

***CERTIFICATION STANDARDS AND PRACTICES
ADVISORY COUNCIL AGENDA***

CONFERENCE CALL

FEBRUARY 19TH, 2015

3:30 PM

BOARD OF PUBLIC EDUCATION OFFICES

46 N LAST CHANCE GULCH, SUITE 2B

HELENA, MT

AGENDA

**CERTIFICATION STANDARDS AND PRACTICES
ADVISORY COUNCIL AGENDA**

**FEBRUARY 19TH, 2015
3:30 PM**

**BOARD OF PUBLIC EDUCATION OFFICES
46 N LAST CHANCE GULCH, SUITE 2B
HELENA, MT**

**Thursday February 19th, 2015
3:30 PM**

CALL TO ORDER

- A. Call to Order – Ms. Tammy Lacey
- B. Roll Call
- C. Statement of Public Participation
- D. Approval of the Agenda

PUBLIC COMMENT

- Item 1 CSPAC REVIEW OF THE SUPERINTENDENTS PROPOSED
REVISIONS OF ADMINISTRATIVE RULES OF MONTANA TITLE 10,
CHAPTER 57 – Ms. Ann Gilkey**
- Item 2 CLASS 8 LICENSE APPLICATION REVIEW – Shannon Koenig**

PUBLIC COMMENT

ADJOURN

ITEM 1

CSPAC REVIEW OF THE SUPERINTENDENTS PROPOSED REVISIONS OF ADMINISTRATIVE RULES OF MONTANA TITLE 10, CHAPTER 57

Ms. Ann Gilkey

AMENDMENTS TO TITLE 10, CHAPTER 57

10.57.102 DEFINITIONS

Page 1, line 44: It is clearer to refer to the rule (10.57.412) containing the specific delineated endorsements than adding a definition of “content specific.”

Page 2, lines 21 and 33: Clarifies that experience as a licensed administrator or educator in an accredited preschool may be counted toward a “year of administrative experience.”

10.57.216 APPROVED RENEWAL ACTIVITY

Page 3, lines 3-4: Clarifies that providers of renewal units (CEUs) remained in an “approved” status as long as they meet the other requirements of the rule. OPI does not currently “renew” the status of CEU providers on July 1 of each year.

Lines 12-15 clarify that the CEU providers need to report their professional development activities annually to the OPI, rather than be prepared for a random audit.

Line 18 adds the requirement that the CEU providers submit the name of program participants in addition to the # of attendees. Although it is up to the educator to keep track of their own CEU/renewal requirements, this is the only way to verify attendance if the educator has not retained proof of attendance.

Line 20 requires providers to keep the records related to a professional development activity for five years, which is consistent with the length of time an educator could use attendance at that activity toward license renewal.

10.57.410 CLASS 2 TEACHER’S LICENSE

Page 3, lines 35-36: clarifies that both the terms “accredited educator preparation program” and “supervised teaching experience” are defined in 10.57.102.

Lines 38-42: This amendment addresses the present gap in our licensing process which allows out-of-state applicants to receive a Montana educator license without having passed any standardized test anywhere. There is a misunderstanding that this gap had been closed, but in fact, many out-of-state applicants still submit applications for licensure in Montana because Montana is the only state having no testing requirement for licensure. Graduates from Montana educator preparation programs must take PRAXIS tests and obtain a certain score before they may be recommended for licensure, but there are no comparable rules for out-of-state applicants. If otherwise eligible for licensure, these out-of-state applicants use their Montana license to get licensed in a state where they were unable to be licensed because they could not pass the required test(s). These applicants often have no intention of working in Montana. This amendment will address this problem and close this loophole.

Page 3, line 46: Clarifies that the renewal units required to reinstate a lapsed license must be earned five years prior from the date an application is submitted, *not* preceding the validation date of the license. Licenses are all valid on July 1. If an educator working in a school completes the necessary renewal credits AFTER July 1 of the current school year, their license cannot become valid until July 1 of the next year – making them ineligible to teach as a licensed educator in the current school year. This fixes that problem for the educator and the hiring district.

10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE

Page 4, lines 16-17: Same as above.

10.15.412 CLASS 1 and 2 ENDORSEMENTS

Page 4, lines 30-33: Strikes redundant endorsement (health enhancement = PE), and adds missing endorsements. Clarifies that traffic ed isn't taught in elementary school ☺, but world languages may be taught in all grades.

Line 44: subsections (a) and (b) are disjunctive, NOT conjunctive.

Page 5, lines 4-5: clarifies that student teaching is required for a non NCATE/CAEP ed prep program graduate.

10.57.413 CLASS 3 ADMINISTRATIVE LICENSE

Page 5, line 37 (Same as above in 410, page 3, line 46)

10.57.414 CLASS 3 ADMINISTRATIVE LICENSE – SUPERINTENDENT ENDORSEMENT

Page 6, line 16: Clarifies that the endorsement may be any grade levels between P-12 and not a comprehensive P-12 endorsement.

10.57.415 CLASS 3 ADMINISTRATIVE LICENSE – ELEMENTARY PRINCIPAL ENDORSEMENT

Page 6, lines 36-37: SPED law was added to principal educator prep requirements in Ch 58, but was unintentionally omitted in Ch 57 licensing requirements.

10.57.416 CLASS 3 ADMINISTRATIVE LICENSE – SECONDARY PRINCIPAL ENDORSEMENT

Page 7, line 11-12. Same as above.

10.57.417 CLASS 3 ADMINISTRATIVE LICENSE – K-12 PRINCIPAL ENDORSEMENT

Page 7, lines 28-29. Same as above.

10.57.424 CLASS 5 PROVISIONAL LICENCE

Page 7, lines 42-45: Addresses applicants for Class 5 from non-Montana schools who cannot pass PRAXIS tests in their home state. IF applicant has a job in Montana or resides in Montana, they are eligible for a Class 5 (and have three years to meet the PRAXIS requirements in 410 on page 3, lines 38-42).

10.57.428 CLASS 5 PROVISIONAL LICENSE – ELEMENTARY PRINCIPAL ENDORSEMENT

Page 8, line 27. Same as above in 415-417.

Lines 29-30: Class 5 license does NOT require enrollment in an internship program.

10.57.429 CLASS 5 PROVISIONAL LICENSE – SECONDARY PRINCIPAL ENDORSEMENT

Page 9, lines 4-7: Same as above.

10.57.430 CLASS 5 PROVISIONAL LICENSE – K-12 PRINCIPAL ENDORSEMENT

Page 9, lines 27-30. Same as above.

10.57.433 CLASS 6 SPECIALIST LICENSE

Page 9, lines 45-46: Same as 410, 411 and 413 above.

10.57.437 CLASS 8 DUAL CREDIT POSTSECONDARY FACULTY LICENSE

Page 10, lines 7-8: Clarifies that dual credit teachers must teach at the college or university.

Page 10, lines 38-42: Clarifies that Class 8 licensees do not need the same 60 CEUs as K-12 educators, but must reapply every five years – without requiring a criminal background check -- if the Class 8 license continues from a previously issued license.

1 **10.57.102 DEFINITIONS** The following definitions apply to this chapter.

2 (1) "Acceptable evidence" means relevant official transcripts, university
3 commendation, certificates of completion, and other documentation as required by the
4 Board of Public Education or the Superintendent of Public Instruction.

5 (2) "Accredited educator preparation program" means:

6 (a) an educator preparation program accredited by the National Council for the
7 Accreditation of Teacher Education (NCATE) or the Council for the Accreditation of
8 Educator Preparation (CAEP); or

9 (b) an educator preparation program at a regionally accredited college or
10 university approved or accredited by a state board of education or a state agency. The
11 Superintendent of Public Instruction has discretion to deny licensure consistent with
12 these rules if the standards are not substantially equivalent to or greater than the
13 standards required in Montana, subject to approval by the Board of Public Education
14 upon appeal of the denial.

15 (3) "Accredited specialist program" means:

16 (a) for school psychologists, a program accredited by the National Association of
17 School Psychologists (NASP); and

18 (b) for school counselors, a program for the preparation of specialists approved
19 or accredited by:

20 (i) the Council for the Accreditation of Counseling and Related Education
21 Programs (CACREP); or

22 (ii) a state board of public education or a state agency. The Superintendent of
23 Public Instruction has discretion to deny licensure consistent with these rules if the
24 standards are not substantially equivalent to or greater than the standards required in
25 Montana, subject to approval by the Board of Public Education upon appeal of the
26 denial.

27 (4) "Appropriate grade level(s)" means early childhood, elementary, middle,
28 secondary, or other levels as defined by the Board of Public Education.

29 (5) "Appropriate official" means the Superintendent of Public Instruction, the
30 dean of the school of education or another official designated by them.

31 (6) "Certification" means licensure of an educator/specialist, as issued by the
32 state of Montana, based on completion of a teacher, administrator, or specialist program
33 of an accredited college or university. Certification includes grade level(s),
34 endorsement(s), and classification.

35 (7) "College credit" means credit received for completion of a course from a
36 regionally accredited college or university.

37 (8) "Endorsement" means an official indication on a license of the grade level(s),
38 subject area(s), or specialist program area(s) as listed in Subchapter 4 for which the
39 licensee is authorized to practice in Montana accredited schools. Grade levels are:

40 (a) age 3 - grade 3 (early childhood);

41 (b) K-8 (elementary);

42 (c) 4-8 (middle grades);

43 (d) 5-12 (secondary, content-specific);

44 (e) K-12 (content-specific as delineated in 10.57.412); and

45 (f) P-12 (special education and school psychologist).

46 (9) "Lapsed license" means:

1 (a) the licensee has not earned the required number of renewal units during the
2 term of the license; or

3 (b) the licensee has earned the required number of renewal units during the term
4 of the license but has not renewed the license by June 30 following the year of
5 expiration.

6 (10) "License" or "licensure" means a certificate issued or applied for under 20-
7 4-101, et seq., MCA.

8 (11) "Regionally accredited" means a college or university accredited by one of
9 the following:

- 10 (a) Middle States Association of Schools and Colleges;
- 11 (b) New England Association of Schools and Colleges;
- 12 (c) North Central Association of Schools and Colleges;
- 13 (d) Northwest Commission on Colleges and Universities;
- 14 (e) Southern Association of Schools and Colleges; or
- 15 (f) Western Association of Schools and Colleges.

16 (12) "Supervised teaching experience" means teaching experience while under
17 the supervision of an accredited professional educator preparation program and is
18 identified on a college or university transcript as field experience, internship, practicum,
19 or student teaching.

20 (13) "Year of administrative experience" means employment at any level within a
21 state accredited **K P-12** school system, or in an educational institution specified in 20-9-
22 707, MCA, as a licensed administrator of at least .5 full-time employee (FTE) for at least
23 1080 hours or 180 school days or a 1.0 FTE for at least 540 hours or 90 school days.
24 Experience gained prior to eligibility for initial licensure is not considered. Experience
25 as a County Superintendent may be considered as "administrative" experience with
26 evidence of the following:

27 (a) possession of a Class 3 license for the time period requested to be
28 considered as administrative experience; and

29 (b) the school(s) they are claiming to hold or have held supervisory
30 responsibilities over have provided notice that the county superintendent served in an
31 administrative role.

32 (14) "Year of teaching experience" means employment at any level within a state
33 accredited **KP-12** school system, or in an educational institution specified in 20-9-707,
34 MCA, as licensed instructional staff of at least .5 FTE during a school fiscal year for at
35 least 1080 hours or 180 school days or a 1.0 FTE for at least 540 hours or 90 school
36 days. Experience gained prior to eligibility for initial licensure is not considered.

37 (History: 20-4-102, MCA; IMP, 20-4-106, MCA; ARM Pub. 11/25/77; AMD, 1978 MAR p.
38 1488, Eff. 10/27/78; AMD, 1980 MAR p. 2645, Eff. 9/26/80; AMD, 1982 MAR p. 379, Eff.
39 2/26/82; AMD, 1983 MAR p. 220, Eff. 3/18/83; AMD, 1987 MAR p. 591, Eff. 5/14/87;
40 AMD, 1988 MAR p. 1812, Eff. 8/12/88; AMD, 1992 MAR p. 230, Eff. 3/1/92; AMD, 1995
41 MAR p. 628, Eff. 4/28/95; AMD, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2005 MAR p.
42 916, Eff. 6/17/05; AMD, 2008 MAR p. 2050, Eff. 9/26/08; AMD, 2009 MAR p. 345, Eff.
43 3/27/09; AMD, 2009 MAR p. 2244, Eff. 11/26/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)
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1 **10.57.216 APPROVED RENEWAL ACTIVITY** (1) Organizations wishing to offer
2 professional development activities for the award of renewal units must receive approval
3 from the Superintendent of Public Instruction prior to offering activities. Status as ~~a-an~~
4 ~~approved provider will be renewed July 1 of each year~~ continue as long as the provider
5 is in compliance with (2).

6 (2) Approved providers of professional development for the award of renewal
7 units must:

8 (a) provide activities deemed appropriate for professional development of
9 licensees in compliance with ARM 10.55.714 and 10.57.215;

10 (b) prepare and award completed renewal unit certificates provided by the
11 Superintendent of Public Instruction, or an approved facsimile, to eligible participants;

12 (c) annually report the activities offered to the Superintendent of Public
13 Instruction;

14 ~~(d) be prepared to submit to an audit of records conducted by the~~
15 ~~Superintendent of Public Instruction~~, including:

16 (i) the activity title and brief description;

17 (ii) date(s) and location(s) of the program; and

18 (iii) program schedule, name and number of participants; and

19 (e) maintain records of all professional development activities for which renewal
20 unit awards are made for one five years following the date of completion of the annual
21 reporting requirement.

22 (3) The Superintendent of Public Instruction shall provide access to approved
23 professional development providers and annually provide a report to the Board of Public
24 Education, which shall include, at a minimum, a list of providers. (History: 20-4-102,
25 MCA; IMP, 20-4-108, MCA; NEW, 1992 MAR p. 230, Eff. 3/1/92; AMD, 1995 MAR p.
26 628, Eff. 4/28/95; AMD, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2004 MAR p. 2910, Eff.
27 12/3/04; AMD, 2009 MAR p. 345, Eff. 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)
28

29 **10.57.410 CLASS 2 STANDARD TEACHER'S LICENSE** (1) A Class 2 standard
30 teacher's license shall be valid for a term of five years.

31 (2) To obtain a Class 2 standard teacher's license an applicant must submit
32 verification of all of the following:

33 (a) a bachelor's degree from a regionally accredited college or university;

34 (b) completion of an accredited professional educator preparation program
35 which included including appropriate supervised teaching experience as the terms are
36 defined in ARM 10.57.102; and

37 (c) qualification for one or more endorsement as outlined in ARM 10.57.412.

38 (3) If the educator preparation program completed by the applicant is not in
39 Montana, upon initial application of a Class 1, Class 2 or Class 3, the applicant must
40 provide proof of a passing Pre-Professional Skills Testing PRAXIS I test score as
41 determined by the Superintendent of Public Instruction, and the PRAXIS II applicable to
42 the requested endorsement.

43 (3 4) A Class 2 standard teacher's license is renewable pursuant to the
44 requirements of ARM 10.57.215.

45 (4 5) A lapsed Class 2 standard teacher's license may be reinstated by earning
46 60 renewal units during the five-year period preceding the validation date of application

1 of the new license.

2
3 **10.57.411 CLASS 1 PROFESSIONAL TEACHER'S LICENSE** (1) A Class 1
4 professional teacher's license shall be valid for a period of five years.

5 (2) To obtain a Class 1 professional teacher's license an applicant must submit
6 verification of all of the following:

7 (a) eligibility for the Class 2 standard teacher's license as set forth in ARM
8 10.57.410;

9 (b) a master's degree in education or an endorsable teaching area(s) from a
10 regionally accredited college or university or certification by the National Board for
11 Professional Teaching Standards; and

12 (c) three years of teaching experience as defined by ARM 10.57.102.

13 (3) A Class 1 professional teacher's license shall be renewable pursuant to the
14 requirements of ARM 10.57.215.

15 (4) A lapsed Class 1 professional teacher's license may be reinstated by earning
16 60 renewal units during the five-year period preceding the validation date of application
17 for the new license. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-108, MCA; NEW,
18 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2003 MAR p. 554, Eff. 3/28/03; AMD, 2003
19 MAR p. 978, Eff. 5/9/03; AMD, 2009 MAR p. 345, Eff. 3/27/09; AMD, 2014 MAR p.
20 2930, Eff. 7/1/15.)

21
22 **10.57.412 CLASS 1 AND 2 ENDORSEMENTS** (1) Subject field endorsement must be
23 in areas approved for endorsement by the Board of Public Education.

24 (2) Areas approved for endorsement on Class 1 and 2 licenses include the
25 following: agriculture, art K-12, biology, business and information technology education,
26 chemistry, communication, computer science K-12, early childhood (age 3 to grade 3),
27 earth science, economics, elementary education (K-8), English, English as a second
28 language K-12, family and consumer sciences, geography, health, health enhancement
29 K-12, history, industrial technology education, journalism, library K-12, marketing,
30 mathematics, middle grades (4-8), music K-12, physical education K-12, political
31 science, physics, psychology, reading K-12, school counseling K-12, science
32 (broadfield), social studies (broadfield), sociology, special education P-12, theater,
33 trades and industry, traffic education K-12, and world languages K-12.

34 (3) Permissive special competencies identified on an educator license may be
35 retained as long as the licensee continues to renew the license.

36 (4) To obtain an elementary (K-8), early childhood (age 3 to grade 3), or middle
37 grades (4-8) endorsement, an applicant must provide verification of completion of an
38 accredited teacher education program in those areas to include student teaching or
39 supervised teaching experience.

40 (5) To obtain a secondary (5-12) or K-12 endorsement other than special
41 education, the applicant must provide verification of:

42 (a) completion of an NCATE or CAEP accredited professional educator
43 preparation program at the grade level(s) identified by the program, including
44 supervised teaching experience; and or

45 (b) for those applicants completing an educator preparation program at a
46 regionally accredited college or university approved or accredited by a state board of

1 education or a state agency:

2 (i) 30 semester credits in an approved major and 20 semester credits in an
3 approved minor; or

4 (ii) 40 semester credits in an extended major; **and**

5 **(iii) supervised teaching experience.**

6 (6) To obtain an endorsement in special education P-12, the applicant must
7 provide verification of:

8 (a) a bachelor's degree; and

9 (b) completion of an accredited special education P-12 program which includes
10 student teaching or supervised teaching experience.

11 (7) Applicant must also submit a recommendation for any endorsement
12 requested from the appropriate official from an accredited professional educator
13 program.

14 (8) Applicants who have completed accredited professional educator preparation
15 programs outside of Montana and hold endorsements in specific disability areas (for
16 example, early childhood special education, autism, hearing impaired) in another state
17 may not qualify for a special education P-12 endorsement.

18 (9) Applicants with graduate degrees in an endorsable area may use experience
19 instructing in relevant college or university courses as credit in that endorsement area
20 for licensure. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-108, MCA; NEW, 2002
21 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff. 3/27/09; AMD, 2012 MAR p.
22 1038, Eff. 5/25/12; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

23
24 **10.57.413 CLASS 3 ADMINISTRATIVE LICENSE** (1) A Class 3 administrative
25 license shall be valid for a period of five years.

26 (2) Appropriate administrative areas which may be approved for license
27 endorsement are: elementary principal, secondary principal, K-12 principal, K-12
28 superintendent, and supervisor.

29 (3) To obtain a Class 3 administrative license, except pursuant to ARM
30 10.57.419, an applicant must be eligible for an appropriately endorsed Class 1, 2, or 5
31 license to teach in the school(s) in which the applicant would be an administrator or
32 would supervise, and qualify as set forth in ARM 10.57.414 through 10.57.418.

33 (4) A Class 3 administrative license shall be renewable pursuant to the
34 requirements of ARM 10.57.215.

35 (5) A lapsed Class 3 administrative license may be reinstated by showing
36 verification of 60 renewal units earned during the five-year period preceding the
37 **validation date of application for** the new license. (History: 20-4-102, MCA; IMP, 20-4-
38 106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2003 MAR p. 978,
39 Eff. 5/9/03; AMD, 2009 MAR p. 345, Eff. 3/27/09; AMD, 2009 MAR p. 2244, Eff.
40 11/26/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

1 **10.57.414 CLASS 3 ADMINISTRATIVE LICENSE – SUPERINTENDENT**

2 **ENDORSEMENT** (1) To obtain a superintendent endorsement an applicant must
3 provide verification of all of the following:

4 (a) an education specialist, master's, or doctoral degree in education or
5 education leadership;

6 (b) completion of an accredited professional educator preparation program as
7 defined in ARM 10.57.102 for superintendents;

8 (c) a minimum of 18 semester graduate credits in a school administrator
9 preparation program, of which 12 must be beyond the master's degree in education
10 leadership and include three credits in each of the following:

11 (i) Montana school law;

12 (ii) Montana school finance; and

13 (iii) Montana collective bargaining and employment law;

14 (d) a minimum of three years of teaching experience as an appropriately
15 licensed teacher or specialist; (e) licensure and endorsement as a **P-12 principal (P-
16 12)**; and

17 (f) a minimum of one year of administrative experience as an appropriately
18 licensed principal or one year of a supervised Board of Public Education approved
19 administrative internship as a superintendent.

20 (2) Applicant must also submit a recommendation for the endorsement
21 requested from the appropriate official from an accredited professional educator
22 program. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-108, MCA; NEW, 2002 MAR p.
23 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff. 3/27/09; AMD, 2014 MAR p. 2930, Eff.
24 7/1/15.)
25

26 **10.57.415 CLASS 3 ADMINISTRATIVE LICENSE – ELEMENTARY PRINCIPAL**

27 **ENDORSEMENT** (1) To obtain an elementary principal endorsement an applicant
28 must provide verification of:

29 (a) a minimum of three years of experience as an appropriately licensed and
30 assigned Class 1 or 2 teacher at the elementary level;

31 (b) a master's degree in educational leadership from an accredited professional
32 educator preparation program as defined in ARM 10.57.102 or a master's degree
33 related to education;

34 (c) completion of an accredited professional educator preparation program as
35 defined in ARM 10.57.102 for elementary principals;

36 (d) **completion of three semester credits of college coursework college courses**
37 **in both Montana school law and special education law**; and

38 (e) recommendation for the endorsement from the appropriate official from an
39 accredited professional educator program. (History: 20-4-102, MCA; IMP, 20-4-106, 20-
40 4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff.
41 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)
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1 **10.57.416 CLASS 3 ADMINISTRATIVE LICENSE – SECONDARY PRINCIPAL**
2 **ENDORSEMENT** (1) To obtain a secondary principal endorsement an applicant must

3 provide verification of:

4 (a) a minimum of three years of experience as an appropriately licensed and
5 assigned Class 1 or 2 teacher at the secondary level;

6 (b) a master's degree in educational leadership from an accredited professional
7 educator preparation program as defined in ARM 10.57.102 or a master's degree
8 related to education;

9 (c) completion of an accredited professional educator preparation program as
10 defined in ARM 10.57.102 for secondary principals;

11 (d) completion of three semester **credits of college coursework in college**
12 **courses in both** Montana school **and special education** law ; and

13 (e) recommendation for the endorsement from the appropriate official from an
14 accredited professional educator program. (History: 20-4-102, MCA; IMP, 20-4-106, 20-
15 4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff.
16 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

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18 **10.57.417 CLASS 3 ADMINISTRATIVE LICENSE – K-12 PRINCIPAL**

19 **ENDORSEMENT** (1) To obtain a K-12 principal endorsement an applicant must
20 provide verification of:

21 (a) a master's degree in educational leadership from an accredited professional
22 educator preparation program as defined in ARM 10.57.102 or a master's degree
23 related to education;

24 (b) completion of an accredited educator preparation program for K-12
25 principals;

26 (c) a minimum of three years of experience as an appropriately licensed and
27 assigned Class 1 or 2 teacher;

28 (d) completion of three semester **credits of college coursework in college**
29 **courses in both** Montana school **and special education** law; and

30 (e) recommendation for the endorsement from the appropriate official from an
31 accredited professional educator program. (History: 20-4-102, MCA; IMP, 20-4-106, 20-
32 4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff.
33 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

34
35 **10.57.424 CLASS 5 PROVISIONAL LICENSE** (1) A Class 5 provisional license is
36 valid for a term of three years, is not renewable, and may not be reinstated.

37 (2) An applicant for a Class 5 provisional license must sign and file with the
38 Superintendent of Public Instruction a plan of professional intent leading, within three
39 years of the date of validity of the provisional license, to an appropriately endorsed
40 Class 1, 2, 3, or 6 license as provided in ARM 10.57.412, 10.57.414 through 10.57.419,
41 or 10.57.434 and 10.57.436.

42 **(3) An applicant for a Class 5 provisional license who has graduated from an**
43 **educator preparation program outside of Montana and does not meet the testing**
44 **requirements of 10.57.410(3), must provide a current Montana address or job offer from**
45 **an accredited or state-funded P-12 school in Montana.**

46 (3) A Class 5 provisional licensee is not eligible for a Board of Public Education

1 approved internship program in the same endorsement area subsequent to the Class 5
2 licensure expiration date.

3 (4) When the endorsement-specific requirement in ARM 10.57.425 through
4 10.57.432 requires a master's degree, master's degrees which do not meet the specific
5 requirement may be accepted with university approval as evidenced by enrollment in
6 the accredited professional educator preparation program. (History: 20-4-102, MCA;
7 IMP, 20-4-106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009
8 MAR p. 345, Eff. 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)
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10
11 **10.57.428 CLASS 5 PROVISIONAL LICENSE – ELEMENTARY PRINCIPAL**

12 **ENDORSEMENT** (1) To obtain a Class 5 provisional license with an elementary
13 principal endorsement, an applicant must provide verification of:

14 (a) a master's degree from an accredited professional educator preparation
15 program;

16 (b) eligibility for a Class 1, 2, or 5 teaching license at the elementary level;

17 (c) a minimum of three years of experience as an appropriately licensed and
18 assigned teacher at the elementary level; and

19 (d) for those applicants who have not completed an accredited professional
20 educator preparation program, a plan of study from an accredited professional educator
21 preparation program verifying that the applicant:

22 (i) can meet the requirements for full licensure within the three-year valid period
23 of the license; and

24 (ii) meets the professional educator preparation program's admission
25 requirements.

26 (2) Applicants required to complete coursework other than Montana school law
27 and special education law must also submit written evidence of enrollment in an
28 accredited professional educator preparation program leading to the elementary
29 principal endorsement and enrollment in the Board of Public Education approved
30 internship program as outlined in ARM 10.55.607. (History: 20-4-102, MCA; IMP, 20-4-
31 106, 20-4-108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345,
32 Eff. 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)
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34 **10.57.429 CLASS 5 PROVISIONAL LICENSE – SECONDARY PRINCIPAL**

35 **ENDORSEMENT** (1) To obtain a Class 5 provisional license with a secondary principal
36 endorsement, an applicant must provide verification of:

37 (a) a master's degree from an accredited professional educator preparation
38 program;

39 (b) eligibility for a Class 1, 2, or 5 teaching license at the secondary level;

40 (c) a minimum of three years of experience as an appropriately licensed and
41 assigned teacher at the secondary level; and

42 (d) for those applicants who have not completed an accredited professional
43 educator preparation program, a plan of study from an accredited professional educator
44 preparation program verifying that the applicant:

45 (i) can meet the requirements for full licensure within the three-year valid period
46 of the license; and

1 (ii) meets the professional educator preparation program's admission
2 requirements.

3 (2) Applicants required to complete coursework other than Montana school law
4 and special education law must also submit written evidence of enrollment in an
5 accredited professional educator preparation program leading to the secondary principal
6 endorsement and enrollment in the Board of Public Education approved internship
7 program as outlined in ARM 10.55.607. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-
8 108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff.
9 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

10
11 **10.57.430 CLASS 5 PROVISIONAL LICENSE – K-12 PRINCIPAL ENDORSEMENT**

12 (1) To obtain a Class 5 provisional license with a K-12 principal endorsement, an
13 applicant must provide verification of:

14 (a) a master's degree from an accredited professional educator preparation
15 program;

16 (b) eligibility for a Class 1, 2, or 5 teaching license at any level within K-12;

17 (c) a minimum of three years of experience as an appropriately licensed and
18 assigned teacher at any level within K-12; and

19 (d) for those applicants who have not completed an accredited professional
20 educator preparation program, a plan of study from an accredited professional educator
21 preparation program verifying that the applicant:

22 (i) can meet the requirements for full licensure within the three-year valid period
23 of the license; and

24 (ii) meets the professional educator preparation program's admission
25 requirements.

26 (2) Applicants required to complete coursework other than Montana school law
27 and special education law must also submit written evidence of enrollment in an
28 accredited professional educator preparation program leading to the K-12 principal
29 endorsement and enrollment in the Board of Public Education approved internship
30 program as outlined in ARM 10.55.607. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-
31 108, MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff.
32 3/27/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

33
34 **10.57.433 CLASS 6 SPECIALIST LICENSE** (1) A Class 6 specialist license is valid
35 for a period of five years.

36 (2) Class 6 specialist licenses may be issued with the following endorsements:

37 (a) school psychologist; or

38 (b) school counselor.

39 (3) A Class 6 specialist license may also be endorsed in traffic education if the
40 licensee meets the requirements of ARM 10.13.310 and is approved by the
41 Superintendent of Public Instruction.

42 (4) Class 6 specialist licenses may be renewed pursuant to the requirements of
43 ARM 10.57.215.

44 (5) A lapsed Class 6 specialist license may be reinstated by showing verification
45 of 60 renewal units earned during the five-year period preceding the validation date of
46 application for the new license. (History: 20-4-102, MCA; IMP, 20-4-106, 20-4-108,

1 MCA; NEW, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2009 MAR p. 345, Eff. 3/27/09;
2 AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

3
4 **10.57.437 CLASS 8 DUAL CREDIT POSTSECONDARY FACULTY LICENSE** (1) A
5 faculty member of a college or university is required to hold a Class 8 dual credit
6 license, unless already licensed or eligible for licensure as a Class 1, 2, or 4 and
7 properly endorsed, whenever a faculty member is teaching a **a dual credit** course **at the**
8 **college or university** for which one or more students will earn both high school and
9 college credit.

10 (2) The license is valid for five years-

11 (3) To obtain a Class 8 dual credit postsecondary faculty license, an applicant
12 shall provide the following:

13 (a) verification of faculty employment from the Chief Academic Officer or an
14 appropriate official of the employing regionally accredited college or university;

15 (b) compliance with all other nonacademic requirements for licensure as
16 required by 20-4-104, MCA, ARM 10.57.201 and 10.57.201A; and

17 (c) recommendation from the Chief Academic Officer from a regionally
18 accredited college or university verifying the following:

19 (i) the applicant plans to teach in a subject covered by the K-12 endorsement
20 areas in ARM 10.57.438, and will teach a subject in which the applicant has a major or
21 minor; and

22 (ii) the applicant demonstrates adequate education and experience to instruct
23 dual enrollment courses as demonstrated by the following criteria:

24 (A) ability to create learning environments that support creativity, critical thinking,
25 individual and collaborative learning, and that encourage positive social interaction,
26 active engagement in learning, and self-motivation;

27 (B) understanding and ability to use a variety of instructional and assessment
28 strategies to encourage learners to develop understanding of content areas and to build
29 skills to apply knowledge in meaningful ways; and

30 (C) understanding of individual differences and diverse cultures with an ability to
31 integrate history, culture, heritage, and contemporary status of American Indians and
32 tribes in Montana.

33 (4) Class 8 dual credit license applications will be reviewed by the Certification
34 Standards and Practices Advisory Council for recommendation regarding issuance of
35 the license by the Superintendent of Public Instruction. Denial of an application for
36 licensure shall be appealable to the Board of Public Education pursuant to ARM
37 10.57.607.

38 (5) A Class 8 dual credit postsecondary faculty license ~~shall be renewed~~
39 ~~pursuant to the requirements of ARM 10.57.215.~~ **may be consecutively reissued upon**
40 **submission of a new application with the exception of a criminal background check. An**
41 **educator with a lapsed Class 8 license is required to complete and submit a complete**
42 **application.**

43 (6) A Class 8 license shall not be valid unless the licensee is in an employment
44 relationship with a regionally accredited college or university. (History: 20-4-102, MCA;
45 IMP, 20-4-106, 20-4-108, MCA; NEW, 2008 MAR p. 2050, Eff. 9/26/08; AMD, 2009
46 MAR p. 2244, Eff. 11/26/09; AMD, 2014 MAR p. 2930, Eff. 7/1/15.)

ITEM 2

CLASS 8 LICENSE APPLICATION REVIEW

Ms. Shannon Koenig