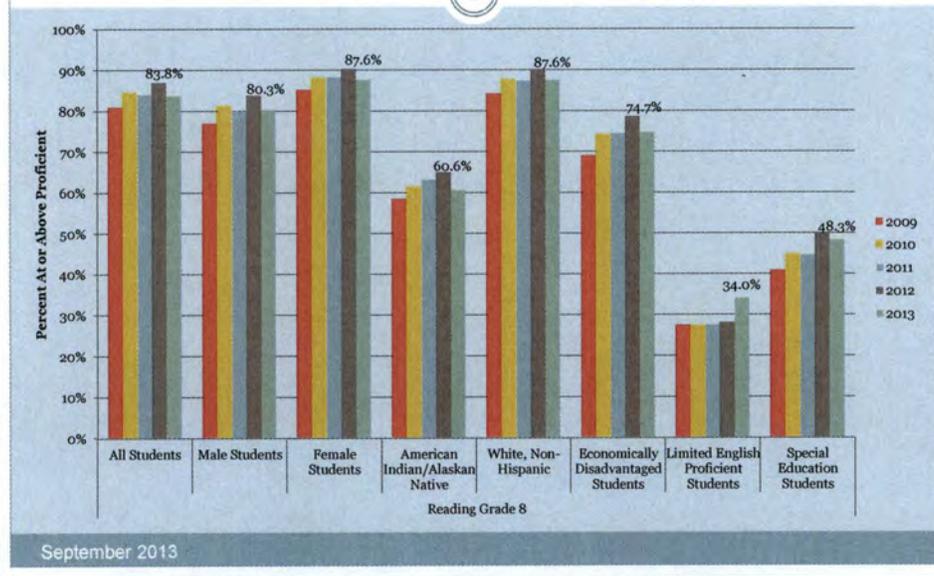
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September 2013

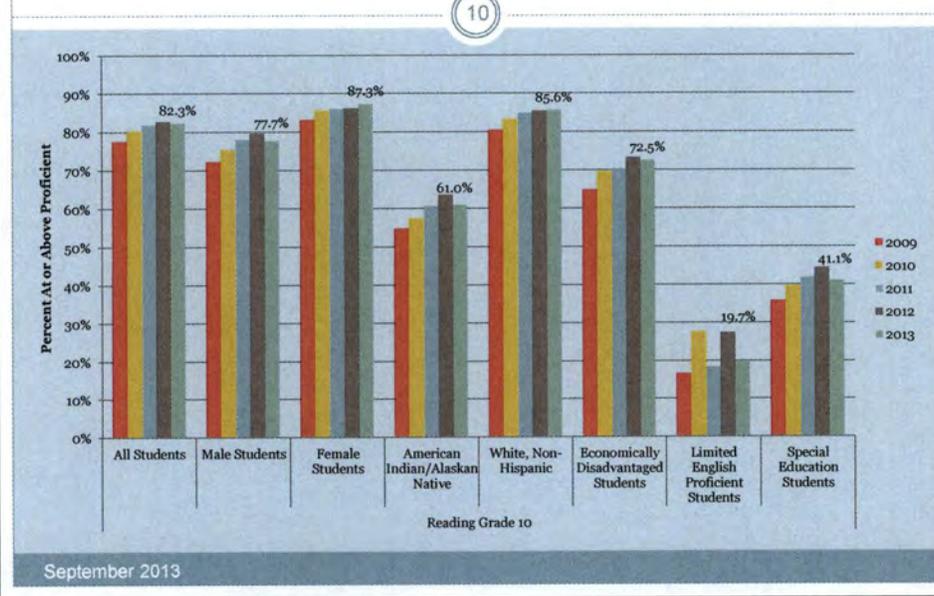
## Percent Proficient CRT Reading-Grade 8

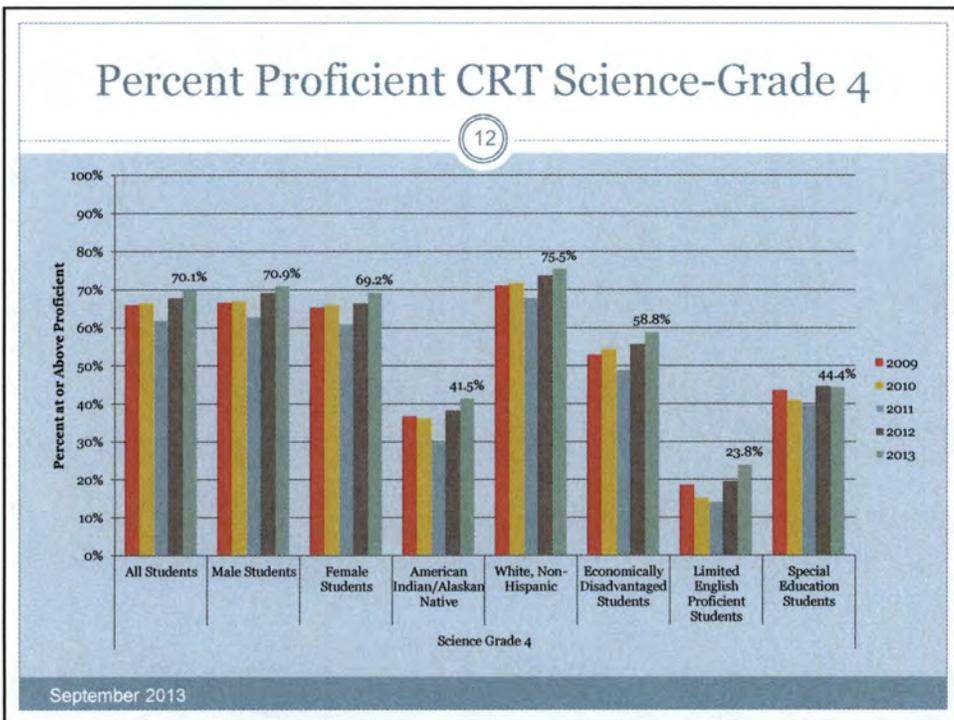
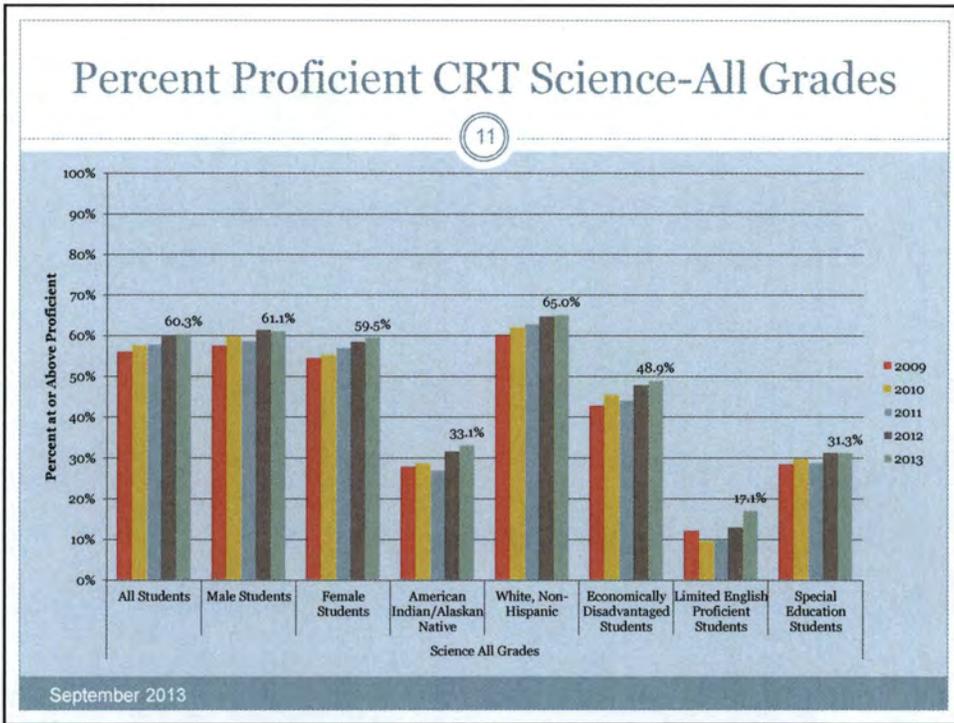
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## Percent Proficient CRT Reading-Grade 10

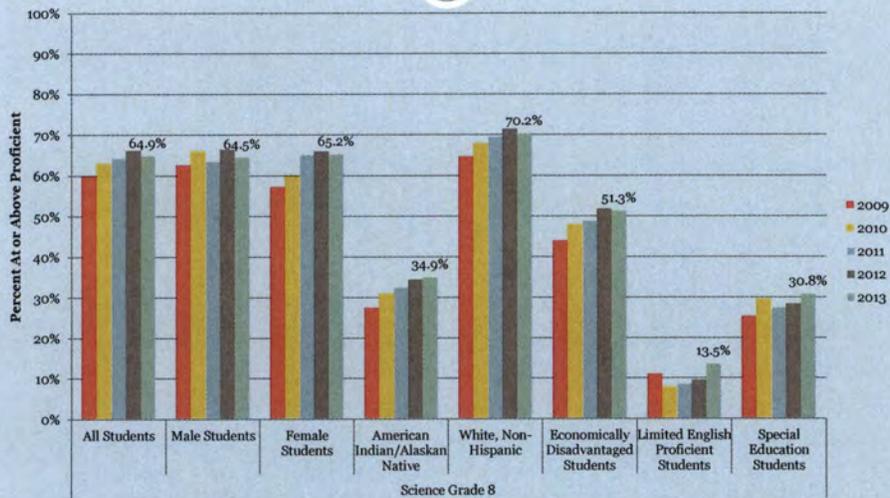
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## Percent Proficient Science CRT-Grade 8

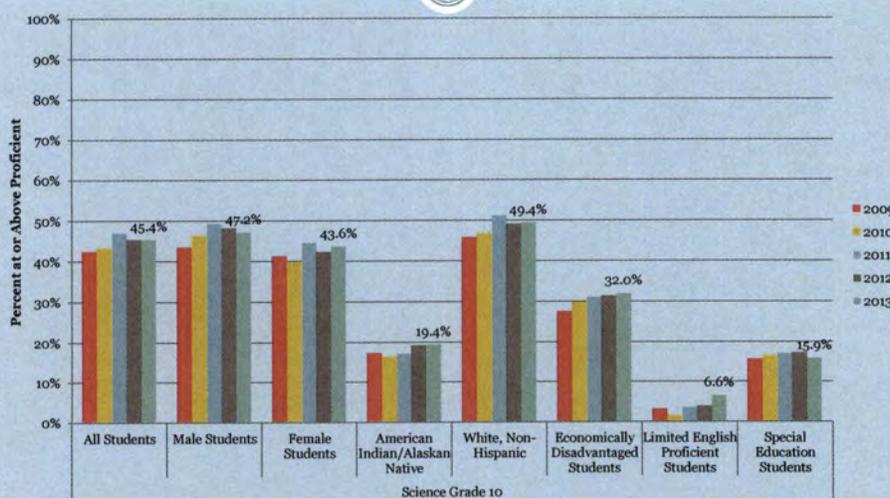
13



September 2013

## Percent Proficient CRT Science-Grade 10

14



September 2013

## Percent Proficient Math CRT

15

Math CRT At or Above Proficient	School Year	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 10
<b>All Students</b>	2009	67%	67%	67%	64%	66%	60%	54%
	2010	69%	69%	71%	69%	68%	67%	57%
	2011	70%	70%	72%	67%	69%	66%	59%
	2012	72%	69%	73%	69%	67%	65%	60%
	2013	69%	68%	70%	65%	70%	63%	56%
<b>American Indian/Alaskan Native</b>	2009	43%	42%	39%	38%	38%	31%	26%
	2010	42%	44%	41%	42%	40%	39%	28%
	2011	44%	44%	48%	40%	40%	38%	29%
	2012	45%	41%	44%	44%	40%	34%	30%
	2013	39%	42%	43%	36%	43%	34%	28%
<b>White, Non-Hispanic</b>	2009	71%	71%	71%	69%	70%	64%	58%
	2010	74%	73%	75%	72%	72%	71%	61%
	2011	75%	74%	76%	71%	74%	70%	63%
	2012	77%	74%	78%	74%	72%	70%	64%
	2013	75%	73%	76%	70%	75%	69%	60%
<b>Economically Disadvantaged</b>	2009	55%	55%	55%	49%	51%	44%	38%
	2010	58%	58%	59%	56%	54%	52%	42%
	2011	59%	59%	61%	54%	57%	52%	42%
	2012	61%	58%	62%	57%	54%	51%	44%
	2013	58%	56%	58%	51%	58%	50%	41%
<b>Limited English Proficient</b>	2009	29%	23%	20%	15%	18%	15%	8%
	2010	27%	24%	21%	20%	15%	14%	10%
	2011	30%	27%	25%	18%	15%	16%	10%
	2012	29%	24%	22%	23%	18%	12%	6%
	2013	29%	25%	24%	20%	18%	17%	9%
<b>Special Education Students</b>	2009	39%	37%	31%	24%	24%	19%	18%
	2010	40%	36%	37%	29%	25%	24%	19%
	2011	43%	38%	37%	28%	29%	24%	20%
	2012	43%	37%	36%	27%	25%	22%	22%
	2013	37%	35%	33%	24%	25%	22%	18%

## Percent Proficient Reading CRT

16

	School Year	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 10
<b>All Students</b>	2009	84%	81%	84%	84%	83%	81%	77%
	2010	85%	83%	86%	86%	84%	85%	80%
	2011	85%	83%	87%	87%	86%	84%	82%
	2012	84%	85%	88%	89%	89%	87%	83%
	2013	85%	83%	85%	86%	83%	84%	82%
<b>American Indian/Alaskan Native</b>	2009	67%	57%	61%	63%	61%	58%	55%
	2010	68%	62%	64%	65%	63%	61%	57%
	2011	67%	59%	68%	67%	62%	63%	61%
	2012	65%	64%	68%	71%	72%	65%	64%
	2013	63%	60%	64%	68%	62%	61%	61%
<b>White, Non-Hispanic</b>	2009	87%	85%	87%	88%	86%	84%	80%
	2010	88%	87%	90%	89%	87%	88%	83%
	2011	89%	87%	90%	90%	89%	87%	85%
	2012	88%	89%	91%	92%	92%	90%	85%
	2013	89%	87%	89%	89%	87%	88%	86%
<b>Economically Disadvantaged</b>	2009	76%	71%	75%	74%	72%	69%	65%
	2010	78%	75%	78%	78%	74%	74%	70%
	2011	78%	74%	80%	79%	77%	75%	70%
	2012	77%	77%	81%	82%	83%	79%	73%
	2013	77%	74%	77%	79%	75%	75%	73%
<b>Limited English Proficient</b>	2009	47%	37%	29%	32%	35%	27%	17%
	2010	48%	36%	36%	34%	33%	27%	28%
	2011	43%	39%	40%	39%	19%	27%	19%
	2012	49%	40%	45%	48%	44%	28%	27%
	2013	49%	36%	43%	44%	33%	34%	20%
<b>Special Education Students</b>	2009	57%	50%	51%	48%	43%	41%	36%
	2010	58%	54%	56%	51%	45%	45%	40%
	2011	60%	53%	56%	54%	50%	45%	42%
	2012	56%	57%	57%	56%	60%	50%	44%
	2013	58%	50%	53%	50%	43%	48%	41%

## Percent Proficient Science CRT

17

	School Year	Grade 4	Grade 8	Grade 10
<b>All Students</b>	2009	66%	60%	42%
	2010	66%	63%	43%
	2011	62%	64%	47%
	2012	68%	66%	45%
	2013	70%	65%	45%
<b>American Indian/Alaskan Native</b>	2009	37%	27%	17%
	2010	36%	31%	16%
	2011	30%	32%	17%
	2012	38%	34%	19%
	2013	41%	35%	19%
<b>White, Non-Hispanic</b>	2009	71%	65%	46%
	2010	72%	68%	47%
	2011	68%	69%	51%
	2012	74%	71%	49%
	2013	75%	70%	49%
<b>Economically Disadvantaged</b>	2009	53%	44%	27%
	2010	54%	48%	30%
	2011	49%	49%	31%
	2012	56%	52%	31%
	2013	59%	51%	32%
<b>Limited English Proficient</b>	2009	19%	11%	3%
	2010	15%	8%	1%
	2011	14%	9%	4%
	2012	20%	10%	4%
	2013	24%	14%	7%
<b>Special Education Students</b>	2009	43%	25%	16%
	2010	41%	30%	17%
	2011	40%	27%	17%
	2012	45%	28%	17%
	2013	44%	31%	16%

## OPI Assessment Contacts

18

**Judy Snow** | STATE ASSESSMENT DIRECTOR | Montana Office of Public Instruction |  
[jsnow@mt.gov](mailto:jsnow@mt.gov) | PH 406.444.3656 | FAX 406.444.0743 | P.O. BOX 202501 HELENA, MT 59620-2501

**Yvonne M. Field** | ASSESSMENT SPECIALIST | Montana Office of Public Instruction |  
[yfield@mt.gov](mailto:yfield@mt.gov) | PH 406.444.0748 | FAX 406.444.0743 | P.O. BOX 202501 HELENA, MT 59620-2501

**Ashley Makowski** | ASSESSMENT ADMINISTRATIVE ASSISTANT | Montana Office of  
 Public Instruction | [amakowski@mt.gov](mailto:amakowski@mt.gov) | PH 406.444.3511 | FAX 406.444.0743 | P.O. BOX  
 202501 HELENA, MT 59620-2501

### Assessment Link

<http://opi.mt.gov/curriculum/MontCAS/>

### Transition to MCCS and Assessments Link

<http://www.opi.mt.gov/MontanaCommonCoreStandards>

September 2013

**ITEM 10**

**THE STATE MODEL FOR THE  
EVALUATION OF TEACHERS AND  
PRINCIPALS**

**Dr. Linda Peterson**

**EXECUTIVE SUMMARY**  
**DATE: SEPTEMBER 2013**

**PRESENTATION:** Report on the Kick-off of the Pilot Year of the Montana Educator Performance Appraisal System – State model for the evaluation of teachers and principals (Accreditation Committee)

**PRESENTER:** Linda Vrooman Peterson, Administrator  
Accreditation and Educator Preparation Division  
Office of Public Instruction

**OVERVIEW:** On Tuesday, August 13, 2013, 35 Montana school district teams and individuals participated in the initial workshop to kick-off the pilot year of the state model for the evaluation of teachers and principals. The Montana Educator Performance Appraisal System (Montana-EPAS) is the state model evaluation system that is referenced in ARM 10.55.701(4)(b). This presentation will provide to the Board of Public Education a progress report on the implementation of the state standard ARM 10.55.701(4). The updated implementation timeline for the 2013-14 pilot year is attached.

**REQUESTED DECISION(S):** None

**OUTLYING ISSUE(S):** None

**RECOMMENDATION(S):** Information/Discussion



August 13, 2013

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## **Montana Evaluation System Implementation Timeline for 2013–2014**

August 13, 2013	Initial workshop for school district personnel who are piloting the Montana-EPAS, or are integrating portions of the state model into the local evaluation system
September 2013	Superintendents Fall Conference – Presentation and training on implementation of Montana-EPAS Pilot, use of portions of the state model, and alignment of local evaluation system to state standards
October 2013	Presentations: Implementation of Montana-EPAS Pilot, State County Superintendents' Conference; Educators' Conference; and MCEL Conference
<b>October 29, 2013</b>	Trainer-of-trainers workshop to assist school districts piloting the Montana-EPAS
<b>October 30, 2013</b>	Second all-day workshop to assist school districts piloting the Montana-EPAS, in whole or in part
Ongoing 2013-14	Follow-up technical assistance and support available through the Regional Education Service Areas (RESA) network to school districts that are 1) piloting the Montana-EPAS, 2) using portions of the state model; or 3) beginning to align local system to state standards
<b>Winter 2014</b>	Third all-day workshop to assist school districts piloting the Montana-EPAS, in whole or in part
Spring 2014	Gather implementation data from the pilot year of the state model and district alignment assessment process; adjust the state model and processes as necessary
<b>June 2014</b>	Cohort II – Initial all-day workshop for school district teams and trainers implementing the Montana Educator Performance Appraisal System (Montana-EPAS)

July 1, 2014	Publish revised state models for evaluation in the Appendices of the Montana School Accreditation Standards and Procedures Manual
<b>August 2014</b>	<b>By Fall of 2014, all Montana school districts will use teacher and principal evaluation systems aligned to the accreditation standards assuring continuous education improvement</b>
Ongoing Support	Follow-up technical assistance and support available through the Regional Education Service Areas (RESA) network to school districts that are 1) piloting the Montana-EPAS, 2) using portions of the state model; or 3) beginning to align local system to state standards

### **Evaluation Systems Work Group**

The Montana-EPAS was developed by a subgroup formed to meet the requirements of the Board of Public Education standard ARM 10.55.701(4)(b) *the Superintendent of Public Instruction shall develop and publish model evaluation instruments that comply with this rule in collaboration with the MEA-MFT, Montana Rural Education Association, Montana School Boards Association, School Administrators of Montana, and Montana Small School Alliance.*

This subgroup, the Evaluation System Work Group, includes: Kirk Miller, School Administrators of Montana (SAM); Marco Ferro, MEA-MFT; Dan Rask, Montana Small Schools Alliance (MSSA); Bob Vogel, Montana School Boards Association (MTSBA); Dave Puyear, Montana Rural Education Association (MREA); Virginia Braithwaite, Montana State University - Northern; Teresa Burson, Helena Public Schools; Scott Dubbs, Lewistown Public Schools; Pete Donovan, Board of Public Education; along with Steve York and Linda Vrooman Peterson, Office of Public Instruction (OPI). Tammy Pilcher and Greg Upham of the Helena Public Schools have recently joined the the work group.

The work group activities are facilitated by the OPI.

## **Benefits and Expectations**

### **Pilot Year Implementation of the State Model for Evaluation**

#### **What are the benefits to piloting the state model for the evaluation of teachers and principals, in whole or in part?**

1. During the 2013-14 school year, the OPI will provide three face-to-face workshops on the content, process and procedures of the state model evaluation systems: August 13; October 30; and Winter 2014. These workshops for Cohort 1 will be facilitated by consultants from the Danielson Group.
  2. Written reports and updates disseminated following the workshops.
  3. Regular conference call check-ins will provide support and a venue to talk about process is going? What's working? What needs to be adjusted? What assistance is needed?
  4. Access to regional technical assistance and support for a nominal fee through the RESAs
  5. Access to Teachscape for the pilot year
  6. Access to the Danielson Group website for additional resources and ideas
  7. Opportunities to share ideas and to learn from colleagues from across Montana
- 

#### **What do we at Office of Public Instruction expect from the participants engaged in pilot year to implement the state model, in whole or in part?**

1. Implement the state model as designed – in whole or in part
2. Provide feedback to the OPI about the state model: how it works, or is not working, and why
3. Participate in the three workshops and conference calls
4. Following each workshop, provide electronic feedback to the OPI
5. Engage with other pilot district personnel to exponentially enhance the state and local evaluation systems
6. Actively engage in the Teachscape tools (Reflect and Focus)
7. Access RESA network for ongoing support and technical assistance

**ACTION**

❖ **LICENSURE COMMITTEE (Items 11-13)**

**Sharon Carroll**

**TIME CERTAIN @1:00 PM**

**ITEM 11**

**HEARING BPE CASE #2013-01**

**Katherine Orr**

**DISCUSSION**

**ITEM 12**

**REPORT ON THE SURRENDER OF  
TEACHER LICENSES**

**Ann Gilkey**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

**PRESENTATION:** Report of Educator License Surrender

**PRESENTER:** Ann Gilkey  
Chief Legal Counsel  
Office of Public Instruction

**OVERVIEW:** ARM 10.57.605 requires the Superintendent of Public Instruction to "provide notice to the Board of Public Education of each surrender of a license and of the circumstances surrounding the surrender."

**REQUESTED DECISION(S):** Information

**OUTLYING ISSUE(S):**

**RECOMMENDATION(S):** N/A

**ITEM 13**

**PRESENTATION OF THE REJOINER  
FROM THE PHYLISS J. WASHINGTON  
(PJW) COLLEGE OF EDUCATION AND  
HUMAN SERVICES AT THE UNIVERSITY  
OF MONTANA IN RESPONSE TO THE  
STATE EXIT REPORT OF THE APRIL 14-16,  
2013, JOINT NCATE/CAEP/STATE  
ACCREDITATION REVIEW**

**Dr. Linda Peterson**

**EXECUTIVE SUMMARY**  
**DATE: SEPTEMBER 2013**

**PRESENTATION:** Rejoinder from the Phyllis J. Washington (PJW) College of Education and Human Sciences at The University of Montana in response to the State Exit Report of the April 14-16, 2013, Joint NCATE/CAEP/State Accreditation Review (Licensure Committee)

**PRESENTER:** Linda Vrooman Peterson, Ph.D.  
Administrator, Accreditation and Educator Preparation Division  
Office of Public Instruction

**OVERVIEW:** During the July 2013 meeting of the Board of Public Education, the State Superintendent's staff presented the state exit report of the April 14-16, 2013, Accreditation Review of the PJW College of Education and Human Sciences at the University of Montana (UMT). Pursuant to the review protocol, Dr. Roberta Evans, Dean and Professor, PJW College of Educator and Human Sciences, in a written response to the Office of Public Instruction (OPI) acknowledged "one area of notation" and requested a "few factual corrections." Dr. Evans' letter and the OPI response are attached.

**REQUESTED DECISION(S):** None

**OUTLYING ISSUE(S):** Timeline for anticipated action by the BPE

1. October 2013 – Final action by the CAEP Commission
2. November 2013 – State Superintendent Denise Juneau recommends final action to the BPE regarding program approval and accreditation status

**RECOMMENDATION(S):** Discussion



The University of  
**Montana**

Phyllis J. Washington  
College of Education and Human Sciences  
Office of the Dean  
The University of Montana  
32 Campus Drive  
Missoula, Montana 59812-6336

June 13, 2013

Dr. Linda Vrooman Peterson  
PO Box 202501  
Helena, MT, 59620-2501

Dear Linda:

I write to thank you and the state team for your work during our recent accreditation visit. We here at the Phyllis J. Washington College of Education and Human Sciences are aware of the tremendous amount of effort that goes into the review process and we are appreciative of your service. In general, we are in agreement with the team's findings. We would like to acknowledge one area of notation and we would like to take this opportunity to make a few factual corrections.

In the case of Art K-12, the notation has been reviewed, and a plan is in place to address the issue beginning fall semester. In the case of World Languages where Spanish, Russian and Latin met the standards with notation, we believe there are some inaccuracies. With Spanish, concerns were expressed about students' exposure to culture. A detail that may have been missed in the review is the fact that all Spanish students (whether completing a major or minor) are required to complete a study abroad experience in a Spanish-speaking country. We believe in combination with course work this experience does in fact provide students with a strong foundation in history, civilization, and culture.

With both Russian and Latin, the notation indicates there is incongruence between sources of information. It is not clear to our team where this exists. The forms we house in Teacher Education Services and the information in the catalog for both Curriculum and Instruction and Modern and Classical Languages align. Specific to Russian, it may appear there are no electives offered but there are multiple special topics courses offered each year under RUSS 391 and 491 students may take to fulfill the upper division elective requirements. Similarly, with Latin, students are able to take LATN 311, Major Authors, multiple times. These courses are listed as "R-18" in the catalog indicating a change of content and the repeatability (up to six times) of the course given the unique content at each offering.

Clearly, these concerns with World Languages are minor, but it would be appreciated if we received some additional clarification so we could have a more precise plan to address the notations. If appropriate, we ask that the notations be removed.

Once again, thank you for your efforts in reviewing our programs.

Sincerely,

Roberta D. Evans  
Dean and Professor



Montana  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

Office of Public Instruction  
P.O. Box 202501  
Helena, MT 59620-2501  
406.444.3095  
888.231.9393  
406.444.0169 (TTY)  
opi.mt.gov

August 26, 2013

Dr. Roberta D. Evans, Dean and Professor  
Phyllis J. Washington College of Education and Human Sciences  
The University of Montana  
32 Campus Drive  
Missoula, MT 59812-6336

Dear Roberta:

Thank you for your letter of June 13, 2013, that relates “to one area of notation” and “to make a few factual corrections.” After a thorough review of the narrative report, scored Institutional Report, course syllabi and catalogs, and conversations with off-site and on-site reviewers, the Office of Public Instruction (OPI) presents these conclusion.

#### **Arts K-12**

The OPI acknowledges that the PJW College of Education and Human Sciences has developed a plan to address the notation beginning fall semester of 2013.

##### ***Excerpt from the State Exit Narrative Report June 2013***

*There is no evidence to indicate that the Art program courses are specifically addressing copyright and patent laws, budget and purchasing, and censorship that are all referenced in the standards.*

#### **World Languages – Spanish**

After reviewing the narrative report, course syllabi, and catalog information, the OPI concurs with the review team finding: There is no evidence of performance outcomes of the study abroad experience. The notation recommends that the Spanish program faculty examine the study abroad program to determine the common performance outcomes and indicators. The notation remains.

Correct the Institutional Report: Provide the appropriate link to the syllabus for SPNS 102 Introduction to Spanish II; and add the link to the syllabus for SPNS 301 Oral and Written Expression.

#### **World Languages – Russian and Latin**

The OPI staff agrees that the information in the Teacher Education Services and the information in the catalog for both Curriculum and Instruction and Modern and Classical Languages align. The notations for the Russian and Latin programs are removed.

The approval designation of “met with notation” means that there is a minor deviation to the standard and that the recommendation/suggestion does not require immediate follow-up or reporting before the Board of Public Education takes action final on the approval of the

accreditation status. Progress and changes in areas of “met with notation” would be examined in the next accreditation review cycle.

If you have questions or comments, contact me by telephone at (406) 444-5726, or by email at [lvpeterson@mt.gov](mailto:lvpeterson@mt.gov).

On behalf of the Office of Public Instruction Accreditation and Educator Preparation Division, I wish to acknowledge your overall effort and working vision for the present and future of educator preparation and the implications for K-12 students. Thank you for all you do.

Sincerely,

A handwritten signature in blue ink that reads "Linda Vrooman Peterson". The signature is written in a cursive style with a large initial "L".

Linda Vrooman Peterson  
Accreditation and Educator Preparation Division Administrator

cc: Susan Harper-Whalen, Associate Dean  
Dennis Parman, Deputy Superintendent  
Nancy Coopersmith, Assistant Superintendent

**University of Montana Professional Education Unit  
Phyllis J. Washington College of Education and Human Sciences  
State Review Exit Report  
April 14-16, 2013**

Chairperson, Mary Susan E. Fishbaugh, Ed.D.

From April 14-16, 2013, a four person state team and five person NCATE/CAEP team worked on the campus at the University of Montana (UM) to review the Phyllis J. Washington College of Education and Human Sciences (the Unit). Unit partners include three additional colleges—College of Arts and Sciences, College of Visual and Performing Arts, and the School of Business. The purpose of the On-Site Team's visit was to verify the Unit's Institutional Report (IR) as meeting the 2007-2014 Montana Professional Educator Preparation Program Standards (PEPPS). Team members read documents, visited field placement sites, and interviewed staff, faculty, administrators, and candidates, both current and completed. The purpose of this document is to summarize the results of the team's findings.

**Sub-Chapter 5 – Teaching Areas: Specific Standards Initial Programs**

<b>ARM</b>	<b>TITLE</b>	<b>STATUS</b>	<b>NARRATIVE REPORT Page Number</b>
10.58.501	General Requirements	Met	1-2
10.58.503	Art K-12	Met with Notation	3
10.58.505	Business and Information Technology Education	Met	4
10.58.507	Theatre	Met	5
10.58.508	Elementary	Met	6
10.58.509	English/Language Arts	Met	7
10.58.510	Students with Disabilities	Met	8
10.58.511	World Languages		9-15
	French	Met	9
	Spanish	Met with Notation	10-11
	Russian	Met with Notation	12
	German	Met	13
	Latin	Met with Notation	14
	English as a Second Language K-12	Met	15
10.58.513	Health	Met	17
10.58.517	Library Media K-12	Met	18
10.58.518	Mathematics	Met	19
10.58.519	Music K-12	Met	20
10.58.520	Physical Education	Met	17
10.58.521	Reading Specialists K-12	Met	21-22



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<b>10.58.522</b>	<b>Science</b>		<b>23-27</b>
	<b>Broadfield Science</b>	<b>Met</b>	<b>23</b>
	<b>Biology</b>	<b>Met</b>	<b>24</b>
	<b>Chemistry</b>	<b>Met</b>	<b>25</b>
	<b>Earth Science</b>	<b>Met</b>	<b>26</b>
	<b>Physics</b>	<b>Met</b>	<b>27</b>
<b>10.58.523</b>	<b>Social Studies</b>		<b>28-34</b>
	<b>Broadfield Social Studies</b>	<b>Met</b>	<b>28</b>
	<b>Economics</b>	<b>Met</b>	<b>29</b>
	<b>Geography</b>	<b>Met</b>	<b>30</b>
	<b>Government</b>	<b>Met</b>	<b>31</b>
	<b>History</b>	<b>Met</b>	<b>32</b>
	<b>Sociology</b>	<b>Met</b>	<b>33</b>
	<b>Psychology</b>	<b>Met</b>	<b>34</b>
<b>10.58.527</b>	<b>Areas of Permissive Special Competency - Technology</b>	<b>Met</b>	<b>35</b>
<b>10.58.527</b>	<b>Areas of Permissive Special Competency – Dance</b>	<b>Met</b>	<b>36</b>

**Sub-Chapter 5 – Teaching Areas: Specific Standards Advanced Programs**

<b>ARM</b>	<b>TITLE</b>	<b>STATUS</b>	<b>NARRATIVE REPORT Page Number</b>
<b>10.58.509</b>	<b>English/Language Arts (MA)</b>	<b>Met</b>	<b>7</b>
<b>10.58.512</b>	<b>School Counseling K-12</b>	<b>Met</b>	<b>16</b>
<b>10.58.518</b>	<b>Mathematics (MA in Education)</b>	<b>Met</b>	<b>19</b>
<b>10.58.518</b>	<b>Mathematics (MA Option II)</b>	<b>Met</b>	<b>19</b>
<b>10.58.519</b>	<b>Music K-12 (MM)</b>	<b>Met</b>	<b>20</b>

**Sub-Chapter 6 – Curriculum Principles and Standards: Advanced Programs**

<b>ARM</b>	<b>TITLE</b>	<b>STATUS</b>	<b>NARRATIVE REPORT Page Number</b>
<b>10.58.601</b>	<b>Program Planning and Development</b>	<b>Met</b>	<b>37</b>
<b>10.58.602</b>	<b>Teaching Areas: Advanced Programs</b>	<b>Met</b>	<b>37</b>
<b>10.58.603</b>	<b>Assessment of Advanced Programs</b>	<b>Met</b>	<b>37</b>



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**Sub-Chapter 7 – Specializations: Supervisory and Administrative Programs**

ARM	TITLE	STATUS	NARRATIVE REPORT Page Number
10.58.705	School Principals, Superintendents, Supervisors and Curriculum Directors	Met	38
10.58.707	School Psychologists	Met	39

**Student Learning for Other School Professionals**

ARM	TITLE	STATUS	NARRATIVE REPORT Page Number
	Speech Language Pathology	Met	40
	Integrated Arts and Education (Creative Pulse)	Met	41
	Curriculum and Instruction (M.Ed.)	Met	42

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**Commendations:** The Professional Education Council is a clear example of the Unit’s Conceptual Framework center—a Learning Community. The Unit has demonstrated its leadership in forming collaborative, constructive, visionary relationships with their partner colleges to prepare educators.

**Improvements:** We encourage the Unit to continue exploring ways of insuring that all candidates have the opportunity to work with a wide diversity of learners. We also suggest that the Unit recognize opportunities to expose candidates to local learners for whom English is not their first language and near-by reservation schools where learners’ first language may be that of their tribe.

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We thank the University of Montana administration, faculty and students for their warm welcome. Our work and lodging environments were comfortable. From the first evening, when the team members were introduced to the University of Montana Professional Education Unit to the conclusion of our visit, staff, faculty, and students welcomed us and complied with our requests. A special thank you is extended to the planners/providers of electronic resources, including the website reports/ exhibits, access to the internet, and a speedy response to calls for technical help. Clearly, care was taken in planning this visit.

Thank you all for a job well-done.



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**ACTION**

❖ **ACCREDITATION COMMITTEE**  
**(Items 14-15)**

**Bernie Olson**

**ITEM 14**

**TIME CERTAIN @3:00**

**ACTION ON THE STATE**  
**SUPERINTENDENT'S**  
**RECOMMENDATIONS OF THE VARIANCE**  
**TO STANDARDS APPLICATIONS**

**Dennis Parman**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

**PRESENTATION:** Recommendations Relating to Variances to Standards Applications

**PRESENTER:** Dennis Parman  
Deputy Superintendent of Public Instruction  
Office of Public Instruction

**OVERVIEW:** This presentation provides to the Board of Public Education the State Superintendent's recommendations on the Variances to Standards applications for implementation second semester 2013-14.

**REQUESTED DECISION(S):** Action

**OUTLYING ISSUE(S):**

**RECOMMENDATION(S):**

# Montana Office of Public Instruction. Denise Juneau, Superintendent

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Montana Board of Public Education  
September 12-13, 2013

## Superintendent's Recommendations on the Applications for a Variances to Standards (ARM 10.55.604) Submitted by Schools, July 2013 for Implementation Second Semester of the 2013-14 School Year

**Application 1.** Troy Elementary School, Troy Junior High and Troy High School- variance to ARM 10.55.601(3). The superintendent recommends approval of the request for the variance as submitted in this application.

**Application 3.** Kalispell Flathead High School and Kalispell Glacier High School- variance to ARM 10.55.601(3). The superintendent recommends approval of the request for the variance as submitted in this application.

**Application 5.** Sweet Grass County High School- variance to ARM 10.55.601(3). The superintendent recommends approval of the request for the variance as submitted in this application.

**Application 6.** Manhattan High School- variance to ARM 10.55.601(3). The superintendent recommends approval of the request for the variance as submitted in this application.

**Application 7.** Helena elementary schools: Broadwater Elementary School, Bryant Elementary School, Central Elementary School, Four Georgians Elementary School, Hawthorne Elementary school, Jefferson Elementary School, Jim Darcy Elementary School, Kessler Elementary School, Rossiter Elementary School, Smith Elementary School and Warren Elementary School- variance to ARM 10.55.710. The superintendent recommends approval of the request for the variance with the following stipulation:

There must be a school counselor assigned to each elementary school. Every school does not need to be a blended model school. Those schools that are not blended model schools must meet the staffing requirement ratio of 1 counselor for every 400 students as stated in 10.55.710. Those schools that are blended model schools, the district can determine the staffing level of school counselors.

**ITEM 15**

**ACTION ON THE STATE  
SUPERINTENDENT'S REPORT ON THE  
2012-13 ACCREDITATION CORRECTIVE  
ACTION PLANS**

**Teri Wing**

## **EXECUTIVE SUMMARY**

**DATE: SEPTEMBER 2013**

**PRESENTATION:** Recommendations Relating to Accreditation Corrective Plans Not Approved at the July 2013 Board of Public Education Meeting

**PRESENTER:** Teri Wing  
Accreditation Compliance Specialist  
Office of Public Instruction

**OVERVIEW:** This presentation provides to the Board of Public Education (BPE) the report on the Corrective Plans for accreditation deviations during the 2012-13 school year that were not approved at the July 2013 BPE meeting. State Superintendent Denise Juneau recommends approval of the report as presented. The report is attached.

**REQUESTED DECISION(S):** Action

**OUTLYING ISSUE(S):**

**RECOMMENDATION(S):**

**2012-13 Accreditation Corrective Plans Not Approved at July 2013 BPA Meeting**

District	School	Status	ARM	Standard	Occ.	Corrective Plan	Recommend.
Lincoln K-12 Schools	Lincoln Elementary School	REGULAR WITH MINOR DEVIATION	10.55.708	Teaching Assignments	1	New K-8 teacher has been hired. This teacher will no longer be misassigned.	Approve
Lincoln K-12 Schools	Lincoln Elementary School	REGULAR WITH MINOR DEVIATION	10.55.708	Teaching Assignments	1	New K-8 teacher has been hired. This teacher will no longer be misassigned.	Approve
Glendive Public Schools	Jefferson School	ADVICE	10.55.709	Library Media Services, K-12 - FTE	2	New librarian has been hired. Both schools will now have 1.0 FTE library media specialist.	Approve
Glendive Public Schools	Lincoln School	ADVICE	10.55.709	Library Media Services, K-12 - FTE	2	New librarian has been hired. Both schools will now have 1.0 FTE library media specialist.	Approve
Denton Public Schools	Denton High School	REGULAR WITH MINOR DEVIATION	10.55.708	Teaching Assignments	1	Denton High School will use the MTDA for Art in 2013-14.	Approve
Helena Public Schools	Nine Elementary Schools	ADVICE AND DEFICIENCY	10.55.712	Class Size		See attached plan.	Approve

# Helena Public Schools

## Accreditation Corrective Plans for 2013-2014

**June 7, 2013**

### Anticipated 2013-2014 Class Size

School	Grade Level	Students	Hours Needed
Broadwater	Kindergarten	46	Two Classes - 23 each - 4.5 Instructional para hours each
Central	Kindergarten	43	Two Classes - 22, 21 - 1.5 Instructional para hours for each child over 20 - Total 4.5 Instructional para hours
Four Georgians	Kindergarten	87	Four Classes - 22, 22, 22, 21 - 1.5 Instructional para hours for each child over 20 - Total 10.5 Instructional para hours
Hawthorne	Kindergarten	42	Two Classes - 21 each - 1.5 Instructional para hours each
Jefferson	Kindergarten	44	Two Classes - 22 each - 3 Instructional para hours each
Jim Darcy	Kindergarten	66	Three Classes - 22 each - 3 Instructional para hours each
Kessler	Kindergarten	43	Two Classes - 22, 21 - 1.5 Instructional para hours for each child over 20 - Total 4.5 Instructional para hours
Smith	Kindergarten	44	Two Classes - 22 each - 3 Instructional para hours each
Warren	Kindergarten	65	Three Classes - 22, 22, 21 - 1.5 Instructional para hours for each child over 20 - Total 7.5 Instructional para hours

The above schools are the ones that have pre-enrollment figures over the state accreditation limits.

This year, 2013-2014 all anticipated enrollments that exceed state accreditation levels already have the appropriate Instructional para hours assigned. Additionally more Instructional para FTE is in the general fund budget in case of increased enrollment.

During this past year, 2012-2013, the class size deviation was addressed immediately once the enrollment figures were known. Instructional Paras were hired in all schools with classes over the accreditation level.

❖ **MSDB LIAISON**  
**(Item 16)**  
**Lila Taylor**

**ITEM 16**

**MSDB REPORT**

**Lila Taylor**

**Montana School for the Deaf and the Blind  
Board of Public Education Committee Agenda  
July 31, 2013 Meeting Minutes**

The meeting was called to order by Chairperson Myers at 4:50 PM with board members Taylor, Carroll, and Olson present. Also present were Pete Donovan, Kim Schawbe, Donna Sorenson, Donna Schmidt and Steve Gettel.

1. Student Enrollment/Evaluations

Steve Gettel reported on anticipated numbers of on-campus students for the start of the 2013-14 school year. Enrollment will be down significantly from the average of 50 students last school year. Preschool enrollment will be down by 6 and transition enrollment will be down by 4 post high school students. The bulk of the enrollment is in the elementary grades. Last school year there were only 6 evaluations on campus resulting in 5 placements. The number of evaluations varies from year to year but this is the lowest number since 2001.

2. Human Resources

Steve Gettel reported that all positions have been filled. One outreach position will continue to be filled by a substitute, Michelle Knecht, because she has not completed her degree in education but does have the right experience and skill set for the job and is doing well. The on-campus TVI position was filled by an experience teacher, Michelle Jarvey, with a special education endorsement. With Tiffany Harding resigning the coordinating interpreter position was filled by a transfer with Sheryl Lute offered and accepting the position effective July 30<sup>th</sup>. Kim Schwabe has decided to leave her staff interpreter position vacant until the need to fill it is determined by scheduling of students in main stream programs. Nancy Getten, part-time VI outreach consultant retired on June 7<sup>th</sup>, for the second time and her position has been offered full-time to Amy Wicks who previously worked in the blind school for 6 years. Amy doesn't have a special education endorsement but accreditation doesn't require licensure or endorsement of consultants. To address the need for additional maintenance staff several partial FTE from the education and student services programs were combined to create a ½ time position which was filled by Linda Raney on July 1<sup>st</sup>. Sue Schwartz retired as a CLA/kitchen worker after 40 years of service at MSDB. Fran Agnon, nightwatch CLA transferred into the CLA/kitchen staff position.

Steve Gettel reviewed Jim Kelly's written report regarding staff shifts and the opening of an additional cottage wing to divide elementary D/HH girls from middle/high school girls. This will require filling 1 and 2/3 positions in the program that have previously remained vacant effective August 19<sup>th</sup>. With these changes Gettel reported the school will start the school year with 2 vacant positions. In previous years there were as many as 7 vacant positions. This is being done to address student needs and to continue staffing changes that apply more resources to the outreach program. However, it will result in little or no vacancy savings in personal services that can be applied to salary increases.

Update on collective bargaining with the UFCW and MEA-MFT.

Gettel reported that though he'd communicated with UFCW to initiate contract negotiations they have not responded with meeting dates. The administration and negotiator Ron Stormer have met with the MEA-MFT unit twice and will meet again on August 13<sup>th</sup>. New money includes a 3% increase in personal services for all programs with an additional \$125K for licensed professional staff less employer paid benefits which averages 20%.

After considering that part of the 4% vacancy saving in the personal services budget (\$227K) has typically been spent on existing services/not generated in the administration and general services programs (as much as \$60k in previous years), after applying an average 32% in employer paid taxes and benefits (\$72K), after filling 1.65vacant FTE for the Student Services and General Services Programs (\$45K), and after leaving about a 1% cushion for unanticipated expenses (\$65K), there is nothing left (-\$15K) to be applied for staff raises. Gettel stated this is disappointing for everyone and that the school really needed \$500K in new dollars on top of the 3% increase to address the pay disparity.

### 3. Education Program

Kim Schwabe reported that work continues for the fall school improvement report. Staff orientation will focus on the Common Core and the Olweus school climate program. Kim reported on implementation of the remediation which will satisfy the deviations in the school's accreditation report from last June.

Steve Gettel reported that the Annual Report, usually presented to the Board in July will be presented at the September meeting. He said he's delegated more responsibility to the Director of Outreach and Principal for collecting and reporting data and the need an opportunity after school starts to complete the report.

Donna Sorensen reported the that the Outreach staff was busy with

### 4. Student Services Program

Jim Kelly provided the following written report on cottage activities. The school year ended with each department having an "end of the year" dinner at a restaurant (each department picked someplace different). Staff was busy getting the cottages cleaned up in anticipation of the summer programs beginning the same the students were released for the summer. The last week of school is always difficult on the students and staff as they say their good-byes and wrap up another year.

Summer Programs have been going well. The 17<sup>th</sup> annual Deaf Family Learning Weekend (May 31-June 2) had more than 150 participants (including presenters and staff) and the 13<sup>th</sup> Annual Family Learning Weekend for the Blind (June 6-8) had more than 190 participants (including presenters and staff). The evaluations indicated the participants were most impressed with the programming and really enjoyed the personal experiences of many of the presenters and how it might relate to their sensory impaired son or daughter. We are most fortunate to be able to host events like these for our families.

The theme of Deaf Camp was "Survivor II". This was based on the TV program and was more about the challenges (teamwork and communicating) and not voting someone off the island. The co-directors planned and organized all challenges. The teachers and kids were split into two teams (which later was mixed up to form two new teams so the kids were not with the same kids all week). This camp was a great time for the kids and staff. The students and staff did have an overnight stay at the "Why Lazy Tee" Ranch (southeast of GF). The kids and staff camped out and rode horses. For the closing (on Saturday morning) the students signed a song to their parents. A camp book was also produced for each of the participants to take home. These books are priceless and the students read them all year long (as has been reported by parents and public school teachers). This year there were twelve students involved in the camp.

The camp for the Blind and Visually Impaired was a huge success! Eight students attended this week long camp, with the focus being independent living skills. Students planned and prepared their meals, were exposed to various technologies that are available on our campus, used the GF Transit to travel to several destinations around town. Students also made bird houses using hand tools, camped out one night at the local KOA (this was a huge hit) and watch a movie at the movie theater. The students had a great week and all seemed to enjoy each other's company and friendship.

### 5. Safety and Facilities

Donna Schmidt

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Donna Schmidt provided an update on the roof renovation for Bitterroot Hall and plans to add keyless entries to Glacier Hall and the dining room. This work will complete the card swipe system for the cottage complex.

### 6. Budget and Finance

Donna Schmidt

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Donna Schmidt provided an update on the end of the FY13 budget. Steve Gettel and Donna discussed the budget for FY14 noting that there is no significant fund to apply to salary increases from the statutory exemption of vacancy savings that was implemented in FY14.

7. MSDB Foundation Steve Gettel  
Steve Gettel noted progress on the capital campaign to fund improvements in the cottage complex.

8. Calendar of Events Informational  
August 1-3 Big Sky Interpreting Conference, Great Falls  
August 19-23 Staff Orientation

9. Public Comment for Non Agenda Items  
There was no public comment.

10. Action Items  
The committee unanimously approved adoption of policies 3411 Youth Athlete Concussion Education and 8303 Video Surveillance.

Committee Meeting Dates for 2013  
All meetings begin at 4:00 PM

August 28  
September 25  
October 30  
November 20

## Student Enrollment/Evaluations

On Campus Total – 50 (41)  
Residential – 18 (17)    D/HH– 31 (24)    VI – 19 (17)    Transition Students – 6 (2)  
Preschool HI – 5 (1)                      Preschool VI – 4 (2)

Off Campus Total – 565 (+49)  
D/HH – 265 (+32)  
VI – 300 (+17)

Student Evaluations to date – 6  
D/HH Department – 1    VI Department – 5    Deaf/Blind – 0  
Evaluations resulting in placements to date – 4

## Human Resources

Personnel actions

Education Program

Vacancies

Outreach Consultant for the D/HH (currently filled with substitute Michelle Knecht)

Hires

Miche Jarvey – Teacher of the Visually Impaired 8/19/13

Kyle Pettis – Interpreter Tutor 5/6/13

Amy Wicks – Outreach Consultant for the B-VI 8/12/13

Linda Raney – Maintenance Worker ½-time /7/1/13

Resignations/Retirements

Nancy Getten – Part-time Outreach Consultant for the B/VI 6/7/13

Tiffany Haring – Coordinating Interpreter 6/7/13

Sue Schwartz – CLA/Kitchen Staff 7/26/13

Terminations/Nonrenewals

Lauren Mange – Teacher Assistant B/VI 5/31/13

Transfers

Sheryl Lute – Interpreter/Tutor to Coordinating Interpreter 7/30/13

Fran Aguon – Nightwatch CLA to CLA/Kitchen Staff 8/19/13

Planned Vacancies

Education Program

½ – Teacher (filled with part-time Maintenance Worker)

1 – Interpreter/Tutor

Student Services

1 – Supervising Counselor

1 – Lead Cottage Life Attendant (to be filled)

1 – Cottage Life Attendant (to be filled)

½ – Substitute Nightwatch LPN/RN (filled with part-time Maintenance Worker)

½ - Food prep/Kitchen Staff (filled with part-time Maintenance Worker)

**ITEM 17**

**ELECTION OF BOARD OFFICERS**

**Pete Donovan**

**ITEM 18**

**COMMITTEE ASSIGNMENTS**

**Patty Myers**

**Board of Public Education**  
**Committee Assignments**  
2012-2013

**STANDING COMMITTEES**

**Executive Committee**

Patty Myers, Chair  
Sharon Carroll, Vice Chair  
Peter Donovan

**Accreditation Committee**

Bernie Olson, Chair  
Erin Williams, Member  
Lila Taylor, Member  
Patty Myers, Ex-Officio Member

**Licensure Committee**

Sharon Carroll, Chair  
Lila Taylor, Member  
Patty Myers, Ex-Officio Member

**MSDB Committee**

Patty Myers, Chair  
Bernie Olson, Member  
Sharon Carroll, Member  
Lila Taylor, Member

**Legislative Committee**

Doug Cordier, Member  
Lila Taylor, Member  
John Edwards, Member  
Charity Ratliff, Member  
Patty Myers, Ex-Officio Member

**Assessment Committee**

Sharon Carroll, Chair  
Patty Myers, Ex-Officio Member

**ADVISORY GROUP LIAISONS**

Sharon Carroll, CSPAC  
Doug Cordier, MACIE  
Patty Myers, MSDB Foundation

**Indian Education for All**

Doug Cordier  
Patty Myers, Ex-Officio Member

**Distance Learning/Montana Digital Academy**

Patty Myers, Chair

**Education and Local Government**

**Interim K-12 Subcommittee**

Patty Myers  
Sharon Carroll  
Peter Donovan

**FUTURE AGENDA ITEMS**  
**November 14-15<sup>th</sup>, 2013**

**MACIE Annual Report**  
**Assessment Update**  
**Federal Update**  
**Alternative to Standards Requests**  
**Accreditation Report**  
**Annual Renewal Unit Providers List**