

BOARD OF PUBLIC EDUCATION
MEETING MINUTES

July 12 – 13th, 2012

**Room 152
Montana State Capitol Building
Helena, MT**

July 12th, 2012
3:00 PM

CALL TO ORDER

Chairperson Ms. Patty Myers called the meeting to order at 2:59 PM.

PUBLIC COMMENT

No public comment was made.

CONSENT AGENDA

Consent agenda approved as presented.

ADOPT AGENDA

Agenda changes were as follows: Item 17, MSDB Report moved to follow Item 8 followed by a closed Executive Session.

Ms. Sharon Carroll moved to adopt the agenda as presented. Mr. Bernie Olson seconded the motion. No discussion; motion passed unanimously.

Board members in attendance: Ms. Patty Myers – Chair, Ms. Sharon Carroll - Vice-Chair, Ms. Erin Williams, Ms. Lila Taylor, Mr. Doug Cordier, Mr. Bernie Olson, Mr. John Edwards, Ms. Charity Ratliff Student Representative. Board Staff present were Mr. Peter Donovan, Executive Director, Ms. Kris Stockton, Administrative Assistant. Ex-Officio members present included Superintendent Denise Juneau, and Associate Commissioner Mr. Tyler Trevor. Guests present included: Maggie Ratliff; Mr. Steve Gettel, Superintendent of MSDB; Ms. Nancy Coopersmith, OPI; Mr. Frank Podobnik, OPI; Mr. Kirk Miller, SAM; Ms. Ann Gilkey, OPI; Mr. Dennis Parman, OPI; Dr. Linda Peterson, OPI; Ms. Teri Wing, OPI; Mr. Jack Copps; Ms. Teresa Stroebe, BPS, Board of Trustees Chair; Mr. Terry Bouck, Billings Public Schools Superintendent.

INFORMATION – (Items are listed as presented)

❖ **EXECUTIVE COMMITTEE –Patty Myers**

Item 1 CHAIRPERSON’S REPORT - Patty Myers

Ms. Myers updated the Board on the recent work revising Mr. Donovan’s job description, retirement of Bill Sykes from MSDB, reviewed her recent travel schedule, and reminded Board members to update Ms. Stockton with their calendar items.

❖ **CSPAC LIASON – Sharon Carroll**

Item 2 EXECUTIVE SECRETARY/CSPAC REPORT – Pete Donovan

Mr. Donovan updated the Board on the CSPAC meeting, presented his list of meetings attended and thanked Ms. Myers and Ms. Carroll for their work in Helena in June. Mr. Donovan also discussed

upcoming legislation regarding education. Mr. Cordier asked how information on upcoming bills and legislation will be disseminated to the Board. It was discussed and decided this topic will be reviewed by Mr. Cordier and Mr. Olson and presented at the November Board meeting.

REPORTS

Item 3 State Superintendent Report – Ms. Denise Juneau

Superintendent Juneau reported on recent meetings and conferences she has attended statewide and regionally. Other items of interest reported on were the upcoming Graduation Matters Montana Summit in Helena, Summer 6 Reading Campaign, and a new hire at the OPI to handle implementation of the Montana Common Core.

Item 4 Commissioner of Higher Education Report – Tyler Trevor

Associate Commissioner for Planning and Analysis, Tyler Trevor gave the report from the Commissioner of Higher Education office. Mr. Trevor updated the Board on staffing in the OCHE office, departure of Associate Commissioner Dr. Sylvia Moore, new Gear Up Director Jan Lombardi and the new focus on student affordability and debt load. Mr. Trevor also reported on the new naming structure for the 2 year colleges.

Item 5 Governor’s Office Report

No one from the Governor’s Office was available to report

Item 6 Student Representative Report – Ms. Charity Ratliff

Ms. Ratliff updated the Board on new programs at Hardin High School for freshman mentoring and the Raising Student Voice and Participation (RSVP) program.

DISCUSSION

Item 7 MONTANA STATEWIDE DROPOUT AND GRADUATION REPORT – Andy Boehm

Mr. Andy Boehm from OPI presented the report to the Board. Mr. Boehm reviewed successes and failures, improvements in graduation rates, and a new system for calculating dropout and completion rates. The definition of “dropout rate” was defined at the request of Board member Cordier who also asked about tracking and how it is calculated. Mr. Bob Vogel asked how Job Corp students were calculated and Mr. Boehm answered questions regarding the Job Corp students, transfer students, and how they are calculated.

Item 8 SPECIAL EDUCATION ANNUAL REPORT – Frank Podobnik

Mr. Frank Podobnik introduced himself to the Board. Mr. Podobnik gave the Board an overview of the Special Education Unit at OPI, reporting requirements for AYP and Special Ed, integration and work with Graduation Matters. Mr. Podobnik noted a detailed report was contained in the Agenda Packet.

❖ MSDB LIAISON – Patty Myers

Item 17 MSDB REPORT – Steve Gettel

Mr. Gettel presented the MSDB Annual Report to the Board. Other items discussed were recruitment issues experienced by the school for teachers and the Outreach Coordinator, and the retirement of Bill Sykes effective September 28, 2012. Mr. Gettel presented a list of new policies for the Board to adopt.

Ms. Sharon Carroll moved to accept MSDB policy numbers 3226, 5229, 5226, 4226, 3420, 3300, and 3310. Ms. Erin Williams seconded the motion. No discussion. Motion passed with Board member Taylor dissenting.

Mr. Gettel presented to the Board an agreement between MSDB and the Montana High School

Association for volleyball for the next 3 years.

Ms. Erin Williams moved to approve the agreement between MSDB and MHSB for volleyball for the next 3 years. Mr. Doug Cordier seconded the motion. No discussion. Motion passed unanimously.

❖ EXECUTIVE SESSION - CLOSED

FRIDAY JULY 13TH, 2012
8:08 AM

❖ ACCREDITATION COMMITTEE – John Edwards

ACTION

PUBLIC COMMENT

The public will be afforded the opportunity to comment before the Board on every action item on the agenda prior to final Board action.

Item 9 RECOMMENDATION OF APPROVAL OF ALTERNATIVE TO STANDARDS REQUESTS – Terri Wing

Ms. Wing presented the list of Alternative to Standards Requests to the Board.

Mr. John Edwards moved to Approve the Recommendation of Alternative to Standards Requests. Ms. Carroll seconded the motion. No discussion. Motion passed unanimously.

Item 10 RECOMMENDATION OF APPROVAL/DISAPPROVAL OF THE CORRECTIVE ACTION PLAN OF THE BILLINGS PUBLIC SCHOOLS (BPS) – Terri Wing, Jack Copps, Terry Bouck BPS Superintendent, Teresa Stroebe BPS Board of Trustees Chair

Mr. Copps addressed the Board and reviewed the Action Plan. Mr. Bouck, new Superintendent of the Billings Public Schools introduced himself to the Board and discussed the issues before the BPS regarding increased enrollment in elementary schools and financial difficulties. Mr. Bouck passed out a packet to the Board containing the Action plan and other informational materials. Ms. Stroebe also addressed the Board and reviewed actions taken in the past and how the Billings Board of Trustees is working to address the issues to help make corrections. Questions were fielded from the Board.

Mr. John Edwards moved to Approve the Corrective Action Plan of the Billings School District. Ms. Lila Taylor seconded the motion. No discussion. Motion passed with Board member Olson dissenting.

Item 11 RECOMMENDATION OF APPROVAL/DISAPPROVAL OF 2012-13 CORRECTIVE ACTION PLANS – Teri Wing

Ms. Wing presented to the Board the corrective action plans from 2 schools and recommended disapproval of those plans since the schools have not changed their plans and continue to be in deficiency.

Mr. John Edwards moved to Disapprove the 2012-13 Corrective Action Plans. Mr. Bernie Olson seconded the motion. No discussion. Motion

passed unanimously.

Item 12 RECOMMENDATION OF APPROVAL OF THE LICENSURE ENDORSEMENT REQUIREMENTS RELATED TO TEACHING ASSIGNMENTS AND THE ACCREDITATION PROCEDURES AND STATUS CRITERIA – Teri Wing

Ms. Wing clarified this item for the Board. The licensure codes have been changed in some areas for clarification and the Accreditation Reference Guide has been updated to match new Chapter 55 Standards. Mr. Cordier asked if there is a licensure endorsement code for School Psychiatrists. Ms. Wing said she will find out and report back to the Board. Ms. Carroll asked if this is contingent upon adoption of the Chapter 55 Standards and Ms. Wing replied it is due to the proposed Chapter 55 changes.

Mr. John Edwards moved to approve the Licensure Endorsement Requirements Related to Teaching Assignments and the Accreditation Procedures and Status Criteria. Mr. Cordier seconded the motion.

Mr. Olson asked if these changes would have any effect on the Billings Public Schools issue. Mr. Dennis Parman answered that 6 schools would improve to regular accreditation and that proposed changes also provide districts with the ability to write variances to standards to meet the standards.

No further discussion. Motion passed unanimously.

Item 13 RECOMMENDATION OF APPROVAL/DISAPPROVAL OF THE NOTICE OF PUBLIC HEARING AND TIMELINE PERTAINING TO THE AMENDMENTS OF ADMINISTRATIVE RULES OF MONTANA AND TITLE 10, CHAPTER 55 STANDARDS OF ACCREDITATION – Dr. Linda Peterson

Dr. Peterson presented the Notice of Public Hearing and Timeline for the Chapter 55 changes and requested the Board's approval. Mr. Olson thanked OPI for their work. Ms. Carroll asked for clarification on 10.55.705 if there was a change to the rule or just language cleanup. Mr. Parman added it will simply change the way some schools need to report their school information.

Mr. John Edwards moved to approve the Notice of Public Hearing and Timeline Pertaining to the Amendments of Administrative Rules of Montana and Title 10, Chapter 55 Standards of Accreditation. Mr. Olson seconded the motion.

Ms. Myers clarified for the Board the approval of the motion is simply to adopt the timeline and the Notice of Public Hearing, and is not the approval of the proposed Standards.

No discussion. Motion passed unanimously.

Ms. Myers also expressed her appreciation to OPI for their facilitation and organization of all the meetings. Mr. Donovan asked Board members if any concerns or comments are received by BPE members from their communities to direct these individuals to the Public Hearing on August 20th to testify or to provide written comments.

❖ ASSESSMENT COMMITTEE – Sharon Carroll

Item 14 RECOMMENDATION OF APPROVAL/DISAPPROVAL OF THE NOTICE OF PUBLIC HEARING AND TIMELINE PERTAINING TO THE AMENDMENTS OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 56 STUDENT ASSESSMENT – Judy Snow

Ms. Snow presented to the Board the Notice of Public Hearing and Timeline for the Chapter 56

Assessment changes and requested the Board's approval.

Ms. Sharon Carroll moved to approve the Notice of Public Hearing and Timeline Pertaining to the Amendments of Administrative Rules of Montana Title 10, Chapter 56 Student Assessment. Mr. Bernie Olson seconded the motion. No discussion. Motion passed unanimously.

❖ **LICENSURE COMMITTEE – Sharon Carroll**

Item 15 RECOMMEND APPROVAL OF STATE EXIT REPORT AND REGULAR ACCREDITATION STATUS OF THE PROFESSIONAL EDUCATION UNIT AT CARROLL COLLEGE – Dr. Linda Peterson, Barbara Vail-Accreditation Review Team, Lynette Zuroff, Director of Teacher Education, Carroll College

Dr. Peterson recommended the Board to approve the Exit Report for Regular Accreditation Status of the Professional Education Unit at Carroll College. Dr. Peterson read a statement from Dr. Barbara Vail who was unable to attend, and Dr. Zuroff from Carroll College addressed the Board.

Ms. Sharon Carroll moved to approve the State Exit Report and Regular Accreditation Status of the Professional Education Unit at Carroll College. Mr. Doug Cordier seconded the motion. No discussion. Motion passed unanimously.

Item 16 RECOMMEND APPROVAL OF THE ACTION PLAN AS PRESENTED BY THE PROFESSIONAL EDUCATION UNIT AT MONTANA STATE UNIVERSITY-NORTHERN – Dr. Linda Peterson, Carol Reifschneider, MSU-N Acting Dean of Education, Arts and Sciences and Nursing

Dr. Peterson reviewed the action plan for MSU-Northern Professional Education Unit to correct deficiencies. Dr. Reifschneider discussed the development of the plan and the process used to create it. Dr. Peterson requested approval of the Action Plan.

Ms. Sharon Carroll moved to approve the Action Plan as Presented by the Professional Education Unit at Montana State University-Northern. Mr. Bernie Olson seconded the motion. No discussion. Motion passed unanimously.

❖ **EXECUTIVE SESSION (CLOSED)**

Item 18 EXECUTIVE SESSION – DISCUSS EXECUTIVE DIRECTOR SALARY (CLOSED) – Patty Myers

Meeting closed at 10:45. Meeting resumed at 11:42.

Ms. Erin Williams moved to set Executive Director salary at \$80,000/year. Mr. John Edwards seconded the motion.

The Executive Director's salary will backdate to July 1st, 2012.

Motion passed with Board member Taylor dissenting.

Meeting adjourned at 11:45 AM.

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